



CITY COUNCIL MEETING

COUNCIL CHAMBERS, 33 SOUTH MAIN STREET, COLFAX, CA

MAYOR TONY HESCH • MAYOR PRO-TEM KIM DOUGLASS
COUNCILMEMBERS • DONNA BARKLE • JASON MCKINNEY • TOM PARNHAM



REGULAR MEETING AGENDA

CLOSED SESSION at 6:30 PM • January 22th, 2014 • OPEN SESSION at 7:00 PM

1) OPENING of CLOSED SESSION

- A. Call to Order
- B. Roll Call

2) PUBLIC COMMENT – CLOSED SESSION ITEMS

3) CLOSED SESSION AGENDA

- A. Conference with Legal Counsel—Existing Litigation under Government Code Section 54956.9(a).
City of Colfax vs. Sierra Vista Center, Inc., Placer County Superior Court Case #SCV0033869

4) OPENING of OPEN SESSION

- A. Pledge of Allegiance
- B. Roll Call
- C. Announcement of Action , if any, taken in Closed Session
- D. Approval of Agenda Order
This is the time for changes to the agenda to be considered including removal, postponement, or change to agenda sequence.
RECOMMENDED ACTION: By motion, accept the agenda as presented or amended.

5) PRESENTATIONS

- A. Placer County Water Agency (PCWA) Update on Current Water Supply Situation
– PCWA Board Chair Josh Alpine

6) COUNCIL, STAFF AND OTHER REPORTS

The purpose of these reports is to provide information to the Council and public on projects, programs, and issues discussed at committee meetings and other items of general information. No decisions will be made on these issues. If a member of the Council prefers formal action be taken on any committee reports or other information, the issue will be placed on a future Council meeting agenda.

- A. Committee Reports and Informational Items - All Councilmembers
- B. Operations Update – City Manager Miller and Community Services Director Armstrong

The City Council encourages the participation of the public. To ensure the expression of all points of view, and to maintain the efficient conduct of the City's business, members of the public who wish to address the Council shall do so in an orderly manner. The audience is asked to refrain from positive or negative actions such as yelling, clapping or jeering that may intimidate other members of the public from speaking. Members of the public wishing to speak may request recognition from the presiding officer by raising his or her hand, and stepping to the podium when requested to do so.



7) CONSENT AGENDA

All matters listed under the Consent Agenda are considered routine in nature and will be approved by one blanket motion with a roll call vote. There will be no separate discussion of these items unless persons request specific items to be removed from the Consent Agenda for discussion and separate action. Any items removed will be considered after the motion to approve the Consent Agenda. If you wish to have an item pulled from the Consent Agenda for discussion, please notify the City staff.

-----	CONSENT AGENDA ITEM	RECOMMENDED ACTION	-----
A.	Minutes: Council Meeting of January 8, 2014	<i>Receive and File</i>	
B.	Approval of Updated City Committee Representatives	<i>Receive and File</i>	
C.	Building Department 2013 Year End Report	<i>Receive and File</i>	

8) PUBLIC COMMENT

At this time, members of the audience are permitted to address the Council on matters of concern to the public that are not listed on this agenda. Please make your comments as brief as possible. Comments should not exceed three (3) minutes in length. The Council cannot act on items not included on this agenda; however, if action is required it will be referred to staff.

9) PUBLIC HEARING

No public hearings scheduled.

NOTICE TO THE PUBLIC:

City Council will take the following actions when considering a matter scheduled for hearing:

1. Open the public hearing
2. Presentation by staff
3. Presentation, when applicable, by applicant or appellant
4. Accept public testimony
5. When applicable, applicant or appellant rebuttal period
6. Close public hearing. (No public comment is taken after the hearing is closed.)
7. Council comments and questions
8. City Council action

Public hearings that are continued will be announced. The continued public hearing will be listed on a subsequent Council Meeting Agenda and posting of that agenda will serve as notice.

10) COUNCIL BUSINESS

- A. Cash Summary: November 30, 2013 and December 31, 2013
- B. Update on Guidelines for Electronic Billboard Use

11) ADJOURNMENT

IN WITNESS THEREOF, I have hereunto set my hand and posted this agenda
at Colfax City Hall and Colfax Post Office.



Mark Miller, City Manager

Administrative Remedies must be exhausted prior to action being initiated in a court of law. If you challenge City Council action in court, you may be limited to raising only those issues you or someone else raised at a public hearing described in this notice/agenda, or in written correspondence delivered to the City Clerk of the City of Colfax at, or prior to, said public hearing.



Agenda Item 7 A

CITY OF COLFAX

CITY COUNCIL MEETING MINUTES

January 8, 2013

1) OPENING of CLOSED SESSION

A. Call to Order

ACTION: Mayor Hesch called the meeting to order at 6:00 pm

B. Roll Call – All Councilmembers present

C. Adjournment – closed adjourned at 6:48 pm

2) PUBLIC COMMENT – CLOSED SESSION ITEMS

No public comment for closed session was received.

3) CLOSED SESSION AGENDA

A. Conference with Legal Counsel—Existing Litigation under Government Code Section 54956.9(a).
City of Colfax vs. Sierra Vista Center, Inc., Placer County Superior Court Case #SCV0033869

4) OPENING of REGULAR SESSION

Mayor Hesch called the meeting to order at 7:00 pm

A. Pledge of Allegiance – led by Malcom Frost

B. Roll Call– All Councilmembers present

C. Announcement of Action Taken in Closed Session

City Attorney Cabral announced that no action was taken in closed session

D. Approval of Agenda Order

ACTION: The agenda was moved for approval by Councilman McKinney and seconded by Councilman Parnham. By unanimous vote, the agenda was accepted as presented.

5) COUNCIL, STAFF AND OTHER REPORTS

Mayor Hesch spoke about his father-in-law, O.C. Taylor, former long-term Councilmember of the City of Auburn, passing away today.

Councilmember Barkle spoke of her attending LAFCO municipal services review – positive steps are being made to improve efficiency of man power and equipment.

Mayor Pro-tem Douglass had no reportable meetings.

Councilmember Parnham attended Mosquito Abatement and WACMAC with nothing to report affecting Colfax.

Councilmember McKinney Spoke about Sierra Vista Center (SVC) committee – he and Councilmember Douglass will continue to attend. A Fire Safe Council meeting was not held. The annual SVC and Bianchini Trust Board meeting is scheduled for January 9th at 4:30 pm.

Community Services Director Armstrong spoke about fire located at 38 N Main St – the final determination is that it was started by a cigarette. He will follow up with a report. Councilmember McKinney requested copies of the report be given to the council.

Mayor Hesch acknowledged Councilmember Barkle’s efforts as the former Mayor. He attended the monthly meeting with Placer County Supervisor Montgomery with nothing specific to report. He also suggested to the executive directors of SACOG and PCTPA that they provide with summary reports of the year’s activities.

City Manager Miller stated that SACOG and PCTPA did send out year-end reports and will distribute those reports. He also spoke about the sewer lateral rehabilitation project – 3 applications have been received to date. Also, with the support and efforts of Celia McAdam, Executive Director, PCTPA has approved funding of an \$11,000 study for the STAA Route in Colfax.

Community Services Director Armstrong announced a new record low of sewer overflows – 11 months without an overflow occurring. He believes this is due to the inflow and infiltration maintenance work done by the City. He also reported that cost savings were obtained by having a City truck painted by staff in-house, as well as making it look great.

Councilmember Barkle inquired about the fire at Brooklyn’s West Deli, located on 7 N Main St. Community Service Director Armstrong will follow up.

Mayor Hesch requested the office be open one more day a week.

Council acknowledged City Manager Miller and staff for agenda modifications that help improve communication.

6) PRESENTATIONS

No presentations scheduled.

7) CONSENT AGENDA

AGENDA ITEM	ACTION TAKEN
A. Minutes: December 11, 2013	<i>Pulled for Discussion</i>
B. Consideration of Adoption of Resolution No 01-2014: A Resolution of the City Council of the City of Colfax Recertifying the Sewer System Management Plan (SSMP)	<i>Approved and Filed</i>

Councilmember McKinney pulled item 7 A. Item 7 B was approved unanimously on a motion by Councilmember McKinney, seconded by Councilmember Parnham.

Councilmember McKinney requested changes be made where councilmembers' titles were omitted in item 7 A. Mayor Hesch concurred with the suggested changes. Item 7 A was approved unanimously on a motion by Councilmember McKinney, seconded by Councilmember Parnham.

8) PUBLIC COMMENT

Mayor Hesch thanked the audience members for coming and encouraged public comment.

Malcomb Frost, Placer Sierra Railroad Heritage Society incoming President, announced their submittal of event applications for National Train Day and Railroad Days. National Train Day is scheduled for May 10th, 2014 and Railroad Days is scheduled for September 13th and 14th, 2014. The 2014 Railroad Days Committee meeting is scheduled for February 24th, 2014 at the Pilots lounge at The Auburn Airport.

Al Turner, Resident at 165 Treasurton St, welcomed City Manager Miller and Mayor Hesch.

Melba Delfino, Resident at 999 Pine St, talked on the subject of pollution as a result of trains idling inside City limits. Councilmember Barkle will provide phone numbers of contacts. City Manager Miller suggested that the phone number be posted on the City website.

Frank Klein, Chamber of Commerce President, welcomed new City Manager Miller and Mayor Hesch. He announced the annual chamber meeting is scheduled for January 29th at 11:30 am at Dine-N-Dash. Councilmember Barkle inquired about 3rd of July event meeting. Frank Klein replied that the meeting will be held soon and he would circulate the date.

Jim Wood, former Placer Sierra Railroad Heritage Society President, welcomed City Manager Miller and Mayor Hesch and thanked Councilmember Barkle, former Mayor, for past railroad contributions. He also requested the photo of an 844 steam locomotive he submitted at a past council meeting be located and posted in City Hall for visitors to see, with an offer to arrange framing. (The photo was subsequently determined to in fact be hanging in the entryway to the Council Chambers.)

9) PUBLIC HEARING

No public hearing items were held.

10) COUNCIL BUSINESS

- A. Sample City Goals and Discussion of Establishing City Council Goals and Mission Statement for 2014
– Mayor Hesch and City Council.

Mayor Hesch requested to move forward on budget planning and review the budget by next month to get an early start. He also touched on City Hall being open more days a week, which was supported by Councilmembers McKinney, Tom Parnham, and Kim Douglass. Community Services Director Armstrong agreed but noted how the City is currently short on staff. City Manager Miller indicated that he had been reviewing the hours and will be bringing a recommendation back to Council.

Councilmember McKinney emphasized the need for and willingness to participate on budget goals.

Mayor Hesch would like to see the mission statement be worked on. Suzanne Roberts, past Mayor, mentioned that a draft statement was worked on but never adopted. Councilmember Douglass agreed to work on restarting the mission statement process.

B. Review the Current City Council Committee Assignments, Discuss Potential Changes and Approval of Assignments for 2014 – Mayor Hesch and City Council

Mayor Hesch announced there are 13 committees the councilmember are responsible for attending. He asked if there is anyone who would like to change committees. Councilmember Douglass suggested that alternates attend meeting periodically to be groomed for the position to insure a smooth transition.

Mayor Hesch emphasized the importance of committees – they are a potential source of funding, a way to get the Colfax name out there and it gives us a chance to meet with other city's Councilmembers.

Councilmember Barkle welcomed public comment and participation on committee efforts.

Councilmember McKinney discussed the Bianchini Board appointment. Mayor Hesch moved to re-appoint Councilmember McKinney and Mayor Pro-tem Douglass to be the City Representatives, seconded by Councilmember Barkle. Reappointment approved unanimously.

11) ADJOURNMENT

Being no further business, the meeting was adjourned by unanimous vote of Council at 7:58 pm.

Submitted to City Council this 8th day of January, 2014

Mark Miller, City Manager

Agenda Item 7 B

2014 Committee Assignment List – recommended for adoption 1/22/2014

Committee	Councilmember Community Member	Meeting Date and Time	Mileage Reimbursement	Stipend
Placer County Economic Development Board Meetings at Various Businesses in Placer Co.	Donna Barkle Alternate: Jason McKinney	3:00 pm 3 rd Thursday Jan/April/June/Sept	Submit to City	None
WAC/MAC City of Colfax Council Chambers	Tom Parnham Alternate: Tony Hesch	6:00 pm 3 rd Wednesday of Month	Submit to City	None
Sierra Economic Development Corporation (SEDCorp) 560 Wall Street, Suite F, Auburn, CA 95603	Tony Hesch Alternate: Kim Douglass	1:00 pm 1 st Wednesday EOM starting Feb	Submit to Board	None
Sacramento Area Council of Governments (SACOG) 1415 L. St. Sacramento, CA 95814	Tony Hesch Alternate: Kim Douglass	9:30 am 3 rd Thursday of Month	Submit to Board	\$100
Grants Oversight Committee (approves change orders over \$5,000)	Tom Parnham Kim Douglass	As Needed	Submit to City	
Placer County Air Pollution Control District BOS Chambers 175 Fulweiler Ave. Auburn, CA 95603	Donna Barkle No Alternate	2:30 pm 2 nd Thursday of even #’d months	Submit to Board	\$100
Placer County Mosquito Abatement District 2021 Opportunity Dr. Roseville, CA 95678	Tom Parnham No Alternate	4:30 pm 3 rd Monday of Month	Submit to City	\$100
Placer County Community Services Committee Various meeting locations	Kim Douglass Alternate: Tony Hesch	3:30 pm 4 meetings per year 1 st Wednesday	Submit to Committee	\$50
Placer County Transportation Planning Agency (PCTPA) BOS Chambers 175 Fulweiler Ave. Auburn, CA 95603	Tony Hesch Alternate: Kim Douglass	9:00 am 4th Wednesday of Month	Submit to Committee	\$100
Local Agency Formation Commission BOS Chambers 175 Fulweiler Ave. Auburn, CA 95603	Donna Barkle No Alternate	4:00 pm 2 nd Wednesday of Month	Submit to City	\$100

<p>Bianchini Advisory Board/ Sierra Vista Liaison</p>	<p>Jason McKinney Kim Douglass</p>	<p>Unknown</p>	<p>Submit to City</p>	<p>No</p>
<p>Solid Waste Task Force Auburn Veterans Hall 100 East Street Auburn, CA 95603 Meeting Locations may Vary</p>	<p>Robin Faires No Alternate</p>	<p>9:00am 1st Thursday Feb, May, August, Nov</p>	<p>Submit to City</p>	<p>No</p>
<p>Placer Sierra Fire Safe Council City of Colfax Council Chambers</p>	<p>Jason McKinney Alternate: Chris Paulus</p>	<p>6:00pm 3rd Thursday of each month</p>	<p>Submit to City</p>	<p>No</p>
<p>Land Use Committee</p>	<p>Donna Barkle Jason McKinney</p>	<p>As needed</p>	<p>Submit to City</p>	<p>No</p>

Agenda Item 7 C



STAFF REPORT TO THE COLFAX CITY COUNCIL

FOR THE JANUARY 22, 2014 COUNCIL MEETING

FROM: Mark Miller, City Manager

PREPARED By: Gabe Armstrong, Community Services Director

DATE: January 14th 2014

SUBJECT: Building Department 2013 Year End Report

<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>	FUNDED	<input type="checkbox"/>	UN-FUNDED	AMOUNT: \$ N/A	FROM FUND: N/A
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RECOMMENDED ACTION: No action required, information only

ISSUE STATEMENT AND DISCUSSION:

This past year 2013, the Building Department issued 102 building permits. Of these permits 72 were residential and 30 were for commercial buildings. The total valuation of the permits issued is \$907,036. The total amount collected in building permits is \$19,192.

In addition to building permits 58 sewer lateral inspection permits were issued, of those 58 permits 46 have received a certificate of compliance. The total amount collected for sewer lateral inspections is \$23,606.

FINANCIAL AND/OR POLICY IMPLICATIONS:

SUPPORTING DOCUMENTS:

Building Activity Report 2013 Spread Sheet.

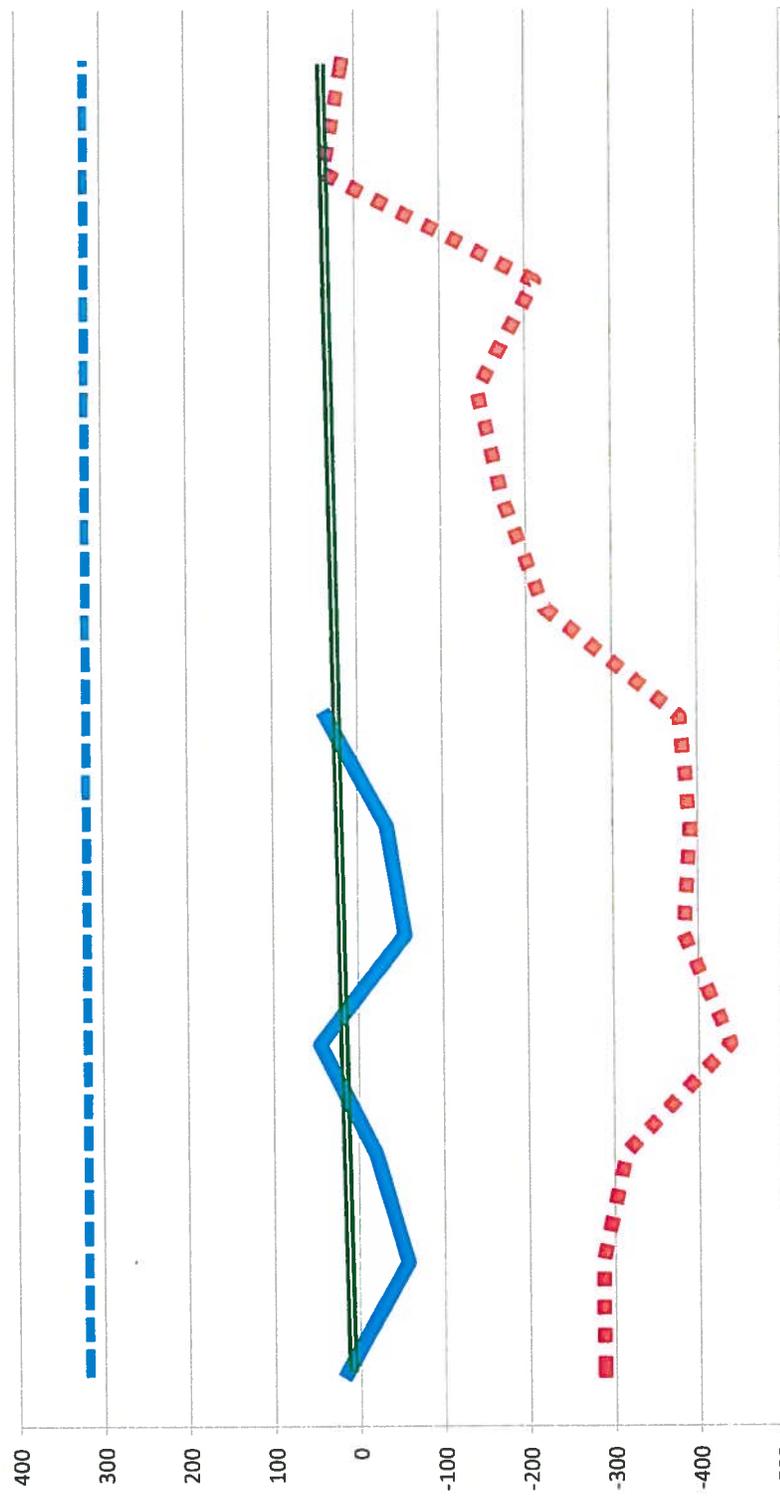
COMMITTEE RECOMMENDATION:

This report was not discussed by any committee.

Agenda Item 10 A

City of Colfax - December 2013 General Fund Unassigned Cash Analysis

(Dollars in Thousands)



	Prev Yr	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Cash Balance FY2014	15	-57	-20	45	-55	-34	36	(221)	(173)	(144)	(212)	37	15
Cash Balance FY2013	(287)	(286)	(314)	(438)	(383)	(391)	(380)	319	319	319	319	319	319
*Reserves Target 25%	319	319	319	319	319	319	319	319	319	319	319	319	319
Budget FY2014	9	12	14	17	19	22	24	27	29	32	34	37	39

*This is a recommended General Fund Reserve Target of 25% (3 months) of annual General Fund Revenues.

City of Colfax

Cash Transactions Report - December 2013

	Beginning Balance	Debit Revenues	Credit (Expenditures)	Ending Balance
Fund Type: 1.11 - General Fund - Unassigned				
Fund: 100 - General Fund	\$ 283,036.36	\$ 158,047.18	\$ (81,695.84)	\$ 359,387.70
Fund: 120 - Land Development Fees	\$ 17,713.29	\$ 2,733.75	\$ (8,306.57)	\$ 12,140.47
Fund: 570 - Garbage Fund	\$ (335,034.51)	\$ -	\$ -	\$ (335,034.51)
Fund Type: 1.11 - General Fund - Unassigned	\$ (34,284.86)	\$ 160,780.93	\$ (90,002.41)	\$ 36,493.66
Fund Type: 1.14 - General Fund - Restricted				
Fund: 571 - AB939 Landfill Oversion	\$ 30,767.26	\$ -	\$ -	\$ 30,767.26
Fund: 572 - Landfill Post Closure Mainten	\$ 736,997.09	\$ 625.76	\$ (3,613.07)	\$ 734,009.78
Fund Type: 1.14 - General Fund - Restricted	\$ 767,764.35	\$ 625.76	\$ (3,613.07)	\$ 764,777.04
Fund Type: 1.24 - Special Rev Funds - Restricted				
Fund: 210 - Mitigation Fees - Roads	\$ 8,414.45	\$ -	\$ -	\$ 8,414.45
Fund: 211 - Mitigation Fees - Drainage	\$ 2,977.66	\$ -	\$ -	\$ 2,977.66
Fund: 212 - Mitigation Fees - Trails	\$ 45,651.33	\$ -	\$ -	\$ 45,651.33
Fund: 213 - Mitigation Fees - Parks/Rec	\$ 93,102.92	\$ -	\$ -	\$ 93,102.92
Fund: 214 - Mitigation Fees - City Bldgs	\$ 444.72	\$ -	\$ -	\$ 444.72
Fund: 215 - Mitigation Fees - Vehicles	\$ 230.38	\$ -	\$ -	\$ 230.38
Fund: 217 - Mitigation Fees - DT Parking	\$ 26,002.11	\$ -	\$ -	\$ 26,002.11
Fund: 218 - Support Law Enforcement	\$ (8,737.73)	\$ 11,020.95	\$ -	\$ 2,283.22
Fund: 236 - CDBG Revitalization Zone	\$ (3,811.38)	\$ 191.25	\$ (382.50)	\$ (4,002.63)
Fund: 241 - CDBG Housing Rehabilitation	\$ 124,954.22	\$ -	\$ -	\$ 124,954.22
Fund: 244 - CDBG MicroEnterprise Lending	\$ 82,944.87	\$ 300.00	\$ -	\$ 83,244.87
Fund: 250 - Streets - Roads/Transportation	\$ (55,107.02)	\$ 1,362.59	\$ (14,693.64)	\$ (68,438.07)
Fund: 253 - Gas Taxes	\$ 53,609.69	\$ 12,178.56	\$ (2,844.65)	\$ 62,943.60
Fund: 270 - Beverage Container Recycling	\$ 28,926.00	\$ -	\$ -	\$ 28,926.00
Fund: 280 - Oil Recycling	\$ 315.82	\$ 324.16	\$ (598.93)	\$ 41.05
Fund: 286 - Bricks	\$ 5,225.09	\$ -	\$ -	\$ 5,225.09
Fund: 292 - Fire Department Capital Funds	\$ 27,130.90	\$ -	\$ -	\$ 27,130.90
Fund Type: 1.24 - Special Rev Funds - Restrict	\$ 432,274.03	\$ 25,377.51	\$ (18,519.72)	\$ 439,131.82
Fund Type: 1.34 - Capital Projects - Restricted				
Fund: 344 - PROP 40 Capital Projects	\$ (1,483.75)	\$ -	\$ -	\$ (1,483.75)
Fund: 350 - Streets Improvements Projects	\$ 212,902.31	\$ 2,023.75	\$ (5,085.00)	\$ 209,841.06
Fund Type: 1.34 - Capital Projects - Restricted	\$ 211,418.56	\$ 2,023.75	\$ (5,085.00)	\$ 208,357.31
Fund Type: 2.11 - Enterprise Funds - Unassigned				
Fund: 560 - Sewer	\$ 189,366.04	\$ 124,708.98	\$ (130,407.12)	\$ 183,667.90
Fund: 561 - Sewer Liftstations	\$ 404,546.35	\$ 21,677.92	\$ (17,418.66)	\$ 408,805.61
Fund: 563 - Wastewater Treatment Plant	\$ 774,585.70	\$ 38,304.38	\$ -	\$ 812,890.08
Fund: 565 - General Obligation Bond 1978	\$ 21,757.13	\$ 35.81	\$ -	\$ 21,792.94
Fund: 567 - Inflow & Infiltration	\$ 507,424.93	\$ 372.67	\$ -	\$ 507,797.60
Fund Type: 2.11 - Enterprise Funds - Unassign	\$ 1,897,680.15	\$ 185,099.76	\$ (147,825.78)	\$ 1,934,954.13
Fund Type: 2.14 - Enterprise Funds - Restricted				
Fund: 569 - Pond 3 Lining- I&I Repair	\$ (617,682.22)	\$ 967.50	\$ (6,310.05)	\$ (623,024.77)
Fund Type: 2.14 - Enterprise Funds - Restrict	\$ (617,682.22)	\$ 967.50	\$ (6,310.05)	\$ (623,024.77)
Fund Type: 9.0 - CLEARING ACCOUNT				
Fund: 998 - PAYROLL CLEARING FUND	\$ 37.48	\$ 65,941.43	\$ (66,047.64)	\$ (68.73)
Fund Type: 9.0 - CLEARING ACCOUNT	\$ 37.48	\$ 65,941.43	\$ (66,047.64)	\$ (68.73)
Grand Totals:	\$ 2,657,207.49	\$ 440,816.64	\$ (337,403.67)	\$ 2,760,620.46

Check Register Report

Date: 01/12/2014

Time: 4:16 pm

Page: 1

CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks							
49587	12/06/2013	Reconciled		01790	AUBURN OFFICE PRODUCTS	COPIES OF PLANS	11.34
49588	12/06/2013	Reconciled		04234	DE LANG LANDEN	COPY MACHINE CONTRACT	170.93
49589	12/06/2013	Reconciled		07460	GOLD COUNTRY MEDIA	PUBLIC NOTICE HOUSING ELEMENT	215.20
49590	12/06/2013	Reconciled		09455	INLAND BUSINESS SYSTEMS	COPY MACHINE COPY CHARGES	141.77
49591	12/06/2013	Reconciled		12180	LAWRENCE & ASSOCIATES INC	LANDFILL MONITORING OCTOBER	280.90
49592	12/06/2013	Reconciled		06011	PELLETREAU, ALDERSON & CABRAL	LEGAL FEES NOVMEBER	6,345.41
49593	12/06/2013	Reconciled		16035	PG&E	UTILITIES NOV '13	16,207.23
49594	12/06/2013	Reconciled		16200W	PLACER COUNTY SHERIFFS DEPT.	TELEPHONE OCTOBER	141.20
49595	12/06/2013	Reconciled		16727	PONTICELLO ENTERPRISES	ENGINEERING OCT '13	13,710.75
49596	12/06/2013	Reconciled		16600	STATIONARY ENGINEERS, LOCAL 39	HEALTH INSURANCE JAN '13	9,250.00
49597	12/06/2013	Printed		21130	UNION PACIFIC RAILROAD CO	ROAD IMPROVEMENT PROJECT	1,000.00
49598	12/06/2013	Reconciled		22106	VAN GRONINGEN & ASSOCIATES	FINANCE CONSULTANT NOVEMBER	4,403.75
49599	12/06/2013	Reconciled		22115	VERIZON CALIFORNIA	WWTP PHONE	182.89
49600	12/06/2013	Reconciled		03133	WATER POLLUTION CONTROL SERV	WWTP OPERATIONS NOV '13	6,347.63
49601	12/06/2013	Reconciled		23169	WAVE BUSINESS SOLUTIONS	INTERNET/PHONE CITY HALL	223.44
49619	12/11/2013	Reconciled		01414	ALHAMBRA & SIERRA SPRINGS	WATER CITY HALL/CORP YARD/	109.27
49620	12/11/2013	Reconciled		01448	AMERIGAS - COLFAX	PROPANE CITY HALL	438.41
49621	12/11/2013	Reconciled		01460	AMERIPRIDE UNIFORM SERVICE	UNIFORMS	301.71
49622	12/11/2013	Reconciled		02084	BRIGIT BARNES	PLANNING SERVICES NOV '13	7,172.21
49623	12/11/2013	Reconciled		06730	COLFAX FARM AND COUNTRY STORE	PROPANE	104.97
49624	12/11/2013	Reconciled		06109	ROBIN FAIRES	MILEAGE REIMBURSE/SUPPLIES	123.87
49625	12/11/2013	Reconciled		07460	GOLD COUNTRY MEDIA	PUBLIC NOTICE ORDINANCE NO 522	145.60
49626	12/11/2013	Reconciled		08170	HILLS FLAT LUMBER CO	SUPPLIES	469.08
49627	12/11/2013	Reconciled		16009	SEAN PATRICK	WWTP CONSULTANT	297.50
49628	12/11/2013	Reconciled		16041	KAREN PIERCE	MILEAGE REIMBURSEMENT	244.98
49629	12/11/2013	Reconciled		16559	PLAZA TIRE AND AUTO SERVICE	1998 CHEVROLET REPAIRS	302.00
49630	12/11/2013	Reconciled		18010	RACO MANUFACTURING	ALARM SERVICE 11/1/13-5/1/14	483.75
49631	12/11/2013	Reconciled		18400	RIEBES AUTO PARTS	SUPPLIES NOV '13	429.59
49632	12/11/2013	Printed		19390	SIERRA MARKET	SUPPLIES	20.78
49633	12/11/2013	Reconciled		19706	STATIONARY ENGINEERS LOCAL 39	UNION SETTLEMENT AGREEMENT	25,000.00
49634	12/11/2013	Reconciled		23169	WAVE BUSINESS SOLUTIONS	INTERNET HESCH	47.95
49635	12/19/2013	Reconciled		011200	24 SEVEN FIRE PROTECTION	FIRE EXTINGUISHER MAINTENANCE	423.30
49636	12/19/2013	Reconciled		01448	AMERIGAS - COLFAX	PROPANE CORP YARD	483.80
49637	12/19/2013	Printed		01650	AQUA SIERRA CONTROLS INC.	SCADA SYSTEM	3,990.05
49638	12/19/2013	Reconciled		01766	AT&T MOBILITY	CELL PHONES NOV '13	369.58
49639	12/19/2013	Reconciled		01792	AUBURN PRINTERS	BUSINESS CARDS	105.75
49640	12/19/2013	Reconciled		02086	JENNIFER BARR	BOOT ALLOWANCE	198.66
49641	12/19/2013	Reconciled		04575	DOWNEY BRAND	LEGAL FEES SETTLEMENT AGRMT	64.00
49642	12/19/2013	Reconciled		04592	DWAYNE ARMSTRONG COMMUNICATION	INTERNET WWTP JAN '14	99.95
49643	12/19/2013	Reconciled		05205	ENERGY SYSTEMS	LIFT STATION BATTERIES	1,476.99
49644	12/19/2013	Reconciled		08660	HUNT AND SONS, INC.	GASOLINE PUBLIC WORKS	182.14
49645	12/19/2013	Reconciled		11130	KRUGER, INC.	FILTER PANEL	22,685.60
49646	12/19/2013	Reconciled		12200	LEAGUE OF CALIFORNIA CITIES	MEMBERSHIP DUE 2014	1,172.00
49647	12/19/2013	Reconciled		12235	LIVELY LOCKS AND DEAD BOLTS	LOCK CHANGES	196.35
49648	12/19/2013	Reconciled		16040	PITNEY BOWES	POSTAGE METER LEASE	914.83
49649	12/19/2013	Reconciled		16727	PONTICELLO ENTERPRISES	ENGINEERING NOV '13	10,816.00
49650	12/19/2013	Reconciled		16821	PSOMAS	WWTP POND 3 LINER PROJECT	385.00
49651	12/19/2013	Printed		18193	RECOLOGY AUBURN PLACER	WWTP DEBRIS BOX RENTAL NOV '13	690.00

Check Register Report

Date: 01/12/2014

Time: 4:16 pm

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CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks							
49652	12/19/2013	Reconciled		19035	SACRAMENTO VALLEY ASSOCIATION	MEMBERSHIP DUES 2013-2014	32.50
49653	12/19/2013	Reconciled		19279	SERVICE ENGINEERING	WWTP MAINTENANCE	1,632.50
49654	12/19/2013	Reconciled		19591	STANLEY CONVERGENT SECURITY	DEPOT SECURITY	111.30
49655	12/19/2013	Reconciled		19599	STAPLES BUSINESS ADVANTAGE	SUPPLIES	55.42
49656	12/19/2013	Reconciled		21560	US BANK CORPORATE PMT SYSTEM	CREDIT CARD PURCHASES	1,646.79
49657	12/19/2013	Reconciled		23169	WAVE BUSINESS SOLUTIONS	INTERNET CITY HALL	230.90
49658	12/19/2013	Reconciled		23301	WESTERN PLACER WASTE	SLUDGE REMOVAL NOV '13	607.64

Total Checks: 55	Checks Total (excluding void checks):	142,895.16
Total Payments: 55	Bank Total (excluding void checks):	142,895.16
Total Payments: 55	Grand Total (excluding void checks):	142,895.16

DAILY CASH SUMMARY REPORT

12/01/2013 - 12/31/2013

City of Colfax

MJE No.	Line	Posting Date	Type	GL Number	Debit	Credit	Net Chng	
Fund: 100 - General Fund								
82611	1	12/03/2013	CR	100-000-1000	2,528.85	0.00	2,528.85	
82611	3	12/03/2013	CR	100-000-1000	120.25	0.00	120.25	
82611	5	12/03/2013	CR	100-000-1000	1,000.00	0.00	1,000.00	
82611	7	12/03/2013	CR	100-000-1000	1,852.00	0.00	1,852.00	
82611	9	12/03/2013	CR	100-000-1000	175.00	0.00	175.00	
12/03/2013	Daily Totals				5,676.10	0.00	5,676.10	
82612	1	12/05/2013	CR	100-000-1000	300.00	0.00	300.00	
82612	5	12/05/2013	CR	100-000-1000	200.00	0.00	200.00	
82617	1	12/05/2013	CR	100-000-1000	82.25	0.00	82.25	
12/05/2013	Daily Totals				582.25	0.00	582.25	
82613	1	12/09/2013	CR	100-000-1000	150.00	0.00	150.00	
12/09/2013	Daily Totals				150.00	0.00	150.00	
82622	1	12/13/2013	CR	100-000-1000	2,868.38	0.00	2,868.38	
12/13/2013	Daily Totals				2,868.38	0.00	2,868.38	
82614	6	12/16/2013	CR	100-000-1000	20.00	0.00	20.00	
82614	14	12/16/2013	CR	100-000-1000	500.00	0.00	500.00	
82614	16	12/16/2013	CR	100-000-1000	61.00	0.00	61.00	
82614	18	12/16/2013	CR	100-000-1000	416.62	0.00	416.62	
82614	20	12/16/2013	CR	100-000-1000	296.09	0.00	296.09	
82615	1	12/16/2013	CR	100-000-1000	1,333.14	0.00	1,333.14	
82618	1	12/16/2013	CR	100-000-1000	24.50	0.00	24.50	
12/16/2013	Daily Totals				2,651.35	0.00	2,651.35	
82623	1	12/24/2013	CR	100-000-1000	131,210.74	0.00	131,210.74	
12/24/2013	Daily Totals				131,210.74	0.00	131,210.74	
82616	1	12/26/2013	CR	100-000-1000	1,317.32	0.00	1,317.32	
82616	3	12/26/2013	CR	100-000-1000	1,280.00	0.00	1,280.00	
82616	5	12/26/2013	CR	100-000-1000	150.25	0.00	150.25	
82616	7	12/26/2013	CR	100-000-1000	61.00	0.00	61.00	
82616	9	12/26/2013	CR	100-000-1000	162.76	0.00	162.76	
82616	11	12/26/2013	CR	100-000-1000	56.00	0.00	56.00	
82619	1	12/26/2013	CR	100-000-1000	103.35	0.00	103.35	
12/26/2013	Daily Totals				3,130.68	0.00	3,130.68	
Fund: 100 - General Fund					TOTALS:	146,269.50	0.00	146,269.50
Fund: 218 - Support Law Enforcement								
82622	5	12/13/2013	CR	218-000-1000	11,020.95	0.00	11,020.95	
12/13/2013	Daily Totals				11,020.95	0.00	11,020.95	

DAILY CASH SUMMARY REPORT

12/01/2013 - 12/31/2013

City of Colfax

MJE No.	Line	Posting Date	Type	GL Number	Debit	Credit	Net Chng	
Fund: 218 - Support Law Enforcement					TOTALS:	11,020.95	0.00	11,020.95
Fund: 244 - CDBG MicroEnterprise Lending								
82614	1	12/16/2013	CR	244-000-1000	300.00	0.00	300.00	
12/16/2013		Daily Totals			300.00	0.00	300.00	
Fund: 244 - CDBG MicroEnterprise Lending					TOTALS:	300.00	0.00	300.00
Fund: 253 - Gas Taxes								
82620	1	12/03/2013	CR	253-000-1000	5,388.72	0.00	5,388.72	
12/03/2013		Daily Totals			5,388.72	0.00	5,388.72	
82621	1	12/31/2013	CR	253-000-1000	5,413.05	0.00	5,413.05	
12/31/2013		Daily Totals			5,413.05	0.00	5,413.05	
Fund: 253 - Gas Taxes					TOTALS:	10,801.77	0.00	10,801.77
Fund: 280 - Oil Recycling								
82614	4	12/16/2013	CR	280-000-1000	305.00	0.00	305.00	
12/16/2013		Daily Totals			305.00	0.00	305.00	
Fund: 280 - Oil Recycling					TOTALS:	305.00	0.00	305.00
Fund: 560 - Sewer								
82624	1	12/05/2013	CR	560-000-1000	4,800.00	0.00	4,800.00	
82816	2	12/05/2013	CR	560-000-1000	0.00	4,600.00	-4,600.00	
12/05/2013		Daily Totals			4,800.00	4,600.00	200.00	
Fund: 560 - Sewer					TOTALS:	4,800.00	4,600.00	200.00
Fund: 561 - Sewer Liftstations								
82612	3	12/05/2013	CR	561-000-1000	407.00	0.00	407.00	
12/05/2013		Daily Totals			407.00	0.00	407.00	
82613	3	12/09/2013	CR	561-000-1000	407.00	0.00	407.00	
12/09/2013		Daily Totals			407.00	0.00	407.00	
82614	8	12/16/2013	CR	561-000-1000	407.00	0.00	407.00	
82614	10	12/16/2013	CR	561-000-1000	407.00	0.00	407.00	
82614	12	12/16/2013	CR	561-000-1000	407.00	0.00	407.00	
12/16/2013		Daily Totals			1,221.00	0.00	1,221.00	

DAILY CASH SUMMARY REPORT

12/01/2013 - 12/31/2013

City of Colfax

MJE No.	Line	Posting Date	Type	GL Number	Debit	Credit	Net Chng	
Fund: 561 - Sewer Liftstations					TOTALS:	2,035.00	0.00	2,035.00
Fund: 565 - General Obligation Bond 1978								
82622	7	12/13/2013	CR	565-000-1000	35.81	0.00	35.81	
12/13/2013		Daily Totals			35.81	0.00	35.81	
Fund: 565 - General Obligation Bond 1978					TOTALS:	35.81	0.00	35.81
GRAND TOTALS:					175,568.03	4,600.00	170,968.03	

City of Colfax

Cash Transactions Report - November 2013

	Beginning Balance	Debit (Revenues)	Credit (Expenditures)	Ending Balance
Fund Type: 1.11 - General Fund - Unassigned				
Fund: 100 - General Fund	\$ 261,879.88	\$ 77,718.76	\$ 56,562.28	\$ 283,036.36
Fund: 120 - Land Development Fees	\$ 18,561.49	\$ -	\$ 848.20	\$ 17,713.29
Fund: 570 - Garbage Fund	\$ (335,034.51)	\$ -	\$ -	\$ (335,034.51)
Fund Type: 1.11 - General Fund - Unassigned	\$ (54,593.14)	\$ 77,718.76	\$ 57,410.48	\$ (34,284.86)
Fund Type: 1.14 - General Fund - Restricted				
Fund: 571 - AB939 Landfill Oversion	\$ 30,767.26	\$ -	\$ -	\$ 30,767.26
Fund: 572 - Landfill Post Closure Mainten	\$ 748,317.55	\$ 454.98	\$ 11,775.44	\$ 736,997.09
Fund Type: 1.14 - General Fund - Restricted	\$ 779,084.81	\$ 454.98	\$ 11,775.44	\$ 767,764.35
Fund Type: 1.24 - Special Rev Funds - Restricted				
Fund: 210 - Mitigation Fees - Roads	\$ 8,414.45	\$ -	\$ -	\$ 8,414.45
Fund: 211 - Mitigation Fees - Drainage	\$ 2,977.66	\$ -	\$ -	\$ 2,977.66
Fund: 212 - Mitigation Fees - Trails	\$ 45,651.33	\$ -	\$ -	\$ 45,651.33
Fund: 213 - Mitigation Fees - Parks/Rec	\$ 93,102.92	\$ -	\$ -	\$ 93,102.92
Fund: 214 - Mitigation Fees - City Bldgs	\$ 444.72	\$ -	\$ -	\$ 444.72
Fund: 215 - Mitigation Fees - Vehicles	\$ 230.38	\$ -	\$ -	\$ 230.38
Fund: 217 - Mitigation Fees - DT Parking	\$ 26,002.11	\$ -	\$ -	\$ 26,002.11
Fund: 218 - Support Law Enforcement	\$ (17,285.79)	\$ 8,548.06	\$ -	\$ (8,737.73)
Fund: 236 - CDBG Revitalization Zone	\$ (1,798.38)	\$ -	\$ 2,013.00	\$ (3,811.38)
Fund: 241 - CDBG Housing Rehabilitation	\$ 124,954.22	\$ -	\$ -	\$ 124,954.22
Fund: 244 - CDBG MicroEnterprise Lending	\$ 82,644.87	\$ 300.00	\$ -	\$ 82,944.87
Fund: 250 - Streets - Roads/Transportation	\$ (45,989.15)	\$ 1,764.84	\$ 10,882.71	\$ (55,107.02)
Fund: 253 - Gas Taxes	\$ 55,347.46	\$ -	\$ 1,737.77	\$ 53,609.69
Fund: 270 - Beverage Container Recycling	\$ 28,926.00	\$ -	\$ -	\$ 28,926.00
Fund: 280 - Oil Recycling	\$ 619.96	\$ 19.70	\$ 323.84	\$ 315.82
Fund: 286 - Bricks	\$ 5,225.09	\$ -	\$ -	\$ 5,225.09
Fund: 292 - Fire Department Capital Funds	\$ 27,130.90	\$ -	\$ -	\$ 27,130.90
Fund Type: 1.24 - Special Rev Funds - Restrict	\$ 436,598.75	\$ 10,632.60	\$ 14,957.32	\$ 432,274.03
Fund Type: 1.34 - Capital Projects - Restricted				
Fund: 344 - PROP 40 Capital Projects	\$ (1,483.75)	\$ -	\$ -	\$ (1,483.75)
Fund: 350 - Streets Improvments Projects	\$ 212,902.31	\$ -	\$ -	\$ 212,902.31
Fund Type: 1.34 - Capital Projects - Restricted	\$ 211,418.56	\$ -	\$ -	\$ 211,418.56
Fund Type: 2.11 - Enterprise Funds - Unassigned				
Fund: 560 - Sewer	\$ 194,846.98	\$ 85,698.34	\$ 91,179.28	\$ 189,366.04
Fund: 561 - Sewer Liftstations	\$ 393,336.67	\$ 18,251.18	\$ 7,041.50	\$ 404,546.35
Fund: 563 - Wastewater Treatment Plant	\$ 742,559.46	\$ 32,088.20	\$ 61.96	\$ 774,585.70
Fund: 565 - General Obligation Bond 1978	\$ 22,531.93	\$ 0.20	\$ 775.00	\$ 21,757.13
Fund: 567 - Inflow & Infiltration	\$ 505,990.71	\$ 1,434.22	\$ -	\$ 507,424.93
Fund Type: 2.11 - Enterprise Funds - Unassign	\$ 1,859,265.75	\$ 137,472.14	\$ 99,057.74	\$ 1,897,680.15
Fund Type: 2.14 - Enterprise Funds - Restricted				
Fund: 569 - Pond 3 Lining- I&I Repair	\$ (613,631.70)	\$ -	\$ 4,050.52	\$ (617,682.22)
Fund Type: 2.14 - Enterprise Funds - Restrict	\$ (613,631.70)	\$ -	\$ 4,050.52	\$ (617,682.22)
Fund Type: 9.0 - CLEARING ACCOUNT				
Fund: 998 - PAYROLL CLEARING FUND	\$ 578.35	\$ 38,356.08	\$ 38,896.95	\$ 37.48
Fund Type: 9.0 - CLEARING ACCOUNT	\$ 578.35	\$ 38,356.08	\$ 38,896.95	\$ 37.48
Grand Totals:	\$ 2,618,721.38	\$ 264,634.56	\$ 226,148.45	\$ 2,657,207.49

Check Register Report

AP Check Register

Date: 12/10/2013

Time: 10:49 am

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CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks							
49517	11/01/2013	Printed		16600	STATIONARY ENGINEERS, LOCAL 39	HEALTH INSURANCE DEC 13	8,210.00
49518	11/07/2013	Printed		01771	A.T.E.E.M. ELECTRICAL ENGINEER	SCADA PROGRAMING	500.00
49519	11/07/2013	Printed		01448	AMERIGAS - COLFAX	PROPANE FIRE DEPT	9.67
49520	11/07/2013	Printed		01790	AUBURN OFFICE PRODUCTS	SUPPLIES	56.90
49521	11/07/2013	Printed		04234	DE LANG LANDEN	COPY MACHINE CONTRACT	170.93
49522	11/07/2013	Printed		04400	DIAMOND WELL DRILLING CO.	SPILL TEST SEPT '13	5,099.00
49523	11/07/2013	Printed		07220	GENERAL WHOLESALE ELECTRIC	OCCUPANCY SENSOR	56.73
49524	11/07/2013	Printed		07460	GOLD COUNTRY MEDIA	PUBLIC WORKSHOP NOTICE	147.60
49525	11/07/2013	Printed		08159	HILL BROTHERS CHEMICAL CO.	WWTP CHEMICALS	5,220.08
49526	11/07/2013	Printed		08170	HILLS FLAT LUMBER CO	SUPPLIES	358.61
49527	11/07/2013	Printed		08501	HOME DEPOT CREDIT SERVICES	SUPPLIES	141.78
49528	11/07/2013	Printed		09455	INLAND BUSINESS SYSTEMS	COPY MACHINE COPY CHARGES	72.57
49529	11/07/2013	Printed		13195	MARSON'S	BOOT ALLOWANCE BRET ELLIS	200.00
49530	11/07/2013	Printed		16009	SEAN PATRICK	WWTP CONSULTING OCT '13	617.50
49531	11/07/2013	Printed		06011	PELLETREAU, ALDERSON & CABRAL	LEGAL FEES OCT '13	9,904.96
49532	11/07/2013	Printed		16035	PG&E	UTILITIES OCT '13	16,648.12
49533	11/07/2013	Printed		16139	PLACER COUNTY ADMINISTRATIVE	ANIMAL CONTROL 10/1/13-12/31/1	6,173.65
49534	11/07/2013	Printed		16165	PLACER COUNTY ENVIRONMENTAL	LANDFILL CLOSURE TESTING	540.80
49535	11/07/2013	Printed		16211	PLACER COUNTY TAX COLLECTOR	LOT OF ART LEASE 2013-2014	180.40
49536	11/07/2013	Void	11/07/2013	16600	STATIONARY ENGINEERS, LOCAL 39	HEALTH INSURANCE DEC '13	0.00
49537	11/07/2013	Printed		21560	US BANK CORPORATE PMT SYSTEM	CREDIT CARD PURCHASES	2,451.44
49538	11/07/2013	Printed		21500	USA BLUE BOOK, INC	HACH pH BUFFER	122.27
49539	11/07/2013	Printed		21695	USDA, RURAL DEVELOPMENT	INTEREST	775.00
49540	11/07/2013	Printed		23110	WALKER'S OFFICE SUPPLIES	TOILET PAPER	92.56
49541	11/07/2013	Printed		03133	WATER POLLUTION CONTROL SERV	WWTP OPERATIONS OCT '13	7,848.25
49542	11/15/2013	Printed		01414	ALHAMBRA & SIERRA SPRINGS	WATER CITY HALL/CORP YARD/WWTP	120.23
49543	11/15/2013	Printed		01448	AMERIGAS - COLFAX	PROPANE CITY HALL	69.83
49544	11/15/2013	Printed		04255	DEPARTMENT OF HOUSING &	MOBILE HOME PARK FEES	40.00
49545	11/15/2013	Printed		07460	GOLD COUNTRY MEDIA	HOUSING ELEMENT WORKSHOP	557.60
49546	11/15/2013	Printed		08075	HARRIS INDUSTRIAL GASES	SPLASH PARK SURVEILLANCE	118.23
49547	11/15/2013	Printed		12180	LAWRENCE & ASSOCIATES INC	LANDFILL MONITORING SEPT '13	806.40
49548	11/15/2013	Printed		16300	PLACER COUNTY WATER AGENCY	WATER	3,081.33
49549	11/15/2013	Printed		16820	PSI	UTILITY BILLS	377.78
49550	11/15/2013	Printed		16821	PSOMAS	WWTP POND 3 LINER PROJECT	4,050.52
49551	11/15/2013	Printed		18400	RIEBES AUTO PARTS	SUPPLIES OCT '13	61.05
49552	11/15/2013	Printed		19599	STAPLES BUSINESS ADVANTAGE	SUPPLIES	308.05
49553	11/15/2013	Printed		19692	STATE OF CALIFORNIA	MAN HOLE LID ADJUSTMENT	2,000.00
49554	11/15/2013	Void	11/15/2013	30025	SUTA TAX PAYMENT	SUTA TAX PAYMENT	0.00
49555	11/15/2013	Printed		20608	TWIN CITIES TREE SERVICE	TREE REMOVAL	3,390.00
49556	11/15/2013	Printed		22106	VAN GRONINGEN & ASSOCIATES	FINANCE CONSULTANT OCT '13	5,125.21
49557	11/15/2013	Printed		23150	MICHAEL E. WALTER	BOOT ALLOWANCE	200.00
49558	11/15/2013	Printed		23169	WAVE BUSINESS SOLUTIONS	INTERNET/PHONE CITY HALL	257.79
49559	11/15/2013	Printed		23301	WESTERN PLACER WASTE	SLUDGE REMOVAL OCT '13	694.27
49560	11/21/2013	Printed		01448	AMERIGAS - COLFAX	PROPANE DEPOT	65.76
49561	11/21/2013	Printed		01460	AMERIPRIDE UNIFORM SERVICE	UNIFORMS	473.34
49562	11/21/2013	Printed		01685	ASHLAND INC.	WWTP CHEMICALS	1,499.63
49563	11/21/2013	Printed		01766	AT&T MOBILITY	CELLPHONES OCT '13	399.58
49564	11/21/2013	Printed		02084	BRIGIT BARNES	PLANNING SERVICES OCT '13	9,425.23

Check Register Report

AP Check Register

Date: 12/10/2013

Time: 10:49 am

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CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks							
49565	11/21/2013	Printed		03122	CALIFORNIA ENVIRONMENTAL	WWTP CHEMICALS	9,026.20
49566	11/21/2013	Printed		03493	COASTLAND CIVIL ENGINEERING	PLAN REVIEW TACO BELL	1,300.00
49567	11/21/2013	Printed		04400	DIAMOND WELL DRILLING CO.	WWTP MONITORING OCT '13	3,194.00
49568	11/21/2013	Printed		04575	DOWNEY BRAND	LEGAL FEES SETTLEMENT AGRMT	993.20
49569	11/21/2013	Printed		08660	HUNT AND SONS, INC.	GASOLINE PUBLIC WORKS	399.93
49570	11/21/2013	Printed		18193	RECOLOGY AUBURN PLACER	WWTP DEBRIS BOX RENTAL OCT '13	920.00
49571	11/21/2013	Printed		19696	SWRCB	ANNUAL PERMIT FEE WWTP	4,978.00
49572	11/21/2013	Printed		06740	TYLER TECHNOLOGIES	FUNDBALANCE SOFTWARE CONTRACT	3,639.98
49573	11/21/2013	Printed		21500	USA BLUE BOOK, INC	WWTP SUPPLIES	242.08
49574	11/21/2013	Printed		23169	WAVE BUSINESS SOLUTIONS	INTERNET COPR YARD	230.90
49575	11/27/2013	Printed		01771	A T.E.E.M. ELECTRICAL ENGINEER	SCADA PROGRAMING	1,125.00
49576	11/27/2013	Printed		04592	DWAYNE ARMSTRONG COMMUNICATION	INTERNET WWTP DEC '13	99.95
49577	11/27/2013	Printed		08660	HUNT AND SONS, INC.	GASOLINE PUBLIC WORKS	320.29
49578	11/27/2013	Printed		09455	INLAND BUSINESS SYSTEMS	SUPPLIES	40.00
49579	11/27/2013	Printed		30031	ONE TIME VENDOR	PLAN CHECK #17-13 REFUND	47.50
49580	11/27/2013	Printed		19193	SECURE RECORD MANAGEMENT	SHREDDING	110.00
49581	11/27/2013	Printed		19279	SERVICE ENGINEERING	WWTP EQUIPMENT REPAIR	260.00
49582	11/27/2013	Printed		19390	SIERRA MARKET	SUPPLIES	27.46
49583	11/27/2013	Printed		19696	SWRCB	ANNUAL PERMIT FEE LANDFILL	10,354.00
49584	11/27/2013	Printed		21450	URKE SEPTIC SERVICES	REMOVE GRIT FROM HEADWORKS &	1,440.00
49585	11/27/2013	Printed		23101	LARRY WALKER	NPDES OCT '13	506.25
49586	11/27/2013	Printed		23169	WAVE BUSINESS SOLUTIONS	TELEPHONE DEPOT	112.74
Total Checks: 70						Checks Total (excluding void checks):	138,088.13
Total Payments: 70						Bank Total (excluding void checks):	138,088.13
Total Payments: 70						Grand Total (excluding void checks):	138,088.13

DAILY CASH SUMMARY REPORT

CR Daily Cash Summary Report
11/01/2013 - 11/30/2013

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12/10/2013
3:56 pm

City of Colfax

MJE No.	Line	Posting Date	Type	GL Number	Debit	Credit	Net Chng
Fund: 100 - General Fund							
81722	1	11/04/2013	CR	100-000-1000	123.04	0.00	123.04
81722	3	11/04/2013	CR	100-000-1000	500.00	0.00	500.00
81722	5	11/04/2013	CR	100-000-1000	2,528.85	0.00	2,528.85
81722	7	11/04/2013	CR	100-000-1000	428.35	0.00	428.35
81722	9	11/04/2013	CR	100-000-1000	0.90	0.00	0.90
11/04/2013	Daily Totals				3,581.14	0.00	3,581.14
81723	1	11/06/2013	CR	100-000-1000	50.00	0.00	50.00
81723	5	11/06/2013	CR	100-000-1000	54.87	0.00	54.87
81723	7	11/06/2013	CR	100-000-1000	100.00	0.00	100.00
81723	9	11/06/2013	CR	100-000-1000	500.00	0.00	500.00
11/06/2013	Daily Totals				704.87	0.00	704.87
81724	1	11/12/2013	CR	100-000-1000	425.70	0.00	425.70
81724	3	11/12/2013	CR	100-000-1000	200.00	0.00	200.00
81724	5	11/12/2013	CR	100-000-1000	1,000.00	0.00	1,000.00
81724	7	11/12/2013	CR	100-000-1000	2,966.42	0.00	2,966.42
81724	9	11/12/2013	CR	100-000-1000	0.15	0.00	0.15
81728	1	11/12/2013	CR	100-000-1000	61.00	0.00	61.00
11/12/2013	Daily Totals				4,653.27	0.00	4,653.27
81725	5	11/14/2013	CR	100-000-1000	150.00	0.00	150.00
81725	7	11/14/2013	CR	100-000-1000	200.00	0.00	200.00
81725	9	11/14/2013	CR	100-000-1000	121.00	0.00	121.00
81725	11	11/14/2013	CR	100-000-1000	200.00	0.00	200.00
81725	15	11/14/2013	CR	100-000-1000	100.00	0.00	100.00
81725	17	11/14/2013	CR	100-000-1000	90.00	0.00	90.00
81725	19	11/14/2013	CR	100-000-1000	7.50	0.00	7.50
81725	21	11/14/2013	CR	100-000-1000	0.30	0.00	0.30
81726	3	11/14/2013	CR	100-000-1000	61.00	0.00	61.00
81726	5	11/14/2013	CR	100-000-1000	10.00	0.00	10.00
81729	1	11/14/2013	CR	100-000-1000	143.00	0.00	143.00
11/14/2013	Daily Totals				1,082.80	0.00	1,082.80
82208	1	11/15/2013	CR	100-000-1000	17.97	0.00	17.97
82208	3	11/15/2013	CR	100-000-1000	1,749.80	0.00	1,749.80
11/15/2013	Daily Totals				1,767.77	0.00	1,767.77
81727	1	11/18/2013	CR	100-000-1000	1,243.96	0.00	1,243.96
81727	3	11/18/2013	CR	100-000-1000	90.00	0.00	90.00
81730	1	11/18/2013	CR	100-000-1000	36.98	0.00	36.98
11/18/2013	Daily Totals				1,370.94	0.00	1,370.94
81731	1	11/20/2013	CR	100-000-1000	32.24	0.00	32.24
81732	3	11/20/2013	CR	100-000-1000	200.00	0.00	200.00
81732	5	11/20/2013	CR	100-000-1000	428.55	0.00	428.55
81732	7	11/20/2013	CR	100-000-1000	10.00	0.00	10.00
82207	1	11/20/2013	CR	100-000-1000	58,600.00	0.00	58,600.00
11/20/2013	Daily Totals				59,270.79	0.00	59,270.79

DAILY CASH SUMMARY REPORT

CR Daily Cash Summary Report
11/01/2013 - 11/30/2013

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City of Colfax

MJE No.	Line	Posting Date	Type	GL Number	Debit	Credit	Net Chng	
82205	1	11/26/2013	CR	100-000-1000	200.00	0.00	200.00	
82205	3	11/26/2013	CR	100-000-1000	108.25	0.00	108.25	
82205	5	11/26/2013	CR	100-000-1000	61.00	0.00	61.00	
82206	1	11/26/2013	CR	100-000-1000	70.73	0.00	70.73	
11/26/2013 Daily Totals					439.98	0.00	439.98	
Fund: 100 - General Fund					TOTALS:	72,871.56	0.00	72,871.56
Fund: 218 - Support Law Enforcement								
82208	5	11/15/2013	CR	218-000-1000	8,548.06	0.00	8,548.06	
11/15/2013 Daily Totals					8,548.06	0.00	8,548.06	
Fund: 218 - Support Law Enforcement					TOTALS:	8,548.06	0.00	8,548.06
Fund: 244 - CDBG MicroEnterprise Lending								
81725	1	11/14/2013	CR	244-000-1000	148.47	0.00	148.47	
81725	3	11/14/2013	CR	244-000-1000	151.53	0.00	151.53	
11/14/2013 Daily Totals					300.00	0.00	300.00	
Fund: 244 - CDBG MicroEnterprise Lending					TOTALS:	300.00	0.00	300.00
Fund: 250 - Streets - Roads/Transportation								
81723	3	11/06/2013	CR	250-000-1000	90.00	0.00	90.00	
11/06/2013 Daily Totals					90.00	0.00	90.00	
Fund: 250 - Streets - Roads/Transportation					TOTALS:	90.00	0.00	90.00
Fund: 560 - Sewer								
81734	1	11/05/2013	CR	560-000-1000	200.00	0.00	200.00	
11/05/2013 Daily Totals					200.00	0.00	200.00	
Fund: 560 - Sewer					TOTALS:	200.00	0.00	200.00
Fund: 561 - Sewer Liftstations								
81723	11	11/06/2013	CR	561-000-1000	407.00	0.00	407.00	
11/06/2013 Daily Totals					407.00	0.00	407.00	
81725	13	11/14/2013	CR	561-000-1000	2,500.00	0.00	2,500.00	
81726	1	11/14/2013	CR	561-000-1000	407.00	0.00	407.00	
11/14/2013 Daily Totals					2,907.00	0.00	2,907.00	
81732	1	11/20/2013	CR	561-000-1000	407.00	0.00	407.00	

DAILY CASH SUMMARY REPORT

CR Daily Cash Summary Report
11/01/2013 - 11/30/2013

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City of Colfax

MJE No.	Line	Posting Date	Type	GL Number	Debit	Credit	Net Chng	
11/20/2013			Daily Totals		407.00	0.00	407.00	
Fund: 561 - Sewer Liftstations					TOTALS:	3,721.00	0.00	3,721.00
Fund: 565 - General Obligation Bond 1978								
82208	7	11/15/2013	CR	565-000-1000	0.20	0.00	0.20	
11/15/2013			Daily Totals		0.20	0.00	0.20	
Fund: 565 - General Obligation Bond 1978					TOTALS:	0.20	0.00	0.20
GRAND TOTALS:					85,730.82	0.00	85,730.82	

Agenda Item 10 B



STAFF REPORT TO THE COLFAX CITY COUNCIL

FOR THE JANUARY 22, 2014 COUNCIL MEETING

FROM: City Manager, Mark Miller
PREPARED By: Community Services Director, Gabe Armstrong
DATE: January 10th, 2014
SUBJECT: Digital Billboard Message Content Criteria

<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>	FUNDED	<input type="checkbox"/>	UN-FUNDED	AMOUNT: \$ N/A	FROM FUND: N/A
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RECOMMENDED ACTION: Provide consensus for staff to begin community digital billboard messaging

ISSUE STATEMENT AND DISCUSSION:

On January 9th, 2014, a meeting was held to discuss the digital billboard goals and message content criteria. In attendance were Councilman McKinney, Frank Klein, Ken Delfino, Connie Heilaman, Judy Cowart, Mark Miller, Gabe Armstrong and Travis Berry. The entire group agreed with the following goals of signage:

- Promote Colfax community identity and pride of place
- Announcement of community-wide events
- Inform the public of community impacting emergencies and alerts
- Celebrate significant community accomplishments
- Full recovery of costs incurred during approval processes
- Encourage economic development

The group also agreed, with regards to events, that the billboard should only publicize the event and not the specific sponsors of the event.

FINANCIAL AND/OR POLICY IMPLICATIONS:

Review, design, and permitting will impact the workload of City staff, and can take limited staff time away from mission critical responsibilities. Initially, a \$100.00 permit application fee is proposed, with staff bringing recommendations for cost or criteria changes back to City Council as operating experience is gained. If message design work is required, the actual cost of the additional time incurred will be charged at cost, subject to staff workload. As City revenue options are severely constrained, it is critical for the City not to incur new unfunded costs to administer, review, design, and permit the Billboard messages.

RECOMMENDATION:

Staff recommends implementing the Digital Billboard Message Content Criteria discussed on January 9, 2014 as a beta program. Not later than six months after implementation of the content criteria for billboard messages, the City will review experience and report back to City Council.

SUPPORTING DOCUMENTS:

- January 9th, 2014 City of Colfax Digital Billboard Use Meeting Agenda
- Digital billboard message content criteria January 9th, 2014



CITY of COLFAX

C A L I F O R N I A

T • (530) 346-2313 F • (530) 346-6214 www.Colfax-CA.gov

33 S Main Street, PO Box 702, Colfax, CA 95713

City Of Colfax Electronic Billboard Use Meeting

January 9, 2014

3:30 To 5:00 P.M.

Location: 33 South Auburn St.
Colfax City Hall Council Chambers

AGENDA

1. **Introduction Of Attendees**
2. **Review Of Agenda**
3. **Goals Of Signage**
 - a. Colfax Community Identity And Pride Of Place
 - b. Announce Community Wide Events
 - c. Inform Public Of Impacting Emergencies And Alerts
 - d. Celebrate Significant Community Accomplishments
 - e. Full Recovery Of Cost For City
4. **Limitations**
 - a. No Competition With Sierra Property Development Advertising
 - b. Avoid Controversial Or Offensive Material
5. **Review Of Proposed Content Criteria** (See Attached)
6. **Recommendation To City Council**
7. **Adjournment**



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33 S Main Street, PO Box 702, Colfax, CA 95713

Digital Billboard Message Content Criteria 1/9/2014

1. Allow informally designated city-sponsored events (by former City Manager Kranz): The “3rd of July” event, the “Railroad Days” event, and the “Winterfest” event.
2. Allow events, functions, occasions, and instances that do not benefit any one person, organization, or group, and that benefit the community as whole. For example, E-waste recycling events and hazardous waste drop-off events.
3. Allow new or existing public parks, facilities, and infrastructure improvements. For example, “The Splash Park is Now Open for the Summer!”
4. Allow advertisement of substantial traffic delays and/or hazards which affect the regular flow of traffic within the Colfax sphere of influence.
5. Allow emergency information. For example, natural disasters, train derailments, etc.
6. Allow “Congratulations” for significant local school accomplishments.
7. No individual person, product, business, or organization (not-for or for-profit) shall be permitted. For example:
 - a. “Colfax Winterfest” - *permitted*
 - b. “Colfax Winterfest, Sponsored by The Colfax Lions Club” - *not permitted*
 - c. “Colfax 3rd of July, Sponsored by Budweiser” - *not permitted*
 - d. “Free E-waste Drop-off at (Business Name)” - *not permitted*
 - e. “Free E-waste Drop-off at 555 Main Street” – *permitted*
 - f. “Jennifer’s 50th Birthday party!” – *not permitted*
8. Due to legal case law, religious references, either in graphic or text form, shall not be permitted.
9. Photographs, imagery, and/or wording depicting sexually suggestive or illicit behavior shall not be permitted.
10. Advertisements shall be posted on the billboard for a maximum of twenty (20) days prior to the event, and removed no sooner than the end of the event as advertised.
11. Advertisements shall have a maximum of eight (8) words, one date, and one time. Multiple-day events shall be written as, for example, “March 14-15” or “March 14th & 15th” and shall be considered as the aforementioned “one date”.