

**COLFAX CITY COUNCIL MEETING
REGULAR SESSION AGENDA**

City Council Chambers
33 S. Main Street, Colfax, CA.

January 23, 2013

6:00 PM (Closed Session)

7:00 PM (Regular Session)

Last Ordinance
#519

Last Resolution
04-2012

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the building & safety director, (530) 346-2313. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibilities to this meeting.

1. OPENING

- A. Call to Order
- B. Roll Call

2. PUBLIC COMMENT

3. CLOSED SESSION

Conference with Legal Counsel –Existing Litigation pursuant to Government Code Section 54956.9(d)(1). Name of Case: Edwards et al vs. City of Colfax, United States District Court for the Central District of California Case #07-CV-02153-GEB-EFB

Conference with Labor Negotiators pursuant To Government Code Section 54957.6
Employee Organization: General Employees and Bargaining Unit Represented by Operating Engineers, Local 39
City's Designated Representative: Bruce Kranz

Public employee discipline/dismissal/release pursuant to Government Code Section 54957

4. OPENING

- A. Pledge Of Allegiance
- B. Announcement of Action Taken at Closed Session
- C. Approval of Agenda Order

This is the time for changes to the agenda to be considered including removal, postponement or change to agenda sequence.

Recommended Action: By motion accept the agenda as presented or amended.

Members of the public who addresses the Council shall do so in an orderly manner. No person shall yell or make profane or threatening remarks to any member of the Council, staff or general public. No person shall engage in disorderly or boisterous conduct, including the utterance of loud, threatening or abusive language, whistling, stamping of feet, clapping, or other acts that unreasonably disturb, disrupt, delay or otherwise impede the orderly conduct of any Council meeting. Except as allowed by rules of order, a councilmember or staff person shall not by conversation or other means delay the Council proceedings or disturb any other councilmember or staff person while speaking.

5. CITY COUNCIL COMMITTEE REPORTS

The purpose of these reports is to provide information to the City Council and public on projects and programs that are discussed at committee meetings. No decisions are to be made on these issues. If a Council member would like formal action on any of these discussed items, it will be placed on a future Council Agenda

6. INFORMATION REPORTS FROM STAFF AND OTHERS

7. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion with a roll call vote. There will be no separate discussion of these items unless persons request specific items to be removed from the Consent Agenda for discussion and separate action. Any items removed will be considered after the motion to approve the Consent Agenda. If you wish to have an item pulled from the Consent Agenda for discussion, please notify the City Clerk.

RECOMMENDED ACTION

- A. Minutes: January 9, 2013 *Receive and File*
- B. Cash Balance Summary: December 31, 2012 *Receive and File*
- C. Consideration of Adoption of Resolution No. 05-2013: A Resolution of the City Council of the City of Colfax Authorizing the City Manager To Execute the Second Amendment to the Consultant Services Agreement between the City of Colfax and Psomas *Adopt Resolution No. 05-2013*
- D. Consideration Ratification of Mayor’s Assignments to Commissions and Committees *Approve Assignments*
- E. Consideration of Reimbursement of \$5944.88 to Placer Sierra Railroad Heritage Society for Electrical Upgrade near the Caboose *Approve Reimbursement*

CONSENT ITEMS PULLED FOR DISCUSSION

8. PRESENTATIONS

Update by Roger Staab, Placer Sierra Railroad Heritage Society on the Caboose Restoration Project.

9. PUBLIC COMMENT

At this time, members of the audience are permitted to address the City Council on matters of concern to the public not listed on this agenda. Please make your comments as brief as possible, comments should not exceed three (3) minutes in length. The Council cannot act on items not included on this agenda; however, if action is required it will be referred to staff.

10. PUBLIC HEARING

Notice to Public

City Council, when considering a matter scheduled for hearing, will take the following actions:

1. Open the Public Hearing
2. Presentation by Staff
3. Presentation, when applicable, by Applicant or Appellant
4. Accept Public Testimony
5. When applicable, Applicant or Appellant rebuttal period
6. Close public hearing (No public comment is taken hearing is closed)
7. Council comments and questions
8. City Council action

Public hearings that are continued will be so noted. The continued public hearing will be listed on a subsequent council agenda and posting of that agenda will serve as notice

11. COUNCIL BUSINESS

- A. Highway 80 Revitalization Zone Project (#PL-03-12) Budget and Consideration of Adoption of Resolution No. 06-2013: A Resolution Adopting the Budget for the Highway 80 Revitalization Zone Project and Authorizing the City Manager to Execute Consulting Agreements to Perform Work on the Project

Recommended Action: Review the project budget and provide Staff with additional direction; Approve Budget as Directed; Adopt Resolution 06-2013

- B. Discussion of Street Sweeping in the City by Recology

Recommended Action: Discuss and possibly give direction to Recology regarding Street Sweeping

12. ADJOURNMENT

Administrative Remedies must be exhausted prior to action being initiated in a court of law. If you challenge City Council action in court, you may be limited to raising only those issues you or someone else raised at a public hearing described in this notice/agenda, or in written correspondence delivered to the City Clerk of the City of Colfax at, or prior to said public hearing.

AGENDA POSTED, January 17, 2013
at City Hall and Post Office locations



Karen Pierce, City Clerk

Minutes
City Council Meeting
January 9, 2013

1. OPENING

Mayor Barkle called the meeting to order at 6:00pm.

Present and answering roll call were Council members Hesch, Douglass, Parnham, McKinney and Mayor Barkle.

2. PUBLIC COMMENT

There was no public comment

3. CLOSED SESSION

Mayor Barkle called the closed session to order at 6:03pm

Conference with Legal Counsel - Anticipated Litigation. Initiation of Litigation pursuant to Government Code Section 54956.9(c). Number of Potential Cases: 1

Conference with Labor Negotiators pursuant To Government Code Section 54957.6
Employee Organization: General Employees and Bargaining Unit Represented by Operating Engineers, Local 39
City's Designated Representative: Bruce Kranz

Public employee discipline/dismissal/release pursuant to Government Code Section 54957

Mayor Barkle closed the closed session at 6:56pm.

4. OPENING AND AGENDA APPROVAL

Mayor Barkle called the regular meeting to order at 7:05pm.

Suzanne Roberts led the Pledge of Allegiance

City Attorney, Mick Cabral stated that in closed session council directed staff to file a lien against the Sierra Vista Center for the delinquent Sewer charges. The vote was three yes (Barkle, McKinney, Hesch) and two no (Douglass, Parnham).

A motion was made by councilman Hesch and seconded by councilman Douglass to approve the agenda as presented. The motion was passed by the following vote:

- AYES: Hesch, Parnham, Douglass, McKinney and Mayor Barkle
- NOES:
- ABSENT:
- ABSTAIN:

5. CITY COUNCIL COMMITTEE REPORTS

Mayor Barkle went over the City Council committee assignments. This will be brought back at a future meeting for any necessary resolutions needed for appointments.

6. INFORMATION REPORTS FROM STAFF AND OTHERS

City Manager, Bruce Kranz reported on the following:

- Met with new council members to bring them up to date on City issues
- Received approval from the water board to not have to return seepage from the WWTP dam back to the plant for treatment.

Sgt. Ty Conners gave a report on the Sheriff’s Department activities in the City for 2012 and noted that he had met with the Sierra Vista Center and they are interested in have a warming and cooling center located in their building.

Council member Hesch spoke about the movie theatre and a meeting he had with Union Pacific.

Council member Douglass attended AB1234 Ethics training

7. CONSENT AGENDA

ACTION TAKEN

- | | |
|---|---------------------------|
| A. Minutes: December 12, 2012 December 19, 2012 | <i>Received and Filed</i> |
| B. Cash Summary: November 30, 2012 | <i>Received and Filed</i> |
| C. Receipt of City of Colfax Audit Reports as of June 30, 2012: | <i>Received and Filed</i> |
| <ul style="list-style-type: none"> • Audited Financial Statements • Compliance Reports • Management Letter • Appropriation Limits • SAS 114 Letter | |

A motion was made by councilman McKinney and seconded by councilman Hesch to approve the consent agenda as presented. The motion was passed by the following vote:

- AYES: Hesch, Parnham, Douglass, McKinney and Mayor Barkle
 NOES:
 ABSENT:
 ABSTAIN:

8. PUBLIC COMMENT

Al Turner, Resident spoke to council about street sweeping in Mink Creek and about the 3.5% yearly sewer rate increase.

Sharon Gieras, resident spoke about the landfill charges that are on the Recology bills. Frank Klein, Chamber President invited council to the Chamber Lunch on Jan 23 from 11:30-1:30

9. PUBLIC HEARING

A. Public Hearing and Consideration of Adoption of Resolution No. 1-2013: A Resolution of the City Council of the City of Colfax Adopting a Revised City of Colfax Regulatory Fee Schedule

City Attorney, Mick Cabral went over the staff report and charge out rates. There was no public comment. A motion was made by councilman McKinney and seconded by councilman Parnham to adopt Resolution No. 1-2003. The motion was passed by the following vote:

AYES: Hesch, Parnham, Douglass, McKinney and Mayor Barkle

NOES:

ABSENT:

ABSTAIN:

10. COUNCIL BUSINESS

A. Consideration of Adoption of Resolution No. 02-2012: A Resolution of the City Council of the City of Colfax Authorizing City Manager to Execute a Consultant Services Agreement with Miracle Play Systems for the Water Splash Play Area, Project No 12-02

City Attorney, Mick Cabral requested that this item be continued to a future council meeting.

B. Consideration of Adoption of Resolution No. 03-2012: A Resolution Of The City Council Of The City Of Colfax Determining That Ferguson Family Enterprises, Inc, DBA Gray Electric Company Submitted The Lowest Responsive, Responsible Proposal On The Ball Field Lighting Project, Authorizing The City Manager To Execute All Necessary Documents And Take All Actions To Complete The Ball Field Lighting Project And Appropriating Sufficient Funds To Pay For That Project

City Attorney, Mick Cabral went over the process and changes to Resolution No. 03-2013. City Engineer, Alan Mitchell went over the staff report and project details. Mike Heinrichs, Little League President spoke to council about the lights. Speaking from the public was:

Al Turner, resident

Council discussed. A motion was made by councilman Hesch and seconded by councilman McKinney to adopt Resolution No. 03-2013. The motion was passed by the following vote:

AYES: Hesch, Parnham, Douglass, McKinney and Mayor Barkle

NOES:

ABSENT:
ABSTAIN:

C. Discussion with City Engineer of Capital Improvement Projects within the City of Colfax

City Engineers, Alan Mitchell and Jim Fletter went over Engineering Projects within the City.

D. Discussion and Consideration of Placer County Sheriff's Department moving into the Old Court House at 10 Culver St.

Sgt. Ty Conners, went over the history of the process to move the Sheriff's Office over to the Old Courthouse Building. Sgt. Conners noted that the Sheriff's department would fund approximately \$15,000 toward renovations. Speaking from the public was:

Al Turner, resident

A motion was made by councilman Parnham and seconded by councilman Douglass to approve Sgt. Conners to move forward with moving to the Court House, with no expense to the City for renovations and possibly amend the contract with PCSO to include the new location.

E. Consideration of Adoption of Resolution No. 04-2013: A Resolution of the City Council of the City of Colfax Amending Its Conflict Of Interest Code

City Attorney, Mick Cabral went over the staff report. There was no public comment. A motion was made by councilman McKinney and seconded by councilman Parnham to adopt Resolution No. 04-2013. The motion was passed by the following vote:

AYES: Hesch, Parnham, Douglass, McKinney and Mayor Barkle

NOES:

ABSENT:

ABSTAIN:

11. PRESENTATION

12. ADJOURNMENT

Being no further business to come before council by voice vote the meeting was adjourned at 9:25pm.

7B

City of Colfax
Cash Summary
December 31, 2012

| | Balance 11/30/12 | Debits | Credits | Transfers | Balance 12/31/12 |
|-----------------------------|---------------------|---------------|-----------------|-----------------|---------------------|
| US Bank | \$ 281,723.22 | \$ 401,285.82 | \$ (808,125.98) | \$ 450,000.00 | \$ 324,883.06 |
| LAIF | \$ 62,686.53 | | | \$ (62,686.53) | \$ - |
| LAIF - County Loan | \$ 3,000,000.00 | | | \$ (387,313.47) | \$ 2,612,686.53 |
| Total Cash - General Ledger | \$ 3,344,409.75 | \$ 401,285.82 | \$ (808,125.98) | \$ - | \$ 2,937,569.59 |
| Petty Cash (In Safe) | \$ 300.00 | | | | \$ 300.00 |
| Total Cash | \$ 3,344,709.75 | \$ 401,285.82 | \$ (808,125.98) | \$ - | \$ 2,937,869.59 |

Change in Cash Account Balance - Total \$ (406,840.16)

Attached Reports:

| | | |
|--|------------------------|--------|
| 1. Cash Transactions Report (By Individual Fund) | | |
| 2. Check Register Report (Accounts Payable) | \$ (713,049.05) | AP |
| 3. Cash Receipts - Daily Cash Summary Report | \$ 226,719.65 | CR |
| | \$ - | |
| Payroll Checks and Tax Deposits | \$ (41,303.02) | PR, GJ |
| Utility Billings - Receipts | \$ 120,850.05 | UB |
| Bank Service Charges | \$ (57.79) | |
| | <u>\$ (406,840.16)</u> | \$ - |

Prepared by: Laurie Van Groningen 1/10/13
Laurie Van Groningen, Finance Consultant

Reviewed by: Bruce Kranz 1/11/13
Bruce Kranz, City Manager

CASH TRANSACTIONS REPORT

MONTH: DECEMBER

City of Colfax

| | Beginning Balance | Debit | Credit | Ending Balance |
|--|-------------------|------------|------------|----------------|
| Fund: 100 - GENERAL FUND | 2,990,419.42 | 87,175.15 | 69,698.87 | 3,007,895.70 |
| Fund: 120 - LAND DEVELOPMENT FEES | 7,447.47 | 136.00 | 6,975.00 | 608.47 |
| Fund: 210 - MITIGATION FEE - TRAFFIC | 75,765.08 | 0.00 | 0.00 | 75,765.08 |
| Fund: 211 - MITIGATION FEE - DRAINAGE | 2,969.98 | 0.00 | 0.00 | 2,969.98 |
| Fund: 212 - MITIGATION FEE - TRAILS | 45,533.83 | 0.00 | 0.00 | 45,533.83 |
| Fund: 213 - MITIGATION FEE - PARK & REC | 119,125.04 | 0.00 | 10,783.95 | 108,341.09 |
| Fund: 214 - MITIGATION FEE -CITY BUILDINGS | 666.04 | 0.00 | 0.00 | 666.04 |
| Fund: 215 - MITIGATION FEE - VEHICLES | 229.76 | 0.00 | 0.00 | 229.76 |
| Fund: 217 - MITIGATION FEE - D.T. PARKING | 25,935.18 | 0.00 | 0.00 | 25,935.18 |
| Fund: 218 - SUPPORT LAW ENFORCEMENT | -26,423.24 | 0.00 | 0.00 | -26,423.24 |
| Fund: 236 - CDBG - Economic Revitalization | -11,595.00 | 0.00 | 4,071.50 | -15,666.50 |
| Fund: 241 - HOUSING REHABILITATION | 124,632.63 | 0.00 | 0.00 | 124,632.63 |
| Fund: 244 - MICROENTERPRISE LENDING-CDBG | 80,135.41 | 300.00 | 0.00 | 80,435.41 |
| Fund: 250 - TRANSPORTATION | -47,883.59 | 44,643.50 | 9,048.43 | -12,288.52 |
| Fund: 253 - GAS TAXES | 52,825.37 | 0.00 | 177.94 | 52,647.43 |
| Fund: 270 - BEVERAGE RECYCLING | 23,901.44 | 0.00 | 0.00 | 23,901.44 |
| Fund: 280 - Used Oil Grant UOG3-95-1432-31 | -332.44 | 0.00 | 272.55 | -604.99 |
| Fund: 286 - BRICKS | 5,211.62 | 0.00 | 0.00 | 5,211.62 |
| Fund: 292 - FIRE CAPITAL FUND | 27,061.06 | 0.00 | 0.00 | 27,061.06 |
| Fund: 344 - PROP 40 - POOL IMPROVEMENT | -5,898.49 | 0.00 | 8,177.50 | -14,075.99 |
| Fund: 350 - STREETS IMPROVEMENT PROJECTS | 240,318.26 | 0.00 | 930.00 | 239,388.26 |
| Fund: 560 - SEWER | -697,478.32 | 75,322.65 | 54,160.94 | -676,316.61 |
| Fund: 561 - SCSWAD LIFT | 303,443.82 | 14,338.40 | 6,340.37 | 311,441.85 |
| Fund: 563 - WASTEWATER TREATMENT PLANT | 163,685.58 | 32,129.40 | 0.00 | 195,814.98 |
| Fund: 565 - GENERAL OBLIGATION BOND | 22,114.67 | 0.00 | 0.00 | 22,114.67 |
| Fund: 567 - I & I | 423,259.85 | 409.93 | 0.00 | 423,669.78 |
| Fund: 569 - Pond 3 Lining- I&I Repair | -936,479.10 | 105,390.22 | 594,446.73 | -1,425,535.61 |
| Fund: 570 - GARBAGE | -388,539.96 | 1.03 | 0.00 | -388,538.93 |
| Fund: 571 - 2% AB939 | 30,563.72 | 0.02 | 0.00 | 30,563.74 |
| Fund: 572 - 27% LANDFILL | 693,700.87 | 69.62 | 1,739.18 | 692,031.31 |
| Fund: 998 - PAYROLL CLEARING FUND | 93.79 | 41,369.90 | 41,303.02 | 160.67 |
| Grand Totals: | 3,344,409.75 | 401,285.82 | 808,125.98 | 2,937,569.59 |

Check Register Report

Date: 01/08/2013

Time: 2:33 pm

Page: 1

CITY OF COLFAX

BANK: US BANK

| Check Number | Check Date | Status | Void/Stop Date | Vendor Number | Vendor Name | Check Description | Amount |
|-----------------------|------------|---------|----------------|---------------|--------------------------------|--------------------------------|------------|
| US BANK Checks | | | | | | | |
| 48802 | 12/06/2012 | Printed | | 01414 | ALHAMBRA & SIERRA SPRINGS | WATER CITY HALL/CORP YARD | 16.75 |
| 48803 | 12/06/2012 | Printed | | 01500 | ANDERSON'S SIERRA | WWTP DAM DISCHARGE | 294.18 |
| 48804 | 12/06/2012 | Printed | | 01511 | ANTHONY'S TREE SERVICE | WWTP TREE REMOVAL | 2,700.00 |
| 48805 | 12/06/2012 | Printed | | 01650 | AQUA SIERRA CONTROLS INC. | LIFT STATION 5 TROUBLE SHOOT | 544.90 |
| 48806 | 12/06/2012 | Printed | | 03790 | CVCWA-CENTRAL VALLEY CLEAN | DUES | 430.00 |
| 48807 | 12/06/2012 | Printed | | 04234 | DE LANG LANDEN | COPY MACHINE CONTRACT | 250.97 |
| 48808 | 12/06/2012 | Printed | | 08086 | HBE RENTALS | CORP YARD DRYWALL | 102.00 |
| 48809 | 12/06/2012 | Printed | | 09455 | INLAND BUSINESS SYSTEMS | COPY MACHINE MONTHLY | 39.07 |
| 48810 | 12/06/2012 | Printed | | 16009 | SEAN PATRICK | WWTP CONSULTANT | 712.50 |
| 48811 | 12/06/2012 | Printed | | 06011 | PELLETREAU, ALDERSON & CABRAL | LEGAL FEES NOVEMBER | 11,851.67 |
| 48812 | 12/06/2012 | Printed | | 16727 | PONTICELLO ENTERPRISES | ENGINEERING OCTOBER | 26,645.75 |
| 48813 | 12/06/2012 | Printed | | 17950 | R2 ENGINEERING, INC | WWTP REPAIR SAMPLE PUMP | 717.16 |
| 48814 | 12/06/2012 | Printed | | 19279 | SERVICE ENGINEERING | LIFT STATION REPAIR | 315.00 |
| 48815 | 12/06/2012 | Printed | | 14295 | SPRINT NEXTEL COMMUNICATIONS | CELL PHONES | 348.04 |
| 48816 | 12/06/2012 | Printed | | 22106 | VAN GRONINGEN & ASSOCIATES | FINANCE CONSULTANT NOVEMBER | 5,330.00 |
| 48817 | 12/06/2012 | Printed | | 22115 | VERIZON CALIFORNIA | TELEPHONE | 418.72 |
| 48818 | 12/06/2012 | Printed | | 23169 | WAVE BUSINESS SOLUTIONS | INTERNET/PHONES CITY HALL | 484.08 |
| 48819 | 12/11/2012 | Printed | | 011200 | 24 SEVEN FIRE PROTECTION | FIRE EXTINGUISHER MAINTENANCE | 291.70 |
| 48820 | 12/11/2012 | Printed | | 01790 | AUBURN OFFICE PRODUCTS | SUPPLIES | 114.11 |
| 48821 | 12/11/2012 | Printed | | 02084 | BRIGIT BARNES | PLANNING NOVEMBER | 12,064.25 |
| 48822 | 12/11/2012 | Printed | | 03151 | CAMPBELL CONSTRUCTION, INC | POND 3 LINER PROJECT | 216,681.70 |
| 48823 | 12/11/2012 | Printed | | 03430 | CITY CLERKS ASSOCIATION | MEMBERSHIP | 80.00 |
| 48824 | 12/11/2012 | Printed | | 03450 | CITY OF LINCOLN | CITY/COUNTY OFFICIALS DINNER | 50.00 |
| 48825 | 12/11/2012 | Printed | | 08084 | HDR ENGINEERING, INC. | POND 3 CONSTRUCTION MGMT | 5,834.21 |
| 48826 | 12/11/2012 | Printed | | 08170 | HILLS FLAT LUMBER CO | SUPPLIES | 757.18 |
| 48827 | 12/11/2012 | Printed | | 08660 | HUNT AND SONS, INC. | GASOLINE PUBLIC WORKS | 482.72 |
| 48828 | 12/11/2012 | Printed | | 12564 | LORANG BROTHERS CONSTRUCTION | I & I MITIGATION | 256,755.50 |
| 48829 | 12/11/2012 | Printed | | 16199 | PLACER COUNTY REVENUE SERVICES | ANIMAL CONTROL 10/1-12/31/12 | 7,827.63 |
| 48830 | 12/11/2012 | Printed | | 16200W | PLACER COUNTY SHERIFFS DEPT. | TELEPHONE | 135.58 |
| 48831 | 12/11/2012 | Printed | | 16821 | PSOMAS | POND 3 LINER PROJECT | 49,142.06 |
| 48832 | 12/11/2012 | Printed | | 19706 | STATIONARY ENGINEERS LOCAL 39 | SETTLEMENT PAYMENT | 25,000.00 |
| 48833 | 12/11/2012 | Printed | | 16600 | STATIONARY ENGINEERS, LOCAL 39 | HEALTH INSURANCE JANUARY | 9,852.00 |
| 48834 | 12/11/2012 | Printed | | 19794 | VALENTINA SUTTON | CLASS REIMBURSEMENT | 284.95 |
| 48835 | 12/11/2012 | Printed | | 22106 | VAN GRONINGEN & ASSOCIATES | MILEAGE REIMBURSEMENT | 271.28 |
| 48836 | 12/11/2012 | Printed | | 23101 | LARRY WALKER | NPDES/POND 3 LINER NOVEMBER | 6,770.25 |
| 48837 | 12/11/2012 | Printed | | 30022 | CINDY WHITTET | BUILDING PERMIT REFUND 80% | 75.40 |
| 48838 | 12/20/2012 | Printed | | 01414 | ALHAMBRA & SIERRA SPRINGS | WWTP WATER | 12.45 |
| 48839 | 12/20/2012 | Printed | | 01448 | AMERIGAS - COLFAX | PROPANE DEPOT | 187.97 |
| 48840 | 12/20/2012 | Printed | | 01460 | AMERIPRIDE UNIFORM SERVICE | UNIFORMS | 398.38 |
| 48841 | 12/20/2012 | Printed | | 01650 | AQUA SIERRA CONTROLS INC. | SCADA | 30,154.74 |
| 48842 | 12/20/2012 | Printed | | 03540 | COLFAX LIONS CLUB | WINTERFEST CONTRIBUTION | 400.00 |
| 48843 | 12/20/2012 | Printed | | 04400 | DIAMOND WELL DRILLING CO. | WWTP TESTING NOVEMBER | 2,119.50 |
| 48844 | 12/20/2012 | Printed | | 07465 | GOLD MINER PEST CONTROL | WWTP PEST CONTROL | 210.00 |
| 48845 | 12/20/2012 | Printed | | 09540 | INTERSTATE SALES | SAFETY SUPPLIES | 256.60 |
| 48846 | 12/20/2012 | Printed | | 12181 | LAWYERS FOR CLEAN WATER | FINAL PMT SETTLEMENT AGREEMENT | 8,000.00 |

Check Register Report

Date: 01/08/2013

Time: 2:33 pm

Page: 2

CITY OF COLFAX

BANK: US BANK

| Check Number | Check Date | Status | Void/Stop Date | Vendor Number | Vendor Name | Check Description | Amount |
|-----------------------|------------|---------|----------------|---------------|------------------------------|------------------------|-----------|
| US BANK Checks | | | | | | | |
| 48847 | 12/20/2012 | Printed | | 12200 | LEAGUE OF CALIFORNIA CITIES | MEMBERSHIP DUES | 1,289.20 |
| 48848 | 12/20/2012 | Printed | | 16002 | PATTERSON FIRE EQUIPMENT | WWTP FIRE EXTINGUISHER | 86.06 |
| 48849 | 12/20/2012 | Printed | | 16040 | PITNEY BOWES | POSTAGE | 655.98 |
| 48850 | 12/20/2012 | Printed | | 16727 | PONTICELLO ENTERPRISES | ENGINEERING NOVEMBER | 21,721.00 |
| 48851 | 12/20/2012 | Printed | | 18193 | RECOLOGY AUBURN PLACER | WWTP DEBRIS BOX | 460.00 |
| 48852 | 12/20/2012 | Printed | | 18400 | RIEBES AUTO PARTS | SUPPLIES | 115.04 |
| 48853 | 12/20/2012 | Printed | | 19591 | STANLEY CONVERGENT SECURITY | DEPOT SECURITY | 111.30 |
| 48854 | 12/20/2012 | Printed | | 19599 | STAPLES BUSINESS ADVANTAGE | SUPPLIES | 195.75 |
| 48855 | 12/20/2012 | Printed | | 21560 | US BANK CORPORATE PMT SYSTEM | CREDIT CARD PURCHASES | 2,365.49 |
| 48856 | 12/20/2012 | Printed | | 23169 | WAVE BUSINESS SOLUTIONS | INTERNET CITY HALL | 362.96 |
| 48857 | 12/20/2012 | Printed | | 23301 | WESTERN PLACER WASTE | SLUDGE REMOVAL | 275.32 |

| | | |
|---------------------------|--|-------------------|
| Total Checks: 56 | Checks Total (excluding void checks): | 713,049.05 |
| Total Payments: 56 | Bank Total (excluding void checks): | 713,049.05 |
| Total Payments: 56 | Grand Total (excluding void checks): | 713,049.05 |

DAILY CASH SUMMARY REPORT

Cash Receipts - Dec 2012
12/01/2012 - 12/31/2012

Page: 1
1/10/2013
3:37 pm

City of Colfax

| | | Debit | Credit | Net Chng |
|--|--------------|----------------|------------------|-------------|
| Fund: 100 - GENERAL FUND | | | | |
| 12/04/2012 | Daily Totals | 5,365.98 | 0.00 | 5,365.98 |
| 12/06/2012 | Daily Totals | 684.25 | 0.00 | 684.25 |
| 12/12/2012 | Daily Totals | 1,412.85 | 0.00 | 1,412.85 |
| 12/14/2012 | Daily Totals | 2,264.51 | 0.00 | 2,264.51 |
| 12/18/2012 | Daily Totals | 969.13 | 0.00 | 969.13 |
| 12/20/2012 | Daily Totals | 247.25 | 0.00 | 247.25 |
| 12/26/2012 | Daily Totals | 75,191.18 | 0.00 | 75,191.18 |
| Fund: 100 - GENERAL FUND | | TOTALS: | 86,135.15 | 0.00 |
| Fund: 120 - LAND DEVELOPMENT FEES | | | | |
| 12/18/2012 | Daily Totals | 100.00 | 0.00 | 100.00 |
| 12/20/2012 | Daily Totals | 36.00 | 0.00 | 36.00 |
| Fund: 120 - LAND DEVELOPMENT FEES | | TOTALS: | 136.00 | 0.00 |
| Fund: 244 - MICROENTERPRISE LENDING-CDBG | | | | |
| 12/13/2012 | Daily Totals | 300.00 | 0.00 | 300.00 |
| Fund: 244 - MICROENTERPRISE LENDING-CDBG | | TOTALS: | 300.00 | 0.00 |
| Fund: 250 - TRANSPORTATION | | | | |
| 12/13/2012 | Daily Totals | 44,643.50 | 0.00 | 44,643.50 |
| Fund: 250 - TRANSPORTATION | | TOTALS: | 44,643.50 | 0.00 |
| Fund: 560 - SEWER | | | | |
| 12/10/2012 | Daily Totals | 200.00 | 0.00 | 200.00 |
| Fund: 560 - SEWER | | TOTALS: | 200.00 | 0.00 |
| Fund: 561 - SCSWAD LIFT | | | | |
| 12/12/2012 | Daily Totals | 407.00 | 0.00 | 407.00 |
| 12/13/2012 | Daily Totals | 814.00 | 0.00 | 814.00 |
| Fund: 561 - SCSWAD LIFT | | TOTALS: | 1,221.00 | 0.00 |
| Fund: 569 - Pond 3 Lining- I&I Repair | | | | |

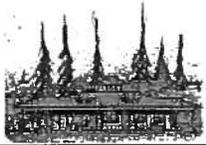
DAILY CASH SUMMARY REPORT

Cash Receipts - Dec 2012
12/01/2012 - 12/31/2012

Page: 2
1/10/2013
3:37 pm

City of Colfax

| | | Debit | Credit | Net Chng |
|--|----------------|-------------------|-------------|-------------------|
| 12/28/2012 | Daily Totals | 94,084.00 | 0.00 | 94,084.00 |
| Fund: 569 - Pond 3 Lining- I&I Repair | TOTALS: | 94,084.00 | 0.00 | 94,084.00 |
| GRAND TOTALS: | | 226,719.65 | 0.00 | 226,719.65 |



CITY OF COLFAX

**REPORT TO
COLFAX CITY COUNCIL**

**COUNCIL MEETING OF
January 23, 2012**

Agenda Item No.

7C

To: Honorable Mayor and Members of the City Council
From: Bruce Kranz, City Manager
Prepared By: Alan Mitchell, City Engineer
Subject: Consideration of Adoption of Resolution No. 05-2013: A Resolution of the City Council of the City of Colfax Authorizing the City Manager To Execute the Second Amendment to the Consultant Services Agreement between the City of Colfax and Psomas.

Recommended Action: Adopt Resolution No. 05-2013

DISCUSSION:

On May 21, 2012, through Resolution 19-2012 adopted May 23, 2012, the City entered into a Consulting Services Agreement (CSA) with Psomas for Resident Engineering, Inspection and Geotechnical Services for the construction of the Pond 3 Liner Project. The Agreement was further amended on July 25, 2012, through Resolution 31-2012, to amend the Psomas CSA for inspection and geotechnical services for the I&I Mitigation project as well. The contract totals \$328,938 for both projects.

The scope of the I&I Mitigation project was expanded through Change Order #1. The project also experienced significant delays due to weather and unexpected conditions. Due to these changes, the estimated completion date of the project has been revised from December 11, 2012 to February 28, 2012 which will result in increased consultant costs. The original cost estimate for the I&I Mitigation portion of the services was \$115,386. The consultant now estimates the cost at \$138,000.

Staff recommends that Council amend Psomas' contract for the above amount and provide an additional \$12,000 of contingency. A contingency of \$13,448 (\$365,000 total cost) will allow, if necessary, Psomas to provide inspection services into March if there are further delays due to weather or other circumstances.

ALTERNATIVES: None recommended by staff.

FINANCIAL AND/OR POLICY IMPLICATIONS: The cost will be covered by State Revolving Fund loan and there are adequate funds budgeted to cover the revised costs.

ATTACHMENTS:

- (1) Second Amendment to the Consultant Services Agreement between the City and Psomas
- (2) Resolution

**SECOND AMENDMENT TO CONSULTANT SERVICES AGREEMENT
BETWEEN THE CITY OF COLFAX AND PSOMAS**

ARTICLE 1. PARTIES AND DATE

This Second Amendment to the Consultant Services Agreement (“Second Amendment”) dated as of the 23rd day of January, 2013 is entered into by and between the City of Colfax (“City”) and Psomas (“Consultant”).

ARTICLE 2. RECITALS

2.1 City and Consultant entered into that certain Consultant Services Agreement dated May 21, 2012 (“Agreement”), whereby Consultant agreed to provide those services specified in Exhibits A of the Agreement.

2.2 City amended the Agreement on July 25, 2012 through the “First Amendment” to included inspection and geotechnical services for the construction project is titled, “I&I Mitigation” with City project number 11-01.01.

2.3 Due to project changes and delays, the budget for the Consultant’s services will exceed the amount provided in the First Amendment. This amendment revises the compensation to the Consultant.

ARTICLE 3. TERMS

3.1 Services. Section shall be amended to read as follows:

Subject to the terms and conditions set forth in the Agreement, Consultant shall continue to provide said services described as described in the First Amendment to the Agreement.

3.2 Compensation. Section shall be amended to read as follows:

The total available compensation under the contract is revised to \$351,552.

3.3 Continuing Effect of Agreement. Except as amended by this Amendment, all provisions of the Agreement shall remain unchanged and in full force and effect. From and after the date of this Amendment, whenever the term “Agreement” appears in the Agreement, it shall mean the Agreement as amended by this Amendment.

3.4 Adequate Consideration. The Parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment.

**SECOND AMENDMENT TO CONSULTANT SERVICES AGREEMENT
BETWEEN THE CITY OF COLFAX AND PSOMAS**

3.5 Counterparts. This Amendment may be executed in duplicate originals, each of which is deemed to be an original, but when taken together shall constitute but one and the same instrument.

PSOMAS
A California Corporation

CITY OF COLFAX
A Municipal Corporation

Kenneth D. Stram, Vice President/Principal

Bruce Lee Kranz, City Manager

ATTEST:

APPROVED AS TO FORM:

Karen Pierce, City Clerk

Alfred A. Cabral, City Attorney

CITY OF COLFAX

RESOLUTION NO. 05-2013

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLFAX AUTHORIZING CITY MANAGER TO EXECUTE THE SECOND AMENDMENT TO CONSULTANT SERVICES AGREEMENT BETWEEN THE CITY OF COLFAX AND PSOMAS

WHEREAS, the Council of the City of Colfax on May 23, 2012 and July 25, 2012 adopted Resolutions 19-2012 and 31-2012 for a Consulting Services Agreement with Psomas for Resident Engineer/Inspection and Geotechnical Engineering Services for the WWTP Pond 3 Liner Project and I&I Mitigation Project in the amount of \$328,938; and,

WHEREAS, the completion date for the I&I Mitigation project has been extended due to changes in scope or various delays; and,

WHEREAS, Psomas' cost due to these changes and delays will exceed the contracted amount.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Colfax hereby authorizes 1) the City Manager to execute the Second Amendment to Consulting Services Agreement between the City of Colfax and Psomas for a total contract price of \$351,552; and 2) expenditures to said consultant not to exceed \$365,000.

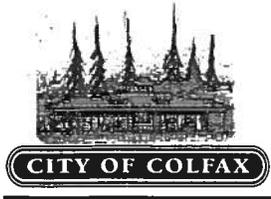
PASSED AND ADOPTED, this 23rd day of January, 2013, by the City Council of the City of Colfax, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Donna Barkle, Mayor

ATTEST:

Karen Pierce, City Clerk



**REPORT TO
COLFAX CITY COUNCIL**

**COUNCIL MEETING OF
January 23, 2013**

Agenda Item No.

7D

To: Honorable Mayor and Members of the City Council
From: Donna Barkle, Mayor
Date: January 17, 2013
Subject: Consideration and Ratification of Mayor's Assignments to Commissions and Committees

Recommended Action: Consider And Approve by Motion Mayor's Recommendations for Appointments of Council Members to Various Commissions, Boards and Committees

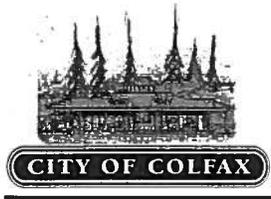
ISSUE STATEMENT AND DISCUSSION:

Attached are the recommendations for this year's appointments of council members to various Commissions, Boards and Committees for your approval

FINANCIAL AND/OR POLICY IMPLICATIONS:

None

| Committee | Councilmember Community Member | Meeting Date and Time | Mileage Reimbursement | Stipend |
|--|---|--|--------------------------|---------|
| Placer County Economic Development Board Meetings at Various Businesses in Placer Co. | Donna Barkle Alternate: Jason McKinney | 3:00 pm 3 rd Thursday Jan/April/June/Sept | Submit to City | None |
| WAC/MAC City of Colfax Council Chambers | Tom Parnham Alternate: Karen Pierce | 6:00 pm 3 rd Wednesday of Month | Submit to City | None |
| Sierra Economic Development Corporation (SEDCorp) | Tony Hesch Alternate: Kim Douglass | 1:00 pm 1 st Wednesday EOM starting Feb | Submit to Board | None |
| Sacramento Area Council of Governments (SACOG) 1415 L. St. Sacramento, CA 95814 | Tony Hesch Alternate: Kim Douglass | 9:30 am 3 rd Thursday of Month | Submit to Board | \$100 |
| Grants Oversight Committee (approves change orders over \$5,000) | Tom Parnham Kim Douglass | As Needed | Submit to City | |
| Placer County Air Pollution Control District BOS Chambers 175 Fulweiler Ave. Auburn, CA 95603 | Donna Barkle | 2:30 pm 2 nd Thursday of even #'d months | Submit to Board | \$100 |
| Placer County Mosquito Abatement District 2021 Opportunity Dr. Roseville, CA 95678 | Tom Parnham Alternate: Jason McKinney | 4:30 pm 3 rd Monday of Month | Submit to City | \$100 |
| Placer County Community Services Committee Various meeting locations | Kim Douglass Alternate: Tony Hesch | 3:30 pm 4 meetings per year 1 st Wednesday | Submit to Committee | \$50 |
| Placer County Transportation Planning Agency (PCTPA) BOS Chambers 175 Fulweiler Ave. Auburn, CA 95603 | Tony Hesch Alternate: Kim Douglass | 9:00 am 4th Wednesday of Month | Submit to Committee | \$100 |
| Local Agency Formation Commission BOS Chambers 175 Fulweiler Ave. Auburn, CA 95603 | Donna Barkle Alternate: Bruce Kranz | 4:00 pm 2 nd Wednesday of Month | Submit to City | \$100 |
| Bianchini Advisory Board | Donna Barkle | | Submit to City | No |



**REPORT TO
COLFAX CITY COUNCIL**

**COUNCIL MEETING OF
January 23, 2013**

Agenda Item No.

7E

To: Honorable Mayor and Members of the City Council
From: Bruce Kranz, City Manager
Date: January 17, 2013
Subject: Consideration of Reimbursement of \$5944.88 to Placer Sierra Railroad Heritage Society for Electrical Upgrade near the Caboose

Recommended Action: Consider And Approve Reimbursement for Electrical Upgrade

ISSUE STATEMENT AND DISCUSSION:

The restoration project of the Historic Caboose near Roy Tom's Plaza is in progress. In order for this project to begin the City's electrical and lighting service panels affixed to the side of the caboose needed to be moved and upgraded. At the time this project began the City did not have the funds necessary to do the work. The Placer Sierra Railroad Heritage Society along with the Maurice Warton Bequest paid for these expenses. The cost for the electrical work was \$5944.88. At this time the City is able to reimburse these groups so they may proceed with this project.

FINANCIAL AND/OR POLICY IMPLICATIONS:

Reimbursement of \$5944.88 for moving and upgrade to electrical and lighting panel

Placer Sierra Railroad Heritage Society, Inc.

P.O. BOX 1776
COLFAX, CA 95713
(530) 346-9607



psrhs.org
501(c)3

Preserving Railroad History along the Donner Pass Route

October 20, 2010

Council Members–City of Colfax
PO Box 702
Colfax, California 95713

Subject: Colfax Caboose Preservation Project

STATUS REPORT

Dear Colfax City Council Members:

The Placer Sierra Railroad Heritage Society (PSRHS) is pleased to report the progress of our efforts at stabilizing and preserving the historic caboose in the Colfax town center. This note summarizes our efforts to date and we will discuss our future project plans during our presentation at the Council meeting.

Principle caboose renovation work tasks completed to date include the repair of the roof cover to prevent further water damage to the interior of the railcar; fabrication of all replacement windows; miscellaneous demolition work; cleanup of debris in the the caboose enclosure; and completion of the electrical service upgrade that provides power to all the public areas such as Roy Toms Plaza lighting, irrigation, rest rooms, etc. This later task was a major milestone to allow the major caboose restoration work to proceed.

The total cost of work to date including miscellaneous demolition tasks is approximately \$ 7860.

The task of the removal of the City's archaic electrical and lighting service panels affixed to the side of the caboose and constructing a modern, state of the art electrical system outside of the caboose enclosure was both a time consuming process as well as an expensive one. The approximate total cost of the electrical conversion project was \$5940. Over half of this cost was for the PG&E permit fee. The excavation cost to run the new electrical service underground was donated by Todd's Excavating Company. Their estimated donation for materials and labor was \$1000.

The source of the funds to conduct the electrical service upgrade was from both PSRHS funds as well as the Maurice Warton Grant earmarked for the Colfax caboose restoration

work. Approximately \$5050 expended on the electrical project came from this latter source.

While such as large expenditure of funds for the electrical service upgrade on behalf of the City is arguably not caboose restoration work, it was unfortunately a necessary expenditure as the previous electrical service infrastructure that was attached to the caboose was impeding the progress of the caboose siding replacement work that will commence in the near future.

PSRHS hopes to replace some of the funds expended on the electrical work by soliciting donations from other service groups in the City. In addition, PSRHS would welcome the City's efforts to search for other sources of funds that could be drawn upon to assist in replenishing the Warton Caboose Grant fund.

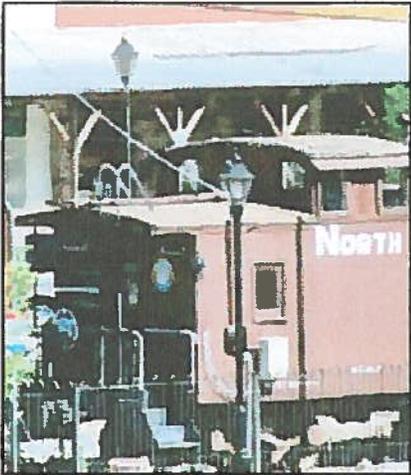
Now that the electrical service conversion is completed, the PSRHS work on the siding replacement will soon progress. PSRHS member Tony Hesch will act as project manager similar to his role in the Colfax Depot Renovation Project completed in 2007. Tony will present an outline of the concepts for moving forward with the caboose renovation work at the Council meeting.

If you have additional questions about the content of this letter please don't hesitate to contact us.

Sincerely,

Jim Wood
Placer-Sierra Railroad Heritage Society

Roy Toms Plaza Electrical Rework



Photos at left show aerial electrical service to the caboose, Roy Toms plaza area and public restrooms. All were powered through a fuse box mounted on the side of the caboose. A 2002 City project added fuses to the original caboose power box for street lights and irrigation controller for the Roy Toms area. Lighting control box was also mounted on the side of the caboose. Bottom photo shows jumble of wires in small box that provided electrical service to that area.

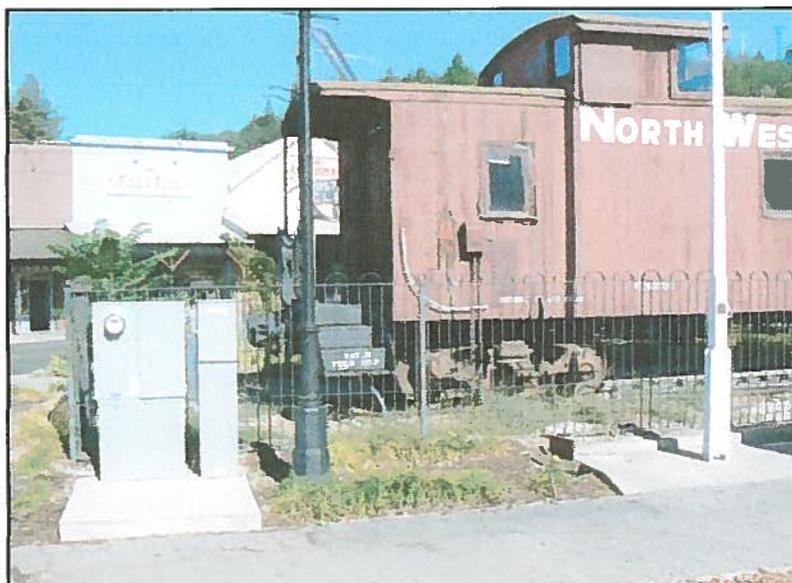
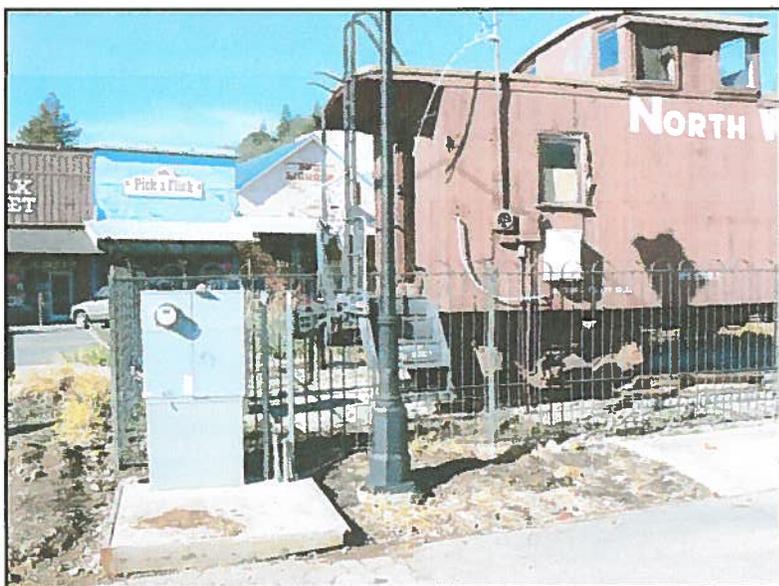
Electrical service to the whole area had to be redone before boxes could be removed from the caboose so that replacement of caboose siding could begin.



Roy Toms Plaza Electrical Rework

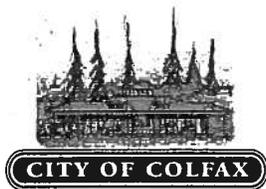
The main Electrical Service point for the area was changed to a pedestal located outside the caboose fence, and converted from aerial to underground feed from the nearby PG&E pole. This is a to-code service panel with circuit breakers rather than fuses.

Underground feeds were provided from the pedestal to the irrigation controller, caboose and adjacent pedestal for the lighting controller. New underground wiring and more appropriately sized pull box were installed for street lights and restroom connections. Finally, the lighting controller box was moved from the side of the caboose to the pedestal beside the main service panel. An event-power GFI outlet with separate breaker was installed on the back of the pedestal.



| City of Colfax Caboose/Roy Toms Plaza Electrical Service Project | | | |
|--|--|---------|--|
| Date | Item | Cost | |
| 2009 | | | |
| 3/21 | electrical panels | 1184.47 | |
| 10/15 | electrical parts | 5.39 | |
| 10/27 | concrete | 31.96 | |
| 11/25 | concrete cutting blade | 30.36 | |
| 11/16 | RJ Miles concrete pour | 98.5 | |
| 12/9 | marking paint | 6.48 | |
| 12/24 | Greg Oleander/electrical parts | 92.49 | |
| 12/24 | Rexell/electrical parts | 231.97 | |
| 12/24 | Greg Oleander labor | 135 | |
| Dec | Excavation Services Provided by Todd's (note #1) | 0 | |
| | PG&E Permit (See Note #2) | 3047.72 | |
| 2010 | | | |
| 4/1 | Rexel electrical parts | 41.38 | |
| 4/10 | Concrete Saw rental | 40.8 | |
| 4/14 | electrical conduit parts | 31.44 | |
| 4/15 | PVC glue | 9.73 | |
| 4/17 | keys, conduit, hardware | 62.44 | |
| 4/17 | Panel keys | 15.75 | |
| 4/17 | conduit parts | 26.21 | |
| 5/7 | electrical conduit parts | 66.47 | |

| | | | | | |
|--------|---|----------------|--|--|--|
| 7/20 | electrical conduit parts | 25.44 | | | |
| 8/4 | box paint | 22.38 | | | |
| 8/11 | parts purchased by Greg Olender | 190.79 | | | |
| 8/11 | labor for Greg Olender | 525 | | | |
| 8/21 | hardware/concrete box | 22.71 | | | |
| | | | | | |
| | Total | 5944.88 | | | |
| Note 1 | The trench work to install the underground utilities was provided at no charge by Todd's Excavating | | | | |
| | Photographs of that work are available for inspection if requested | | | | |
| Note 2 | The PG&E electrical permit was paid by the City of Colfax from funds in the Maurice Warton Caboose Grant | | | | |
| | The electrical work was performed to the City of Colfax standards and approved by the City building inspector | | | | |
| | | | | | |
| | | | | | |
| | | | | | |



REPORT TO
COLFAX CITY COUNCIL

COUNCIL MEETING OF
January 23, 2013

Agenda Item No.

11A

To: Honorable Mayor and Members of the City Council
From: Brigit S. Barnes, Planning Director and Land Use Attorney
Date: January 16, 2013
Subject: Highway 80 Revitalization Zone Project (#PL-03-12) Budget and Consideration of Adoption of Resolution No. 06-2013: A Resolution Adopting the Budget for the Highway 80 Revitalization Zone Project and Authorizing the City Manager to Execute Consulting Agreements to Perform Work on the Project

Recommended Action: Review the project budget and provide Staff with additional direction; Approve Budget as Directed; Adopt Resolution 06-2013

PROJECT LOCATION: Highway 80 Corridor Area, Colfax, Placer County, California

PROJECT DESCRIPTION: #PL-03-12/Highway 80 Revitalization Zone Project. The project proposes to amend the Colfax Zoning Code (Colfax Municipal Code Title 17) to establish a new overlay zone for the Highway 80 corridor area (see Attachment 1 - Highway 80 Corridor Overlay Zone Exhibit). The purpose of the new overlay zone is to encourage business and commercial development in the City's highway corridor area by: (1) establishing an overlay zone which provides for pre-planned uses and development standards (see Attachment 2 - Opportunity Areas Map); (2) conducting an overall environmental analysis for the overlay zone; and (3) establishing an administrative-level review process for Opportunity Area commercial development projects which are found to be consistent with the highway corridor revitalization plan (see Attachment 3 - Concept Maps for Opportunity Areas 2 and 10). By allowing administrative-level approval of projects rather than requiring full Planning Commission and/or City Council review, the Project encourages improvement of the City by expediting the application and review process and lowering the overall cost of pre-approval compliance with land use regulations for business and property owners.

PROJECT STATUS:

Staff came before the City Council on October 10, 2012 to provide an informational presentation on the concept, phase and action plan for the Highway 80 Revitalization Zone Project. The prior

Staff Report can be made available upon request. Staff was directed to collect proposals to establish a specific budget for the project. Proposals were collected from RCH Group as design and architectural consultant to Brigit S. Barnes & Associates, KdAnderson, Fehr & Peers and Bumgardner Biological Consulting, all of which consultants have prepared traffic, planning, and environmental work for the City, which has been accepted by the relevant federal and state agencies. The proposed budget is as follows:

**HIGHWAY 80 REVITALIZATION ZONE
BUDGET ESTIMATE**

PLANNING DEPARTMENT BUDGET

BB: \$200/HR
JJ: \$65/HR

| | | | | |
|------------|----|---|---|---------------------|
| PHASE I: | \$ | 2,265.00 | | |
| PHASE II: | \$ | 30,737.50 | | |
| PHASE III: | \$ | <u>37,235.00</u> | | |
| TOTAL: | \$ | 70,237.50 + 20% contingency (\$14,047.50) | = | \$ 84,285.00 |

ENGINEERING DEPARTMENT BUDGET

Ponticello Enterprises **\$ 10,000.00**

DESIGN PLANNING CONSULTANT BUDGET

RCH Group **\$ 15,000.00**

AIR QUALITY CONSULTANT

Kd Anderson **\$ 23,400.00**

BIOLOGICAL RESOURCES CONSULTANT

Bumgardner Biological Consulting **\$ 14,670.00**

TRAFFIC CONSULTANT

Fehr & Peers **\$ 29,800.00**

TOTAL: \$177,155.00

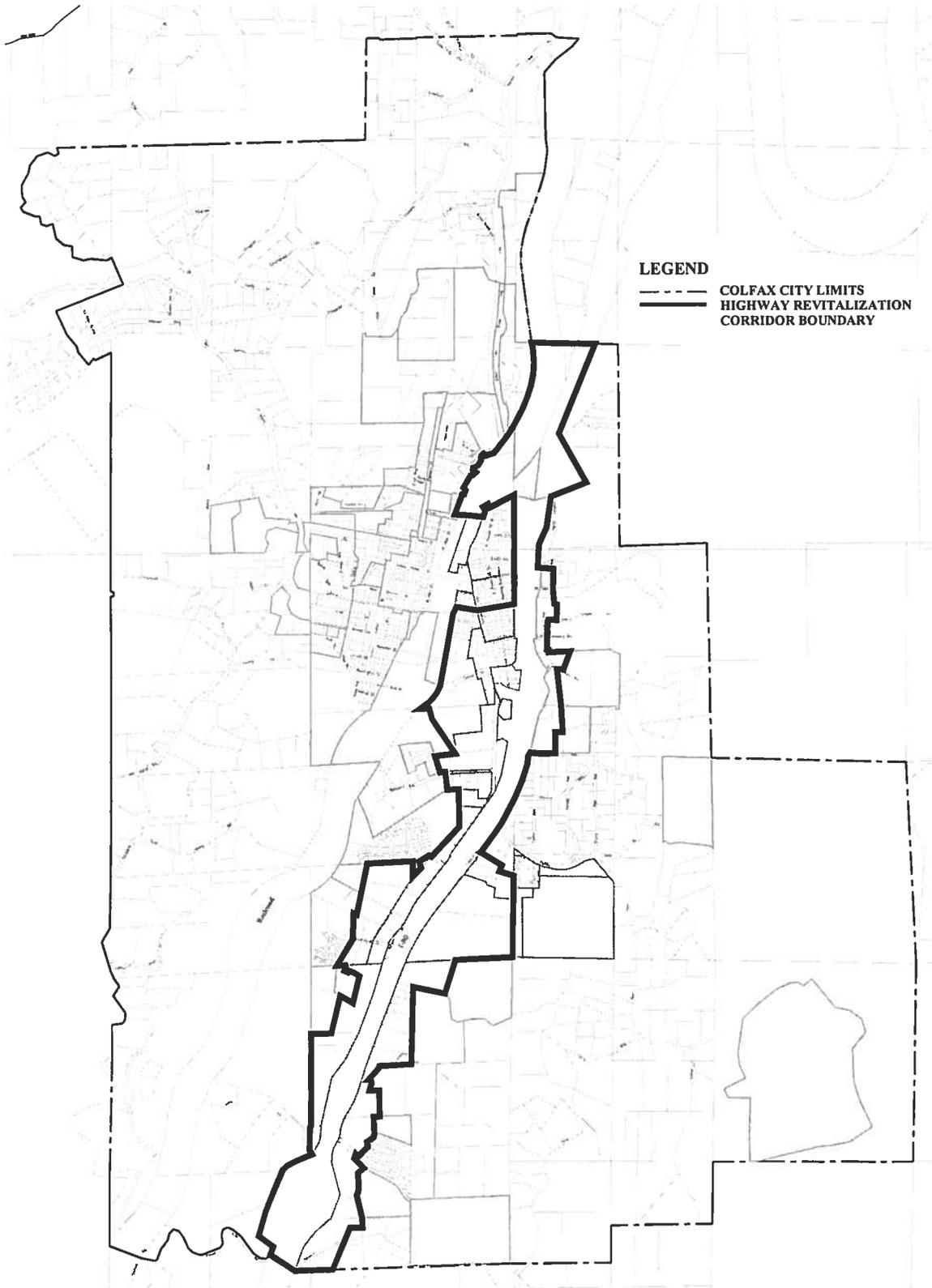
Staff requests that the City Council review Staff's budget and consultant proposals for the project and adopt draft Resolution approving the Budget and authorizing the City Manager to enter into Consulting Agreements for the work to be performed on the Project.

ATTACHMENTS:

1. Highway 80 Corridor Overlay Zone Exhibit
2. Opportunity Areas Map
3. Design Concept Maps for Opportunity Areas 2 and 10
4. Proposed Budget Estimate
5. Budget Estimate for Planning Department
6. Proposal for Design Planning - RCH Group
7. Proposal for Air Quality - KdAnderson
8. Proposal for Biological Resources - Bumgardner Biological Consulting
9. Proposal for Traffic - Fehr & Peers
10. Draft Resolution

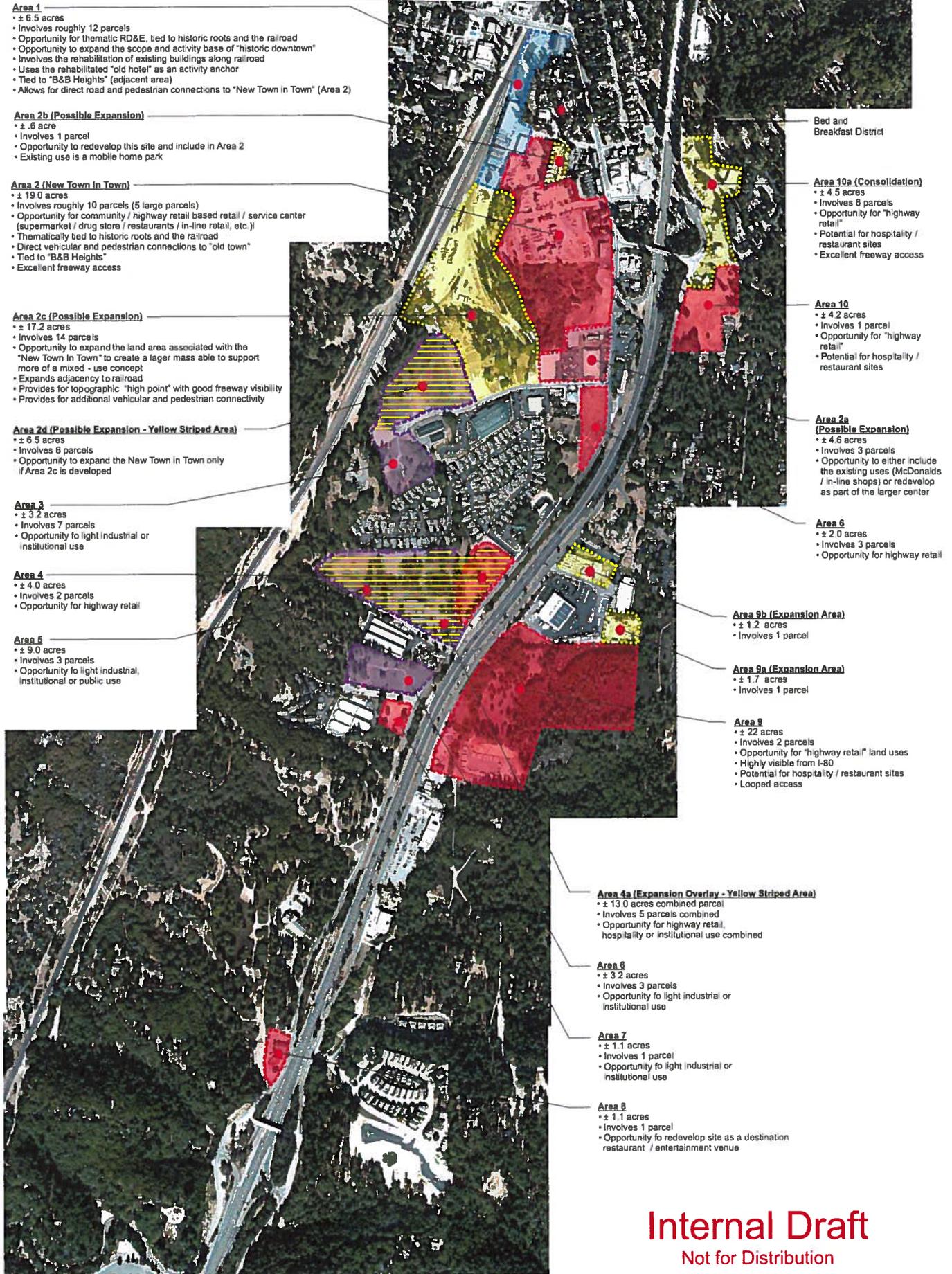
CITY OF COLFAX HIGHWAY REVITALIZATION CORRIDOR EXHIBIT

May 13, 2009

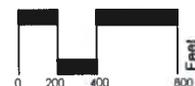


LEGEND
- - - COLFAX CITY LIMITS
—— HIGHWAY REVITALIZATION CORRIDOR BOUNDARY

TLA
ENGINEERING & PLANNING
1522 BURDEKA ROAD, SUITE 100
ROSEVILLE, CA 95661 916 766 0665



Internal Draft
Not for Distribution





LOOP ROAD PROVIDES ACCESS TO GRADED PAD.

POTENTIAL DEVELOPABLE AREA LIMITED TO ± 10 ACRES DUE TO GRADING CONSTRAINTS.

TYPICAL FOOTPRINT FOR A "NATIONAL" 100 - 150 ROOM HOTEL (HOLIDAY INN EXPRESS, RAMADA INN, COURTYARD ETC.)

± 5 ACRE PAD

ACCESS FROM ADJOINING PARKING LOTS PROMOTES CONNECTIVITY, BETTER TRAFFIC MANAGEMENT AND THE POTENTIAL FOR INCREASED SALES AS PEOPLE CAN EASILY MOVE BETWEEN USES.

REST PARK - PICTNICS AND DOGS

SLOPE

PARKING

HOTEL ENTRANCE

SLOPE

SLOPE

INTERSTATE 80

CANYON WAY

POTENTIAL FAST FOOD RESTAURANT (NATIONAL) SITE WITH DRIVE THROUGH

EXISTING RETAIL

EXISTING RETAIL

EXISTING RETAIL

POTENTIAL REDEVELOPMENT WITH HIGHWAY RETAIL IF LOOP ROAD IS COMPLETED AND VACANT AREAS ARE DEVELOPED WITH OTHER HIGHWAY RETAIL USES.

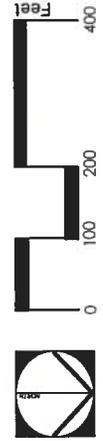
POTENTIAL RESTAURANT SITE (NATIONAL) IN CONJUNCTION WITH HOTEL USE

LOOP ROAD PROVIDES ACCESS TO GRADED PAD.

SLOPES AND POTENTIAL WETLAND FEATURES LIKELY PRECLUDES AREA FROM DEVELOPMENT.



Concept Plan - Opportunity Area 10 Commercial Corridor Study



10/11/2012

**HIGHWAY 80 REVITALIZATION ZONE
BUDGET**

PLANNING DEPARTMENT BUDGET

BB: \$200/HR
JJ: \$65/HR

| | | |
|---------------|---|-----------------------|
| PHASE I: | \$ 2,265.00 | |
| PHASE II: | \$ 30,737.50 | |
| PHASE III: | \$ 37,235.00 | |
| TOTAL: | \$ 70,237.50 + 20% contingency (\$14,047.50) | = \$ 84,285.00 |

ENGINEERING DEPARTMENT BUDGET

Ponticello Enterprises

\$ 10,000.00

DESIGN PLANNING CONSULTANT BUDGET

RCH Group

\$ 15,000.00

AIR QUALITY CONSULTANT

Kd Anderson

\$ 23,400.00

BIOLOGICAL RESOURCES CONSULTANT

Bumgardner Biological Consulting

\$ 14,670.00

TRAFFIC CONSULTANT

Fehr & Peers

\$ 29,800.00

TOTAL: \$177,155.00

HIGHWAY 80 REVITALIZATION ZONE BUDGET

Exclusions:

We anticipate that the Fehr&Peers/Caltrans recommendations will require modifications to City of Colfax Traffic Fee Ordinance and possible budgetary amendments to provide for traffic mitigation not currently considered. This proposed budget does not incorporate Engineering or Planning time to modify the current Traffic Impact Mitigation Fee Program.

The Planning Budget assumes that public participation will require two workshops with the business owners in the I-80 corridor area. If response requires more meetings, or substantial parcel by parcel reviews, Planning Department time would of necessity have to increase.

As a result of City Council action to approve the I-80 Corridor Revitalization Plan, impact fees to reimburse the City for the Planning work, together with additional mitigation which may be required as a result of environmental reviews, will need to be adopted, and policies to levy such fees will need to be considered with the LUC and Council. The cost of reviews, preparation of the nexus analysis and adoption of the updated fee schedule is not included.

**HIGHWAY 80 REVITALIZATION ZONE
PHASE & ACTION PLAN – BUDGET DOCUMENT - PLANNING DEPARTMENT**

PHASE I – CONCEPT ROLL-OUT

| | | | |
|---|---------------|-----------|-----------|
| Documents to Complete: | HOURS: | JJ | BB |
| <ul style="list-style-type: none"> • Staff Report (Informational Item) | 20 | 2 | |

Phase I Action Plan:

- Complete all documents for Phase I
- Submit Staff Report
- Make Presentation to City Council at Meeting (Informational Item)
- Collect CouncilComments

| |
|-------------|
| Incl. above |
| 1 |
| 0 |
| 2.5 |
| Incl. above |

**Phase I Target Date of Completion: December 2012
Initially presented October 10, 2012 - Action Complete**

PHASE II –COMMUNITY OUTREACH

| | | | |
|--|---------------|-----------|-----------|
| Documents to Complete: | HOURS: | JJ | BB |
| <ul style="list-style-type: none"> • New Zoning Code Chapter: “Highway 80 Revitalization Zone” [includes internal meetings] PD Guidelines [first draft previously completed 2011 -no public comment or LUC comment] • Revised Highway 80 Corridor Study Exhibit | 100 | 20 | |

Incl. in New Chapter above
See Design Consultant Bid

| | |
|--|---------------------------|
| • PD Design Templates for Opportunity Areas 2, 2a, 10 and 6 | See Design Consultant Bid |
| • Economic Analysis | EPS Study Done |
| • General Concept Letter to send to Chamber of Commerce and <i>The Colfax Record</i> | 1 1 |
| • Parcel Inventory for before & after charts/tables | See Design Consultant Bid |
| • Overlay and Opportunity Area Maps | See Design Consultant Bid |
| • Detailed Community Concept Letter to send to affected property owners, Chamber of Commerce, <i>The Colfax Record</i> , local business owners and affected agencies, such as Caltrans, PCWA, RWQCB, PCAQMD and PG&E | 5 1 |
| • Public Workshop Notice | 1 0.5 |
| • Staff Report (Public Workshop) | 10 2 |

Phase II Action Plan:

| | |
|--|-------------|
| • Complete all documents for Phase II | Incl. above |
| • Meetings with affected property owners and agencies | 30 30 |
| • Meetings with LUC to fine-tune documents/maps as drafts are received | 20 20 |
| • Send out General Community Concept Letter (advise of upcoming City Council Meeting) to Chamber of Commerce and <i>The Colfax Record</i> | Incl. above |
| • Publish Public Workshop Notice in <i>The Colfax Record</i> (include this Public Workshop Notice in the Community Concept Letter to be mailed to all property owners within the plan area) | 0.5 0 |
| • Send out Community Concept Letter to affected property owners, Chamber of Commerce, <i>The Colfax Record</i> , local business owners and affected agencies, such as Caltrans, PCWA, RWQCB, PCAQMD and PG&E | 4 0 |
| • Submit Staff Report | 1 0 |
| • Make Presentation to City Council and Public at one or more (Public Workshops [include all documents completed for Phases I and II]) | 5 5 |
| • Collect and integrate Council, Community and Agency Comments | 20 10 |

Phase II Target Date of Completion: July 2013:

Note: Target Date Assumes Prompt Agency Communications with Caltrans

PHASE III – ENVIRONMENTAL REVIEW & PLAN ADOPTION

| Documents to Complete: | <u>JJ</u> | HOURS: | <u>BB</u> |
|---|------------------|---------------|------------------|
| • Project Description | 1 | | 0.5 |
| • Notice of Preparation | 3 | | 1 |
| • Initial Study/Environmental Checklist | 2 | | 1 |
| • Draft Environmental Impact Report (DEIR) [includes internal meetings] | 100 | | 50 |
| • Notice of Availability of DEIR | 1 | | 0.5 |
| • Notice of Completion | 1 | | 0.5 |
| • Meetings with LUC to review comments, appropriate responses | 10 | | 10 |
| • Responses to Comments | 18 | | 9 |
| • Final Environmental Impact Report (FEIR) [includes internal meetings] | 50 | | 25 |
| • Department of Fish & Game Request for No Effect Determination (if possible) | 1 | | 0.5 |
| • Public Hearing Notice (Planning Commission & City Council Hearings) | 1 | | 0.5 |
| • Review and Prepare Council Members for Workshop-type public hearings | 10 | | 10 |
| • Staff Report (Planning Commission Recommendation to Approve Ordinance and Certify/Adopt Environmental Document) | 10 | | 2 |
| • Staff Report (City Council Accept Recommendation and Conduct First Reading of Ordinance) | 5 | | 1 |
| • Staff Report (City Council Conduct Second Reading and Certify/Adopt Environmental Document) | 2 | | 1 |
| • Resolution | 1 | | 1 |
| • Ordinance | 1 | | 1 |
| • Ordinance Summary for Publication | 1 | | 0.5 |

- Notice of Determination 1 0.5

Phase III Action Plan:

HOURS: JJ BB

- Complete all Phase III documents Incl. above
- Publish Public Hearing Notice in The Colfax Record 0.5
- Submit Staff Report for Planning Commission Hearing (Recommendation to Approve Ordinance and Certify/Adopt Environmental Document) 1
- Submit Staff Report for City Council Hearing (Accept Recommendation and Conduct First Reading of Ordinance) 1
- Submit Staff Report for City Council Hearing (Conduct Second Reading and Certify/Adopt Environmental Document) 0.5
- Publish Ordinance Summary 0.5
- File Notice of Determination 0.5

Phase III Target Date of Completion: March 2014

Target Effective Date: June 2014

PLANNING DEPARTMENT BUDGET

BB: \$200/HR
JJ: \$65/HR

| | | |
|------------|--|----------------|
| PHASE I: | \$ 2,265.00 | |
| PHASE II: | \$ 30,737.50 | |
| PHASE III: | \$ 37,235.00 | |
| TOTAL: | \$ 70,237.50 + 20% contingency (\$14,047.50) | = \$ 84,285.00 |

November 20, 2012

Brigit Barnes
Brigit S. Barnes & Associates, Inc.
3262 Penryn Road, Suite 200
Loomis, CA 95650

Subject: Scope of Work I-80 Corridor Plan

Dear Brigit,

I've gone through all of our previous files, particularly from a data base perspective, to ensure that we have most if not all we need to finish the work effort. It is my understanding that you are in need of the following products and services:

- Revise Highway Corridor Study Exhibit adding the parcels to the west of the current study area for possible future incorporation into the City. This map will also be tied to an overall data base by APN.
- Update Opportunity Area Map as needed.
- Prepare plans for Opportunity Areas 2a and 6. Modify the plan associated to **Opportunity Area 2 deleting the round-abouts**. Revise plans (one revision of each) as required.
- Prepare inventory of study area identifying the maximum development potential of each parcel based upon size, configuration, zone, constraints, landscape requirements etc. Identify the maximum development potential of the entire study area for use in subsequent traffic and air quality reports required as part of a "project level EIR". Review with client and modify (refine) as needed (two refinement scenarios).
- Package materials in the form of a booklet for use by the City and brokers / developers in assessing the development potential of corridor properties.
- Attend meetings with brokers (2 allocated)
- Attend public workshops on plans (2 allocated)
- Prepare plan revisions based upon workshop results (one revision)
- Attend public hearing on plan (3 allocated)
- Revise plan based upon public hearing comments.



November 20, 2012
Brigit S. Barnes & Associates, Inc.
Page 2

Based upon the above, it is estimated that RCH Group can provide the services and products as specified for a fee not to exceed \$15,000. These fees have been based upon a reduced Billing Rate Schedule as attached. We understand the constraints the City is under and will do whatever we can to ensure that the work effort meets the City's needs in a timely and cost effective manner.

Please let me know if you have any questions. We are ready to begin the work effort immediately upon your authorization.

Thank you,

A handwritten signature in black ink, appearing to read "Bob Johnson", followed by a period.

Bob Johnson
Principal, ASLA

Attachments:
Standard Agreement
RCH 2012 Billing Rate Schedule

2012 RCH GROUP BILLING RATE SCHEDULE

Professional fees for services provided and work performed will be billed and calculated in US currency at the rates and categories described below. Fees are generally adjusted at the beginning of each calendar year.

| <u>Professional Staff</u> | <u>Rate Per Hour</u> |
|--------------------------------------|-----------------------------|
| Principal | \$185.00 |
| Project Manager/Senior Planner | \$160.00 |
| Associate Planner | \$140.00 |
| Planner | \$120.00 |
| Technical Staff | \$95.00 |
| Administrative Staff | \$75.00 |

Expert witness services are billed at a standard rate of \$300.00/hour.

A ten percent (10%) administration fee will be added to all direct and reimbursable expenses. Direct and reimbursable costs will be incurred at the discretion of consultant, as is customary and usual, subject to any limitations imposed by client in writing.

INVOICES AND PAYMENT TERMS

Invoices will be issued monthly. Payment is due upon receipt. Interest of one and one-half percent per month (18% per annum) will be applied to the outstanding balance for accounts not paid within thirty (30) calendar days from the date of the invoice. This does not constitute a credit agreement. Client shall pay any attorney fees, court and all other costs associated with collection of any delinquent accounts. The foregoing interest charge represents a reasonable estimate of the costs and expenses consultant (RCH) will incur and is reasonable compensation for losses consultant (RCH) will suffer by reason of client's late payment.

TERMINATION

Either CONSULTANT or CLIENT may terminate this Agreement at any time, with or without cause, provided that the terminating party provides 30 days written notice to the other party. If so terminated, CONSULTANT shall be entitled to compensation for services requested and actually performed up to the date of termination of Agreement. However, under no circumstances shall CONSULTANT be entitled to compensation for any services performed after the date of termination of the Agreement.



CONSULTANT AGREEMENT

Parties This Agreement is made this ____ day of _____, 2012, between _____ ("CLIENT") and RCH Group ("RCH").

Project By joining in this Agreement, the CLIENT retains RCH to provide planning services related to the **City of Colfax Interstate 80 Corridor Study** ("PROJECT").

Scope By this Agreement, the Scope of RCH services on the PROJECT is limited to preparation of plans and other related documents as outlined in the attached Proposal for Services dated November 20, 2012 ("PROPOSAL").

Fee RCH agrees to provide all services covered by this Agreement for a fee estimated not to exceed \$15,000, as shown in the PROPOSAL.

RCH will submit monthly billings for the balance of the Agreement, up to the specified fee, in accordance with the Billing Rate Schedule attached to the PROPOSAL ("SCHEDULE").

If project requirements encountered indicate that the scope of services covered by this Agreement need to be revised, an additional agreement or written addendum to this Agreement shall be entered into to cover the revised scope and fee. Should the CLIENT authorize a revision in the scope of services without a revision to this Agreement, RCH shall be compensated for services actually performed on a time & materials (T&M) basis, pursuant to the attached SCHEDULE.

RCH Group, Inc.

CLIENT AUTHORIZATION

By:



Bob Johnson
Principal, AICP, ASLA

Date: November 20, 2012

Company

Address

City, State, Zip

Phone Number

Name (Please Print)

Signature

Title



KD Anderson & Associates, Inc.

Transportation Engineers

January 11, 2013

Ms. Jaenelyn Jarvis Killian, Planner
City of Colfax
P.O. Box 702
33 S. Main Street
Colfax, CA 95713

Subject: *Interstate 80 Corridor Revitalization Zone*

Dear Ms. Killian:

On behalf of KD Anderson & Associates (KDA), I am pleased to submit this proposal to prepare an air quality and greenhouse gases (GHG) study of the Colfax Interstate 80 (I-80) Corridor Revitalization Zone project. This proposal presents our understanding of the project, our proposed scope of work for the study, and our estimate of the cost to prepare the study.

Project Understanding

Our understanding is the objective of the I-80 Corridor Revitalization Zone project is to improve utilization of parcels in the City of Colfax and capture retail sales leakage. The revitalization zone is a north-south corridor along the entire length of I-80 through the City of Colfax.

The subject of the air quality and GHG study will include the revitalization zone, and four opportunity areas. Opportunity areas are identified portions of the revitalization zone.

The I-80 Corridor Revitalization Zone project would result in retail commercial, restaurant, office, light industrial, institutional, and mixed land use development on under-utilized parcels within the revitalization zone. Our understanding is new residential uses are not being contemplated by the City at this time.

At this time, project description information available to KDA includes draft and concept plans. Our understanding is concept plans are available for two opportunity zones and, in the future, will be available for two more opportunity zones. In addition, an inventory of all parcels in the revitalization zone has been prepared, and our understanding is an estimate of changes in land use at maximum development densities for all parcels will be available. As more information is made available to KDA, modification of this proposal may be necessary.

Scope of Work

KDA will prepare an analysis of the air quality effects of the I-80 Corridor Revitalization Zone project. KDA will prepare the analysis consistent with methods presented in the Placer County

Air Pollution Control District (PCAPCD) October 11, 2012 guideline document *CEQA Air Quality Handbook*. The analysis will include both criteria pollutant emissions, and GHG emissions associated with global climate change. The following is a description of our scope of work to complete the analysis.

Criteria Pollutants and Greenhouse Gases. KDA will quantify project-related emissions using the CalEEMod emissions model. KDA will quantify both short-term construction-related emissions and long-term operational emissions. KDA will quantify the change in the following types of emissions:

- reactive organic gases (ROG),
- nitrogen oxides (NO_x),
- inhalable particulate matter less than 10 micrometers in diameter (PM₁₀),
- carbon dioxide (CO₂),
- methane (CH₄), and
- nitrous oxide (N₂O).

The latter three types of emissions are considered GHG pollutants. The amount of these three types of emissions will be used to calculate a combined carbon dioxide equivalent (CO₂e) value.

KDA will calculate short-term construction-related emissions for each of the following construction phases:

- demolition,
- site preparation,
- grading,
- building construction,
- paving, and
- architectural coating.

KDA will calculate long-term operational emissions associated with the following activities:

- vehicular traffic,
- generation of electricity,
- natural gas combustion/consumption,
- solid waste generation, and
- water usage.

The PCAPCD recommends specific project-level quantitative significance criteria for the criteria pollutant emissions ROG, NO_x, and PM₁₀. The PCAPCD also recommends cumulative thresholds, which are stricter than the project-level thresholds. KDA will compare criteria pollutant emissions associated with the I-80 Corridor Revitalization Zone project to the PCAPCD thresholds. Based on this comparison, KDA will identify significant project-related impacts.

KDA

The PCAPCD does not recommend significance thresholds for GHG emissions. The assessment of GHG emissions in CEQA documents is a relatively recent topic and is still evolving. KDA has reviewed the GHG portion of recent environmental documents for projects in the County of Placer. The approach and significance thresholds applied by the County of Placer to GHG emissions in these recent environmental documents have evolved over time. The most appropriate GHG approach and significant threshold for the I-80 Corridor Revitalization Zone project is unclear. Consultation with the project team and, perhaps, City staff to develop an appropriate approach, significance threshold, and set of mitigation measures is likely to be needed.

Naturally-Occurring Asbestos. Portions of Placer County contain a type of rock referred to as “ultramafic”. As a result, these areas are considered to be “more likely to contain naturally occurring asbestos” (NOA). Emissions of NOA have been attributed to soil-disturbing activities, including construction activities.

KDA will conduct a screening evaluation of potential impacts associated with NOA. KDA will review the California Department of Conservation, California Geological Survey map *Naturally Occurring Asbestos Hazard – Colfax and Vicinity*. If the screening evaluation indicates an elevated likelihood of NOA being on the project site, KDA may identify the need for additional on-site investigation and asbestos control plans. The additional on-site investigation and asbestos control plans would require a separate contractor (e.g., for geological studies), work plan and budget.

Toxic Air Contaminants. Toxic Air Contaminants (TAC) are pollutants not included in federal or state ambient air quality standards, but are considered hazardous to human health. An example TAC is diesel emissions.

KDA will conduct an assessment of potential TAC impacts associated with the I-80 Corridor Revitalization Zone project. The assessment will be based on screening-level criteria presented Table 4.1 of the PCAPCD document *CEQA Air Quality Handbook*.

This proposal does not include quantification of TAC impacts, and does not include preparation of a health risk assessment (HRA).

Carbon Monoxide. KDA will evaluate the potential effect of the I-80 Corridor Revitalization Zone project on CO concentrations. KDA will perform a CO screening assessment to determine the need for more detailed CO dispersion modeling. The screening assessment will be conducted according to procedures described in the *CEQA Air Quality Handbook*. The procedures present a screening approach to determine the need for detailed dispersion modeling. This proposal assumes KDA will be provided with a copy of the project traffic study, and the traffic study describes project-related change in intersection level of service (LOS) and vehicle delay.

This proposal assumes microscale dispersion modeling will not be needed. With this being the case, the project-related impact on CO concentrations will be less-than-significant. If it is found that detailed microscale dispersion modeling of CO concentrations is needed, KDA can conduct

KDA

this analysis under a contract amendment or on a time-and-materials basis. The analysis would be conducted using the CALINE4 line source dispersion model and motor vehicle emission rates from the emission rate model EMFAC.

Study Scenarios. KDA will conduct a programmatic air quality and GHG assessment of overall implementation of the I-80 Corridor Revitalization Zone, and a more detailed project-level assessment for four opportunity areas within the corridor zone. This approach will provide California Environmental Quality Act (CEQA) compliance for the near-term action of establishing the overall I-80 Corridor Revitalization Zone, and also facilitate CEQA compliance for the future longer-term actions related to development of specific parcels within the opportunity zones.

Programmatic Analysis of Revitalization Zone. KDA will quantify operational emissions associated with implementation of land use changes in the revitalization zone. The emissions estimate will be based on a quantified description of project-related change in land use and travel data. This proposal assumes KDA will be provided with information on the net project-related change in:

- land use quantities (e.g., change in building square feet by land use type),
- the number of daily vehicle trips,
- the number of daily vehicle miles traveled, and
- the number of daily vehicle hours traveled.

Construction of land use changes in the revitalization zone would occur on a currently-unknown schedule over a relatively long period of time (perhaps decades). As a result, KDA does not propose to quantify construction-related emissions for the overall revitalization project. KDA will qualitatively describe the types of air quality and GHG impacts that would be associated with construction activities, and describe the types of mitigation measures that may be required to reduce the significance of impacts.

Project-Level Analysis of Opportunity Areas. As noted earlier, our understanding is concept plans will be available for the four opportunity areas to be analyzed at a project-specific level. While the concept plans are not intended to constrain development to the configurations portrayed, the plans do show potential footprints for individual structures. Specific information on future individual development projects (e.g., precise location, building square feet, and lot acreage) is unknown. But, the concept plans provide a level of guidance on how individual development projects may occur.

While specific information on future individual projects is not know, the concept plans provide an indication of the types of land uses, and range of project sizes, that may be expected. To facilitate CEQA compliance for future individual projects, KDA will quantify construction-related and operational emissions associated with implementation of four different types of land uses. Based on project description data currently available, KDA proposes to analyze the following four different types of land use:

KDA

- retail commercial,
- restaurants,
- office, and
- light industrial.

For each of the four land use types listed above, KDA will quantify emissions for three different sizes: large, medium, and small. KDA will consult with the project team to select the three sizes of projects to analyze (i.e., the amount of building square feet). Using the four land use types and three project sizes will result in a matrix of 12 hypothetical project types and sizes.

An example of hypothetical projects can be seen in the *Concept Plan - Opportunity Area 2*. This concept plan would indicate the three sizes for retail commercial uses might be 60,000 square feet (sf), 20,000 sf, and 10,000 sf. Analyzing these three sizes of retail commercial uses would provide approximate emissions estimates as individual structures are proposed in the future. Three sizes will also be identified for restaurant, office, and light industrial uses.

KDA will identify the significance of air quality and GHG impacts associated each of the 12 hypothetical project types and sizes. In those cases where significant impacts are identified, KDA will recommend mitigation measure needed to reduce the significance of impacts.

Deliverables

KDA will prepare a draft air quality and GHG study presenting the results of the criteria pollutant and GHG emissions analysis. The draft study will be submitted for review and comments by the project team. The air quality and GHG study will present:

- background information on air quality and GHG emissions,
- existing air quality and GHG conditions,
- project-related air quality and GHG impacts, and
- recommended mitigation measures.

The study will document the assumptions and methods used in the air quality and GHG analysis. CalEEMod model output files will be enclosed as appendices to the study.

KDA will prepare a final air quality and GHG study, responding to comments on the draft study. This proposal assumes KDA will receive one consolidated set of comments on the draft study, and also assumes no new analysis will be needed to respond to comments on the draft study.

This proposal does not include preparing the Air Quality or Global Climate Change sections of the environmental impact report (EIR) on the I-80 Corridor Revitalization Zone project. However, KDA will assist the project team in preparing the EIR sections. This proposal includes eight hours of KDA staff time to assist in preparing the EIR sections.

KDA

Meetings and Responses to Public Comments

KDA will prepare for, attend, and follow-up on meetings for the I-80 Corridor Revitalization Zone project. KDA will also prepare responses to public comments on the public review draft EIR.

This proposal includes KDA participation in the following meetings:

- two early consultation meetings with the PCAPCD or other relevant agencies,
- two meetings with City staff,
- two public workshops in open house format,
- one City Planning Commission meeting, and
- two City Council meetings.

This proposal includes eight hours of KDA staff time to prepare responses to public comments on the public review draft EIR.

Cost Estimate

KDA will provide the services described in this proposal for a cost estimate of \$23 400.

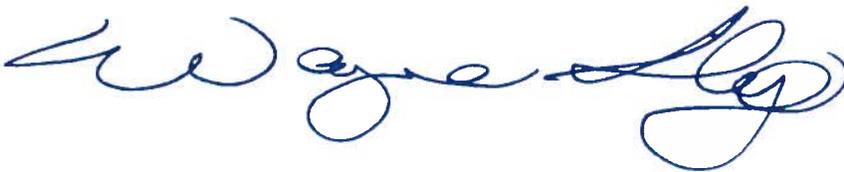
KDA staff will be available to provide additional services or participate in additional meetings on a time-and-materials basis or with a contract amendment.

Closing

Thank you for providing KDA with this opportunity to provide the City of Colfax with air quality and GHG analysis services on the I-80 Corridor Revitalization Zone project. We look forward to working with you on this project. Please let me know if you have any questions, or need any additional information.

Sincerely,

KD Anderson & Associates, Inc.



Wayne Shijo
Project Manager

KDA

Attachment 8

| Preparation of the Biological Resources Section | | | | | | |
|--|--|------------------|-------------|-------------|----------------|------------------|
| for the City of Colfax Highway 80 Corridor Revitalization Zone Project EIR | | | | | | |
| Proposed Cost Estimate | | | | | | |
| | | Mike Bumgardner | | | Hours Per Task | Cost Per Subtask |
| Task 1 | Review of Available Information on Biological Resources/Site Visit | 30 | | | 30 | \$ 3,450 |
| Task 2 | Preparation of Draft Biological Resources Section of Draft EIR | 48 | | | 48 | \$ 5,520 |
| Task 3 | Preparation of Final Biological Resources Section of Draft EIR | 16 | | | 16 | \$ 1,840 |
| Task 4 | Assistance with Response to Comments in Final EIR | 24 | | | 24 | \$ 2,760 |
| Task 5 | Staff Meetings during Development of Draft EIR | 30 | | | 30 | \$ 3,450 |
| Task 6 | Public Hearings on Draft EIR | 12 | | | 12 | \$ 1,380 |
| Task 7 | Public Hearings on Final EIR | 12 | | | 12 | \$ 1,380 |
| | Total Hours | 118 | 0 | 0 | 118 | |
| | Hourly Rate | \$ 115 | | | | |
| | Total Labor | \$ 13,570 | \$ - | \$ - | | \$ 13,570 |
| Expenses | | | | | | |
| | Travel (personal vehicle mileage) | | | | | \$ 520 |
| | Meals | | | | | \$ 320 |
| | Miscellaneous | | | | | \$ 160 |
| | Administration Fee (10%) | | | | | \$ 100 |
| | Total Budget | | | | | \$ 14,670 |

FEHR & PEERS

January 2, 2013

Mr. Alan Mitchell
City Engineer
City of Colfax
33 S. Main Street
Colfax, CA 95713

Re: Proposal for Colfax I-80 Corridor Gateway Area Traffic Study

P12-2963-RS

Dear Alan:

Fehr & Peers appreciates the opportunity to submit the following proposal to prepare a Traffic Impact Study for the Colfax I-80 Gateway Area for the City of Colfax. The purpose of the Traffic Study will be to address the following objectives.

- Assess 10-year and 20-year land use development scenarios, based on land use data to be provided by City staff as derived from the Colfax Interstate 80 Corridor Market Study prepared by Economic & Planning Systems, Inc. (March 11, 2011).
- Evaluate the following scenarios that are required for the environmental review process and the phasing analysis.
 - Existing (2013) conditions
 - Existing plus 10-year scenario
 - Existing plus Project (i.e., all new development to be entitled)
 - Cumulative No Project scenario – with existing land uses on the study parcels
 - Cumulative plus Project (i.e., all new development to be entitled)
- Prepare a Traffic Impact Study, documenting the above scenarios, which can be referenced in a subsequent environmental review document. The traffic study will provide a list of needed transportation improvements for the 10-year and 20-year development horizon as well as the data needed for the City of Colfax to calculate a new citywide transportation development fee.

The tasks that we propose to undertake to complete the analysis are described in Exhibit A. Fehr & Peers will perform the tasks described in Exhibit A, on a time-and-materials basis, for a fee not to exceed \$29,800. We will complete the traffic analysis within ten weeks of receiving the Notice to Proceed.

Please call me at (916) 773-1900 if you have any questions.

Sincerely,

FEHR & PEERS



Bob Grandy, P.E.
Principal

Attachments

Mr. Alan Mitchell
January 2, 2013
Page 2

Exhibit A Draft Scope of Work

The following scope of work is based on completing a traffic analysis of planned development in the Colfax I-80 Corridor Area. The purpose of the analysis is to address the following objectives.

- Assess 10-year and 20-year land use development scenarios, based on land use data to be provided by City staff as derived from the Colfax Interstate 80 Corridor Market Study prepared by Economic & Planning Systems, Inc. (March 11, 2011).
- Evaluate the following scenarios that are required for the environmental review process and the phasing analysis.
 - Existing (2013) conditions
 - Existing plus 10-year scenario
 - Existing plus Project (i.e., all new development to be entitled)
 - Cumulative No Project scenario – with existing land uses on the study parcels
 - Cumulative plus Project (i.e., all new development to be entitled)
- Prepare a Traffic Impact Study, documenting the above scenarios, which can be referenced in an environmental review document. The traffic study will provide a list of needed transportation improvements for the 10-year and 20-year development horizon as well as the data needed for the City of Colfax to calculate a new citywide transportation development fee.

Task 1 Data Collection

We will collect the following data for use in the analysis:

- 10-year and 20-year land use development scenarios, to be provided by City staff as derived from the Colfax Interstate 80 Corridor Market Study prepared by Economic & Planning Systems, Inc. (March 11, 2011). This will include a map showing the parcels to be developed and a list of the planned level of development (i.e., land use type and quantity) for each parcel to be included in the 10-year and 20-year scenario.
- List of any transportation improvements to be assumed in the baseline scenarios, for which funding is reasonably assured
- Midweek AM (7:00 – 9:00) and PM (4:00 to 6:00) peak period traffic counts at the study intersections listed below

Study Intersections

- Auburn Avenue/I-80 westbound ramps
- Auburn Avenue/SR 174 overcrossing
- Canyon Way/SR 174 overcrossing
- Canyon Way/I-80 eastbound ramps
- Auburn Avenue/Central Street (SR 174)

Task 2 Existing Conditions Analysis

We will analyze the study intersections using procedures described in the *Highway Capacity Manual – HCM* (Transportation Research Board, 2000). We will apply the HCM procedures at the study

Mr. Alan Mitchell
January 2, 2013
Page 3

intersections listed above using SimTraffic software. We will also document bicycle and pedestrian facilities, as well as current transit services, in the study area.

Task 3 Trip Generation

Fehr & Peers will identify the AM and PM peak hour trip generation for each of the study parcels, identified for the 10-year and 20-year scenarios, based on national trip rates provided in ITE *Trip Generation Manual (9th edition)*.

Task 4 Project Travel Characteristics

We will estimate the travel characteristics of the proposed parcels as follows:

- **Trip Distribution:** We will estimate the distribution of project trips onto the adjacent roadway network based on existing travel patterns and information developed previously for traffic studies for the City of Colfax.
- **Trip Assignment:** We will assign project trips to the study facilities in accordance with the trip generation and distribution assumptions.

Task 5 Travel Demand Forecasts

Traffic forecasts for the following study scenarios will be developed as follows:

- **Existing Plus 10-year Scenario:** we will add project-generated traffic from Task 4 for parcels included in the 10-year scenario to existing traffic counts.
- **Existing Plus Project (i.e., 20-year) Scenario:** we will add project-generated traffic from Task 4 for parcels included in the 20-year scenario to existing traffic counts.
- **Cumulative No Project Conditions:** we will identify the increase in through traffic (i.e., non-project trips) that is anticipated over a 20-year horizon, and will use this "growth factor" to affected turn movements at the study intersections to generate 20-year forecasts.
- **Cumulative Plus Project Conditions:** We will layer traffic generated by all parcels included in the 20-year scenario onto the cumulative year forecasts in accordance with the project travel characteristics developed as part of Task 4.

Task 6 Transportation Analysis

Using the analysis methods outlined in Task 2 and the traffic volume forecasts from Task 5, we will analyze traffic operations at the study intersections for the following analysis scenarios:

- Existing plus 10-year scenario
- Existing plus Project (i.e., all new development to be entitled)
- Cumulative No Project scenario – with existing land uses on the study parcels
- Cumulative plus Project (i.e., all new development to be entitled)

The analysis will quantify vehicle level of service (LOS) based on intersection delay. We will also identify vehicle queues at the I-80 off-ramp intersections for the cumulative scenarios. This will allow for the determination of the potential incremental traffic impacts resulting from the proposed project under near-term and cumulative conditions. For the cumulative (without project) scenario, we will assume no

Mr. Alan Mitchell
January 2, 2013
Page 4

development on the project parcels that are currently vacant or existing development levels for those that are currently occupied.

Based on the evaluation of each of the above scenarios, we will identify whether future conditions meet the City's current LOS threshold. Mitigation measures will be developed for intersections that do not meet the applicable LOS threshold. We will prepare a list of needed transportation improvements for the 10-year and 20-year scenario.

We will also provide the transportation data needed for the City of Colfax to calculate a new citywide transportation development fee. This will include the list of all needed improvements for the 20-year scenario and the number of PM peak hour trips generated by the 20-year scenario. We will not provide cost estimates of the needed improvements, as we assume those will be developed by the City Engineer. The list of improvements and trip generation total (i.e., "budget"), along with the cost estimates developed by the City Engineer, can be used by City staff to identify a transportation development fee, on a "per trip" basis, for all the needed improvements.

Task 7 Documentation

We will document our assumptions, methodologies, and findings in a draft report for review by City staff. The report will include all pertinent technical calculations and appropriate tables and figures to support the documentation of the analysis results. After receiving comments and incorporating changes into the draft report, we will submit the final report to City staff. We have budgeted up to 4 hours to respond to comments on the draft traffic report and to prepare a final report.

Task 8 Meetings

We have budgeted to attend one meeting and participate in two conference calls during the course of the project. Attendance at additional meetings will be based on a time-and-materials basis based on our current billing rate schedule.

Mr. Alan Mitchell
 January 2, 2013
 Page 5

Fehr & Peers Cost Estimate

The following table summarizes Fehr & Peers cost to complete the scope of work outlined above.

| Task | Staff Person | | | | Total | |
|------------------------------------|---------------------------|-----------------------------------|-------------------------|-------------------------|---|-----------------|
| | Principal (\$235 / hr) | Senior Planner (\$135 / hr) | Engineer (\$95 / hr) | Support (\$110 / hr) | Hours | Cost |
| 1 - Data Collection | 1 | 1 | 4 | 0 | 6 | \$750 |
| 2 - Existing Conditions | 1 | 1 | 14 | 4 | 20 | \$2,140 |
| 3 - Trip Generation Comparison | 2 | 4 | 16 | 0 | 22 | \$2,530 |
| 4 - Project Travel Characteristics | 2 | 4 | 24 | 4 | 34 | \$3,730 |
| 5 - Travel Demand Forecasts | 2 | 4 | 32 | 0 | 38 | \$4,050 |
| 6 - Transportation Analysis | 2 | 4 | 48 | 8 | 62 | \$6,450 |
| 7 - Documentation | 4 | 4 | 32 | 8 | 48 | \$5,400 |
| 8 - Meetings | 5 | 0 | 5 | 0 | 10 | \$1,650 |
| | | | | | Labor Cost | \$26,700 |
| | | | | | Traffic Counts | \$1,500 |
| | | | | | Other Direct Costs (communications, travel, printing, computer, etc.) | \$1,600 |
| | | | | | Total Cost | \$29,800 |

City of Colfax

Resolution No. 06 - 2013

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLFAX
ADOPTING THE BUDGET FOR THE HIGHWAY 80 REVITALIZATION
ZONE PROJECT AND AUTHORIZING THE CITY MANAGER TO ENTER
INTO CONSULTING AGREEMENTS TO PERFORM WORK ON THE
PROJECT**

Whereas, the City Council has previously on October 10, 2012 instructed Staff to prepare a budget for the continued preparation and related public hearings to consider adoption and implementation of the Highway 80 Revitalization Zone Project; and

Whereas, on January 23, 2013, the City Council has reviewed the proposed budget and Consultants' estimates in support of the possible adoption and implementation of the Highway 80 Revitalization Zone Project; and

Whereas, it is proposed that the City Council accept the Consultants' proposals attached to this Resolution to implement work on the Highway 80 Revitalization Zone Project; and

Whereas, it is proposed that the City authorize the City Manager to enter into and execute Agreements with the Consultants in accordance with the submitted proposals to implement work on the Highway 80 Revitalization Zone Project; and

Whereas, if the City Council approves adoption and implementation of the Highway 80 Revitalization Zone Project as preliminarily conceived, the Project would result in encouraging business and retail investment in the City and increased patronage for businesses throughout Colfax;

NOW THEREFORE, BE IT RESOLVED by the City Council:

1. That the City, by and through its City Manager, is hereby authorized to enter into Consulting Agreements in accordance with the submitted proposals attached to this Resolution allowing for the implementation of work on the Highway 80 Revitalization Zone Project;

2. That the City, by and through its City Manager, is hereby authorized to conduct negotiations, execute documents, and take any other action with respect to the Consulting Agreements consistent with this Resolution and its basic purpose;

3. That prior to execution, all contracts and agreements shall be reviewed and approved for form and legality by the City Attorney and a final copy shall be placed on file in the Office of the City Clerk.

Passed and Adopted this 23rd day of January, 2013 by the following roll call vote:

Ayes:

Noes:

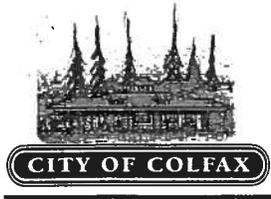
Absent:

Abstain:

Donna Barkle, Mayor

ATTEST:

Karen Pierce, City Clerk



**REPORT TO
COLFAX CITY COUNCIL**

**COUNCIL MEETING OF
January 23, 2013**

Agenda Item No.

11B

To: Honorable Mayor and Members of the City Council
From: Bruce Kranz, City Manager
Date: January 17, 2013
Subject: Discussion of Street Sweeping in the City by Recology

Recommended Action: Discuss and possibly give direction to Recology regarding Street Sweeping

ISSUE STATEMENT AND DISCUSSION:

This item was brought before council during public comment at the January 9, 2013 City Council meeting. John Rowe from Recology will be available at this council meeting to answer questions.

FINANCIAL AND/OR POLICY IMPLICATIONS:

None