

**COLFAX CITY COUNCIL MEETING
REGULAR SESSION AGENDA**

City Council Chambers
33 S. Main Street, Colfax, CA.

February 13, 2013

6:00 PM (Closed Session)

7:00 PM (Regular Session)

Last Ordinance
#519

Last Resolution
06-2012

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the building & safety director, (530) 346-2313. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibilities to this meeting.

1. OPENING

- A. Call to Order
- B. Roll Call

2. PUBLIC COMMENT

3. CLOSED SESSION

Conference with Labor Negotiators pursuant To Government Code Section 54957.6
Employee Organization: General Employees and Bargaining Unit Represented by Operating Engineers, Local 39
City's Designated Representative: Bruce Kranz

Conference with Legal Counsel—Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9
Number of potential cases: 1

4. OPENING

- A. Pledge Of Allegiance
- B. Announcement of Action Taken at Closed Session
- C. Approval of Agenda Order

This is the time for changes to the agenda to be considered including removal, postponement or change to agenda sequence.

Recommended Action: By motion accept the agenda as presented or amended.

Members of the public who addresses the Council shall do so in an orderly manner. No person shall yell or make profane or threatening remarks to any member of the Council, staff or general public. No person shall engage in disorderly or boisterous conduct, including the utterance of loud, threatening or abusive language, whistling, stamping of feet, clapping, or other acts that unreasonably disturb, disrupt, delay or otherwise impede the orderly conduct of any Council meeting. Except as allowed by rules of order, a councilmember or staff person shall not by conversation or other means delay the Council proceedings or disturb any other councilmember or staff person while speaking.

5. CITY COUNCIL COMMITTEE REPORTS

The purpose of these reports is to provide information to the City Council and public on projects and programs that are discussed at committee meetings. No decisions are to be made on these issues. If a Council member would like formal action on any of these discussed items, it will be placed on a future Council Agenda

6. INFORMATION REPORTS FROM STAFF AND OTHERS

7. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion with a roll call vote. There will be no separate discussion of these items unless persons request specific items to be removed from the Consent Agenda for discussion and separate action. Any items removed will be considered after the motion to approve the Consent Agenda. If you wish to have an item pulled from the Consent Agenda for discussion, please notify the City Clerk.

**RECOMMENDED
ACTION**

- A. Minutes: January 23, 2013
Workshop February 6, 2013 *Receive and File*
- B. Cash Balance Summary: January 31, 2013 *Receive and File*
- C. Consideration of Adoption of Resolution No. 07-2013: A Resolution of the City Council of the City of Colfax Authorizing the City Manager To Execute the Third Amendment to the Consultant Services Agreement between the City of Colfax and Psomas. *Adopt Resolution No. 07-2013*
- D. Consideration of Adoption of Resolution No. 08-2013: A Resolution of the City Council of the City of Colfax authorizing Investment of Colfax, California Monies in Local Agency Investment Funds (LAIF) *Adopt Resolution No. 08-2013*

CONSENT ITEMS PULLED FOR DISCUSSION

8. PUBLIC COMMENT

At this time, members of the audience are permitted to address the City Council on matters of concern to the public not listed on this agenda. Please make your comments as brief as possible, comments should not exceed three (3) minutes in length. The Council cannot act on items not included on this agenda; however, if action is required it will be referred to staff.

9. PUBLIC HEARING

Notice to Public	
City Council, when considering a matter scheduled for hearing, will take the following actions:	
1.	Open the Public Hearing
2.	Presentation by Staff
3.	Presentation, when applicable, by Applicant or Appellant
4.	Accept Public Testimony
5.	When applicable, Applicant or Appellant rebuttal period

6. Close public hearing (No public comment is taken hearing is closed)
7. Council comments and questions
8. City Council action

Public hearings that are continued will be so noted. The continued public hearing will be listed on a subsequent council agenda and posting of that agenda will serve as notice

- A. Annual AB 1600 Report of Mitigation Impact Fee Activity
Recommended Action: Conduct Public Hearing, Review Annual Report and Consider Public and Staff Comments
- B. CDBG Public Hearing Annual Public Hearing Notice for the Community Development Block Grant Program
Recommended Action: Conduct Public Hearing and Consider Public and Staff Comments

10. COUNCIL BUSINESS

11. PRESENTATIONS

12. ADJOURNMENT

Administrative Remedies must be exhausted prior to action being initiated in a court of law. If you challenge City Council action in court, you may be limited to raising only those issues you or someone else raised at a public hearing described in this notice/agenda, or in written correspondence delivered to the City Clerk of the City of Colfax at, or prior to said public hearing.

AGENDA POSTED, February 8, 2013
at City Hall and Post Office locations



Karen Pierce, City Clerk

Minutes
City Council Meeting
January 23, 2013

1. OPENING

Mayor Barkle called the meeting to order at 6:00pm.

Present and answering roll call were Council members Hesch, Douglass, Parnham, McKinney and Mayor Barkle.

2. PUBLIC COMMENT

There was no public comment

3. CLOSED SESSION

Mayor Barkle called the closed session to order at 6:03pm

Conference with Legal Counsel –Existing Litigation pursuant to Government Code Section 54956.9(d)(1). Name of Case: Edwards et al vs. City of Colfax, United States District Court for the Central District of California Case #07-CV-02153-GEB-EFB

Conference with Labor Negotiators pursuant To Government Code Section 54957.6
Employee Organization: General Employees and Bargaining Unit Represented by Operating Engineers, Local 39 City's Designated Representative: Bruce Kranz

Public employee discipline/dismissal/release pursuant to Government Code Section 54957

Mayor Barkle closed the closed session at 6:56pm.

4. OPENING AND AGENDA APPROVAL

Mayor Barkle called the regular meeting to order at 7:05pm.

Frank Klein led the Pledge of Allegiance

Mayor Barkle stated that there was no reportable action taken in Closed Session.

City Manager, Bruce Kranz noted that Council Business item B would be included in Information from Staff instead of under Council Business.

A motion was made by councilman McKinney and seconded by councilman Hesch to approve the agenda as presented. The motion was passed by the following vote:

AYES: Hesch, Douglass, Parnham, McKinney and Mayor Barkle

NOES:

ABSENT:

ABSTAIN:

5. CITY COUNCIL COMMITTEE REPORTS

Councilman Parnham reported on being on vacation for the month of April.

Councilman Douglass reported on the SACOG meeting

Councilman Hesch reported on meeting with Union Pacific regarding railroad crossing safety, attended a PCTPA meeting and noted the different areas he works in the city and that there is no conflict of interest.

Mayor Barkle reported on the EDC meeting

6. INFORMATION REPORTS FROM STAFF AND OTHERS

Community Services Director, Gabe Armstrong reported on the train derailment, gave an update on Public Works Department and the Building Department.

Sergeant Ty Conners gave an update on the Train Derailment and the Honor Guard detail he attended.

John Rowe, Auburn Placer Recology gave an update on monthly street sweeping within the city limits.

City Manager, Bruce Kranz reported on the following:

- Update on Landfill Charges and why the charges need to continue.
- Update on annual 3.5% sewer rate increase.

City Attorney, Mick Cabral noted that the mandate the city has to file monthly and quarterly settlement agreement reports to the magistrate been under has been lifted.

7. CONSENT AGENDA

ACTION TAKEN

- | | |
|--|---------------------------------------|
| A. Minutes: January 9, 2013 | <i>Received and Filed</i> |
| B. Cash Balance Summary: December 31, 2012 | <i>Received and Filed</i> |
| C. Consideration of Adoption of Resolution No. 05-2013: A Resolution of the City Council of the City of Colfax Authorizing the City Manager To Execute the Second Amendment to the Consultant Services Agreement between the City of Colfax and Psomas | <i>Adopted Resolution No. 05-2013</i> |
| D. Consideration Ratification of Mayor’s Assignments to Commissions and Committees | <i>Pulled for Discussion</i> |
| E. Consideration of Reimbursement of \$5944.88 to Placer | <i>Approve</i> |

Sierra Railroad Heritage Society for Electrical Upgrade near *Reimbursement*
the Caboose

A motion was made by councilman McKinney and seconded by councilman Douglass to approve the consent agenda as presented with the above noted item pulled for discussion. The motion was passed by the following vote:

AYES: Hesch, Douglass, Parnham, McKinney and Mayor Barkle
NOES:
ABSENT:
ABSTAIN:

D. Consideration Ratification of Mayor's Assignments to Commissions and Committees

Councilmember Kim Douglass requested that this item be pulled in order to fill the seats on the Bianchi Board. Councilmembers Hesch and McKinney volunteered to sit on this board. A motion was made by councilman McKinney and seconded by councilman Parnham to approve Consent Item D with the appointments to the Bianchini Board. The motion was passed by the following vote:

AYES: Hesch, Douglass, Parnham, McKinney and Mayor Barkle
NOES:
ABSENT:
ABSTAIN:

8. PRESENTATION

Roger Staab, Placer Sierra Railroad Heritage Society on the Caboose Restoration Project gave an update on renovations.

9. PUBLIC COMMENT

Al Turner, resident spoke regarding the inspection he has performed at the Courthouse Building and asked questions about Sewer Laterals and Zoning around Mink Creek Sub-division. Mr. Turner also commended staff on filling pot holes.

Frank Klein, Chamber President spoke about the Chamber Lunch and awards that were presented. He also spoke about upcoming meetings.

Steve Harvey, resident commended Council on decision to file lien against Sierra Vista Center.

10. PUBLIC HEARING

11. COUNCIL BUSINESS

A. Highway 80 Revitalization Zone Project (#PL-03-12) Budget and Consideration of Adoption of Resolution No. 06-2013: A Resolution Adopting the Budget for the Highway 80 Revitalization Zone Project and Authorizing the City Manager to Execute Consulting Agreements to Perform Work on the Project

Land Use Attorney, Brigit Barnes went over the Project and Resolution 06-2013.
Speaking from the public was:

Steve Harvey, resident
Roger Staab, resident
Suzanne Roberts, county resident

Council discussed. A motion was made by councilman McKinney and seconded by councilman Hesch to approve budget and adopt Resolution No. 06-2013. The motion was passed by the following vote:

AYES: Hesch, Douglass, Parnham, McKinney and Mayor Barkle
NOES:
ABSENT:
ABSTAIN:

12. ADJOURNMENT

Being no further business to come before council by voice vote the meeting was adjourned at 9:06pm.

Minutes
Workshop Meeting
February 6, 2012

1. OPENING

Mayor Barkle called the meeting to order at 6:00pm.

Mayor Barkle noted for the record all council members are present.

A motion was made by councilman McKinney and seconded by councilman Douglass to approve the agenda order. The motion was passed by a voice vote.

2. PUBLIC WORKSHOP

Speaking on behalf of the Sierra Vista Board were:

BJ Armando, resident and SVCC board member
Connie Heilaman, resident and past SVCC President
Bonnie Weisz, resident and SVCC board member
Otis Wallen, SVCC board member

Mayor Barkle stated that the purpose of this workshop is not to discuss charges and how they are calculated, but to work together to figure out possible ways to help the Sierra Vista Community Center pay their bill.

Speaking from the public was:

Mike Maynard, resident inquired about what the city does for the community members for activities. The pool has been closed, the youth center has been closed.

Councilmember Tony Hesch asked that the SVCC explain how they can host events with 200 people and want to pay the same edu rate as a single family home. Also, the edu rates are based on maximum use and not average use.

Speaking from the public were:

Sharon Neil, county resident spoke about repairing the road to the WWTP, that it would have been cheaper to connect to the Lincoln Line, and are the sewer fees helping to pay for the downtown.

Foxy Fisher, resident wanted to know what the city was going to do for the people who use the community center if it has to close down.

Gunnar Henriole, resident spoke about issues in the town and the Community Center is a good thing.

Melba Delfino, resident spoke about impact of usage.

Frank Klein, Chamber President spoke about solving this issue and the unfairness that residents pay their sewer fees and the annual increases and the community center wants reduced rates.

Swend Miller, President of Colfax Historical Society spoke about renting a room at the SVCC and is concerned about the health of the center.

Stephen Harvey, resident ran a sea scout boat and had fund raisers to fund the operations of the boat. Sierra Vista is going to have to raise funds to pay their bill.

Lonna Whipple, resident spoke that there is a difference between a non-profit and a community resource. The Sierra Vista is a community resource and she hopes it does not have to close.

Helen Wayland, Museum Volunteer was on the first SVCC board. She believes the community center is a value to the community, but they need to figure out a way to pay their sewer fees. Nothing in this world is free.

Al Turner, resident noted that if the SVCC is non-profit then the fees they charge should be used to pay their fees.

Suzanne Roberts, county resident stated that the city is a business and needs to operate as a business. She wants the city to stand firm on their charges.

Larry Hillberg, resident has been paying his sewer bill for the past 15 years. He appreciates both sides of this issue. He doesn't think it is fair that an arbitrary fee is set up for the SVCC or that the lien filed against the SVCC is fair as well.

Orvin Culver, county resident said that everyone is in this together. The citizens of Colfax are going to pay for this one way or another.

Larry Hillberg, resident believes that the SVCC is not an entity, but a representative of community members.

Frank Nann, county resident, prior councilmember and prior SVCC board member stated that he understands both sides and that the Sierra Vista Center fills a void that the City cannot provide. Urges the council to be cooperative with the SVCC and that the SVCC is a representation of the citizens. He suggested that the council look at "in-kind" donations and that this is not a gift of public funds.

Beth Miller, business owner and SVCC board member requested that community members volunteer to be on the SVCC board so that maybe they can figure a way to pay their bill. If they don't get community support they cannot pay their bill.

Kristi Parnham, resident wants to know what needs to be done to get a youth program going again.

Sharon Neil, county resident noted that the SVCC has been the base for information for city emergencies.

Foxey Fisher, resident wants to know what the SVCC is, a business or a non-profit.

Mayor Barkle called a 5 minute recess at 7:25. Mayor Barkle called the workshop back to session at 7:31.

Carol Park, business owner spoke about the Dingus McGees building and sewer charges to a building that does not even have water to the building.

Mayor Barkle closed public comment.

The SVCC board asked what the city could offer to help them. City Attorney, Mick Cabral stated that this was not the venue to negotiate.

Otis Wallen, asked about the reduction from 6.9 edu's to 3.2 edu's if the SVCC supports a Youth Program. Why in-kind in this instance and not for past due sewer charges.

Councilmember McKinney noted that these decisions need to be made without emotions and everyone likes the community center and uses it. Council has no intention or motivation to close down the community center and this workshop has been important to sit around the same table and eliminate the "he said she said" and adversarial feelings that have been felt by everyone.

3. PUBLIC COMMENT

Sharon Neil, county resident spoke about the water board.

Mayor Barkle, adjourned the workshop to Closed Session as noted on agenda at 8:05pm

4. CLOSED SESSION

Mayor Barkle called the closed session to order at 8:10pm

Conference With Legal Counsel – Anticipated Litigation. Initiation of Litigation Pursuant To Government Code Section 54956.9(c). Number of Potential Cases: 1

5. ADJOURNMENT

Council emerged from Closed Session with no reportable action at 9:00pm. Being no further business to come before council by voice vote the meeting was adjourned at 9:00pm.

7B

**City of Colfax
Cash Summary
January 31, 2013**

	Balance 12/31/12	Debits	Credits	Transfers	Balance 01/31/13
US Bank	\$ 324,883.06	\$ 1,709,912.75	\$ (1,093,453.91)	\$ (1,100,000.00)	\$ (158,658.10)
LAIF	\$ -	\$ 2,378.94		\$ 712,686.53	\$ 715,065.47
LAIF - County Loan	\$ 2,612,686.53	\$ -		\$ 387,313.47	\$ 3,000,000.00
Total Cash - General Ledger	<u>\$ 2,937,569.59</u>	<u>\$ 1,712,291.69</u>	<u>\$ (1,093,453.91)</u>	<u>\$ -</u>	<u>\$ 3,556,407.37</u>
Petty Cash (In Safe)	\$ 300.00				\$ 300.00
Total Cash	<u>\$ 2,937,869.59</u>	<u>\$ 1,712,291.69</u>	<u>\$ (1,093,453.91)</u>	<u>\$ -</u>	<u>\$ 3,556,707.37</u>

Change in Cash Account Balance - Total \$ 618,837.78

Attached Reports:

1. Cash Transactions Report (By Individual Fund)		
2. Check Register Report (Accounts Payable)	\$ (955,765.35)	AP
3. Cash Receipts - Daily Cash Summary Report	\$ 1,560,284.99	CR
Payroll Checks and Tax Deposits	\$ (63,557.92)	PR, GJ
Utility Billings - Receipts	\$ 77,934.78	UB
Bank Service Charges	\$ (58.72)	
	<u><u>\$ 618,837.78</u></u>	\$ -

Prepared by: Laurie Van Groningen 2/7/13
Laurie Van Groningen, Finance Consultant

Reviewed by: Bruce Kranz 2/8/13
Bruce Kranz, City Manager

CASH TRANSACTIONS REPORT

MONTH: JANUARY
City of Colfax

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2/7/2013
5:08 pm

	Beginning Balance	Debit	Credit	Ending Balance
Fund: 100 - GENERAL FUND	3,007,895.70	326,797.48	179,446.84	3,155,246.34
Fund: 120 - LAND DEVELOPMENT FEES	608.47	1,575.65	988.80	1,195.32
Fund: 210 - MITIGATION FEE - TRAFFIC	75,765.08	0.00	0.00	75,765.08
Fund: 211 - MITIGATION FEE - DRAINAGE	2,969.98	0.00	0.00	2,969.98
Fund: 212 - MITIGATION FEE - TRAILS	45,533.83	0.00	0.00	45,533.83
Fund: 213 - MITIGATION FEE - PARK & REC	108,341.09	0.00	0.00	108,341.09
Fund: 214 - MITIGATION FEE -CITY BUILDINGS	666.04	0.00	0.00	666.04
Fund: 215 - MITIGATION FEE - VEHICLES	229.76	0.00	0.00	229.76
Fund: 217 - MITIGATION FEE - D.T. PARKING	25,935.18	0.00	0.00	25,935.18
Fund: 218 - SUPPORT LAW ENFORCEMENT	-26,423.24	40,724.72	26,423.25	-12,121.77
Fund: 236 - CDBG - Economic Revitalization	-15,666.50	0.00	2,049.19	-17,715.69
Fund: 241 - HOUSING REHABILITATION	124,632.63	0.00	0.00	124,632.63
Fund: 244 - MICROENTERPRISE LENDING-CDBG	80,435.41	300.00	0.00	80,735.41
Fund: 250 - TRANSPORTATION	-12,288.52	12.00	11,601.13	-23,877.65
Fund: 253 - GAS TAXES	52,647.43	8,896.97	2,093.10	59,451.30
Fund: 270 - BEVERAGE RECYCLING	23,901.44	0.00	0.00	23,901.44
Fund: 280 - Used Oil Grant UOG3-95-1432-31	-604.99	400.00	366.27	-571.26
Fund: 286 - BRICKS	5,211.62	0.00	0.00	5,211.62
Fund: 292 - FIRE CAPITAL FUND	27,061.06	0.00	0.00	27,061.06
Fund: 344 - PROP 40 - POOL IMPROVEMENT	-14,075.99	0.00	1,163.92	-15,239.91
Fund: 350 - STREETS IMPROVEMENT PROJECTS	239,388.26	0.00	2,936.25	236,452.01
Fund: 560 - SEWER	-676,316.61	96,689.10	136,775.50	-716,403.01
Fund: 561 - SCSWAD LIFT	311,441.85	10,229.05	10,559.05	311,111.85
Fund: 563 - WASTEWATER TREATMENT PLANT	195,814.98	21,056.77	0.00	216,871.75
Fund: 565 - GENERAL OBLIGATION BOND	22,114.67	3,303.11	0.00	25,417.78
Fund: 567 - I & I	423,669.78	42,171.05	750.15	465,090.68
Fund: 569 - Pond 3 Lining- I&I Repair	-1,425,535.61	1,083,782.00	651,037.70	-992,791.31
Fund: 570 - GARBAGE	-388,538.93	10,750.00	0.00	-377,788.93
Fund: 571 - 2% AB939	30,563.74	0.00	0.00	30,563.74
Fund: 572 - 27% LANDFILL	692,031.31	19.89	3,704.84	688,346.36
Fund: 998 - PAYROLL CLEARING FUND	160.67	65,583.90	63,557.92	2,186.65
Grand Totals:	2,937,569.59	1,712,291.69	1,093,453.91	3,556,407.37

Check Register Report

Date: 02/05/2013

Time: 3:14 pm

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CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks							
48858	01/04/2013	Printed		01673	GABE ARMSTRONG	MEDICAL REMIBURSEMENT JAN 2013	764.00
48859	01/04/2013	Printed		03118	CALCON SYSTEMS, INC	WWTP MAINTENANCE	1,238.60
48860	01/04/2013	Printed		03164	CASH- PETTY CASH REIMBURSEMENT	PETTY CASH REIMBURSEMENT	39.82
48861	01/04/2013	Printed		04575	DOWNEY BRAND	SETTLEMENT AGREEMENT LEGAL FEE	2,723.65
48862	01/04/2013	Printed		05199	EMPLOYMENT ADVISORS	WWTP INVESTIGATION	2,745.00
48863	01/04/2013	Printed		07460	GOLD COUNTRY MEDIA	PUBLIC HEARING NOTICE	222.56
48864	01/04/2013	Printed		08070	HANSEN BROS. ENTERPRISES	GRAVEL	195.73
48865	01/04/2013	Printed		08084	HDR ENGINEERING, INC.	POND 3 LINER PROJECT	1,660.32
48866	01/04/2013	Printed		08660	HUNT AND SONS, INC.	GASOLINE PUBLIC WORKS	467.12
48867	01/04/2013	Printed		12180	LAWRENCE & ASSOCIATES INC	LANDFILL MONITORING NOVEMBER	256.56
48868	01/04/2013	Printed		14355	NORRIS ELECTRIC CORP	WWTP POWER LINE	310.50
48869	01/04/2013	Printed		06011	PELLETREAU, ALDERSON & CABRAL	LEGAL SERVICES	9,643.75
48870	01/04/2013	Printed		16821	PSOMAS	POND 3 LINER PROJECT	76,946.37
48871	01/04/2013	Printed		18376	RICHARDSON & COMPANY	AUDIT SERVICES	18,751.02
48872	01/04/2013	Printed		09095	JEFF SCOTT	BOOTS	111.42
48873	01/04/2013	Printed		19279	SERVICE ENGINEERING	WWTP CALIBRATION CERTIFICATION	1,280.00
48874	01/04/2013	Printed		16600	STATIONARY ENGINEERS, LOCAL 39	HEALTH INSURANCE FEBRUARY 2013	9,852.00
48875	01/04/2013	Printed		21450	URKE SEPTIC SERVICES	POWERLINE POND 3	810.00
48876	01/04/2013	Printed		21500	USA BLUE BOOK, INC	WWTP LAMP REPLACEMENT	133.53
48877	01/04/2013	Printed		22106	VAN GRONINGEN & ASSOCIATES	FINANCE COUSULTANT	3,136.25
48878	01/04/2013	Printed		22115	VERIZON CALIFORNIA	TELEPHONE	278.93
48879	01/04/2013	Printed		23169	WAVE BUSINESS SOLUTIONS	INTERNET BARKLE	37.95
48880	01/11/2013	Printed		01414	ALHAMBRA & SIERRA SPRINGS	WATER CITY HALL/CORP YARD	124.35
48881	01/11/2013	Printed		01448	AMERIGAS - COLFAX	PROPANE DEPOT	188.38
48882	01/11/2013	Printed		03118	CALCON SYSTEMS, INC	WWTP MAINTENANCE	752.00
48883	01/11/2013	Printed		03121	CALIFORNIA BUILDING	PERMIT FEE REPORT	27.00
48884	01/11/2013	Printed		04234	DE LANG LANDEN	COPY MACHINE CONTRACT	170.53
48885	01/11/2013	Printed		07220	GENERAL WHOLESALE ELECTRIC	STREET LIGHT BULBS	378.14
48886	01/11/2013	Printed		16009	SEAN PATRICK	WWTP CONSULTANT	621.25
48887	01/11/2013	Printed		16300	PLACER COUNTY WATER AGENCY	WATER	1,895.70
48888	01/11/2013	Printed		18090	RAMOS	USED OIL FILTER PICK UP	30.00
48889	01/11/2013	Printed		18400	RIEBES AUTO PARTS	SUPPLIES	89.06
48890	01/11/2013	Printed		14295	SPRINT NEXTEL COMMUNICATIONS	CELL PHONES	380.22
48891	01/11/2013	Printed		19694	STATE WATER POLLUTION CLEANUP	ACL ORDER R5-2013-0500	14,020.00
48892	01/11/2013	Printed		21500	USA BLUE BOOK, INC	WWTP GLASS FIBER FILTER	457.52
48893	01/11/2013	Printed		23169	WAVE BUSINESS SOLUTIONS	TELEPHONE FIRE DEPT	25.71
48895	01/17/2013	Printed		01414	ALHAMBRA & SIERRA SPRINGS	WWTP WATER	12.45
48896	01/17/2013	Printed		01448	AMERIGAS - COLFAX	PROPANE CITY HALL	1,519.04
48897	01/17/2013	Printed		02084	BRIGIT BARNES	PLANNING DECEMBER 2012	3,545.09
48898	01/17/2013	Printed		03151	CAMPBELL CONSTRUCTION, INC	POND 3 CONSTRUCTION	119,334.25
48899	01/17/2013	Printed		06155	FASTENAL	AIR SENSOR FILTERS	654.44
48900	01/17/2013	Printed		08086	HBE RENTALS	BOOM LIFT CHRISTMAS TREE LIGHT	151.00
48901	01/17/2013	Printed		08084	HDR ENGINEERING, INC.	POND 3 CONSTRUCTION MGMT SRF	1,324.16
48902	01/17/2013	Printed		08170	HILLS FLAT LUMBER CO	SUPPLIES	1,066.95
48903	01/17/2013	Printed		08660	HUNT AND SONS, INC.	GASOLINE PUBLIC WORKS	1,324.88
48904	01/17/2013	Printed		09455	INLAND BUSINESS SYSTEMS	COPY MACHINE CONTRACT	37.36
48905	01/17/2013	Printed		12564	LORANG BROTHERS CONSTRUCTION	I & I PROJECT	132,858.43
48906	01/17/2013	Printed		16035	PG&E	UTILITIES	23,951.60

Check Register Report

Date: 02/05/2013

Time: 3:14 pm

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CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks							
48907	01/17/2013	Printed		16165	PLACER COUNTY ENVIRONMENTAL	LANDFILL CLOSURE TESTING	400.00
48908	01/17/2013	Printed		16200	PLACER COUNTY SHERIFF DEPT.	SHERIFFS CONTRACT OCT-DEC 12	136,975.00
48909	01/17/2013	Printed		19279	SERVICE ENGINEERING	LIFT STATION REPAIR	160.00
48910	01/17/2013	Printed		19500	OLON FIRE CONTROL	FIRE EXTINGUISHER MAINTENANCE	307.30
48911	01/17/2013	Printed		19599	STAPLES BUSINESS ADVANTAGE	OFFICE/BATHROOM SUPPLIES	418.54
48912	01/17/2013	Printed		21560	US BANK CORPORATE PMT SYSTEM	CREDIT CARD PURCHASES	2,336.58
48913	01/17/2013	Printed		23101	LARRY WALKER	NPDES PERMIT ASSISTANCE	4,105.75
48914	01/17/2013	Printed		23169	WAVE BUSINESS SOLUTIONS	CITY HALL PHONE	48.09
48915	01/25/2013	Printed		01448	AMERIGAS - COLFAX	PROPANE DEPOT	386.37
48916	01/25/2013	Printed		01685	ASHLAND INC.	WWTP CHEMICALS	1,496.14
48917	01/25/2013	Printed		01790	AUBURN OFFICE PRODUCTS	WWTP SUPPLIES	15.85
48918	01/25/2013	Printed		01792	AUBURN PRINTERS	COUNCIL BUSINESS CARDS	138.11
48919	01/25/2013	Printed		03650	CRANMER ENGINEERING, INC.	WWTP TESTING	1,582.00
48920	01/25/2013	Printed		04400	DIAMOND WELL DRILLING CO.	WWTP TESTING DECEMBER	4,495.00
48921	01/25/2013	Printed		04575	DOWNEY BRAND	WWTP LEGAL FEES	422.81
48922	01/25/2013	Printed		08050	HACH COMPANY	UV SENSOR	933.00
48923	01/25/2013	Printed		08159	HILL BROTHERS CHEMICAL CO.	WWTP CHEMICALS	4,846.84
48924	01/25/2013	Printed		09520	INTERNATIONAL INSTITUTE OF	MEMBERSHIP DUES	145.00
48925	01/25/2013	Printed		14064	DAVID NELSON	CDBG CONSULTANT ADVANCE	1,000.00
48926	01/25/2013	Printed		16041	KAREN PIERCE	MILEAGE REIMBURSEMENT	62.50
48927	01/25/2013	Printed		16200W	PLACER COUNTY SHERIFFS DEPT.	TELEPHONE DECEMBER 2012	136.11
48928	01/25/2013	Printed		19070	SCORE - SMALL CITIES ORGANIZED	WORKERS COMP 1/1-3/31/13	4,957.00
48929	01/25/2013	Printed		09095	JEFF SCOTT	BOOT ALLOWENCE	88.58
48930	01/25/2013	Printed		19650	STATE BOARD OF EQUALIZATION	SALES TAX 2012	1,959.00
48931	01/25/2013	Printed		23169	WAVE BUSINESS SOLUTIONS	INTERNET CITY HALL	182.95
48932	01/25/2013	Printed		08660	HUNT AND SONS, INC.	GASOLINE FIRE DEPT	73.60
48933	01/25/2013	Printed		16004	PARAGON GEOTECHNICAL, INC	WWTP DAM SURVEY	4,500.00
48934	01/31/2013	Printed		01500	ANDERSON'S SIERRA	WWTP WIER	55.28
48935	01/31/2013	Printed		01673	GABE ARMSTRONG	HEALTH INS REIMBURSE FEB	800.00
48936	01/31/2013	Printed		03122	CALIFORNIA ENVIRONMENTAL	WWTP CHEMICALS	10,224.16
48937	01/31/2013	Printed		03123	CALIFORNIA HEALTH AND RESCUE	CONFINED SPACE TRAINING	1,195.00
48938	01/31/2013	Printed		03820	CWEA-TCP	MEMBERSHIP DUES	140.00
48939	01/31/2013	Printed		04234	DE LANG LANDEN	COPY MACHINE CONTRACT	170.93
48940	01/31/2013	Printed		08050	HACH COMPANY	I & I PROJECT	20,725.00
48941	01/31/2013	Printed		08660	HUNT AND SONS, INC.	GASOLINE PUBLIC WORKS	958.11
48942	01/31/2013	Printed		09455	INLAND BUSINESS SYSTEMS	COPY MACHING COPY CHARGES	60.37
48943	01/31/2013	Printed		12564	LORANG BROTHERS CONSTRUCTION	I & I MITIGATION	238,040.94
48944	01/31/2013	Printed		16202	PLACER CO OES FISCAL UNIT	FIRE PROTECTION 10/1-12/31/12	5,375.00
48945	01/31/2013	Printed		16163	PLACER COUNTY CLERK	ELECTION FEES	1,418.02
48946	01/31/2013	Printed		16727	PONTICELLO ENTERPRISES	ENGINEERING DECEMBER	21,770.67
48947	01/31/2013	Printed		16821	PSOMAS	POND 3 PROJECT	42,031.64
48948	01/31/2013	Printed		19390	SIERRA MARKET	SUPPLIES	9.16
48949	01/31/2013	Printed		21500	USA BLUE BOOK, INC	PURGE/SAMPLING PUMP	140.21
48950	01/31/2013	Printed		22115	VERIZON CALIFORNIA	TELEPHONE WWTP	136.90
48951	01/31/2013	Printed		23101	LARRY WALKER	NPDES PERMIT ASSISTANCE	3,732.50
48952	01/31/2013	Printed		23169	WAVE BUSINESS SOLUTIONS	INTERNET BARKLE	64.75

Total Checks: 94

Checks Total (excluding void checks):

955,765.35

Total Payments: 94

Bank Total (excluding void checks):

955,765.35

DAILY CASH SUMMARY REPORT

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City of Colfax

MJE No.	Line	Posting Date	Type	GL Number	Debit	Credit	Net Chng
Fund: 100 - GENERAL FUND							
75457	1	01/02/2013	CR	100-000-1000	2,528.85	0.00	2,528.85
75457	9	01/02/2013	CR	100-000-1000	1,057.79	0.00	1,057.79
75457	11	01/02/2013	CR	100-000-1000	1,511.00	0.00	1,511.00
75457	13	01/02/2013	CR	100-000-1000	50.00	0.00	50.00
75457	15	01/02/2013	CR	100-000-1000	10.00	0.00	10.00
01/02/2013	Daily Totals				5,157.64	0.00	5,157.64
75454	1	01/09/2013	CR	100-000-1000	32,700.00	0.00	32,700.00
75458	5	01/09/2013	CR	100-000-1000	50.00	0.00	50.00
75458	7	01/09/2013	CR	100-000-1000	220.25	0.00	220.25
75458	9	01/09/2013	CR	100-000-1000	178.25	0.00	178.25
75458	11	01/09/2013	CR	100-000-1000	122.00	0.00	122.00
75458	15	01/09/2013	CR	100-000-1000	122.25	0.00	122.25
75458	17	01/09/2013	CR	100-000-1000	694.00	0.00	694.00
01/09/2013	Daily Totals				34,086.75	0.00	34,086.75
75456	1	01/10/2013	CR	100-000-1000	225.00	0.00	225.00
01/10/2013	Daily Totals				225.00	0.00	225.00
75459	7	01/14/2013	CR	100-000-1000	60.00	0.00	60.00
75459	9	01/14/2013	CR	100-000-1000	244.75	0.00	244.75
75459	11	01/14/2013	CR	100-000-1000	205.00	0.00	205.00
01/14/2013	Daily Totals				509.75	0.00	509.75
75465	1	01/15/2013	CR	100-000-1000	144,857.66	0.00	144,857.66
75465	3	01/15/2013	CR	100-000-1000	76,624.90	0.00	76,624.90
75465	5	01/15/2013	CR	100-000-1000	56,123.00	0.00	56,123.00
75465	7	01/15/2013	CR	100-000-1000	45.78	0.00	45.78
75465	9	01/15/2013	CR	100-000-1000	1,483.62	0.00	1,483.62
75465	13	01/15/2013	CR	100-000-1000	0.00	5,878.61	-5,878.61
01/15/2013	Daily Totals				279,134.96	5,878.61	273,256.35
75460	1	01/16/2013	CR	100-000-1000	1,000.00	0.00	1,000.00
75460	3	01/16/2013	CR	100-000-1000	105.48	0.00	105.48
75460	5	01/16/2013	CR	100-000-1000	120.00	0.00	120.00
75460	7	01/16/2013	CR	100-000-1000	2.04	0.00	2.04
75460	9	01/16/2013	CR	100-000-1000	121.00	0.00	121.00
01/16/2013	Daily Totals				1,348.52	0.00	1,348.52
75461	3	01/22/2013	CR	100-000-1000	61.00	0.00	61.00
75461	9	01/22/2013	CR	100-000-1000	150.00	0.00	150.00
75461	11	01/22/2013	CR	100-000-1000	931.07	0.00	931.07
75461	15	01/22/2013	CR	100-000-1000	136.25	0.00	136.25
75462	1	01/22/2013	CR	100-000-1000	112.50	0.00	112.50
75469	1	01/22/2013	CR	100-000-1000	0.00	121.00	-121.00
01/22/2013	Daily Totals				1,390.82	121.00	1,269.82
75466	1	01/28/2013	CR	100-000-1000	1,286.00	0.00	1,286.00
75466	5	01/28/2013	CR	100-000-1000	122.25	0.00	122.25
75466	7	01/28/2013	CR	100-000-1000	347.00	0.00	347.00

DAILY CASH SUMMARY REPORT

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City of Colfax

MJE No.	Line	Posting Date	Type	GL Number	Debit	Credit	Net Chng	
01/28/2013	Daily Totals				1,755.25	0.00	1,755.25	
75467	3	01/30/2013	CR	100-000-1000	122.25	0.00	122.25	
01/30/2013	Daily Totals				122.25	0.00	122.25	
75847	1	01/31/2013	CR	100-000-1000	2,455.19	0.00	2,455.19	
75847	3	01/31/2013	CR	100-000-1000	56.44	0.00	56.44	
75847	5	01/31/2013	CR	100-000-1000	2.22	0.00	2.22	
75847	7	01/31/2013	CR	100-000-1000	33.92	0.00	33.92	
75847	9	01/31/2013	CR	100-000-1000	86.06	0.00	86.06	
75847	11	01/31/2013	CR	100-000-1000	0.50	0.00	0.50	
75847	13	01/31/2013	CR	100-000-1000	0.18	0.00	0.18	
75847	15	01/31/2013	CR	100-000-1000	19.32	0.00	19.32	
75847	17	01/31/2013	CR	100-000-1000	0.00	0.02	-0.02	
75847	19	01/31/2013	CR	100-000-1000	92.84	0.00	92.84	
75847	21	01/31/2013	CR	100-000-1000	59.69	0.00	59.69	
75847	23	01/31/2013	CR	100-000-1000	0.00	24.94	-24.94	
75847	25	01/31/2013	CR	100-000-1000	39.33	0.00	39.33	
75847	27	01/31/2013	CR	100-000-1000	17.81	0.00	17.81	
75847	29	01/31/2013	CR	100-000-1000	0.00	0.05	-0.05	
75847	31	01/31/2013	CR	100-000-1000	3.89	0.00	3.89	
75847	33	01/31/2013	CR	100-000-1000	20.16	0.00	20.16	
75847	35	01/31/2013	CR	100-000-1000	178.99	0.00	178.99	
75847	37	01/31/2013	CR	100-000-1000	0.00	662.59	-662.59	
01/31/2013	Daily Totals				3,066.54	687.60	2,378.94	
Fund: 100 - GENERAL FUND					TOTALS:	326,797.48	6,687.21	320,110.27
Fund: 120 - LAND DEVELOPMENT FEES								
75459	1	01/14/2013	CR	120-000-1000	320.05	0.00	320.05	
01/14/2013	Daily Totals				320.05	0.00	320.05	
75461	5	01/22/2013	CR	120-000-1000	1,100.00	0.00	1,100.00	
01/22/2013	Daily Totals				1,100.00	0.00	1,100.00	
75466	3	01/28/2013	CR	120-000-1000	155.60	0.00	155.60	
01/28/2013	Daily Totals				155.60	0.00	155.60	
Fund: 120 - LAND DEVELOPMENT FEES					TOTALS:	1,575.65	0.00	1,575.65
Fund: 218 - SUPPORT LAW ENFORCEMENT								
75465	11	01/15/2013	CR	218-000-1000	40,724.72	0.00	40,724.72	
01/15/2013	Daily Totals				40,724.72	0.00	40,724.72	
Fund: 218 - SUPPORT LAW ENFORCEMENT					TOTALS:	40,724.72	0.00	40,724.72

DAILY CASH SUMMARY REPORT

01/01/2013 - 01/31/2013

City of Colfax

MJE No.	Line	Posting Date	Type	GL Number	Debit	Credit	Net Chng	
Fund: 244 - MICROENTERPRISE LENDING-CDBG								
75459	3	01/14/2013	CR	244-000-1000	161.54	0.00	161.54	
75459	5	01/14/2013	CR	244-000-1000	138.46	0.00	138.46	
01/14/2013	Daily Totals				300.00	0.00	300.00	
Fund: 244 - MICROENTERPRISE LENDING-CDBG					TOTALS:	300.00	0.00	300.00
Fund: 250 - TRANSPORTATION								
75458	1	01/09/2013	CR	250-000-1000	12.00	0.00	12.00	
01/09/2013	Daily Totals				12.00	0.00	12.00	
Fund: 250 - TRANSPORTATION					TOTALS:	12.00	0.00	12.00
Fund: 253 - GAS TAXES								
75455	1	01/02/2013	CR	253-000-1000	1,936.86	0.00	1,936.86	
75455	3	01/02/2013	CR	253-000-1000	566.38	0.00	566.38	
75455	5	01/02/2013	CR	253-000-1000	850.11	0.00	850.11	
75455	7	01/02/2013	CR	253-000-1000	1,010.22	0.00	1,010.22	
01/02/2013	Daily Totals				4,363.57	0.00	4,363.57	
75468	1	01/30/2013	CR	253-000-1000	2,741.97	0.00	2,741.97	
75468	3	01/30/2013	CR	253-000-1000	446.32	0.00	446.32	
75468	5	01/30/2013	CR	253-000-1000	741.58	0.00	741.58	
75468	7	01/30/2013	CR	253-000-1000	603.53	0.00	603.53	
01/30/2013	Daily Totals				4,533.40	0.00	4,533.40	
Fund: 253 - GAS TAXES					TOTALS:	8,896.97	0.00	8,896.97
Fund: 280 - Used Oil Grant UOG3-95-1432-31								
75458	3	01/09/2013	CR	280-000-1000	400.00	0.00	400.00	
01/09/2013	Daily Totals				400.00	0.00	400.00	
Fund: 280 - Used Oil Grant UOG3-95-1432-31					TOTALS:	400.00	0.00	400.00
Fund: 560 - SEWER								
75463	1	01/15/2013	CR	560-000-1000	200.00	0.00	200.00	
75465	15	01/15/2013	CR	560-000-1000	44,444.27	0.00	44,444.27	
75465	19	01/15/2013	CR	560-000-1000	3,349.74	0.00	3,349.74	
01/15/2013	Daily Totals				47,994.01	0.00	47,994.01	
75461	1	01/22/2013	CR	560-000-1000	100.00	0.00	100.00	
01/22/2013	Daily Totals				100.00	0.00	100.00	
75876	1	01/30/2013	CR	560-000-1000	200.00	0.00	200.00	

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City of Colfax

MJE No.	Line	Posting Date	Type	GL Number	Debit	Credit	Net Chng	
01/30/2013		Daily Totals			200.00	0.00	200.00	
Fund: 560 - SEWER					TOTALS:	48,294.01	0.00	48,294.01
Fund: 561 - SCSWAD LIFT								
75457	3	01/02/2013	CR	561-000-1000	407.00	0.00	407.00	
75457	7	01/02/2013	CR	561-000-1000	407.00	0.00	407.00	
01/02/2013		Daily Totals			814.00	0.00	814.00	
75458	13	01/09/2013	CR	561-000-1000	407.00	0.00	407.00	
01/09/2013		Daily Totals			407.00	0.00	407.00	
75461	13	01/22/2013	CR	561-000-1000	407.00	0.00	407.00	
01/22/2013		Daily Totals			407.00	0.00	407.00	
Fund: 561 - SCSWAD LIFT					TOTALS:	1,628.00	0.00	1,628.00
Fund: 565 - GENERAL OBLIGATION BOND								
75465	23	01/15/2013	CR	565-000-1000	3,299.82	0.00	3,299.82	
75875	1	01/15/2013	CR	565-000-1000	3.29	0.00	3.29	
01/15/2013		Daily Totals			3,303.11	0.00	3,303.11	
Fund: 565 - GENERAL OBLIGATION BOND					TOTALS:	3,303.11	0.00	3,303.11
Fund: 567 - I & I								
75465	17	01/15/2013	CR	567-000-1000	0.00	750.15	-750.15	
75465	21	01/15/2013	CR	567-000-1000	41,258.41	0.00	41,258.41	
01/15/2013		Daily Totals			41,258.41	750.15	40,508.26	
Fund: 567 - I & I					TOTALS:	41,258.41	750.15	40,508.26
Fund: 569 - Pond 3 Lining- I&I Repair								
75457	5	01/02/2013	CR	569-000-1000	634,044.00	0.00	634,044.00	
01/02/2013		Daily Totals			634,044.00	0.00	634,044.00	
75461	7	01/22/2013	CR	569-000-1000	449,738.00	0.00	449,738.00	
01/22/2013		Daily Totals			449,738.00	0.00	449,738.00	
Fund: 569 - Pond 3 Lining- I&I Repair					TOTALS:	1,083,782.00	0.00	1,083,782.00
Fund: 570 - GARBAGE								

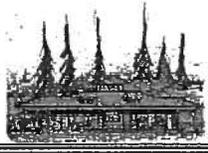
DAILY CASH SUMMARY REPORT

01/01/2013 - 01/31/2013

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City of Colfax

MJE No.	Line	Posting Date	Type	GL Number	Debit	Credit	Net Chng	
75467	1	01/30/2013	CR	570-000-1000	10,750.00	0.00	10,750.00	
01/30/2013		Daily Totals			10,750.00	0.00	10,750.00	
Fund: 570 - GARBAGE					TOTALS:	10,750.00	0.00	10,750.00
GRAND TOTALS:					1,567,722.35	7,437.36	1,560,284.99	



CITY OF COLFAX

**REPORT TO
COLFAX CITY COUNCIL**

**COUNCIL MEETING OF
February 13, 2013**

Agenda Item No.

7C

To: Honorable Mayor and Members of the City Council

From: Bruce Kranz, City Manager

Prepared By: Alan Mitchell, City Engineer

Subject: Consideration of Adoption of Resolution No. 07-2013: A Resolution of the City Council of the City of Colfax Authorizing the City Manager To Execute the Third Amendment to the Consultant Services Agreement between the City of Colfax and Psomas.

Recommended Action: Adopt Resolution No. 07-2013

DISCUSSION:

On May 21, 2012, the City entered into a Consulting Services Agreement (CSA) with Psomas for Resident Engineering, Inspection and Geotechnical Services for the construction of the Pond 3 Liner Project. The Agreement was amended on July 25, 2012, to add Inspection and Geotechnical Services for the I&I Mitigation project. Recently, the Agreement was amended, to increase the budget for the I&I project due to weather delays. The contract authorization with all amendments is \$365,000 for both projects.

As with the I&I project, the Pond 3 Liner project also experienced delays due to the heavy rains that occurred in late 2012. Also, the amount of sludge in the bottom of Pond 3 far exceeded the estimated quantity, which resulted in the contractor spending more time on that critical item, and not being able to perform some of the other work before the rains came. Thus, the construction has extended past the original completion date, and some of the work items will be postponed until summer, when the Pond is drained. Please note; the liner was substantially completed by November 30th, in accordance with the State's mandate, and the State has approved an extension for the remaining work items.

Due to these changes, Psomas will exceed their original budget by an estimated \$11,498, which includes hours to assist the City with closing out the current work and associated paperwork, and hours for this summer to assist with the remaining work items. Staff feels it's important to keep Psomas' staff involved through completion. The original contract amount from Psomas for the Pond 3 services was \$213,552. The consultant now estimates the cost to be \$225,050.

Staff recommends that Council amend Psomas' contract and increase the contract amount up to \$225,050 for the Pond 3 project.

ALTERNATIVES: None recommended by staff.

FINANCIAL AND/OR POLICY IMPLICATIONS: The cost will be covered by State Revolving Fund loan and there are adequate funds budgeted to cover the revised costs.

ATTACHMENTS:

1. Amendment
2. Resolution

**THIRD AMENDMENT TO CONSULTANT SERVICES AGREEMENT
BETWEEN THE CITY OF COLFAX AND PSOMAS**

ARTICLE 1. PARTIES AND DATE

This Third Amendment to the Consultant Services Agreement (“Second Amendment”) dated as of the 23rd day of January, 2013 is entered into by and between the City of Colfax (“City”) and Psomas (“Consultant”).

ARTICLE 2. RECITALS

2.1 City and Consultant entered into that certain Consultant Services Agreement dated May 21, 2012 (“Agreement”), whereby Consultant agreed to provide Resident Inspection and Geotechnical Services for the WWTP Pond 3 Liner, Project No. 11-01.02.

2.2 City amended the Agreement on July 25, 2012 through the “First Amendment” to include Inspection and Geotechnical Services for the I&I Mitigation, Project No. 11-01.01.

2.3 City amended the Agreement on January 23, 2013 through the “Second Amendment” to increase the allowable compensation for the I&I Mitigation, Project No. 11-01.01.

2.4 Due to project delays associated the Pond 3 Liner project, the budget for the Consultant’s services will exceed the amount provided in the original Agreement. This amendment revises the compensation to the Consultant, for the Pond 3 Liner project.

ARTICLE 3. TERMS

3.1 **Compensation.** Section 3A. shall be amended to read as follows:

A. Except as may otherwise be provided in Exhibits A or B, or elsewhere in this Agreement or its exhibits, Consultant shall invoice City once each month for the Services performed during the preceding month. Such invoices shall itemize all charges in such detail as may reasonably be required by City in the usual course of City business but shall include at least (i) the date of performance of each of the Services, (ii) identification of the person who performed the Services, (iii) a detailed description of the Services performed on each date, (iv) the hourly rate at which the Services on each date are charged, (v) an itemization of all costs incurred and (vi) the total charges for the Services for the month invoiced. As long as the Consultant performs the Services to the satisfaction of the City, the City shall pay the Consultant an all-inclusive compensation that shall not exceed the amount as detailed in Exhibit B-1, attached hereto and incorporated herein by this reference, except pursuant to an authorized written change order issued pursuant to Section 15 of this Agreement before the Services requiring additional compensation are performed. City shall pay Consultant no later than thirty (30) days after approval of the monthly invoice by City’s staff.

**THIRD AMENDMENT TO CONSULTANT SERVICES AGREEMENT
BETWEEN THE CITY OF COLFAX AND PSOMAS**

3.2 Continuing Effect of Agreement. Except as amended by this Amendment, all provisions of the Agreement shall remain unchanged and in full force and effect. From and after the date of this Amendment, whenever the term "Agreement" appears in the Agreement, it shall mean the Agreement as amended by this Amendment.

3.3 Adequate Consideration. The Parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment.

3.4 Counterparts. This Amendment may be executed in duplicate originals, each of which is deemed to be an original, but when taken together shall constitute but one and the same instrument.

PSOMAS
A California Corporation

CITY OF COLFAX
A Municipal Corporation

Kenneth D. Stram
Vice President/Principal

Bruce L. Kranz
City Manager

ATTEST:

APPROVED AS TO FORM:

Karen Pierce, City Clerk

Alfred A. Cabral, City Attorney

Exhibit B-1

**City of Colfax
WWTP Pond 3 Liner**

Budget Summary

1)	PSOMAS LABOR			
	<u>NAME</u>	<u>FIRM</u>	<u>RESPONSIBILITY</u>	
	Ken Stram, PE	PSOMAS	Project Manager	\$ 6,825
	James Boarer, PE	PSOMAS	Resident Engineer/Inspector	\$ 168,175
	Kim Yuson	PSOMAS	Administrative Support	\$ 5,915
		SUBTOTAL:		\$ 180,915
2)	SUBCONSULTANT SUPPORT			
	Holdrege and Kull	Mat'l Sampling & Testing		\$ 41,544
	Subconsultant Administration Fee @ 5%			\$ 2,077
		SUBTOTAL:		\$ 43,621
3)	OTHER DIRECT COSTS (ODC's)			\$ 514
	GRAND TOTAL:			\$ 225,050

Exhibit B-1

**WWTP Pond 3 Liner
Psomas Labor Costs**

NAME	FIRM	RESPONSIBILITY	HOURLY RATE	TOTAL HRS	TOTAL COST
Ken Stram, PE	PSOMAS	Project Manager	\$ 175	39	\$6,825
James Boarer, PE	PSOMAS	Resident Engineer/Inspector	\$ 155	1,085	\$168,175
Kim Yuson	PSOMAS	Administrative Support	\$ 70	85	\$5,915
Totals				1,209	180,915

NOTES:

- 1) Rates listed above are valid through January 2015 (including warranty inspection estimated to occur in Dec 2014). If construction phase extends beyond January 2015, escalation may be requested.
- 2) Overtime for Exempt Employees (CM, RE's, OE) is charged at the Regular Hourly Rate (No overtime hours are included in the above table)
- 3) Overtime for Non-Exempt Employees is charged at 135% of Regular Hourly Rate (No overtime hours are included in the above table)
- 4) Night Shift Differential is charged at 112.5% of the Regular Hourly Rate (No Night Shift Differential hours are included in above table)
- 5) Sunday, Holiday & Overtime Premium is charged at 135% of the Regular Hourly Rate (No Sunday, Holiday or Overtime Premium hours are included in above table)
- 6) All billing rates include all miscellaneous hand tools, computers, etc (See ODC Breakdown)

City of Colfax
 WWTP Pond 3 Liner

Proposed Staffing Schedule

Caltrans Working Days Available Hours (straight time) 21 23 18 19 168 184 152 176 152

NAME	FIRM	RESPONSIBILITY	PRE-CON		CONSTRUCTION					POST		TOTAL HOURS	
			May-12	Jun-12	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Beyond		
Ken Stram, PE	PSOMAS	Project Manager	8		4	6	3	3	3	4	4	7	39
James Boarer, PE	PSOMAS	Resident Engineer/Inspector	63		136	173	196	160	144	131	82		1,085
Kim Yuson	PSOMAS	Administrative Support	7		9	5.5	12.5	9	3.5	15	23		85
	Holdrege and Kull	Mat'l Sampling & Testing			AR	AR	AR	AR	AR	AR			

Exhibit B-1

**City of Colfax
WWTP Pond 3 Liner**

Direct Expenses

		UNIT	QTY	UNIT COST	SUBTOTAL	TOTAL
A)	VEHICLES (Includes insurance, gas and O&M)					
	Project Manager	Month	5	Included in hourly rate		
	Resident Engineer/Inspector	Month	5	Included in hourly rate		
B)	FIELD EQUIPMENT & SUPPLIES¹					
	GPS Cameras	Each	1	Included in hourly rate		
	Video Camera & Supplies	LS	1	Included in hourly rate		
	Tools & Miscellaneous ²	LS	1	\$500	\$500	
C)	OFFICE					
	Office Space with Security	Month	5	Provided by Contractor ⁴		
	Janitorial Service	Month	5	Provided by Contractor ⁴		
	Utilities	Month	5	Provided by Contractor ⁴		
	Telephone	Month	5	Provided by Contractor ⁴		
	Office Equipment (Desk, Chairs, Tables, etc)	Month	1	\$500	\$500	
	Copy/Fax Machine (Including Paper)	Month	5	Provided by Contractor ⁴		
	First Aid Supplies	Month	5	Provided by Contractor ⁴		
	Water Services & Refrigerator	Month	5	Provided by Contractor ⁴		
	Internet DSL Access	Month	5	Provided by Contractor ⁴		
	Initial Office Supplies	LS	1	\$200	\$200	
	Office Supplies	Month	5	\$50	\$250	
	Postage/Courier/Reproduction	Month	5			
	Photos & Prints	Month	5	N/A		\$514
D)	COMPUTERS					
	Computers & Printers (with Software)	Each	1	Included in Hourly Rate		
	Misc. Hardware/Software (Speciality Applications) ³	LS	1	None expected		
	Website Creation/Domain Fee	LS	1	None expected		
	IT Staff (Computer Network Set-up/Take-down)	LS	1	None expected		
E)	TRAVEL / PER DIEM					
	<i>\$100/day @ 22 days/month</i>					
	Resident Engineer	Months	5	None expected		
	Assistant Resident Engineer/Inspector	Months	5	None expected		
	Peak Construction Inspector	Months	5	None expected		
F)	MISCELLANEOUS EXPENSES	LS	1	\$1,000	\$1,000	
G)	TOTAL DIRECT EXPENSES				TOTALS:	\$514

NOTES:

- 1) Standard Equipment (e.g. cell phones, hand levels, digital cameras, etc.) are included in the hourly rates.
- 2) Represents specialized tools and/or equipment that may be requested by the City.
- 3) Represents specialized computer hardware and software that maybe requested by the City.
- 4) Items designated are normally provided by the Contractor as specified within the Contract Special Provisions.
- 5) Purchases of office supplies, miscellaneous computer hardware or software and any travel costs shall be invoiced to by direct receipt. No mark-ups shall be applied to these receipts.

CITY OF COLFAX

RESOLUTION NO. 07-2013

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLFAX AUTHORIZING CITY MANAGER TO EXECUTE THE THIRD AMENDMENT TO CONSULTANT SERVICES AGREEMENT BETWEEN THE CITY OF COLFAX AND PSOMAS

WHEREAS, the Council of the City of Colfax adopted Resolutions 19-2012, 31-2012, and 5-2013, for a Consulting Services Agreement and Amendments (First and Second Amendments) with Psomas for Resident Engineer/Inspection and Geotechnical Engineering Services for the WWTP Pond 3 Liner Project and I&I Mitigation Project, respectively; and,

WHEREAS, the completion date for the WWTP Pond 3 Liner project has been extended due to various delays that warrant a time extension; and,

WHEREAS, Psomas will continue to perform Services through the extension, which will result in the need for additional compensation above the original authorized budget.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Colfax hereby authorizes 1) the City Manager to execute the Third Amendment to Consulting Services Agreement between the City of Colfax and Psomas for a total contract price increase of \$11,498 for the Pond 3 Liner project; and 2) expenditures for the Agreement not to exceed \$376,498 for both projects.

PASSED AND ADOPTED, this 13th day of February, 2013, by the City Council of the City of Colfax, by the following roll call vote:

AYES:

NOES:

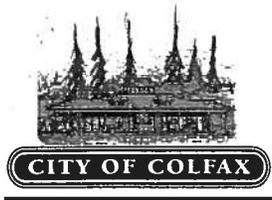
ABSENT:

ABSTAIN:

Donna Barkle, Mayor

ATTEST:

Karen Pierce, City Clerk



**REPORT TO
COLFAX CITY COUNCIL**

**COUNCIL MEETING OF
February 13, 2013**

Agenda Item No.

7D

To: Honorable Mayor and Members of the City Council
From: Bruce Kranz, City Manager
Date: February 8, 2013
Subject: Consideration of Adoption of Resolution No. 08-2013: A Resolution of the City Council of the City of Colfax Authorizing Investment of Colfax, California Monies in Local Agency Investment Funds (LAIF)

Recommended Action: Adopt Resolution No. 08-2013

ISSUE STATEMENT AND DISCUSSION:

This item is before you in order to add our new City Treasurer, Robin Faires to the LAIF account. The previous resolution adopted listed names to the job titles. At the suggestion from a LAIF representative Resolution No. 08-2013 lists just the job titles and the successors. This allows changes to be made on the signature cards directly with LAIF rather than adopting a new Resolution each time there is a change.

FINANCIAL AND/OR POLICY IMPLICATIONS:

None

City of Colfax

Resolution No. 08-2013

A Resolution of the City Council of the City of Colfax authorizing Investment of Colfax, California Monies in Local Agency Investment Funds (LAIF)

Whereas, Pursuant to Chapter 730 of the statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund (LAIF) in the State Treasury for the deposit of money of a local agency for purpose of investment by the State Treasurer; and

Whereas, The City Council does hereby find that the deposit and withdrawal of money in the LAIF in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein is in the best interest of the City of Colfax; and

Whereas, the officers authorized to order the deposit or withdrawal of monies in the LAIF has not been updated since April 2008 by Resolution 16-2008; and

Now therefore, be it resolved, that the City Council of the City of Colfax does hereby authorize the deposit and withdrawal of Colfax monies in the LAIF in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the propose of investment as stated therein; and

Be it further resolved that the following City of Colfax officers or their successors shall be authorized to order the deposit or withdrawal of monies in the LAIF:

City Treasurer
City Manager
City Clerk

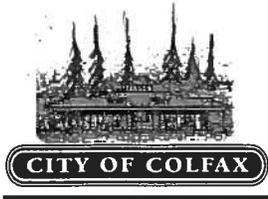
Passed and adopted this 13th day of February 2013, by the following roll call vote:

Ayes:
Noes:
Absent:
Abstain:

Donna Barkle, Mayor

ATTEST:

Karen Pierce, City Clerk



**REPORT TO
COLFAX CITY COUNCIL**

**COUNCIL MEETING OF
February 13, 2013**

Agenda Item No.

9A

To: Honorable Mayor and Members of the City Council
From: Bruce Kranz, City Manager
Date: January 31, 2013
Subject: Annual AB 1600 Report of Mitigation Impact Fee Activity

Recommended Action: Conduct public hearing, review annual report and consider public and staff comments

Background And Discussion

The State of California, through the enactment of Government Code Section 66000 et seq. (the "Mitigation Fee Act"), conferred upon local government units authority to adopt fees imposed on a broad class of projects and fees imposed on specific projects for the purpose of defraying all or a portion of the cost of public facilities related to the development project. The City of Colfax Municipal Code Chapter 3.56 established the local authority for imposing Mitigation Impact Fees as allowed by the Mitigation Fee Act.

The City maintains separate fund accounts for each mitigation fee type. The City has established the following Mitigation Impact Fees:

1. Roads – Fund 210
2. Drainage – Fund 211
3. Trails – Fund 212
4. Parks and Recreation – Fund 213
5. City Buildings – Fund 214
6. City Vehicles – Fund 215
7. Downtown Parking – Fund 217

These funds earn and accumulate interest and all expenditures from these funds have been for the purpose for which the fees were collected. A detailed financial analysis by fund and a schedule of mitigation fees are attached as part of this report.

Mitigation Fees are accounted for using the accounting method known as FIFO (first in, first out), which means the first revenue received is assumed to be the first spent. The fund balance as of the end of fiscal year 2011-2012 is less than five years old.

State law and the Colfax Municipal Code require the City to prepare an annual report for each fund established to account for Mitigation Impact Fees. The report must include (1) A brief description of the type of fee in the account or fund (Government Code §66006(b)(1)(A)), (2) the amount of

the fee (Government Code §66006(b)(1)(B)), (3) the beginning and ending balance of the account or fund (Government Code §66006(b)(1)(C)), (4) the amount of the fees collected and the interest earned (Government Code §66006(b)(1)(D)), (5) an identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with the fees (Government Code §66006(b)(1)(E)), (6) an identification of an approximate date by which the construction of the public improvement will commence if the city determines that sufficient funds have been collected to complete financing on an incomplete public improvement (Government Code §66006(b)(1)(F)), (7) a description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan (Government Code §66006(b)(1)(G)) and (8) the amount of refunds made and allocations made if the cost of making a refund exceeds the amount to be refunded.

Colfax Municipal Code §3.56.130B requires the City Council to review the annual report at a noticed public hearing. At the close of the hearing, the Council must determine whether the mitigation impact fee amounts continue to be reasonably related to the impact of development and whether the described public facilities are still needed. The Council is authorized to revise the mitigation impact fees to include additional projects not previously foreseen as being needed.

Fiscal year 2011/2012 was the fifth fiscal year following deposits into the Mitigation Impact Fee funds so Government Code §66001(d) requires the Council to make the following findings with regard to the unexpended funds:

1. Identify the purpose to which the fee is to be put;
2. Demonstrate a reasonable relationship between the fee and the purpose for which it is charged;
3. Identify all sources and amounts of funding anticipated to complete the financing in incomplete improvements;
4. Designate the approximate dates on which the funding is expected to be deposited into the appropriate account or fund.

These findings can be made in conjunction with the Council's review of the report.

Attachments:

- a. Annual AB1600 Report
- b. Mitigation Fee Schedule
- c. 2006 Mitigation Fee Study
- d. 2006 Mitigation Fee – Council minutes

Public Contact

This report was available at City Hall counter by: January 31, 2013

Notice of Public Hearing was published: Colfax Record – January 31, 2013

City of Colfax

Annual AB1600 Report FY2011-2012

**City of Colfax
Annual Report on Mitigation Fees
For Fiscal Year 2011-2012**

	<u>Pre FY2008</u>	<u>FY 2007-08</u>	<u>FY 2008-09</u>	<u>FY 2009-10</u>	<u>FY 2010-11</u>	<u>FY 2011-12</u>	<u>Balance</u>
210 - Roads							
Mitigation Fees Collected	\$ 0	\$ 3,808	\$ 71,555	\$ 1,802	\$ 0	\$ 0	\$ 77,165
Transfer In/Out - Consolidates 252	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 61,309	\$ 61,309
Expenditures - Economic Revitalization	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ (49,994)	\$ (49,994)
Expenditures - General Plan/Circulation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ (6,009)	\$ (6,009)
Expenditures - Dinky Way Closure	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ (9,925)	\$ (9,925)
Refunds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Interest Earnings	\$ 0	\$ 121	\$ 910	\$ 436	\$ 278	\$ 159	\$ 1,905
TOTAL	\$ 0	\$ 3,929	\$ 72,465	\$ 2,238	\$ 278	\$ (4,460)	\$ 74,451
211 - Drainage							
Mitigation Fees Collected	\$ 0	\$ 139	\$ 2,640	\$ 74	\$ 0	\$ 0	\$ 2,853
Transfer In/Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Refunds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Interest Earnings	\$ 0	\$ 4	\$ 34	\$ 16	\$ 10	\$ 6	\$ 70
TOTAL	\$ 0	\$ 143	\$ 2,674	\$ 90	\$ 10	\$ 6	\$ 2,923
212 - Trails							
Mitigation Fees Collected	\$ 0	\$ 40	\$ 43,285	\$ 1,125	\$ 0	\$ 0	\$ 44,450
Transfer In/Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Refunds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Interest Earnings	\$ 0	\$ 1	\$ 511	\$ 251	\$ 160	\$ 92	\$ 1,015
TOTAL	\$ 0	\$ 41	\$ 43,796	\$ 1,376	\$ 160	\$ 92	\$ 45,465
213 - Parks & Recreation							
Mitigation Fees Collected	\$ 0	\$ 205	\$ 220,605	\$ 5,731	\$ 0	\$ 0	\$ 226,541
Transfer In/Out - Consolidates 343	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 11,552	\$ 11,552
Expenditures - Pool Improve/Demolition	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ (124,442)	\$ (124,442)
Refunds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Interest Earnings	\$ 0	\$ 7	\$ 2,604	\$ 1,278	\$ 815	\$ 467	\$ 5,171
TOTAL	\$ 0	\$ 212	\$ 223,209	\$ 7,009	\$ 815	\$ (112,423)	\$ 118,822
214 - City Buildings							
Mitigation Fees Collected	\$ 0	\$ 1,446	\$ 27,170	\$ 684	\$ 0	\$ 0	\$ 29,300
Transfer In/Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures - City Hall Construction	\$ 0	\$ 0	\$ 0	\$ (29,835)	\$ 0	\$ 0	\$ (29,835)
Refunds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Interest Earnings	\$ 0	\$ 46	\$ 346	\$ 143	\$ 0	\$ 0	\$ 535
TOTAL	\$ 0	\$ 1,492	\$ 27,516	\$ (29,007)	\$ 0	\$ 0	\$ 0
215 - City Vehicles							
Mitigation Fees Collected	\$ 0	\$ 274	\$ 5,170	\$ 130	\$ 0	\$ 0	\$ 5,574
Transfer In/Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures - City Trucks	\$ 0	\$ 0	\$ 0	\$ (5,509)	\$ 0	\$ 0	\$ (5,509)
Refunds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Interest Earnings	\$ 0	\$ 9	\$ 66	\$ 5	\$ 1	\$ 0	\$ 80
TOTAL	\$ 0	\$ 283	\$ 5,236	\$ (5,374)	\$ 1	\$ 0	\$ 146
217 - Downtown Parking							
Mitigation Fees Collected	\$ 0	\$ 1,229	\$ 23,100	\$ 581	\$ 0	\$ 0	\$ 24,910
Transfer In/Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Refunds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Interest Earnings	\$ 0	\$ 39	\$ 294	\$ 141	\$ 90	\$ 51	\$ 615
TOTAL	\$ 0	\$ 1,268	\$ 23,394	\$ 722	\$ 90	\$ 51	\$ 25,525
252 - Transportation Impact							
Mitigation Fees Collected	\$ 61,309	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 61,309
Transfer in/Out - Consolidate to 210	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ (61,309)	\$ (61,309)
Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Refunds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Interest Earnings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	\$ 61,309	\$ 0	\$ 0	\$ 0	\$ 0	\$ (61,309)	\$ 0
343 - Recreation Construction Fees							
Mitigation Fees Collected	\$ 1,467	\$ 921	\$ 17,047	\$ 336	\$ 0	\$ 0	\$ 19,771
Transfer In/Out - Consolidate to 213	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ (11,552)	\$ (11,552)
Expenditures - General Plan/Circulation	\$ 0	\$ (8,170)	\$ 0	\$ 0	\$ 0	\$ 0	\$ (8,170)
Refunds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Interest Earnings	\$ 0	\$ (89)	\$ (42)	\$ 18	\$ 41	\$ 23	\$ (48)
TOTAL	\$ 1,467	\$ (7,338)	\$ 17,005	\$ 354	\$ 41	\$ (11,529)	\$ 1
TOTAL - All Funds	\$ 62,776	\$ 30	\$ 415,294	\$ (22,591)	\$ 1,395	\$ (189,570)	\$ 267,333

Expenditures Summary

						Project Status	Est% of cost
Pool Improvements/Demolition	\$ 0	\$ 0	\$ 0	\$ 0	\$ 124,442	Ongoing	100%
Economic Revitalization	\$ 0	\$ 0	\$ 0	\$ 0	\$ 49,994	Ongoing	59%
General Plan/Circulation	\$ 0	\$ 8,170	\$ 0	\$ 0	\$ 6,009	Complete	29%
City Hall renovations	\$ 0	\$ 0	\$ 0	\$ 29,835	\$ 0	Complete	73%
City Trucks	\$ 0	\$ 0	\$ 0	\$ 5,509	\$ 0	Complete	12%
Dinky Way Closure	\$ 0	\$ 0	\$ 0	\$ 0	\$ 9,925	Complete	4%
TOTAL	\$ 0	\$ 8,170	\$ 0	\$ 35,344	\$ 190,370		

Note: All interfund transfers are reflected in analysis and are consolidation of duplicate fund types. There are no interfund loans.

City of Colfax
Mitigation Fee Schedule

City of Colfax
2006 Mitigation Fee Study

November 28, 2006

To: Joan Phillipe, City Manager

From: Tom Leland, City Engineer

RE: Mitigation Fee Study, Results of Additional Review

BACKGROUND

At the Council Meeting of November 14, 2006, the City Council appointed a Council committee to review the mitigation fee schedule and projects and determine what if any other projects could be deleted or reduced in size.

The committee met on Monday, November 27, 2006 and recommended that the following be revised:

1. Delete the following Major Category Projects and their costs:
 - i. General Plan and Zoning Ordinance
 - j. Mitigation Fee Study

2. Revise the following Major Category Projects and costs:
 - f. City Buildings: delete the City Hall items 4 and 5 of Table M1 which are the Police Department and DMV building areas.

 - e. Parks and Recreation: deduct from the total project costs the amount of estimated tax collected on building permits for park and recreation per City Code 3.24.

3. Include land use demands in Parks and Recreation, and Trails, demands for commercial, office, and industrial uses.

4. That at this time the only mitigation schedule to be considered would be the inside development only as sharing in the costs until such time as an agreement can be made with the County areas adjacent to the City.

As a result of the above changes:

- A. Major Infrastructure, Total Costs were revised to \$14,696,759 from \$16,218,200, a decrease of \$1,521,441. **See Table III-1, Nov 27, 2006 rev. attached.**
- B. The Mitigation Fee by Land Use Type schedule, was revised to reflect the reduced costs and inclusion of non-residential uses in demands for Parks and Recreation and Trails. The Single Family total Mitigation Fee without the e-w culverts was revised from \$11,684 to \$10,126 a reduction of \$1,558 per dwelling unit. **See Table II-3, Nov 27, 2006 rev. attached.**

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Approved
Joan L. Phillipe

**TABLE II-3 Consolidated
MITIGATION FEE BY LANDUSE & TYPE
COLFAX MITIGATION FEE STUDY Existing vacant City property only
Nov. 27, 2006 rev.**

Mitigation Fee Item	Single Family per unit	Multi Family per unit	Office Building per 1000 sf	Retail Building per 1000 sf	Industrial Building per 1000 sf
Roads	\$ 1,802	\$ 1,301	\$ 5,285	\$ 6,342	\$ 1,172
Drainage Study	\$ 74	\$ 48	\$ 57	\$ 68	\$ 43
Drainage c. e-w culverts	\$ 3,416	\$ 2,216	\$ 2,616	\$ 3,139	\$ 1,962
Trails	\$ 1,125	\$ 787	\$ 35	\$ 31	\$ 12
Park & Rec.	\$ 5,731	\$ 4,011	\$ 178	\$ 160	\$ 63
City Buildings	\$ 684	\$ 494	\$ 2,007	\$ 2,409	\$ 445
City Vehicles	\$ 130	\$ 94	\$ 380	\$ 456	\$ 84
GP & Zoning	\$ -	\$ -	\$ -	\$ -	\$ -
Downtown Parking	\$ 581	\$ 420	\$ 1,705	\$ 2,046	\$ 378
Mitigation Fee Study	\$ -	\$ -	\$ -	\$ -	\$ -
	per unit	per unit	Totals for a 10,000 sf building, example		
Total	\$ 13,543	\$ 9,372	\$ 122,628	\$ 146,522	\$ 41,595
Totals areas not using e-w culverts	\$ 10,126	\$ 7,156	\$ 96,465	\$ 115,128	\$ 21,974

file: k:\1proj\11xx\1194C3\colfaxmitigationfeestudy112706x.xls

Source: Terrance E. Lowell & Associates

Sheet: landusesum @ B162:CF186

November 8, 2006

Old version

Mitigation Fee Item	Single Family per unit	Multi Family per unit	Office Building per 1000 sf	Retail Building per 1000 sf	Industrial Building per 1000 sf
Roads	\$ 1,802	\$ 1,301	\$ 5,285	\$ 6,342	\$ 1,172
Drainage Study	\$ 74	\$ 48	\$ 57	\$ 68	\$ 43
Drainage c. e-w culverts	\$ 3,416	\$ 2,216	\$ 2,616	\$ 3,139	\$ 1,962
Trails	\$ 1,174	\$ 822	\$ -	\$ -	\$ -
Park & Rec.	\$ 6,898	\$ 4,828	\$ -	\$ -	\$ -
City Buildings	\$ 888	\$ 641	\$ 2,604	\$ 3,125	\$ 578
City Vehicles	\$ 130	\$ 94	\$ 380	\$ 456	\$ 84
GP & Zoning	\$ 128	\$ 92	\$ 375	\$ 450	\$ 83
Downtown Parking	\$ 581	\$ 420	\$ 1,705	\$ 2,046	\$ 378
Mitigation Fee Study	\$ 10	\$ 7	\$ 29	\$ 35	\$ 7
	per unit	per unit	Totals for a 10,000 sf building, example		
Total	\$ 15,101	\$ 10,470	\$ 130,517	\$ 156,621	\$ 43,062
Totals areas not using e-w culverts	\$ 11,684	\$ 8,254	\$ 104,355	\$ 125,226	\$ 23,440

**TABLE III-1
COLFAX MITIGATION FEE STUDY
MAJOR INFRASTRUCTURE
Nov. 27, 2006 rev.**

Inside City Only with Parks Tax deducted

	MAJOR CATEGORY	TOTAL COST	Adjustment	ADJUSTED COST
a	Roads	\$ 3,763,000	1.50	\$ 5,644,500
b	Sewer: included in separate study			\$ -
c1	Drainage: east side culverts	\$ 650,000	1.50	\$ 975,000
2	master drainage study	\$ 100,000	1.00	\$ 100,000
d	Trails	\$ 394,800	1.50	\$ 592,200
e	Parks and Recreation	\$ 2,011,773	1.50	\$ 3,017,659
f	City Buildings	\$ 1,428,000	1.50	\$ 2,142,000
g	City Vehicles	\$ 369,000	1.10	\$ 405,900
h	Downtown Parking	\$ 1,213,000	1.50	\$ 1,819,500
i	General Plan and Zoning Ordinances	\$ -	1.00	\$ -
j	Mitigation Fee Study	\$ -	1.50	\$ -
	Total Major Category	\$ 9,929,573		\$ 14,696,759

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Source: Terrance E. Lowell & Associates

November 8, 2006 Old version

	MAJOR CATEGORY	TOTAL COST	Adjustment	ADJUSTED COST
a	Roads	\$ 3,763,000	1.50	\$ 5,644,500
b	Sewer: included in separate study			\$ -
c1	Drainage: east side culverts	\$ 650,000	1.50	\$ 975,000
2	master drainage study	\$ 100,000	1.00	\$ 100,000
d	Trails	\$ 394,800	1.50	\$ 592,200
e	Parks and Recreation	\$ 2,319,400	1.50	\$ 3,479,100
f	City Buildings	\$ 1,853,000	1.50	\$ 2,779,500
g	City Vehicles	\$ 369,000	1.10	\$ 405,900
h	Downtown Parking	\$ 1,213,000	1.50	\$ 1,819,500
i	General Plan and Zoning Ordinances	\$ 400,000	1.00	\$ 400,000
j	Mitigation Fee Study	\$ 15,000	1.50	\$ 22,500
	Total Major Category	\$ 11,077,200		\$ 16,218,200

City of Colfax

2006 Mitigation Fee – Council Minutes

Minutes
City Council Meeting
November 14, 2006

Mayor Alpine called the meeting to order at 7:04pm.

Present and answering roll call were Council members Albright, Geiras, and Mayor Alpine.

Suzanne Roberts led the Pledge of Allegiance.

AGENDA APPROVAL

A motion was made by Councilwoman Geiras and seconded by Councilman Albright to approve the agenda as presented. A roll call vote by Council members Albright, Gieras, and Mayor Alpine were all Ayes. Motion passed.

Councilwoman Viscia arrived at the meeting at 7:08pm.

CONSENT AGENDA

1. City Council minutes: October 24, 2006
2. Warrants
3. New Business Licenses for October 2006.
4. Progress Report for Save America's Treasures grant.
5. Status report for \$80,000.00 Youth Center HUD Grant (Grant # B-06-SP-CA-0084).
6. Receipt of Letter from Allen and Nancy Edwards setting forth comments on City's Wastewater Treatment Plant 100% Design Plans.
7. Approval of Addendum to Contract for Park and Recreation Master Plan Adding County Area.
8. Receipt of letter from County of Placer Department of Health and Human Services Environmental Health Division re: Colfax Landfill.
9. Consideration of **RESOLUTION 41-2006** Approving Addendum to Lease Agreement between City of Colfax and Sierra Vista Center.

42346-42399	Payables	170,850.78
42405	Payables	5,475.00
Total		176,325.78

Ted Back, resident, requested that a sentence be removed from the minutes from the 10/24 Council meeting. A motion was made by Councilwoman Gieras and seconded by Councilman Albright to approve the Consent Agenda as presented, with the exception of deleting the sentence as requested in the minutes, and to adopt **Resolution 41-2006**. A roll call vote by Council members Albright, Gieras, Viscia and Mayor Alpine were all Ayes. Motion passed.

CITY COUNCIL COMMITTEE REPORTS

Mayor Alpine stated that he had been to the Sierra Business Council meeting in Yosemite Park. They talked about Economic Development and strengthening small cities. Mayor Alpine plans to share what he learned at the next Economic Development Commission meeting. Mayor Alpine also noted that an agreement was made with the Mayor of Auburn that the winning football team between Placer High and Colfax High will receive the "Rail" and plaque to display in City Hall. The "Rail" is to signify the connection between the two cities. The Rail and Plaque are in Colfax City Hall after Colfax beat Placer 31-0.

PUBLIC COMMENT

Cynthia Jacobs, resident and business owner, stated that she would like to see the people of Colfax become more involved in the City. She has heard that business owners are having concerns about their business. Cynthia is starting a committee called Concerned Citizens for Colfax.

Helen Wayland, Historical Society, noted that the Colfax Depot has been honored by the Office of Historic Preservation by receiving a Governors Award. Only 11 of these awards have been awarded in California and 2 of them are in Placer County.

INFORMATION REPORTS FROM STAFF AND OTHERS

Joan Phillipe, City Manager, stated that SACOG was conducting simultaneous workshops on November 16th. There will be 8 community workshops dealing with traffic congestion, air quality and life issues.

Joan also noted that she received a press release from Nate Beason of Nevada County regarding their WWTP and the financial problems they have had and the fact that the County would like to work with the City on WWTP issues.

Joan stated that she had met with Jim Durfee and he will attend a Council meeting after the first of the year to make a presentation on the Regional Wastewater Project and the potential for Colfax to participate.

Joan talked with people at CABY and learned that Colfax has been put on the Water Shed Grant list for possible funds, but that there are no guarantees to get them.

Joan also shared that Sherrie Conway, City Planning Director, will be on a leave of absence due to a family emergency.

PUBLIC HEARING CONTINUED

1. Mitigation Fee Presentation: Continued from City Council meeting of October 24, 2006.

City Engineer Tom Leland will present the proposed Mitigation Fee for the City of Colfax.

Joan Phillipe, City Manager, wanted to thank the Council for continuing this matter for two meetings so she could bring herself up to date on the information regarding Mitigation Fees for the City.

Tom Leland, City Engineer, went over the Executive Summary regarding Mitigation Fees.

Councilwoman Blackmun arrived for the meeting at 7:28pm.

Council discussed many matters regarding Mitigation Fees. Questions arose regarding where the fees came from and if any possible cuts could be made. Council agreed that the fees were necessary.

Public hearing opened. Patrick Kastner, representing, Colfax Pines, stated that he had written a letter regarding these fees dated 10/23 and had not heard back. He would like to hear back from Tom Leland in writing.

Cynthia Jacob, resident and business owner asked Council to consider the fees fairly and carefully.

Frank Nann, resident spoke against the fees.

Public hearing closed.

Council agreed to appoint a subcommittee of Sharon Gieras and Sherrie Blackmun along with 2 staff members to go over the Mitigation Fees and look for any possible cuts they can make. They will report back at the next Council meeting.

COUNCIL BUSINESS

1. Foresthill Street Vacation.

Report on Proposed Foresthill Avenue Vacation and possible scheduling of Public Hearing. Consider options and make determination on proceeding with Public hearing to vacate street.

Joan Phillipe, City Manager, stated that she was expecting a letter from SCORE tomorrow regarding this matter. She expects that there may be more options available and that Council needs to see the letter prior to making a decision to vacate the street.

Councilman Jim Albright asked that we clarify the name of the street. Is it Foresthill Rd. or Foresthill Ave?

There was no public comment.

2. California Regional Water Quality Control Board.

Receipt of letter from California Regional Water Quality control Board, Central Valley Region Granting Compliance Deadline Extension. Administrative Civil Liability Order No. R5-2003-167, 13267 Order to Submit Information. Hear staff comments and receive and file letter.

Joan Phillipe, City Manager, stated that Colfax has been placed on the Regional Water Board agenda for 12/8 to discuss compliance issues. She will make Council aware of what takes place at the Water Board meeting.

There was no public comment.

3. Match for CDF grant in the amount of \$6050.00.

Discussion and determination on providing matching funds in the amount of \$6050.00 for a 2006 Volunteer Fire Assistance (VFA) Grant.

Joan Phillipe, City Manager, noted that the City match for these funds was not budgeted for. Council agreed that Cal Fire (CDF) is important to the City and that the funds should be allocated.

There was no public comment.

A motion was made by Councilwoman Gieras and seconded by Councilman Albright to match the Cal Fire (CDF) Grant in the amount of \$6,050.00 using reserve funds.. A roll call vote by Council members Albright, Gieras, Viscia, Blackmun and Mayor Alpine were all Ayes. Motion passed.

4. **Agreement Regarding Transit Service to the City of Colfax.**

Consider by **MOTION** adoption of **RESOLUTION** authorizing the City to enter into an agreement regarding Transit Service to the City of Colfax.

A motion was made by Councilwoman Viscia and seconded by Councilwoman Blackmun to adopt **Resolution 42-2006**. A roll call vote by Council members Albright, Gieras, Viscia, Blackmun and Mayor Alpine were all Ayes. Motion passed.

5. **Starstream CATV request for Assignment of Franchise Transfer to Wavedivision Holdings, LLC.**

To consider by **MOTION** adoption of **RESOLUTION** approving the Transfer of Ownership of the Cable Communications Franchise from Starstream Communication, Inc. to Wavedivision VI, LLC.

Dave Dire, representative of Wavedivision, stated that he would be managing the Colfax System out of the Rocklin office. Questions arose regarding high speed Internet and Mr. Dire said that there is no plan for high speed Internet at this time.

There was no public comment.

A motion was made by Councilwoman Gieras and seconded by Councilwoman Viscia to adopt **Resolution 43-2006**. A roll call vote by Council members Albright, Gieras, Viscia, Blackmun and Mayor Alpine were all Ayes. Motion passed

CLOSED SESSION

Mayor Alpine read into the record that the City Council will be meeting with Legal Counsel pursuant to Government Code Section 54956.9 Potential Litigation: One Case.

Mayor Alpine closed the regular session of the City Council meeting at 8:55pm.

Mayor Alpine re-opened the meeting at 9:20pm. He stated that there was no reportable action during the closed session.

Mayor Alpine asked Council to write a letter to PCWA regarding the recent rate increase and it's detriment to the City and to arrange for a PCWA Representative to attend a future Council meeting to discuss this issue.

ADJOURNMENT

Being no further business to come before the Council a motion was made by Councilwoman Gieras and seconded by Mayor Alpine to adjourn the meeting. By voice vote of all ayes the meeting was adjourned at 9:23pm.

Minutes
City Council Meeting
November 28, 2006

Mayor Pro-tem Sharon Gieras called the meeting to order at 7:04pm.

Present and answering roll call were Council members Albright, Gieras, and Blackmun.

Mayor Pro-tem Sharon Gieras led the Pledge of Allegiance.

CLOSED SESSION

Mayor Pro-tem Sharon Gieras read into the record that the City Council will be meeting with Legal Counsel pursuant to Government Code Section 54956.9 Potential Litigation: One Case. Mayor Pro-tem Sharon Gieras closed the regular session of the City Council meeting at 6:39pm.

Mayor Alpine arrived at the meeting at 6:39pm.

Mayor Alpine re-opened the meeting at 7:05pm. He stated that there was no reportable action during the closed session.

AGENDA APPROVAL

A motion was made by Councilwoman Gieras and seconded by Councilman Albright to approve the agenda as presented. A roll call vote by Council members Albright, Gieras, Blackmun and Mayor Alpine were all Ayes. Motion passed.

CONSENT AGENDA

1. City Council Minutes: November 14, 2006
2. Warrants.
3. Treasurers Report.
4. Request for street closure for Christmas Light Parade.
5. By **RESOLUTION 44-2006** approve Department of Forestry and Fire Protection Agreement #7FG60023 under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978 and Authorizing Execution of Agreement.
6. Receipt of Letter from California Integrated Waste Management Board Approving 2005/2006 Used Oil Block Grant Annual Report.
7. Consideration of policy regarding Event Application and Approval.

42407-42430	Payables	171,455.26
42431	Payables	18,950.00
42432	Payables	20,455.00
Total		210,860.26

Council discussed various items in the Consent Agenda.

Joan Phillipe, City Manager, noted that she would have a sewer report at the next council meeting. She also noted a mistake in the 11/14/06 City Council Minutes.

A motion was made by Councilwoman Gieras and seconded by Councilwoman Blackmun to approve the Consent Agenda as presented with the exception of correcting the error as requested in the minutes, and to adopt **Resolution 44-2006**. A roll call vote by Council members Albright, Gieras, Blackmun and Mayor Alpine were all Ayes. Motion passed.

CITY COUNCIL COMMITTEE REPORTS

Councilwoman Gieras noted that she had been to the WAC/MAC meeting. They are still working on a community plan and they want people to attend the meetings.

Councilwoman Gieras also stated that on December 19th at 9:00am the Board of Sups for Placer County will honor Colfax for the work done on the Depot Project.

Councilwoman Gieras also reminded everyone about the Christmas Fair, Parade, Photos with Santa and the Soup Kitchen all happening in town this Saturday December 2nd.

Mayor Alpine wanted to thank the Lion Club for the Thanksgiving Meal served this year at Thanksgiving.

Mayor Alpine also wanted to congratulate the Colfax High School Varsity Football team for their season's accomplishments thus far.

Mayor Alpine also noted that the Governor of California has acknowledged the work Colfax has done on the depot project.

Councilwoman Gieras wanted to invite everyone to this months Coffee Klatch at Starbucks. They meet the second Friday of the month. Beginning in January they will be meeting in the back room at TJ's Roadhouse.

Councilwoman Viscia arrived at the meeting at 7:15pm.

Public comment opened. Tracy Hall, resident and member of the Parks and Recreation Commission, stated that she wants to make the Skate Park a City project.

Mayor Alpine noted that this subject would come up later in the agenda and that her comments should be saved for that time.

Ken Delfino, resident, noted that 5 Colfax Junior Falcons and 5 Junior Falcon Cheerleaders have made the Allstars and that this is a great honor.

Cindy Jacob, resident, wanted to invite everyone to Emma Mae Jacobs' concert. She also noted that the Colfax Junior Falcon Cheerleaders will open for Emma Mae as they prepare to go to the National Championships in Las Vegas in February.

Public comment closed.

INFORMATION REPORTS FROM STAFF AND OTHERS

Joan Phillipe, City Manager, wanted to remind Council of the 12/8 Placer County Water Board meeting.

Joan Phillipe also met with Senator Cox regarding Grant opportunities, Celia Mc Adams, and SCORE to get up to speed with them on liability and administrative aspects.

COUNCIL BUSINESS

1. Foresthill St. Vacation

Continued discussion of options for Foresthill St. vacation and possible scheduling of Public Hearing. Determine which option to pursue and if necessary direct staff to schedule Public Hearing for December 12, 2006.

Joan Phillipe, City Manager, stated to Council that this matter was continued from the last meeting due to a delay of a letter from SCORE. She reminded Council of the 4 options they

have regarding Foresthill St. and that she had met with the Priors and the Shaffers and that they had not come to an agreement.

Public comment opened. Val Shaffer stated that she was the spokesperson for the Shaffer family and that she wanted Foresthill St. called Foresthill Alley and wanted it noted as such in all paperwork.

Bill Prior commented on how long this process has taken and that his family will be fine with whatever decision is made.

Public comment closed.

Mayor Alpine stated that he appreciates the patience the residents of Foresthill St. have had.

A motion was made by Mayor Alpine to leave the street as it is and seconded by Councilwoman Blackmun. A roll call vote by Council members Albright, Gieras, Viscia, Blackmun and Mayor Alpine were all Ayes. Motion passed.

2. Mitigation Fee Report and Report from Subcommittee

Continued discussion on Mitigation Fee Report and Report from Subcommittee.

By **MOTION** adopt **RESOLUTION** accepting Mitigation Fee Report with Subcommittee Recommendations and schedule for introduction and first reading on December 12, 2006 an Ordinance Authorizing Collection of Fees.

Councilwoman Gieras, Tom Leland and Joan Phillippe met to reduce or delete items from the Mitigation Fee Schedule. Councilwoman Blackmun was also on this subcommittee, but was unable to meet.

Councilwoman Gieras stated that with the cuts, the Mitigation Fees as presented are in line with, and in fact lower then, the costs of building right outside the city limits.

Council and Staff discussed many aspects of the Mitigation Fees.

Public comment opened. Cindy Jacob, resident, stated that she thinks fees are ok for big companies, but has concerns for the little businesses and does not want the fees to scare them away.

Ken Delfino, resident, wants the Mitigation Fees to go out for public approval.

Melba Delfino, resident, stated that she thinks the Mitigation Fees are needed, but wants the public to be more informed.

Gary Todd, resident and business owner, stated that he believes that work needs to be done in the City of Colfax to make it more presentable, which would help new businesses want to come here.

Mayor Alpine noted that things have been done to improve the downtown area like the bathrooms and the depot. Also, different ways to stimulate new business has been discussed.

Gary Todd stated that he still has not been paid for work done around the depot project.

Mayor Alpine suggested that Gary Todd and Joan Phillippe meet to get this taken care of.

Cindy Jacob wanted to make sure that it is noted that she agrees with the Mitigation Fees and that it does not make sense not to have them. She just wants Council to look at it one more time.

Ted Back, resident, stated gasoline tax money comes to the City, but that it is not spent on road repairs.

Tracy Hall, resident, stated that the City of Colfax needs to look more attractive to visitors and residents.

Public comment closed.

A motion was made by Councilwoman Blackmun and seconded by Councilman Albright to accept the Mitigation Fee Report with Subcommittee recommendations and schedule for introduction and first reading of an Ordinance Authorizing Collection of Fees on December 12, 2006. A roll call vote by Council members Albright, Gieras, Viscia, Blackmun and Mayor Alpine were all Ayes. Motion passed.

3. Recommendation from Parks and Recreation Commission to make Skate Park a City Project.

Councilwoman Gieras stated that Mitigation Fees would have helped with this project. Public comment opened. Tracy Hall, resident, stated that the skate park would be like any other park for people to enjoy. The Parks and Recreation Committee would like this to be their new project since the Downtown Restroom project is now completed.

Cindy Jacob, resident, stated that she liked Tracy Halls idea.

Public comment closed.

Mayor Alpine stated that he has been looking at quotes, blue prints and has information to give to Joan Phillippe.

Councilman Albright wants to do this project right.

A motion was made by Councilwoman Gieras and seconded by Councilman Albright to accept staff recommendation to not make the Skate Park a City Project. A roll call vote by Council members Albright, Gieras, Viscia, Blackmun and Mayor Alpine were all Ayes. Motion passed.

CLOSED SESSION

Mayor Alpine read into the record that the City Council will be meeting with Legal Counsel pursuant to Government Code Section 54956.9 Potential Litigation: One Case.

Mayor Alpine closed the regular session of the City Council meeting at 9:26pm.

Mayor Alpine re-opened the meeting at 9:32pm. He stated that there was no reportable action during the closed session.

ADJOURNMENT

Being no further business to come before the Council a motion was made by Councilman Albright and seconded by Councilwoman Blackmun to adjourn the meeting. By voice vote of all ayes the meeting was adjourned at 9:32pm.

Minutes

City Council Meeting

January 9, 2007

Submitted by Acting City Clerk, Grace Hardy

Mayor Gieras called the meeting to order at 7:00 pm.

Present and answering roll call were Council members Alpine, Blackmun, Albright, Roberts and Mayor Gieras.

Mayor Gieras led the Pledge of Allegiance.

AGENDA APPROVAL

Mayor Gieras requested that Council Business #4 be moved to the first presentation. The Council concurred. A motion was made by Councilman Alpine and seconded by Councilman Albright to approve the agenda change. A roll call vote by Council members Alpine, Blackmun, Albright, Roberts, and Mayor Gieras was all Ayes. Motion passed.

CONSENT AGENDA

1. City Council Minutes: December 12, 2007
2. Warrants
3. New Business Licenses: December 2006
4. Receipt of Resignation from Tom Dunipace: Design Review Committee
5. Receipt of Resignation from John Potter: Economic Development Commission
6. Consideration of appointment of Angelo Napolitano: Parks & Recreation Commission
7. Request of schedule Council Workshop Session on January 30, 2007 at 6:00 pm for the purpose of discussing with the City Manager goals, objectives, and policies.
8. Filing of Grant Application in the amount of \$10,000 with PG&E Charitable Contributions Program for the Youth Center.
9. Filing of Grant Application in the amount of up to \$50,000 with the Sierra Stewardship Council for a project to be determined.

42491-42541	Payables	163,449.09
42542-42548	Payables	20,553.28
42549-42556	Payables	12,312.38
42557-42561	Payroll	700.00
42562-42566	Payroll	700.00
42567-42571	Payables	1,890.57
		\$199,605.32

Mayor Gieras asked for a correction to the minutes, citing Councilwoman Roberts had attended the Coffee Klatch not Blackmun.

Ted Back requested Item 1. be excluded from the approval of the consent agenda.

A motion was made by Councilwoman Blackmun and seconded by Councilman Alpine to accept the Consent Agenda with the correction and removal of item 1. A roll call vote by Council members Alpine, Blackmun, Albright, Roberts, and Mayor Gieras was all Ayes. Motion passed.

Ted Back addressed the Council in regard to item #1 of the Consent Agenda.

Mr. Back presented to the Council a written statement which he requested be included in the minutes, citing the public comment included in the minutes did not reflect his intent.

A motion was made by Councilman Albright and seconded by Councilman Alpine to accept the addition to the minutes as presented by Ted Back. A roll call vote by Council members Alpine, Blackmun, Albright, Roberts, and Mayor Gieras was all Ayes. Motion passed.

CITY COUNCIL COMMITTEE REPORTS

Mayor Gieras reported on various meetings she would be attending. Krantz Coffee Klatch would be held Friday at 8:00 am. Representing Colfax will be Mayor Gieras, Council members Albright and Roberts.

She reported on a letter received from Dave Jones regarding the White House Fellowship program. The letter will be at City Hall for anyone interested in obtaining information about the program.

PUBLIC COMMENT

Rosemary Freiborn, Friends of the Animals, spoke regarding the Board of Supervisors meeting to be held January 23rd regarding the agenda topic Capital Impact Fee. This will be a fee to build the new West Roseville Animal Shelter and upgrade the existing Auburn facility. She asked that the public question the funding and the fee that will be imposed on the cities located in Placer County.

John Potter, President of the Chamber of Commerce spoke regarding upcoming activities that are planned for the city. He asked for support of the Chamber from the City Council and Community.

Helen Wayland, Colfax Historical Society, presented a corrected copy of the Governor's Historic Preservation Award to the city. She commented on the need to regulate the parking around the new depot and proposed a right turn lane be added on Grass Valley at the intersection of Grass Valley and Main for easier access to the bank and Railroad Ave.

Councilman Alpine requested staff to follow up with businesses in the depot area who store materials in the parking areas.

INFORMATION FROM STAFF AND OTHERS

City Manager, Joan Phillipe, spoke to the following items:

- Thanked Gary Todd for the asphalt he has given the city.
- A recent visit by Regional Water Board Executive officer, Pamela Creedon. Ms. Phillipe felt the meeting was very positive and the tour of the WWTP was well received.
- She will be presenting a report to the League of California Cities, 1st week in February, regarding issues surrounding financing for the small cities.

PUBLIC HEARING

Second Reading of Mitigation Fee Ordinance and Public Hearing for Consideration of Adoption.

Consider by motion adoption of Ordinance 488 to become effective in 30 day with fees implemented in 60 days.

The introduction and first reading of the Ordinance had accorded at the December 12, 2006 meeting and amendments had been made to the document. The public hearing was duly noticed as required. The adoption of the ordinance creates the mechanism for the city to collect the mitigation fees, and establish a clear-cut policy that development will pay for its proportionate share of impacts to the city as the result of new growth. Tom Leland, City Engineer was on hand to answer questions. Following Council discussion and questions the public hearing was opened at 7:40pm.

Ross Edwards spoke in opposition of the proposed fees and requested the staff to re-visit the charges that they would hinder growth. He also asked for clarity as to building fees, permits that they be similar to market.

Hidi Allen spoke in opposition of the proposed fees and asked for an extension of the approval process for the community to more fully understand and question.

Gordon Allen, spoke in opposition of the proposed fees and asked what the fee structure was based on and raised the issue of a comparison with Grass Valley fees.

Hidi Allen, asked what the vision of the city and future growth was. It was explained the City has a very clear vision statement that is voted on every year.

The City Manager explained that the City only receives about 17cents from every dollar of tax money and limited population hinders the city. Also these fees are a starting point and can be reviewed annually.

Public hearing closed at 8:10pm

Following Council questions and discussion a motion was made by Councilwoman Blackmun and seconded by Councilman Albright to adopt Ordinance 488 adding Chapter 3.56 Mitigation Impact Fees, to the Colfax Municipal Code.

A roll call vote by Council members Blackmun, Albright, Roberts, and Mayor Gieras was all Ayes. Councilman Alpine was No. Motion passed.

Ordinance 488 passed. It will be effective in 30 days, fees to be effective in 60 days.

COUNCIL BUSINESS

4. Receipt of annual Financial Report for the year ending June 30, 2006 prepared by Campbell, Benn, and Taylor.

Michael Shimizu, representing Campbell, Benn & Taylor, presented the annual financial report to the City Council. He noted there were no new findings and suggestions to the City for improvement to the audit process. He noted all internal controls were in place and the City met all standards.

No public comment

A motion was made by Councilman Alpine and seconded by Councilwoman Blackmun to accept the financial report dated June 30, 2006, as prepared by Campbell, Benn & Taylor. A roll call vote by Council members Alpine, Blackmun, Albright, Roberts, and Mayor Gieras was all Ayes. Motion passed.

1. Consideration of Adoption of Memorandum of Understanding (MOU) between the City of Colfax and Colfax Elementary School to Expand Youth Center Program to Colfax Elementary School

By resolution to consider accepting MOU between the City of Colfax and Colfax Elementary School to expand Youth Center Program to Colfax Elementary School.

Leslie Bussinger, Administrative Officer, reviewed the staff report and noted the elementary site will house the kindergarten to fifth grade children, with approximately 40 in attendance. There would be no charge to the City. Ms. Bussinger presented five verbiage changes to the document.

Public Comment: none

Following Council questions and discussion a motion was made by Councilwoman Blackmun and seconded by Councilman Alpine to adopt Resolution #1-2007 a MOU between the City of Colfax and Colfax Elementary School District with presented changes.

A roll call vote by Council members Alpine, Blackmun, Albright, Roberts, and Mayor Gieras was all Ayes. Motion passed. **Resolution #1-2007 passed.**

2. Discussion on Youth Center Fee Schedule addressing non-resident fees.
By Resolution to consider accepting fee schedule that includes an adjusted rate for non-resident users.

Leslie Bussinger, Administrative Officer, passed out to the Council a staff report in explanation that the non-resident adjusted fee schedule would be set at \$5.00 per month in addition to the standard \$150 rate which the Council had approved at the December 2006 meeting. These fees would off set impacts to the City's General Fund.

Public Comment: none

Following Council discussion and questions a motion was made by Councilwoman Blackmun and seconded by Councilman Albright to adopt Resolution #2-2007 accepting Youth Center Fee Adjustment to non-residents of City of Colfax users. A roll call vote by Council members Blackmun, Albright, Roberts, and Mayor Gieras was all Ayes. Councilman Alpine voted no. Motion passed. **Resolution #2-2007 passed**

3. Status report on refuse contract including surrounding area fees and direction to proceed with negotiating expanded contract with Tahoe Truckee Disposal.

Status report of rates from other jurisdictions and any other information and determine whether to direct staff to proceed with extending existing contract or prepare a request for proposal.

The City Manager provided to the Council requested information of comparable residential rates between Colfax and surrounding areas in addition to a summary of refuse accounts within Colfax. On hand to answer questions from Tahoe Truckee was Jeff Collins, David Achiro, and Joe Carrillo. Council posed questions regarding green waste, best method of pick up and re-cycle and the re-cycle bins at the corporation yard.

Public Comment: Ted Back addressed the Council handing out a page of three concerns, and asked of possible future rates of a renegotiated contract.

The City Manager noted the action of the Council was to direct staff to 1) proceed with extending existing contract or 2) prepare a Request for proposal. In either situation the completed contract would come back before the Council for review and approval.

Following discussion a motion was made by Councilman Albright and seconded by Councilwoman Blackmun to proceed with extending existing contract with Tahoe Truckee. A roll call vote by Council members Alpine, Blackmun, Albright, Roberts, and Mayor Gieras was all Ayes. Motion passed.

5. Council Member 2007 appointments to various Commissions and Boards.
Consider and approve Mayor's recommendations for apportionments of Council Members to sit on various Commissions and Boards.

The Council members discussed the various boards and commissions that they participate on. Each Council member voiced their desires and assignments were completed for 2007. The Council, by voice, concurred with the final assignments.

CLOSED SESSION

The Mayor read the following in to the record:

Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 Number of cases: 2. The City Manager corrected to only one case.

The regular session of the Council meeting was closed by the Mayor at 9:35 pm

The regular session was re-opened at 9:55pm. The Mayor stated there was no reportable action

ADJOURNMENT

Being no further business to come before the Council, by voice consensus the Council adjourned the meeting at 9:55 pm.

CITY OF COLFAX

ORDINANCE NO. 488

AN ORDINANCE OF THE CITY OF COLFAX ADDING CHAPTER 3.56 TO THE COLFAX MUNICIPAL CODE RELATING TO MITIGATION FEES

The City Council of the City of Colfax does ordain as follows:

Section 1. The following chapter entitled Mitigation Impact Fees and numbered 3.56 is hereby added to the Colfax Municipal Code:

Chapter 3.56

MITIGATION IMPACT FEES

Section 3.56.010. Findings.

The City Council of the City of Colfax does hereby find and declare as follows:

- (a) The State of California, through the enactment of Government Code Section 66000 et seq. has, conferred upon local government units authority to adopt fees imposed on a specific project in connection with approval of a development project for the purpose of defraying all or a portion of the cost of public facilities related to the development project.
- (b) The imposition of mitigation impact fees is one of the preferred methods of ensuring that development bears a proportionate share of the cost of public facilities and service improvements necessary to accommodate such development. This must be done in order to promote and protect the public health, safety, and welfare.
- (c) This ordinance recognizes that all new development within the City will result in additional growth and that such growth will place additional burdens on various city facilities, infrastructure, and services. This ordinance further recognizes the types of land development that will generate impacts necessitating the acquisition of land and construction of public facilities and expansion of services and infrastructure in order to meet and accommodate them.
- (d) All land uses within the City should bear a proportionate financial burden in the construction and improvement of public facilities and services necessary to serve them.
- (e) The mitigation impact fees established by this ordinance are based upon the costs that are generated through the need for new facilities and other capital acquisition costs required, incrementally, by new development within the City of Colfax.

(f) The fees established by this ordinance do not exceed the reasonable cost of providing public facilities occasioned by development projects within the City of Colfax.

(g) The fees established by this ordinance relate rationally to the reasonable cost of providing public facilities occasioned by development projects within the City of Colfax.

(h) The fees established by this ordinance are consistent with the goals and objectives of the City's General Plan and are designed to mitigate the impacts caused by new development throughout the City. Mitigation impact fees are necessary in order to finance the required facilities and service improvements and to pay for new development's fair share of their construction costs.

Sec. 3.56.020. Definitions.

For purposes of this ordinance, the following terms, phrases, words and their derivations shall have the meanings respectively ascribed to them by this section:

(a) "Development Project" means any project undertaken for the purpose of development. "Development Project" shall include a project involving the issuance of a building permit for construction or major reconstruction or remodeling for single and multi-family residential units, commercial, or industrial buildings. The term "Development Project" shall also include permits for erection of manufactured housing or structures, and structures moved into the City.

(b) "Fee" means a monetary exaction, other than a tax or special assessment, which is charged by the City of Colfax to an applicant in connection with approval of a development project for the purpose of defraying all or a portion of the cost of public facilities related to the development project, but does not include fees specified in Section 66477 of the California Government Code, fees for processing applications for governmental regulatory actions or approvals, or fees collected under development agreements adopted pursuant to Title 7, Chapter 4, Article 2.5 (commencing with Section 65864) of the California Government Code.

(c) "Public Facilities" includes public improvements, public services, and community amenities.

Sec. 3.56.030. Establishment of Fees.

The following mitigation impact fees are hereby established and imposed on the issuance of all building permits for development within the City of Colfax to finance the cost of the following categories of public facilities and improvements required by new development.

(a) Roads.

A mitigation impact fee is hereby established for roads.

(b) Drainage.

A mitigation impact fee is hereby established for drainage.

- (c) Drainage with E-W Culverts.

A mitigation impact fee is hereby established for drainage with e-w culverts.

- (d) Trails.

A mitigation impact fee is hereby established for trails.

- (e) Parks and Recreation.

A mitigation impact fee is hereby established for parks and recreation.

- (f) City Buildings.

A mitigation impact fee is hereby established for city buildings.

- (g) City Vehicles.

A mitigation impact fee is hereby established for city vehicles.

- (h) Downtown Parking

A mitigation impact fee is hereby established for downtown parking.

For each mitigation impact fee hereby established, the City Council shall, by resolution: Establish the specific amount of the fee; Identify the purpose of the fee; Identify the specific use to which the fee is to be put; Determine how there is a reasonable relationship between the fee's use and the type of development project on which the fee is imposed; Determine how there is a reasonable relationship between the need for the public facility and the impacts caused by the type of development project on which the fee is imposed; and Determine how there is a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development project for which the fee is imposed.

Sec. 3.56.040. Imposition of Mitigation Impact Fee

(a) Any person who, after the effective date of this ordinance, seeks to develop land within the city by applying for a building permit, is hereby required to pay the appropriate mitigation impact fees established pursuant to Section 3.56.030 as the same may be applicable, in the manner, amount and for the purposes therein referenced.

(b) No permits or extension of permits for the activities referenced in subsection (a) shall be granted unless and until the appropriate mitigation impact fees hereby required have been paid to the city.

Sec. 3.56.050. Creation of Special Funds

Each fee collected pursuant to this ordinance shall be deposited in a special fund created to hold the revenue generated by each such fee. Monies within each such fund may be expended only by appropriation by the City Council for specific projects that are of the same category as that for which the money was collected. In this regard, the following special funds are hereby created and established for the purpose indicated:

- (a) A Roads Fund is hereby established. The Roads Fund is a fund for payment of the actual or estimated costs of constructing and improving roads and appropriate study and planning costs.
- (b) A Drainage Fund is hereby established. The Drainage Fund is a fund for payment of the actual or estimated costs of constructing and improving drainage facilities and appropriate study and planning costs.
- (c) A Drainage c. with E-W Culverts Fund is hereby established. The Drainage c. E-W Culverts Fund is a fund for payment of the actual or estimated costs of constructing and improving drainage facilities in that area of the city requiring the construction/upgrade of an east west culvert including appropriate study and planning costs.
- (d) A Trails Fund is hereby established. The Trails Fund is a fund for payment of the actual and estimated costs of constructing and improving trails within the city, including any required acquisition of land and appropriate study and planning costs.
- (e) A Parks and Recreation Fund is hereby established. The Parks and Recreation Fund is a fund for payment of the actual and estimated costs of acquiring equipment, and constructing and improving the park and recreation facilities within the City, including any required acquisition of land, as well as grading, irrigation and turfing costs associated herein.
- (f) A City Buildings Fund is hereby established. The City Buildings Fund is a fund for payment of the actual and estimated costs of constructing and/or improving city buildings within the city, including any required acquisition of land and appropriate study and planning costs.
- (g) A City Vehicles Fund is hereby established. The City Vehicles Fund is a fund for payment of the actual and estimated costs of city equipment.
- (h) A Downtown Parking Fund is hereby established. The Downtown Parking Fund is a fund for payment of the actual and estimated costs of providing municipal parking including the acquisition of land, actual and estimated costs of constructing improvements including appropriate study and planning costs, grading and paving costs.

Sec. 3.56.060. Expenditure and Reimbursement of fees.

- (a) Fees subject to this chapter shall be deposited, invested, accounted for and expended pursuant to California Government Code Section 66006. The fees shall be held in separate public facility funds to be expended for the purpose for which they were collected. Any interest

income earned by moneys in the capital facilities fund shall also be deposited in that fund and shall be expended only for the purpose for which the fee was originally collected.

(b) For the fifth fiscal year following the first deposit into the account or fund, and every five years thereafter, the City Council shall make findings with respect to that portion of the account or fund remaining unexpended, pursuant to California Government Code Section 66001.

The City Council shall order a refund of unexpended or uncommitted fees for which a need cannot be demonstrated, along with accrued interest, to the then current owner(s) of lots or units of the development project(s) on a prorated basis. The Finance Director may refund these fees by direct payment or by offsetting other obligations owed to the City by the then-current record owner(s) of the development project(s).

Sec. 3.56.070. Fee Payment.

The fees established pursuant to this ordinance shall be paid for the property on which a development project is proposed at the time of the issuance of any required building permit, except as otherwise provided below. Provided, however, that fees imposed on residential development shall be collected in accordance with the provisions of California Government Code Section 66007, as the same presently exists or may hereafter be amended from time to time.

All fees collected shall be promptly transferred or deposited into the appropriate funds referenced in Section 3.56.050.

Sec. 3.56.080. Use of Funds.

(a) Funds collected from mitigation impact fees shall be used for the purpose of: 1) paying the cost of development and administration of the impact fee program, 2) paying the actual or estimated costs of construction and/or improving the public facilities within the City to which said specific fee or fees relate, including any required acquisition of land or rights-of-way therefore; 3) reimbursing the City for the development's share of those public facilities already constructed by the City or to reimburse the City for costs advanced, including without limitation, administrative costs incurred with respect to a specific public facility project; or 4) reimbursing other developers who have constructed public facilities described in the resolution adopted pursuant to Section 3.56.030, where those facilities were beyond that needed to mitigate the impact of said developer's project or projects.

(b) In the event that bonds or similar debt instruments are issued for advanced provision of public facilities for which mitigation impact fees may be expended, impact fees may be used to pay debt service on such bonds or similar debt instruments to the extent that the facilities provided are of the type to which the fees involved relate.

(c) Funds may be used to provide refunds as described in Section 3.56.090.

Sec. 3.56.090. Refund of Fees Paid.

(a) If a building permit expires without commencement of construction, then the fee payer shall be entitled to a refund, without interest, of the impact fee paid as a condition for its issuance, except that the City shall retain one percent (1%) of the fee to offset a portion of the costs of collection and refund. The fee payer must submit an application for such a refund to the City Clerk within 30 calendar days of the expiration of the permit. Failure to timely submit the required application for refund shall constitute a waiver of any right to the refund.

Sec. 3.56.100. Exemptions.

No fee shall be due for the reconstruction of any existing residential, commercial, or industrial development project that is damaged or destroyed as a result of a natural disaster, as declared by the Governor of the State of California, a local emergency declared by the City Council or from fire, flood or other private calamity. Any reconstruction, or portion thereof, which is not substantially equivalent to the damaged or destroyed property shall be deemed to be new construction and shall be subject to the applicable fee.

Any claim of exemption with respect to any one or more of the fees referenced in Section 3.56.030 must be made no later than the time of application for a building permit.

Sec. 3.56.110. Developer Construction of Facilities.

(a) In-Lieu Fee Credits for Construction of Improvements.

(1) A developer that has been required by the City to construct any facilities or improvements (or a portion thereof) described in the resolution adopted pursuant to Section 3.56.030 as a condition of approval of a development permit may request an in-lieu credit of the specific mitigation impact fee(s) involved for the same development. Upon request, an in-lieu credit of fees shall be granted for facilities or improvements that mitigate all or a portion of the need therefore that is attributable to and reasonably related to the given development.

(2) Only costs proportional to the amount of the improvement or facility that mitigates the need therefore attributable to and reasonably related to the given development shall be eligible for in-lieu credit, and then only against the specific relevant fee(s) involved to which the facility or improvement relates.

(3) Fees required under this ordinance shall be reduced by the actual construction costs of the facilities or improvements that relate to said fees, as demonstrated by the applicant and reviewed and approved by the City. If the cost of the facilities or improvements is greater than the required relevant fees, this ordinance does not create an obligation on the city to pay the applicant the excess amount.

(4) An amount of in-lieu credit that is greater than the specific fee(s) required under this ordinance may be reserved and credited toward the fee of any subsequent phases of the same development, if determined appropriate by the City. The City may set a time limit for reservation of the credit.

(5) Credits shall be calculated by the City in accordance with the fee schedule set forth in the resolution to be adopted pursuant to Section 3.56.030.

(b) Developer Construction of Facilities Exceeding Needs Related to Development Project.

Whenever an applicant is required, as a condition of approval of a development permit, to construct any facility or improvement (or a portion thereof) described in the resolution adopted pursuant to Section 3.56.030 which facility or improvement is determined by the city to exceed the need therefore attributable to and reasonably related to the given development project, a reimbursement agreement with the applicant and a credit against the specific relevant fee which would otherwise be charged pursuant to this ordinance on the development project, shall be offered. The credit shall be applied with respect to that portion of the improvement or facility that is attributable to and reasonably related to the need therefore caused by the development. The amount to be reimbursed shall be that portion of the cost of the improvement or facility that exceeds the need therefore attributable to and reasonably related to the given development. The reimbursement agreement shall contain terms and conditions mutually agreeable to the developer and the city, and shall be approved by the City Attorney.

(c) Site Related Improvements.

Credit shall not be given for site-related improvements, including, but not limited to, traffic signals, right-of-way dedications, or providing paved access to the property, which are specifically required by the project in order to serve it and do not constitute facilities or improvements specified in the resolution referenced in Section 3.56.030 hereof.

(d) Determination of Credit.

The developer seeking credit and/or reimbursement for construction of improvements or facilities, or dedication of land or rights-of-way, shall submit such documentation, including without limitation, engineering drawings, specifications, and construction cost estimates, and utilize such methods as may be appropriate and acceptable to the City to support the request for credit or reimbursement. The City shall determine the credit for construction of improvements or facilities based upon either these cost estimates or upon alternative engineering criteria and construction cost estimates if he determines that such estimates submitted by the developer are either unreliable or inaccurate. The City shall determine whether facilities or improvements are eligible for credit or reimbursement.

(e) Time for Making Claim for Credit

Any claim for credit must be made no later than the application for a building permit. Any claim not so made shall be deemed waived.

(f) Transferability of Credit – Council Approval

Credits shall not be transferable from one project or development to another without the approval of the City Council.

(g) Appeal of Determination of City

Determinations made by the City pursuant to the provisions of this section may be appealed to the City Council by filing a written appeal (setting forth in detail the factual basis therefore) with the City Clerk, together with a fee established by resolution of the City Council, within ten (10) calendar days of the determination of the City. The appeal shall be considered by the City Council at a public hearing to be held, noticed and conducted within sixty (60) days after the filing of the appeal. The decision of the City Council on the appeal shall be final.

Sec. 3.56.120. Review.

(a) Except for the first year this ordinance is in effect, no later than one hundred and eighty (180) days following the end of each fiscal year, the Finance Director shall prepare a report for the City Council identifying the balance of fees in the various funds established pursuant to Section 3.56.050, the facilities constructed, and the facilities to be constructed.

(b) At a noticed public hearing, the City Council shall review the report and the mitigation impact fees to determine whether the fee amounts continue to be reasonably related to the impact of development and whether the described public facilities are still needed. The Council may revise the mitigation impact fees to include additional projects not previously foreseen as being needed.

(c) The report prepared by the Finance Director and its review by the City Council, as well as any findings thereon, shall be subject to the provisions of California Government Code Section-66001(d), to the extent applicable (which shall be controlling in the event of any conflict).

Sec. 3.56.130. Controlling State Law.

The provisions of this ordinance and any resolution adopted pursuant hereto, shall at all times be subject and subordinate to the provisions of Chapter 5 (commencing with Section 66000), Division 1, of Title 7 of the California Government Code, as the same presently exist or may hereafter be amended from time to time, to the extent the same are applicable. In the event of any conflict between the provisions of this ordinance and said state law, the latter shall control.

Sec. 3.56.140. Superceding Provisions.

The provisions of this ordinance and any resolution adopted pursuant hereto shall supercede any previous ordinance or resolution to the extent the same is in conflict herewith.

Sec. 3.56.150. Severability.

If any section, phrase, sentence, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision; and such holding shall not affect the validity of the remaining portions hereof.

Section 2. Effective Date.

This ordinance shall be in full force and effect thirty (30) days from and after its adoption with the fee schedule effective sixty (60) days from adoption.

The foregoing ordinance was introduced at a regular meeting of the City Council of the City of Colfax held on the 9th day of January 2007, and passed and adopted at a regular meeting of the City Council of the City of Colfax held on the ____ day of _____ 2007, at a duly held regular meeting of the City Council of the City of Colfax, by the following vote:

AYES:
NOES:
ABSENT:

Sharon Gieras
Mayor

APPROVED AS TO FORM:

ATTEST:

P. Scott Browne
City Attorney

Grace Hardy
Acting City Clerk

October 4, 2006

To: Joan Phillipe, City Manager

From: Tom Leland, City Engineer

Re: Mitigation Fee Study

Background

Mitigation fees are used to provide for a funding mechanism for construction of new facilities and studies needed by the City due to growth of new developments in or near the City.

At the June 13 Council meeting an initial draft mitigation feet study was presented. At that meeting, the Council directed staff return with a project list and a more refined estimate to the June 27 Council meeting.

At the June 27, 2006 Council meeting a revised project list was presented and after discussion, the Council requested modification and deletion of some of the projects concerning trails and Union Pacific Railroad under crossing project.

The modifications were made and the final report dated August 14, 2006 was published with all Exhibits and graphics. The report contains: a vacant land use inventory for inside existing City limits and in nearby outside City areas; a list of projects and estimated cost; a schedule of generation factors and equivalent dwelling unit (EDU) factors by type of land use and major category of improvement; and mitigation fee schedules-Table IV-1.

There are three mitigation fee schedule scenarios prepared depending on which areas and conditions are to be included. The three scenarios are:

1. Total existing City vacant land and outside City the total land at build-out per existing zoning;
2. Total build-out of vacant land inside and outside the City only per existing zoning; and
3. Total build-out of land inside the City and vacant outside City land where existing assessed "structure" value is less than \$40,000. *This assumes that if a parcel of land outside the City has a structure assessed at less than \$40,000, it is a barn or similar out structure and is thus not a residence or a "developed" property.*

The mitigation fees are based on build out of the vacant land. If a shorter time than build out occurs, than less EDU's will be available to spread the costs, assuming the costs will stay the same. With less EDU's, then the cost per EDU increases for each of the major categories.

Mitigation Fee Implementation Procedure

In general in order to implement mitigation fees the following is needed:

- A. Prepare a mitigation fee study and report including nexus. The August 14, 2006 report;
- B. Prepare an environmental document, for this project. The attached categorical exemption has been prepared.
- C. Advertise and notice for a public hearing.
- D. Conduct public hearing and after hearing or continued hearing for additional information:
 - a. Approve the categorical exemption;
 - b. Approve the project list;
 - c. Approve the EDU equivalents to be used by land use types;
 - d. Select the schedule to use.
- E. Adopt an ordinance for the mitigation fee schedule and repeal the previous Traffic Impact Fee (TIF) Ordinance adopted in 1998. It is recommended that:
 - a. The new ordinance allow the impact fees be adjusted by the ENR20 Cities Construction Cost Index each year on a date to be selected;
 - b. That the projects, cost estimates and fees be reviewed annually and updated if necessary.

Recommendation

1. Make a motion to approve the categorical exemption, approve the project list, and approve the equivalent EDU's by land use type in the report.
2. Select and make a motion to approve the fee schedule to be used.
3. Follow procedure for adoption of an Ordinance to accomplish the above.

**CITY OF COLFAX
NOTICE OF EXEMPTION
(EXEMPT VERIFICATION)**

To: Placer County Clerk
Placer County Recorder's Office
2954 Richardson Drive
Auburn, CA 95603

From and return to:
City of Colfax
P.O. Box 702
Colfax, CA 95713

Project Title: Adoption of Major Projects Mitigation Fees

Project Location: City of Colfax

APN#: City-Wide and Areas within the Sphere of Influence

Project Location (City) Colfax, CA **Project Location (County)** Placer

Description of (Nature, Purpose, and Beneficiaries)

(Nature):

Mitigation fees are used to provide for a funding mechanism for construction of new facilities and studies needed by the City's due to growth of new development in or near the City. A report dated August 14, 2006 was developed by the City Engineer with all Exhibits and graphics. The report contains the following: a vacant land use inventory for inside existing City limits and in nearby outside City areas; a list of projects and estimated cost; a schedule of generation factors and equivalent dwelling unit (EDU) factors by type of land use and major category of improvement; and mitigation fee schedules-Table IV-1.

Projects were identified for each of the following categories: roads, sewer, drainage, trails, parks and recreation, City/Public Buildings, City vehicles, downtown parking, General Plan and Zoning Ordinance Updates, and Mitigation Fee Study.

Three mitigation fee schedule scenarios were prepared depending on which areas and conditions are to be included. The three scenarios are:

1. Total existing City vacant land and outside City the total land at build-out per existing zoning;
2. Total build-out of vacant land inside and outside the City only per existing zoning; and
3. Total build-out of land inside the City and vacant outside City land where existing assessed "structure" value is less than \$40,000.

(Purpose): To mitigate impacts of growth on City facilities.

(Beneficiaries): City and Community of Colfax

Name of Public Agency Approving Project: City of Colfax

Name of Person or Agency Carrying Out Project: City of Colfax

Exempt Status: (Check one)

- Ministerial (Section 21080 (b)(1));
- Declared Emergency (Sec. 21080(b)(3); 15269(a);
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c);
- Categorical Exemption
- Statutory Exemptions (15273(a)(4))

Reasons why the project is exempt: CEQA does not apply to the establishment, modification, structuring, restructuring, or approval of rates, tolls, fares, and other charges by public agencies which the public agency finds are for the purpose of : (4) obtaining funds for capital projects, necessary to maintain service within existing service areas.

Lead Agency Contact Person: Sherri Conway, Planning Director (530) 888-6479

Signature: *Sherri Conway* Date: 9/30/06

Title: *Planning Director*

- Signed by Lead Agency Date received for filing
- Signed by Applicant

November 28, 2006

To: Joan Phillipe, City Manager

From: Tom Leland, City Engineer

RE: Mitigation Fee Study, Results of Additional Review

BACKGROUND

At the Council Meeting of November 14, 2006, the City Council appointed a Council committee to review the mitigation fee schedule and projects and determine what if any other projects could be deleted or reduced in size.

The committee met on Monday, November 27, 2006 and recommended that the following be revised:

1. Delete the following Major Category Projects and their costs:
 - i. General Plan and Zoning Ordinance
 - j. Mitigation Fee Study

2. Revise the following Major Category Projects and costs:
 - f. City Buildings: delete the City Hall items 4 and 5 of Table M1 which are the Police Department and DMV building areas.

 - e. Parks and Recreation: deduct from the total project costs the amount of estimated tax collected on building permits for park and recreation per City Code 3.24.

3. Include land use demands in Parks and Recreation, and Trails, demands for commercial, office, and industrial uses.

4. That at this time the only mitigation schedule to be considered would be the inside development only as sharing in the costs until such time as an agreement can be made with the County areas adjacent to the City.

As a result of the above changes:

- A. Major Infrastructure, Total Costs were revised to \$14,696,759 from \$16,218,200, a decrease of \$1,521,441. **See Table III-1, Nov 27, 2006 rev.** attached.
- B. The Mitigation Fee by Land Use Type schedule, was revised to reflect the reduced costs and inclusion of non-residential uses in demands for Parks and Recreation and Trails. The Single Family total Mitigation Fee without the e-w culverts was revised from \$11,684 to \$10,126 a reduction of \$1,558 per dwelling unit. **See Table II-3, Nov 27, 2006 rev.** attached.

file: City Engineer\mitfeeengstaff112806.doc

Approved
Joan L. Phillipe

**TABLE II-3 Consolidated
MITIGATION FEE BY LANDUSE & TYPE
COLFAX MITIGATION FEE STUDY Existing vacant City property only
Nov. 27, 2006 rev.**

Mitigation Fee Item	Single Family per unit	Multi Family per unit	Office Building per 1000 sf	Retail Building per 1000 sf	Industrial Building per 1000 sf
Roads	\$ 1,802	\$ 1,301	\$ 5,285	\$ 6,342	\$ 1,172
Drainage Study	\$ 74	\$ 48	\$ 57	\$ 68	\$ 43
Drainage c. e-w culverts	\$ 3,416	\$ 2,216	\$ 2,616	\$ 3,139	\$ 1,962
Trails	\$ 1,125	\$ 787	\$ 35	\$ 31	\$ 12
Park & Rec.	\$ 5,731	\$ 4,011	\$ 178	\$ 160	\$ 63
City Buildings	\$ 684	\$ 494	\$ 2,007	\$ 2,409	\$ 445
City Vehicles	\$ 130	\$ 94	\$ 380	\$ 456	\$ 84
GP & Zoning	\$ -	\$ -	\$ -	\$ -	\$ -
Downtown Parking	\$ 581	\$ 420	\$ 1,705	\$ 2,046	\$ 378
Mitigation Fee Study	\$ -	\$ -	\$ -	\$ -	\$ -
	per unit	per unit	Totals for a 10,000 sf building, example		
Total	\$ 13,543	\$ 9,372	\$ 122,628	\$ 146,522	\$ 41,595
Totals areas not using e-w culverts	\$ 10,126	\$ 7,156	\$ 96,465	\$ 115,128	\$ 21,974

file: k:\1proj\11xx\1194C3\colfaxmitigationfeestudy112706x.xls

Source: Terrance E. Lowell & Associates

Sheet: landusesum @ B162:CF186

November 8, 2006

Old version

Mitigation Fee Item	Single Family per unit	Multi Family per unit	Office Building per 1000 sf	Retail Building per 1000 sf	Industrial Building per 1000 sf
Roads	\$ 1,802	\$ 1,301	\$ 5,285	\$ 6,342	\$ 1,172
Drainage Study	\$ 74	\$ 48	\$ 57	\$ 68	\$ 43
Drainage c. e-w culverts	\$ 3,416	\$ 2,216	\$ 2,616	\$ 3,139	\$ 1,962
Trails	\$ 1,174	\$ 822	\$ -	\$ -	\$ -
Park & Rec.	\$ 6,898	\$ 4,828	\$ -	\$ -	\$ -
City Buildings	\$ 888	\$ 641	\$ 2,604	\$ 3,125	\$ 578
City Vehicles	\$ 130	\$ 94	\$ 380	\$ 456	\$ 84
GP & Zoning	\$ 128	\$ 92	\$ 375	\$ 450	\$ 83
Downtown Parking	\$ 581	\$ 420	\$ 1,705	\$ 2,046	\$ 378
Mitigation Fee Study	\$ 10	\$ 7	\$ 29	\$ 35	\$ 7
	per unit	per unit	Totals for a 10,000 sf building, example		
Total	\$ 15,101	\$ 10,470	\$ 130,517	\$ 156,621	\$ 43,062
Totals areas not using e-w culverts	\$ 11,684	\$ 8,254	\$ 104,355	\$ 125,226	\$ 23,440

TABLE III-1
COLFAX MITIGATION FEE STUDY
MAJOR INFRASTRUCTURE
 Nov. 27, 2006 rev.

Inside City Only with Parks Tax deducted

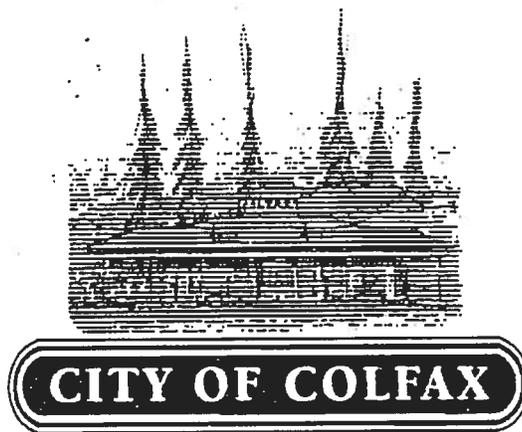
MAJOR CATEGORY		TOTAL COST	Adjustment	ADJUSTED COST
a	Roads	\$ 3,763,000	1.50	\$ 5,644,500
b	Sewer: included in separate study			\$ -
c1	Drainage: east side culverts	\$ 650,000	1.50	\$ 975,000
2	master drainage study	\$ 100,000	1.00	\$ 100,000
d	Trails	\$ 394,800	1.50	\$ 592,200
e	Parks and Recreation	\$ 2,011,773	1.50	\$ 3,017,659
f	City Buildings	\$ 1,428,000	1.50	\$ 2,142,000
g	City Vehicles	\$ 369,000	1.10	\$ 405,900
h	Downtown Parking	\$ 1,213,000	1.50	\$ 1,819,500
i	General Plan and Zoning Ordinances	\$ -	1.00	\$ -
j	Mitigation Fee Study	\$ -	1.50	\$ -
Total Major Category		\$ 9,929,573		\$ 14,696,759

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Source: Terrance E. Lowell & Associates

November 8, 2006 Old version

MAJOR CATEGORY		TOTAL COST	Adjustment	ADJUSTED COST
a	Roads	\$ 3,763,000	1.50	\$ 5,644,500
b	Sewer: included in separate study			\$ -
c1	Drainage: east side culverts	\$ 650,000	1.50	\$ 975,000
2	master drainage study	\$ 100,000	1.00	\$ 100,000
d	Trails	\$ 394,800	1.50	\$ 592,200
e	Parks and Recreation	\$ 2,319,400	1.50	\$ 3,479,100
f	City Buildings	\$ 1,853,000	1.50	\$ 2,779,500
g	City Vehicles	\$ 369,000	1.10	\$ 405,900
h	Downtown Parking	\$ 1,213,000	1.50	\$ 1,819,500
i	General Plan and Zoning Ordinances	\$ 400,000	1.00	\$ 400,000
j	Mitigation Fee Study	\$ 15,000	1.50	\$ 22,500
Total Major Category		\$ 11,077,200		\$ 16,218,200



Major Projects and Mitigation Fee Study

2006 Report

August 14, 2006

Prepared by:
Terrance E. Lowell & Associates, Inc.
City Engineers

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 - g. City Vehicles
 - h. Downtown Parking
 - i. General Plan and Zoning Ordinance
 - j. Mitigation Fee Study

I. INTRODUCTION

The City of Colfax has a General Plan (GP) adopted in 1998, an updated housing element (HE) adopted in 2004, a zoning map (ZM) updated in 2002, and a traffic impact fee program (TIF) adopted in 1998. Among other information, these plans and reports identified vacant land within the City of Colfax along with original TIF projects and a fee. Included on the GP and ZM was the City's Sphere of Influence (SOI).

In addition, the County's adopted zoning map (CoZM) shows areas within and adjacent to the City's SOI which because of their location are logical areas to be within the City at some time. These areas because of their location in relationship to the City, with primary access through City streets, impact and use all City facilities.

Not included in the County reports are costs of infrastructure facilities and related items within the City and funding needed to provide for the anticipated new growth the County documents would allow.

With the anticipated construction of the City's new WWTP, the convenience of the area to mountains and other large City's, and the quality of life in the community, growth in the City and surrounding SOI is occurring without an adequate method for funding the needed infrastructure and related facilities.

This interim report is intended to be used to identify facilities needed in the City's SOI because of growth from new development that will occur in the SOI, and to provide for a funding mechanism for these facilities. In some cases, a new development may be required to construct the facilities depending upon their identified impact at the time of development application. In other cases, if immediate construction of a facility is not required, a mitigation fee will be required to be paid based upon the developments share of the projected facility cost.

This report is intended to be an interim project and development fee schedule until such time as an updated City General Plan is completed. In addition, the projects and fee schedule will need to be reviewed and updated at least once a year to reflect changes and new information developed as a result of ongoing planning processes and cost updates.

The method used to develop the fees

1. Identify existing development areas and estimate the future growth.
2. Determine the facilities and plans needed to serve the projected growth.
3. Estimate the gross cost of the facilities and plans.
4. Estimate other funding sources that can pay or all or a portion of the costs.
5. Estimate the remaining costs to be funded by new development.
6. Develop and estimate the equivalent dwelling units (EDU) by type of land use demand for each major category of improvement. The major categories used in this report are:
 - a. Roads
 - b. Sewer *

- c. Trails
- d. Drainage
- e. Parks and Recreation
- f. City Buildings
- g. City Vehicles
- h. Downtown Parking
- i. General Plan and Zoning Ordinances
- j. Mitigation Fee Study and Updates

*Sewer is not included in this report as it has been addressed in a separate WWTP report.

7. Divide the remaining costs of each major category by its respective total EDU's to obtain the mitigation fee/EDU for each major category.

II. GROWTH FORECAST

Development of a growth forecast utilized the City's existing zoning map, ZM, and the County's existing zoning map, CoZM for areas within the SOI and adjacent areas. A vacant land inventory was then developed for inside the City using the 2002 inventory updated to June 2006, Figure 1, and for outside the City, County Assessors information and COZM, Figure 2 (2 sheets).

Three different growths were developed for inside existing City and outside the existing City by land use zone, area, and dwelling units. The three different growth scenarios are:

1. Total existing City vacant land and outside City the total land at build-out per existing zoning;
2. Total build-out of vacant land inside and outside the City only per existing zoning; and
3. Total build-out of land inside the City and vacant outside City land where existing assessed "structure" value is less than \$40,000. *This assumes that if a parcel of land outside the City has a structure assessed at less than \$40,000, it is a barn or similar out structure and is thus not a residence or a "developed" property.*

For inside the City, residential density was reduced less than the zoning density to reflect the influence of the Hillside Ordinance. The areas outside the City used the County's zoning density which it was assumed included consideration of hillside conditions.

The buildout growth scenarios are tabulated in Tables II-1, II-2, and II-3 and shown on Figures 1 and 2.

III. IMPROVEMENT PROJECTS AND PLANS

Projects needed because of new development were identified for each major Category and their costs are summarized in Table III-1, further broken down in Appendix C, with locations where applicable, shown on Figure 3.

1. **Roads** include the projects included in the 1998 TIF plus the addition of several intersection widen projects, and turn lane projects, UPRR crossing, RR Ave. extension from Whitcomb.
2. **Sewer** is not included in this report as it has been addressed in the WWTP report where the mitigation fee is currently \$6,214.18/EDU as of July 1, 2006.
3. **Drainage** includes preparation of a master drainage study and two culverts for Bunch Creek @ Plutes Way and Illinoistown Road.
4. **Trails** include the City adopted trail system per the City Circulation Element.
5. **Park and Recreation** include active parks at 5 acres per 1000 population and passive parks at 5 acres per 1000 persons.
6. **City Buildings** include a new City Hall and Corporation Yard.
7. **City Vehicles** include those needed to serve the additional population.
8. **Downtown Parking** include additional parking facilities needed because of increased traffic and use of the downtown facilities as the hub of the City and SOI.
9. **General Plan and Zoning** include the GP and Zoning plans updated and modernized to provide for the growth in the City and SOI and adjacent areas.
10. **Mitigation Fee Study** includes this study and updates to correspond to the updated GP and Zoning demands.

Estimated costs for construction projects include: land costs where required at \$300,000 per acre; 35% of estimated construction cost for planning, survey, engineering, design plans, agency fees, and environmental work; plus 15% of estimated construction cost for contingency.

The projects and costs need to be reviewed and updated annually to reflect any changes or additions that occur as the City and SOI areas develop. It is recommended that at the least, annually, the City increase the project costs by the percentage increase in the construction cost index to keep pace with the inflationary cost increase in construction prices based on the ENR 20 Cities Cost Index for San Francisco.

IV. DEVELOPMENT FEES

In order to calculate a developments land use effect on infrastructure and related plans a method of evaluating a projects generation demand is needed. A developments demand is generally based on some engineering or planning item and then converted into an equivalent dwelling unit (EDU) basis by type of use.

For example, for traffic and roads, a single family house is estimated to generate 9 average daily trips (ADT) and a commercial area generates 345 ADT/acre. Dividing the ADT by

the ADT per single family house results in the number of EDU's per measurement unit. This results in the single family house equaling 1 EDU/dwelling unit (9trips/9trips) and the commercial area equaling 38.3 EDU's/acre (345/9). Thus if the total number of dwelling units planned on a lot is known its total EDU's can be calculated. And similarly for a commercial area, if the acreage of a lot is known its total EDU's can be calculated. If the process is repeated for all vacant lots to be developed, then the grand total road EDU's are obtained. The grand total EDU's can then be divided into the total road costs to obtain the road cost per EDU, which becomes the road development fee.

Road EDU's are based on ADT for the different type of land uses.

Sewer EDU's are included in a separate study as noted above.

Drainage EDU's are based on the amount of impervious area for the different type of land uses.

Trail EDU's are based on approximate relative occupancy of residential units. A single family house relates to 1 EDU, and an apartment equates to 0.7 EDU's. No EDU's are assigned to other than residential land uses.

Parks and Recreation EDU's utilize the same EDU's as trails.

City Building, City Vehicles, General Plan and Zoning, and Mitigation Fee Study EDU's utilize the same EDU's as roads.

Downtown Parking EDU's utilize the same EDU's as roads. However, it should be noted that the costs of downtown parking facilities assigned to new development are only 50% of the total estimated cost. This is because the downtown area: is central to new development; was developed originally for horses and minimal car type traffic; is the hub for City Hall, Chamber, and Police (Sheriff) Department; and, new development will use these facilities and place an added demand for downtown parking.

EDU's for the three scenarios studied by land use type, the total EDU's, and the calculated cost/EDU are in Tables II-1, II-2, and II-3 and summarized in Table IV-1.

V. SOURCES OF FUNDING

The project costs shown and assigned to new land uses do not take into account any other funding sources that, if obtained, could reduce a mitigation fee. If other funding sources are identified, they can be included in future mitigation fee updates.

TABLES

NO STRUCTURES > \$40,000 ON LAND IN STUDY AREA OUTSIDE CITY

TOTAL EDUS by TYPE OF INFRASTRUCTURE

Acres	Dwell	Units	Road	Drainage, study	Drainage, east side culverts	Sewer	Trail	Park/Rec.	Buildings	Vehicles	GP&Z	Parking	Mitigate Fee Study
46.1	238		238	175	238	238	238	238	238	238	238	238	238
63.8	68		97	0	68	68	68	68	68	68	68	68	68
-	-		0	0	0	0	0	0	0	0	0	0	0
3.5	1		4	0	4	1	1	1	1	1	1	1	1
-	-		0	0	0	0	0	0	0	0	0	0	0
-	-		0	0	0	0	0	0	0	0	0	0	0
113.4	307		344	175	310	307	307	307	307	307	307	307	307
12.5	34		34	0	34	24	24	24	34	34	34	34	34
32.8	248		161	106	248	174	174	174	179	179	179	179	179
-	-		0	0	0	0	0	0	0	0	0	0	0
45.3	282		195	106	282	197	197	197	213	213	213	213	213
158.7	589		538	281	592	504	504	504	520	520	520	520	520
12.8	-		128	0	137	0	0	0	489	489	489	489	489
49.7	-		497	4	533	0	0	0	1905	1905	1905	1905	1905
17.3	-		173	0	185	0	0	0	196	196	196	196	196
-	-		0	0	0	0	0	0	0	0	0	0	0
7.7	-		9	0	19	0	0	0	21	21	21	21	21
-	-		0	0	0	0	0	0	0	0	0	0	0
-	-		0	0	0	0	0	0	0	0	0	0	0
-	-		0	0	0	0	0	0	0	0	0	0	0
87	-		807	4	874	0	0	0	2610	2610	2610	2610	2610
246	589.0		1345	285	1466	504	504	504	3131	3131	3131	3131	3131
ECE @ May 26, 2006													
0.0	0.0		0	0	0	0	0	0	0	0	0	0	0
340.2	330.0		758	108	330	330	330	330	330	330	330	330	330
12.1	12.0		28	0	12	12	12	12	12	12	12	12	12
0.0	0.0		0	0	0	0	0	0	0	0	0	0	0
154.9	61.0		140	0	61	61	61	61	61	61	61	61	61
55.6	22.0		51	0	22	22	22	22	22	22	22	22	22
0.0	0.0		0	0	0	0	0	0	0	0	0	0	0
19.5	82.0		188	0	82	82	82	82	82	82	82	82	82
73.0	36.0		83	0	36	36	36	36	36	36	36	36	36
2.8	20.0		20	0	20	14	14	14	14	14	14	14	14
11.9	0.0		456	0	128	0	0	0	456	456	456	456	456
0.0	0.0		0	0	0	0	0	0	0	0	0	0	0
0.0	0.0		0	0	0	0	0	0	0	0	0	0	0
2.0	0.0		11	0	21	0	0	0	11	11	11	11	11
0.0	0.0		0	0	0	0	0	0	0	0	0	0	0
0.0	0.0		0	0	0	0	0	0	0	0	0	0	0
93.5	0.0		0	0	0	0	0	0	0	0	0	0	0
0.0	0.0		0	0	0	0	0	0	0	0	0	0	0
766	563		1398	108	712	557	557	557	1025	1025	1025	1025	1025

TABLE III-1
COLFAX MITIGATION FEE STUDY
MAJOR INFRASTRUCTURE
July 10, 2006 rev.

	MAJOR CATEGORY	TOTAL COST	Adjustment	ADJUSTED COST
a	Roads	\$ 3,763,000	1.50	\$ 5,644,500
b	Sewer: included in separate study			\$ -
c1	Drainage: east side culverts	\$ 650,000	1.50	\$ 975,000
2	master drainage study	\$ 100,000	1.00	\$ 100,000
d	Trails	\$ 394,800	1.50	\$ 592,200
e	Parks and Recreation	\$ 2,319,400	1.50	\$ 3,479,100
f	City Buildings	\$ 1,853,000	1.50	\$ 2,779,500
g	City Vehicles	\$ 369,000	1.10	\$ 405,900
h	Downtown Parking	\$ 1,213,000	1.50	\$ 1,819,500
i	General Plan and Zoning Ordinances	\$ 400,000	1.00	\$ 400,000
j	Mitigation Fee Study	\$ 15,000	1.50	\$ 22,500
	Total Major Category	\$ 11,077,200		\$ 16,218,200

file: k:\1proj\11xx\1194C3\colfaxmitigationfeestudy081406.xls

Source: Terrance E. Lowell & Associates

**TABLE IV-1
COLFAX MITIGATION FEE STUDY
MITIGATION FEE SUMMARY, COST PER EDU
July 10, 2006 rev.**

DESCRIPTION OF PROPERTY	MITIGATION FEES/EDU TO:										TOTAL EDU's Drainage	
	Roads	Drainage Study	Drainage East West Culverts	Trails	Park Rep	City Buildings	City Vehicles	City Zoning	City Down Town Parking	Mitigation Fee Study		TOTAL
Existing vacant City property and existing vacant property outside City	\$ 1,350	\$ 40	\$ 2,480	\$ 540	\$ 3,140	\$ 670	\$ 100	\$ 100	\$ 440	\$ 10	\$ 8,870	\$ 6,390
Existing vacant City property and no structures greater than \$40,000 on land outside City	\$ 1,310	\$ 40	\$ 2,480	\$ 490	\$ 2,860	\$ 650	\$ 100	\$ 100	\$ 430	\$ 10	\$ 8,470	\$ 5,990
Existing vacant City property only	\$ 1,802	\$ 74	\$ 3,416	\$ 1,174	\$ 6,898	\$ 888	\$ 130	\$ 128	\$ 581	\$ 10	\$ 15,101	\$ 11,684

OTHER AGENCY MITIGATION FEES/EDU, Single Family

Agency	Single Family Fees/EDU	TOTAL
Placer County, in Colfax area	\$ 3,828	\$ 3,480
Town of Loomis	\$ 4,204	\$ 5,263
City of Grass Valley local(\$905)+region(\$630)	\$ 1,535	\$ 2,633
City of Rocklin	\$ 4,821	\$ 2,696
City of Auburn		\$ 4,843
		\$ 10,485
		\$ 14,646
		\$ 5,757
		\$ 14,108
		\$ 4,843

Notes:

- a. City of Auburn fees not complete.
- b. Deleted: Road Projects R13, 14, & 15 the UPRR undercrossing and connector roads; and TrailsPark made passive as "0.00" acres and set Active acres needed for development based on new development not existing City deficiency.
- c. The drainage costs are only distributed to a small number of east side EDU's and not the total EDU's.

FIGURES

APPENDIX A

COLFAX MITIGATION FEE STUDY
INSIDE AND OUTSIDE LAND INVENTORY
 July 10, 2006 rev.

AREA Assessor's Parcel No.	ZONING	DESCRIPTION	ACRES	DWELLING UNITS	DU's/ ACRE	APPLICABLE TO		
						DRAINAGE Equivalent Acres	Acres	Dwelling Units
INSIDE CITY LIMITS @ May 26, 2006, APN Numbers						Inside City Vacant Land May06		
603033	R1-10	Residential 10000sf	1.00	1	1.1		0.00	0
35	R1-10	Residential 10000sf	1.00	1	1.1		0.00	0
606123-42	RM-2	High Density 12du/ac	1.60	12	7.8		0.00	0
0625	RM-2	High Density 12du/ac	0.12	0	7.8		0.00	0
8	RM-2	High Density 12du/ac	0.12	0	7.8		0.00	0
9	RM-2	High Density 12du/ac	0.12	0	7.8		0.00	0
10	RM-2	High Density 12du/ac	0.12	0	7.8		0.00	0
611242	R1-5	Residential 5000sf	0.12	0	5.3		0.00	0
61216	R1-5	Residential 5000sf	7.00	37	5.3		0.00	0
614110ptn	CR	Commercial-Retail	0.21	0	0.0		0.00	0
10009039	R1-20	Residential 20000sf	3.00	1	0.6		0.00	0
41	R1-10	Residential 10000sf	14.00	15	1.1		0.00	0
100-7	CH	Commercial-Highway	1.90	0	0.0		0.00	0
8	CH	Commercial-Highway	1.10	0	0.0		0.00	0
9	CH	Commercial-Highway	0.10	0	0.0		0.00	0
10	CH	Commercial-Highway	0.74	0	0.0		0.00	0
24	R1-10	Residential 10000sf	2.10	2	1.1		0.00	0
26	R1-10	Residential 10000sf	2.50	2	1.1		0.00	0
27	R1-10	Residential 10000sf	8.50	9	1.1		0.00	0
11027	R1-5	Residential 5000sf	0.93	4	5.3		0.00	0
13056	R1-20	Residential 20000sf	0.53	0	0.6		0.00	0
1602	RM-2	High Density 12du/ac	0.37	2	7.8		0.00	0
8	RM-2	High Density 12du/ac	0.57	4	7.8		0.00	0
11	RM-2	High Density 12du/ac	0.37	2	7.8		0.00	0
2308	I	Industrial	0.62	0	0.0		0.00	0
9	I	Industrial	0.35	0	0.0		0.00	0
12	I	Industrial	1.60	0	0.0		0.00	0
13	I	Industrial	3.00	0	0.0		0.00	0
22	CR	Commercial-Retail	1.40	0	0.0		0.00	0
23	CH	Commercial-Highway	0.15	0	0.0		0.00	0
24	CH	Commercial-Highway	1.20	0	0.0		0.00	0
27	CR	Commercial-Retail	1.20	0	0.0		0.00	0
28	CR	Commercial-Retail	0.45	0	0.0		0.00	0
29	CR	Commercial-Retail	0.70	0	0.0		0.00	0
30	CR	Commercial-Retail	0.89	0	0.0		0.00	0
7	CH	Commercial-Highway	0.27	0	0.0		0.00	0
36	I	Industrial	1.90	0	0.0		0.00	0
37	I	Industrial	1.20	0	0.0		0.00	0
38&39	I	Industrial	0.48	0	0.0		0.00	0
40	I	Industrial	1.20	0	0.0		0.00	0
47	CH	Commercial-Highway	0.53	0	0.0		0.00	0
24010	CH	Commercial-Highway	1.40	0	0.0		0.00	0
11	CR	Commercial-Retail	7.90	0	0.0		0.00	0
25030ptn	RM-2	High Density 12du/ac	1.84	14	7.8		0.00	0
10101042	I	Industrial	2.70	0	0.0		0.00	0
44	I	Industrial	1.00	0	0.0		0.00	0
45	I	Industrial	3.20	0	0.0		0.00	0
0803	RM-2	High Density 12du/ac	6.50	50	7.8		0.00	0
9	CH	Commercial-Highway	6.20	0	0.0		0.00	0
29	RM-1	Medium Density 7du/ac	2.80	7	2.8		0.00	0
13040	R1-5	Residential 5000sf	4.30	22	5.3		0.00	0
41	CH	Commercial-Highway	5.10	0	0.0		0.00	0
13229	RM-2	High Density 12du/ac	21.10	164	7.8	1.00	21.10	164
30	R1-5	Residential 5000sf	13.90	73	5.3	1.00	13.90	73
12	CH	Commercial-Highway	0.40	0	0.0	1.00	0.40	0
38	R1-5	Residential 5000sf	6.40	33	5.3	1.00	6.40	33
40	R1-5	Residential 5000sf	6.00	31	5.3	1.00	6.00	31
41	R1-5	Residential 5000sf	5.00	26	5.3	1.00	5.00	26
6	R1-5	Residential 5000sf	2.40	12	5.3	1.00	2.40	12
45	CH	Commercial-Highway	4.60	0	0.0		0.00	0
46	RM-1	Medium Density 7du/ac	9.70	27	2.8		0.00	0
10115022	A	Agricultural	7.70	0	0.0		0.00	0
43	CH	Commercial-Highway	26.00	0	0.0		0.00	0
17013	R1-10	Residential 10000sf	34.70	38	1.1		0.00	0
Total Inside City Limits @ May 26, 2006			246.1	589			55.2	339

**COLFAX MITIGATION FEE STUDY
INSIDE AND OUTSIDE LAND INVENTORY
July 10, 2006 rev.**

AREA #/No	ZONING	DESCRIPTION	ACRES	DWELLING UNITS		AREAS w/No Structures		AREAS w/Structures < \$40,000		APPLICABLE TO		
				UNITS	ACRE	acres	Dwelling units	acres	Dwelling units	DRAINAGE culverts east	Acres	Dwelling Units
Outside City Limits in Sphere of Influence @ May 26, 2006												
Existing Zoning Density												
1.10	RM-DC	Multi-family	17.7	127	7.2	2.82	20	2.82	20		0.00	0
1.11	C2-DC	General Commercial	2.8	0	0.0	0.00	0	0.00	0		0.00	0
1.12	F-B-43 PD=1	Farm, residential	22.5	22	1.0	2.50	2	3.64	3		0.00	0
1.13	F-B-43 PD=1	Farm, residential	8.6	8	1.0	0.00	0	0.00	0		0.00	0
1.14	F-B-43 PD=1	Farm, residential	119.8	119	1.0	33.23	33	36.66	36		0.00	0
1.15	F-B-43 PD=1	Farm, residential	23.9	23	1.0	8.08	8	12.94	12		0.00	0
1.16	F-B-43 PD=1	Farm, residential	59.5	59	1.0	7.73	7	12.74	12		0.00	0
1.17	F-B-43 PD=1	Farm, residential	101.0	101	1.0	47.49	47	55.64	55		0.00	0
1.20	HSch	High School	39.1	0	0.0	0.00	0	0.00	0		0.00	0
1.21	Esch	Elementary School	10.3	0	0.0	2.00	0	2.00	0		0.00	0
1.22	F-B-43 PD=1	Farm, residential	42.0	42	1.0	24.80	24	24.80	24		0.00	0
1.23	F-B-43 PD=1	Farm, residential	9.5	9	1.0	5.00	5	5.00	5		0.00	0
1.24	F-B-43 PD=1	Farm, residential	1.7	1	1.0	0.00	0	0.00	0		0.00	0
1.25	F-B-43 PD=1	Farm, residential	12.4	12	1.0	0.00	0	0.00	0		0.00	0
1.26	F-B-43 PD=1	Farm, residential	7.0	7	1.0	0.00	0	0.00	0		0.00	0
1.30	F-B-100 PD=0.4	Farm, residential	10.2	4	0.4	0.00	0	0.00	0		0.00	0
1.31	RA-B-100	Residential Ag	39.5	19	0.5	0.00	0	39.00	19		0.00	0
1.32	RA-B-100	Residential Ag	61.4	30	0.5	18.44	9	34.03	17		0.00	0
1.33	HS-DC	Highway Service	0.6	0	0.0	0.00	0	0.00	0		0.00	0
1.34	HW	Roads Highway	22.8	0	0.0	0.00	0	0.00	0		0.00	0
1.50	F-B-43 PD=1	Farm, residential	12.9	12	1.0	0.00	0	0.00	0		0.00	0
1.51	F-B-43 PD=1	Farm, residential	48.0	47	1.0	15.00	15	15.00	15	1.00	47.98	47
2.30	F-B-43 PD=1	Farm, residential	61.6	61	1.0	4.18	4	11.01	11		0.00	0
2.31	F-B-43 PD=1	Farm, residential	57.2	57	1.0	3.40	3	7.30	7		0.00	0
2.32	F-B-43 PD=1	Farm, residential	61.8	61	1.0	3.70	3	7.30	7		0.00	0
2.34	F-B-43 PD=1	Farm, residential	33.5	33	1.0	0.00	0	0.00	0		0.00	0
2.35	F-B-43 PD=1	Farm, residential	98.6	98	1.0	15.01	15	15.61	15		0.00	0
2.36	F-B-43 PD=1	Farm, residential	65.7	65	1.0	4.20	4	4.20	4		0.00	0
2.37	RR	Railroad	75.4	0	0.0	80.20	0	80.20	0		0.00	0
2.50	F-B-43 PD=1	Farm, residential	60.3	60	1.0	10.20	10	10.20	10		0.00	0
2.51	F-B-43-SP PD=1	Farm, residential	17.2	17	1.0	0.00	0	0.00	0		0.00	0
2.52	RS-AG-B-10	Single Family, Ag	45.8	196	4.3	4.44	19	10.86	46		0.00	0
2.53	F-B-43 PD=1	Farm, residential	18.3	18	1.0	3.55	3	3.55	3		0.00	0
2.54	F-B-43 PD=1	Farm, residential	4.2	4	1.0	1.00	1	1.00	1		0.00	0
2.55	F-B-43-SP PD=1	Farm, residential	26.9	26	1.0	3.70	3	12.10	12		0.00	0
2.56	F-B-43 PD=1	Farm, residential	24.9	24	1.0	1.00	1	2.40	2		0.00	0
2.57	F-B-43 PD=1	Farm, residential	3.7	3	1.0	0.00	0	0.00	0		0.00	0
2.60	F-B-43 PD=1	Farm, residential	68.4	68	1.0	15.50	15	15.50	15		0.00	0
2.61	F-B-100-MR-SP PD=0.4	Farm, residential	37.2	14	0.4	0.00	0	0.00	0		0.00	0
2.62	F-B-43 PD=1	Farm, residential	86.2	86	1.0	31.10	31	31.10	31		0.00	0
2.63	F-B-43 PD=1	Farm, residential	61.4	61	1.0	23.10	23	23.10	23		0.00	0
2.64	F-B-43-MR-SP PD=1	Farm, residential	6.4	6	1.0	0.00	0	0.00	0		0.00	0
3.10	RM-DC	Multi-family	3.4	24	7.2	0.00	0	0.00	0		0.00	0
3.11	F-B-43 PD=1	Farm, residential	4.5	4	1.0	2.78	2	2.78	2		0.00	0
3.12	C2-DC	General Commercial	4.5	0	0.0	0.00	0	0.00	0		0.00	0
3.13	C2-DC	General Commercial	17.7	0	0.0	11.90	0	11.90	0		0.00	0
3.20	RR	Railroad	14.6	0	0.0	13.30	0	13.30	0		0.00	0
3.21	HW	Roads Highway	14.0	0	0.0	0.00	0	0.00	0		0.00	0
3.30	F-B-43 PD=1	Farm, residential	85.3	85	1.0	1.28	1	1.28	1		0.00	0
3.31	TPZ-MR	Timberland Production	3.4	0	0.0	0.00	0	0.00	0		0.00	0
3.32	RS-AG-B-10	Single Family, Ag	24.8	106	4.3	0.25	1	1.00	4		0.00	0
3.60	F-B-43 PD=1	Farm, residential	38.5	38	1.0	35.92	35	35.92	35		0.00	0
3.60	RS-AG-B-10	Single Family, Ag	26.6	114	4.3	7.18	30	7.63	32		0.00	0
3.61	F-B-43 PD=1	Farm, residential	39.9	39	1.0	1.50	1	1.50	1		0.00	0
3.70	F-B-100-SP PD=0.4	Farm, residential	157.5	62	0.4	154.90	61	154.90	61		0.00	0
3.71	F-B-100-MR-SP PD=0.4	Farm, residential	55.6	22	0.4	55.60	22	55.60	22		0.00	0
Total Outside City Limits in SOI @ 5/26/06			2078.0	2068	8.56	458	766	563	480	47		
Outside Sphere of Influence @ 5/26/06												
2.10	FB-43-PD=1	Farm, residential	82.2	82	1.0	73	73	73	73		0.00	0
2.20	FB-43-PD=1	Farm, residential	80.9	80	1.0	65	65	70	70		0.00	0
2.21	FB-43-PD=1	Farm, residential	18.9	16	1.0	17	16	17	16		0.00	0
Total Outside SOI			180.0	178	1.56	154	154	160	159	0	0.00	0
Total Outside City Limits @ May 26, 2006			2258.0	2272	8.11	612	926	722	48.0	47		
Grand Totals			2504.1	2861	8.11	612	926	722	103.2	386		

APPENDIX B

APPENDIX C

TABLE R1
COLFAX MITIGATION FEE STUDY
MAJOR INFRASTRUCTURE
ROADS
July 10, 2006 rev.

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL	ADJUSTED COST @
R1	SR174/S.Auburn/Central signalization, lane improvements and stripings	1	LS	\$ 400,000	\$ 400,000	\$ 600,000
R2	SR174/S.Auburn overcrossing west side signalization, lane improvements and stripings	1	LS	\$ 267,000	\$ 267,000	\$ 400,500
R3	SR174/S.Auburn/WB80 on-off ramp west side signalization, lane improvements and stripings	1	LS	\$ 280,000	\$ 280,000	\$ 420,000
R4	SR174/Canyon Way overcrossing east side signalization, lane improvements and stripings	1	LS	\$ 267,000	\$ 267,000	\$ 400,500
R5	Railroad Ave., Whitcomb Ave. to 340' north road widening improvements	340	LF	\$ 250	\$ 85,000	\$ 127,500
R6	Railroad Ave., 340' north of Whitcomb Ave. to Grass Valley Street road improvements	2050	LF	\$ 400	\$ 820,000	\$ 1,230,000
R7	S. Canyon Way @ Illinois Town Rd, road widening and turn lanes	1	LS	\$ 150,000	\$ 150,000	\$ 225,000
R8	S. Canyon Way @ Plutes Way, road widening and turn lanes	1	LS	\$ 150,000	\$ 150,000	\$ 225,000
R9	S. Auburn Str., SR174 to Grass Valley Street, structural reconstruction	1200	LF	\$ 340	\$ 408,000	\$ 612,000
R10	Rising Sun Road, Tokayana Rd to Grass Valley Str. structural reconstruction, intersection improvements	1400	LF	\$ 340	\$ 476,000	\$ 714,000
R11	Grass Valley Str., Rising Sun Rd. to Culver Str., structural reconstruction	250	LF	\$ 340	\$ 85,000	\$ 127,500
R12	N. Main Str., Depot Str. to SR174, structural reconstruction & widen	1500	LF	\$ 250	\$ 375,000	\$ 562,500
R13	Under crossing of UPRR for south side east-west connection.	1	LS	\$ -	\$ -	\$ -
R14	West side connection, UPRR undercrossing to Tokayana	1100	LF	\$ -	\$ -	\$ -
R15	East side connection, UPRR undercrossing to S. Auburn Str.	2000	LF	\$ -	\$ -	\$ -
GRAND TOTAL MAJOR ROADS					\$ 3,763,000	\$ 5,644,500

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 Source: Terrance E. Lowell & Associates

Sheet: R-Cost-On @ B4

**TABLE D1
DRAINAGE, OPINION OF PROBABLE CONSTRUCTION COST
COLFAX MITIGATION FEE STUDY
MAJOR INFRASTRUCTURE
July 10, 2006 rev.**

SITE NO.	LOCATION	QUANTITY	UNIT COST	TOTAL	ADJUSTED COST @ 1.5
D1	14'w x 10'h RCB culvert @ Bunch Creek crossing @ Illinois Town Rd	1 LS	\$ 325,000	\$ 325,000	\$ 487,500
D2	14'w x 10'h RCB culvert @ Bunch Creek crossing @ Plutes Rd.	1 LS	\$ 325,000	\$ 325,000	\$ 487,500
				\$ 650,000	\$ 975,000

Note:

a. Cost breakdown of culvert unadjusted cost.

DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL UNADJUSTED
14' x 10' RCB	50 LF	\$ 1,000	\$ 50,000
head, end walls, fence	2 LS	\$ 50,000	\$ 100,000
excavation and removal of existing culverts	1 LS	\$ 50,000	\$ 50,000
erosion control	1 LS	\$ 50,000	\$ 50,000
road transitions at each end	1 LS	\$ 75,000	\$ 75,000
Total unadjusted cost			\$ 325,000

b. An area wide master drainage study to determine subbasins, major drainage facilities, deficiencies, floodplains, deficiencies, floodplains, and infrastructure needs is estimated for the study to cost \$ 100,000

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Source: Terrance E. Lowell & Associates

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**TABLE T1
COLFAX MITIGATION FEE STUDY
MAJOR INFRASTRUCTURE
TRAILS a.
July 10, 2006 rev.**

ITEM NO	DESCRIPTION	QUANTITY	UNITS	UNIT COST	TOTAL	ADJUSTED COST @ 1.5
	Length of trail	1500	LF			
1	Trail head improvements	2	LS	\$10,000	\$20,000	\$30,000
2	Pedestrian Bridge	1	LS	\$90,000	\$90,000	\$135,000
3	Parcourse	1	LS	\$6,000	\$6,000	\$9,000
4	Clear & grub and grade	22500	SF	\$2.50	\$56,250	\$84,375
5	Pavement equivalent (DG on AB, or AC on AB)	12000	SF	\$3.00	\$36,000	\$54,000
6	Landscaping	10500	SF	\$3	\$31,500	\$47,250
7	Land	0.52	acres	\$300,000	\$154,959	\$232,438
GRAND TOTAL TRAILS					\$394,800	\$592,200

Notes:

- a. 2001, Bunch Creek parkway plan.

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Source: Terrance E. Lowell & Associates

**TABLE P1
COLFAX MITIGATION FEE STUDY
MAJOR INFRASTRUCTURE
PARKS AND RECREATION
July 10, 2006 rev.**

ITEM NO.	DESCRIPTION	QUANTITY	UNITS	UNIT COST	TOTAL	ADJUSTED COST @
1	Passive park needs, not assigned for rev.	0.00	acres	\$16,193	\$0	\$0
2	Active park needs, future EDU's only	13.49	acres	\$171,913	\$2,319,345	\$3,479,017
GRAND TOTAL TRAILS					\$2,319,400	\$3,479,100

Notes:

a. Parks requirements are: Based on 2.43 persons per single family house:
 passive 5 acres/1000 persons or 0.0122 acres/dwelling
 active 5 acres/1000 persons or 0.0122 acres/dwelling

Based on future equivalent dwelling units of = 1110 EDU's for residential uses only. 13.49 acres
 and approximate existing City DU's = 772 EDU's for residential uses only. 9.38 acres
1882 Total existing and future EDU's 22.87 total acres

Total park acreage required:

	Total	Existing	Needed
passive	22.87	0.00	22.87 acres
active	22.87	1.30	21.57 acres

b. Based on Placer County Park and Recreation Facilities Impact Fee Study costs/acre September 2003 by Hausrath Economics Group. Amounts increased by 7% to June 2006.

c. Check of City to County's 2003 report cost per capita

City's proposed cost/EDU	\$ 1,848
equivalent cost/capita	\$ 761
Checks to County's cost/capita	\$ 1,319

(County's is without inflation from 2003 report)

**TABLE M1
COLFAX MITIGATION FEE STUDY
MAJOR INFRASTRUCTURE
CITY BUILDINGS
July 10, 2006 rev.**

ITEM No	DESCRIPTION	QUANTITY	UNITS	UNIT COST	TOTAL	ADJUSTED COST @ 1.5
City Hall		Total building SF = 6200		or	3500 sf/floor	
1	Council Chambers	1400	SF	\$ 200	\$280,000	\$420,000
2	City Hall offices	1400	SF	\$ 200	\$280,000	\$420,000
3	Community Development	1000	SF	\$ 200	\$200,000	\$300,000
4	Police Department	1000	SF	\$ 200	\$200,000	\$300,000
5	DMV	400	SF	\$ 200	\$80,000	\$120,000
6	Conference rooms	400	SF	\$ 200	\$80,000	\$120,000
7	Restrooms, hallways, utility, elevator	600	SF	\$ 200	\$120,000	\$180,000
8	41 space parking lot, landscaping, lights	358	SF/space	\$ 5.71	\$84,444	\$126,666
9	Land	0.42	acres	\$ 300,000	\$125,915	\$188,873
Subtotal City Hall					\$1,450,359	\$2,175,539
Corp Yard		Total building SF = 2200				
1	Meeting room	400	SF	\$ 200	\$80,000	\$120,000
2	Locker room	200	SF	\$ 200	\$40,000	\$60,000
3	Vehicle parking inside	400	SF	\$ 160	\$64,000	\$96,000
4	Small equipment room	1000	SF	\$ 160	\$160,000	\$240,000
5	Restrooms, utility	200	SF	\$ 200	\$40,000	\$60,000
6	9 space parking lot, landscaping, lights	358	SF/space	\$ 5.71	\$17,978	\$26,968
7	Land = \$0 assumed @ WWTP site	0.00	acres	\$ 300,000	\$0	\$0
Subtotal Corporation Yard					\$401,978	\$602,968
GRAND TOTAL CITY BUILDINGS					\$1,853,000	\$2,779,500

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Source: Terrance E. Lowell & Associates

**TABLE M2
 COLFAX MITIGATION FEE STUDY
 MAJOR INFRASTRUCTURE
 CITY VEHICLES
 July 10, 2006 rev.**

ITEM NO	DESCRIPTION	QUANTITY	UNITS	UNIT COST	TOTAL	ADJUSTED COST @
City Vehicles						
1	Pick up truck, 2w	1	LS	\$ 16,000	\$16,000	\$17,600
2	Dump truck, 2w	1	LS	\$ 30,000	\$33,000	\$36,300
3	Sewer/Drain Vactor truck	1	LS	\$ 200,000	\$200,000	\$220,000
4	Street Sweeper	1	LS	\$ 120,000	\$120,000	\$132,000
GRAND TOTAL CITY HALL					\$369,000	\$405,900

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 Source: Terrance E. Lowell & Associates

TABLE Parking
COLFAX MITIGATION FEE STUDY
MAJOR INFRASTRUCTURE
DOWNTOWN PARKING FACILITY
July 10, 2006 rev.

ITEM NO.	DESCRIPTION	QUANTITY	UNITS	UNIT COST	TOTAL per space	ADJUSTED COST @ 1.5
Downtown Parking Lot, cost/space at grade, uncovered						
1	clear and grub	311 SF		\$ 0.25	\$ 78	
2	2" asphalt concrete, 6" base rock	311 SF		\$ 5.00	\$ 1,555	
3	landscaping & irrigation	47 SF		\$ 5.00	\$ 235	
4	lighting	0.05 ea		\$3,500.00	\$ 175	
5	land	358 sf		\$ 6.89	\$ 2,464	
	Total per at grade parking space in a lot				\$ 4,507	\$ 6,761
	Cost assigned to new development	50% see footnote e.			\$ 2,254	\$ 3,380
	Total cost of assigned to new development for	538 spaces			\$1,213,000	\$1,819,500

Notes:

- a. A perpendicular parking space with 1/2driveway =

parking	9 ft wide	x	18	ft deep
driveway	9 ft wide	x	12	ft deep

Allowance for nonsymmetrical lot shape 15%
 Total square feet pavement/space = 311 square feet
- b. Landscaping area estimated as 15% of parking/driveway square footage
- c. Lighting estimated as one light/per 20 parking space.
- d. Land cost is estimated as \$ 300,000 per acre.
- e. Based on the City August 9, 2005 Parking Study by the City Planner & EDC, the Downtown Area has a deficient parking of 538 parking spaces. 50% of the spaces are existing area responsibility and remaining 50% is to new development as the downtown area is the hub and center of public services such as court, library, city hall, police, theatre that serve the total sphere of influence area.

The existing deficient down town parking spaces per the 2005 Report is determined as follows:

Total downtown spaces needed	801
existing public on street	-115
existing public off street	-148
Number additional spaces needed	538

- f. Parking cost per space without land \$ 2,043 per space unadjusted \$ 3,065 adjusted per space.
 or \$ 5.71 per square foot \$ 8.57 per square foot

**TABLE M3
COLFAX MITIGATION FEE STUDY
MAJOR INFRASTRUCTURE
GENERAL PLAN AND ZONING
July 10, 2006 rev.**

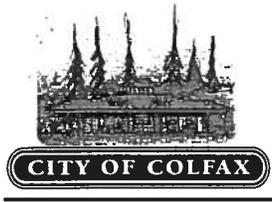
ITEM NO	DESCRIPTION	QUANTITY	UNITS	UNIT COST	TOTAL	ADJUSTED COST @ 1.00
General Plan and Zoning Ordinance						
1	General Plan and EIR	1	LS	\$ 350,000	\$350,000	\$350,000
2	Zoning Ordinance and Negative Declaration	1	LS	\$ 50,000	\$50,000	\$50,000
GRAND TOTAL CITY HALL					\$400,000	\$400,000

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Source: Terrance E. Lowell & Associates

**TABLE M4
COLFAX MITIGATION FEE STUDY
MAJOR INFRASTRUCTURE
MITIGATION FEE STUDY
July 10, 2006 rev.**

ITEM NO.	DESCRIPTION	QUANTITY	UNITS	UNIT COST	TOTAL	ADJUSTED COST@
1	Mitigation fee study	1	LS	\$ 15,000	\$15,000	\$22,500
GRAND TOTAL CITY HALL					\$15,000	\$22,500

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Source: Terrance E. Lowell & Associates



**REPORT TO
COLFAX CITY COUNCIL**

Agenda Item No.

9B

**COUNCIL MEETING OF
February 13th, 2013**

To: Honorable Mayor and Members of the City Council
From: Travis Berry, Technical Services Administrator
Date: February 07, 2013
Subject: Annual Public Hearing Notice for the Community Development Block Grant Program

Recommended Action: Conduct Public Hearing and Consider Public and Staff Comments

ISSUE STATEMENT AND DISCUSSION:

The State Community Development Block Grant (CDBG) Program is a state pass-through program which receives its funding from the Federal Department of Housing and Urban Development (HUD). Cities under 50,000 in population are eligible. The CDBG program is divided up into two basic sections: Community Development (Housing) and Economic Development.

The CDBG program announces the availability of grant funds through a published document called a Notice of Funding Availability (NOFA). CDBG releases one "Super" NOFA for most of the available grant funds in a given year. Applications are due April 12th, 2013.

CDBG funds must benefit persons from a low income household, either directly or through community projects. The City may apply for up to \$2 million per grant cycle, with certain restrictions, which include, but are not limited to:

- A maximum of three activities allowed.
- Planning Grants or Set Asides are allowed, but not both. These are not scored.
- Planning Grants may only be funded if another "scorable" activity has been awarded. Exception for applying for only Planning Grants.
- Planning Grants may be difficult to secure, due to the award process.
- If awarded in one fiscal year, the City may not apply again until 50% of the awarded funds have been expended.

The allocations are as follows:

- Community Development (housing-related):
 - Housing Rehabilitation
 - Homeownership Assistance
 - Multi-Family Housing
 - Public Improvements
 - Public Services
 - Public Facilities

- Native American: This allocation is for non-federally recognized tribes or Rancherias and is typically for housing related activities.
- Colonias: This funding is for communities within 150 miles of the Mexican/American border and is typically for housing related activities.
- Economic Development: This allocation is divided into two basic allocations: Enterprise Fund and Over the Counter.
 - The Enterprise fund is divided into Microenterprise and Business Assistance:
 - Microenterprise:
 - The microenterprise program may consist of:
 - A lending program
 - A business development training program (various models are eligible)
 - Façade improvements (Businesses are underwritten like loans. Prevailing wages apply.)
 - Supportive Services for training.
 - Eligibility factors include: The business owner (or persons wanting to be a business owner) must be low income, and existing businesses must have five or fewer employees. For this loan program, there is no job creation required.
 - Business Assistance: A business (or start up) may apply for these loan funds, but for every \$35,000 of loan funds, the business must create/retain one full time equivalent (FTE), which is defined as 1,750hrs/year. Additionally, 51% of these new/retained jobs must filled by persons from a low income household.
 - Over the Counter (OTC) allocation: The OTC is technically covered under a separate NOFA but is discussed here for completeness' sake. The OTC is similar to business lending (job creation/retention and 51% must be low income), but funds may be requested at any time of the year, and the maximum funding is \$3 million each year (with a two year project potential).
- Planning Grants (Economic Development & General): These funds are used to support and/or prepare CDBG eligible projects/programs.

FINANCIAL AND/OR POLICY IMPLICATIONS:

There are no impacts.