CITY COUNCIL MEETING

COUNCIL CHAMBERS, 33 SOUTH MAIN STREET, COLFAX, CA

MAYOR TONY HESCH • MAYOR PRO-TEM KIM DOUGLASS
COUNCILMEMBERS • DONNA BARKLE • JASON McKINNEY • TOM PARNHAM

REGULAR MEETING AGENDA
June 25, 2014 · 7:00 PM

1) CONVENE OPEN SESSION

1A. Pledge of Allegiance
1B. Roll Call
1C. Approval of Agenda Order
This is the time for changes to the agenda to be considered including removal, postponement, or change to the agenda sequence.
RECOMMENDED ACTION: By motion, accept the agenda as presented or amended.

2) CONSENT AGENDA

All matters listed under the Consent Agenda are considered routine in nature and will be approved by one blanket motion with a roll call vote. There will be no separate discussion of these items unless persons request specific items to be removed from the Consent Agenda for discussion and separate action. Any items removed will be considered after the motion to approve the Consent Agenda. If you wish to have an item pulled from the Consent Agenda for discussion, please notify the City staff.

RECOMMENDED ACTION: Approve Consent Agenda

2A. **Minutes City Council Meeting of June 11, 2014**
Recommendation: Receive and File Minutes of the Regular Meeting of June 11, 2014.

2B. **Cash Summary Report, May 31, 2014**
Recommendation: Receive and File Cash Summary Report, May 31, 2014.

2C. **Fire Protection Agreement with the County of Placer Fire Department and Cal Fire for Oversight Services**
Recommendation: Adopt Resolution No. 20-2014 Authorizing the City Manager to Execute a Fire Protection Agreement with the County of Placer for Fire Department and Oversight Services from July 1, 2014 through June 30, 2015.

2D. **Public Safety Statistics Covering Past Marijuana Dispensary Tenure and Current Conditions**
Recommendation: Receive and file statistical report prepared by Public Safety regarding public safety calls.

3) COUNCIL, STAFF AND OTHER REPORTS

3A. **Committee Reports and Informational Items** – All Councilmembers
3B. **Operations Update** – City staff
3C. **Additional Reports** – Agency partners

4) PUBLIC COMMENT

At this time, members of the audience are permitted to address the Council on matters of concern to the public that are not listed on this agenda. Please make your comments as brief as possible. Comments should not exceed three (3) minutes in length. The Council cannot act on items not included on this agenda; however, if action is required it will be referred to staff.

The City Council encourages the participation of the public. To ensure the expression of all points of view, and to maintain the efficient conduct of the City's business, members of the public who wish to address the Council shall do so in an orderly manner. The audience is asked to refrain from positive or negative actions such as yelling, clapping or jeering that may intimidate other members of the public from speaking. Members of the public wishing to speak may request recognition from the presiding officer by raising his or her hand, and stepping to the podium when requested to do so.

5) ADJOURNMENT

IN WITNESS THEREOF, I have hereunto set my hand and posted this agenda at Colfax City Hall and Colfax Post Office.

Lorraine Cassidy, City Clerk

Administrative Remedies must be exhausted prior to action being initiated in a court of law. If you challenge City Council action in court, you may be limited to raising only those issues you or someone else raised at a public hearing described in this notice/agenda, or in written correspondence delivered to the City Clerk of the City of Colfax at, or prior to, said public hearing.

Colfax City Council Meetings are ADA compliant. If you need special assistance to participate in this meeting, please contact the City Clerk at (530) 346-2313 at least 72 hours prior to make arrangements for ensuring your accessibility.

City of Colfax
City Council Minutes
Regular Meeting of Wednesday, June 11, 2014
City Hall Council Chambers
33 S. Main Street, Colfax CA

1 CALL REGULAR MEETING TO ORDER

The Regular Council meeting was called to order at 7:00 PM by Mayor Hesch.

1A. The Pledge of Allegiance was led by Foxey McCleary, Colfax Resident

1B. Roll Call:
Councilmembers present: Barkle, Hesch, and Parnham
Councilmembers absent: Douglass, McKinney

1C. Approval of Agenda:
On a motion by Councilmember Barkle, seconded by Councilmember Parnham, the City Council approved the agenda.
AYES: Barkle, Hesch, Parnham
NOES: None

2 CONSENT AGENDA

2A Minutes for City Council Meeting of May 28, 2014
Recommendation: Receive and File

2B **Audit Services Contract**: Consideration of Adoption of Resolution No. 14-2014: A Resolution Of The City Council Of The City Of Colfax Authorizing The City Manager To Execute An Agreement With Richardson & Co., LLP To Provide Annual Audit Services And Receipt Of Engagement Letter From Richardson & Company Of Understanding Of Annual Auditing Services For The Fiscal Year Ending June 30, 2014.
Recommendation: Adopt Resolution No. 14-2014

2C **Increase Sewer Impact Fees:** Consideration of Adoption of Resolution No. 15-2014: A Resolution Of The City Council Of The City Of Colfax Increasing The City's Sewer Impact Fees By 2.9% to $7,900.
Recommendation: Adopt Resolution No. 15-2014

2D **Delinquent Waste Collection:** Consideration of Adoption of Resolution No. 16-2014: A Resolution Of The City Council Of The City Of Colfax Confirming The Report Of Delinquent Waste Collection Accounts And Placing Liens On Said Properties And Special Assessments Upon Property Taxes Pursuant To City Of Colfax Municipal Code Section 8.20.130.
Recommendation: Adopt Resolution No. 16-2014

Item 2D was pulled for discussion.

Ted Back, 210 Sunrise Ave, questioned the Council regarding the Administrative Hearing that was held on May 28, 2014. He stated that the notice letter that had been mailed to residents regarding the pending tax lien for delinquent waste collection accounts was too vague and that residents would assume the hearing was held during the

Council Meeting. He requested a new hearing for APN 006-044-007-000. City Attorney Cabral explained that the Hearing had been duly noticed and held, so the Hearing cannot be reopened. City Manager Miller stated that Mr. Back is welcome to schedule an appointment with him to discuss the delinquent waste account any time before the lien goes onto the tax rolls on June 30, 2014. Mr. Back also pointed out a typo in the proposed resolution, which was corrected.

On a motion by Councilmember Barkle, seconded by Councilmember Parnham, the City Council approved the consent agenda.
AYES: Barkle, Hesch, Parnham
NOES: None
ABSTAIN: Parnham on Item 2A – Minutes of May 28, 2014 meeting due to absence.

3. COUNCIL, STAFF AND OTHER REPORTS

3A Committee Reports and Informational Items – All Council Members

Councilmember Parnham

- Cautioned that West Nile Virus has been reported in Roseville. This is early in the year, so the public should report all dead birds found and take precautions when outdoors. The number to report a dead bird is 1-877-WNVBird. This number is also listed on the City Website

Councilmember Barkle

- She attended the LAFCO meeting. There was nothing to report pertaining directly to Colfax. The Tahoe Olympic Village may incorporate as a City. Colfax will now rotate out of LAFCO for four years and the City of Lincoln will hold a spot on the LAFCO board.

Mayor Hesch

- He attended both SACOG and PCTPA board meetings with nothing to report pertaining to Colfax.
- He is working with PG&E regarding potential energy conservation projects.
- He and Mayor Pro-tem Douglass have noticed increased train activity and train whistles. They have begun the long process of applying for a "Quiet Zone" in Colfax. Once approved, then funding will need to be obtained for construction to meet the requirements of a Railroad Quiet Zone. Steve Harvey, Colfax resident, added that trains have been sitting in the Grass Valley roadway for up to 45 minutes. Trains which idle in the City Limits have huge impact on fire danger, air pollution and the local economy. It is Council's responsibility to demand that the Railroad Companies do not allow trains to idle within the City. City Manager Miller provided the phone number to call for Railroad problems: 1-800-848-8715. He stated that the Railroad logs all complaints and have been responsive to public requests.
- Mayor Hesch reported another incident of damage to the railroad fence at Dinky Way. The damage value constitutes a felony offence that costs the

City significant expense to repair. Please get the word out that the perpetrators will be prosecuted.

- He plans to attend the Small Business Workshop in Shingle Springs and will bring back a report to the Council. Councilmember Barkle requested that the meeting be recorded.

3B **Operations Updates – City Staff**

City Manager Miller

- The Wastewater Treatment Plant modifications are going well despite the high heat. Staff has cleaned Pond 1 in preparation for installation of the AquaDam on Wednesday. A local contactor will do the caulking for less money and with better equipment than staff has available.
- Potential buyers are considering purchasing the Theatre and the Wine Bar on each side of City Hall.
- Weed abatement letters will be going out soon to require property owners comply with Fire Safety and City Code standards. Councilmember Barkle mentioned that anyone noticing an abatement should call City Hall.
- Council may want to consider cancelling the 2nd meetings in July and August.

3C **Additional Reports – Agency Partners**

Chris Nave, California Highway Patrol Officer

- CHP has been very busy lately in the Colfax area with 2 fatal accidents, one of which was related to DUI with marijuana, a freeway shooting and a large drug bust.
- Officer Nave continues to conduct safe driving classes for teens and seniors which have been very popular.
- The CHP would like to participate with a safety booth in both the Fire and Steel and July 3rd Events.
- Curtis Foyour is the Acting Commander while their Commander is involved in a large investigation in the Sacramento area.
- As the Little League President, Officer Nave invited Council to attend the Little League Tournament of Champions which Colfax is honored to host this year. The Tournament will be held from June 16th through June 25th. Games will be held at 5:00PM and 7:30PM. There will be an Opening Ceremony on the 16th and the Championship Game will be held on June 25th. He requested that the City weed eat and mow the area. The Little League volunteers will be doing some cleanup this weekend.

Frank Klein, President of the Chamber of Commerce

- Reminded Council of the Chamber Mixer which will be held at PineTop Apartments on June 12th from 5:00PM-7:30PM.
- Copies of the petition signed by downtown business owners regarding the July 3rd event are in Council's boxes.
- The Chamber still needs more funds (about $8000) for the upcoming July 3rd Event.

- The biggest need for the event is a decision regarding fireworks. Councilmember Barkle and Officer Nave will both contact Chief Paulus for a final determination. All indicators are that the fireworks will need to be cancelled and a Laser show will be substituted for the fireworks display. The Laser show will be more expensive than fireworks.

4. PUBLIC COMMENT

Geri Bartlett, President of the Gold Country Lioness

- Expressed a need for the City to immediately take over maintenance and watering of the plants around the flagpole on Main Street. Her members are no longer able to perform this task. City Manager Miller stated that staff is looking into long term solutions which are complicated because there is no ready water source. In the interim, staff will take over watering.

Nadine Harmon, 250 Pleasant Street

- 20 year resident who is concerned that the City has become unkempt. She has not found City or Fire Staff responsive to her requests for abatement. She is very upset about the decline of our City's appearance, specifically the burned buildings. City Manager Miller and Mayor Hesch both assured her that Council and Staff are aware of the issues and doing as much as possible with limited staff and funds. The burned buildings are slated for demolition and rebuilding by their respective owners. Staff has considered asking other agencies for assistance with weed abatement.

Steve Harvey, Colfax resident

- Remarked that weed abatement and decrease of Homeless Camps are correlated. When the weeds are kept in control the homeless leave to find places with more cover. Councilmember Parnham suggested that the City look into hiring seasonal workers to help with maintenance both downtown and near the WWTP. City Manager Miller concurred that the City can look into hiring temporary workers. Mayor Hesch has been seeking to reestablish the City's relationship with the California Conservation Corps. Others suggested working with PRIDE and probation offices to obtain help. City Manager Miller will follow up.

Foxey McCleary, 127 Sanders Lane

- Reminded Council and the Public to purchase tickets for the Chocolate, Wine and Art Indulgence Event which will benefit both the SVCC and VFW. Tickets are $20 for the evening of June 28th at 5:00PM.

5. PUBLIC HEARINGS

5A. **Second Reading of Ordinance No. 524: An Ordinance Of The City Of Colfax Authorizing Collection Of Delinquent Sewer Service Charges On The Placer County Secured And Unsecured Tax Roll For Fiscal Year 2014-2015 Delinquent Sewer Charges And Consideration Of Adoption Of Resolution No. 17-2014: A Resolution Of The City Council Of The City Of Colfax Requesting Collection Of Sewer Service Charges On The Placer County Tax Roll For Tax Year 2014-2015**

Staff Presentation: Mark Miller, City Manager
Recommended Action: Consider Public and Staff comments and adopt Ordinance No. 524 and waive reading of the entire ordinance and read by title only; to become effective in 30 days and adopt Resolution No. 17-2014.

City Manager Miller stated that there has been no correspondence regarding the delinquency notices. The number of properties with outstanding balances is decreasing as property owners pay their delinquent bills.

There was no public comment.

On a motion by Councilmember Parnham, seconded by Councilmember Barkle, the City Council adopted Ordinance 524 and Resolution No. 17-2014.
AYES: Barkle, Hesch, Parnham
NOES: None

6. COUNCIL BUSINESS

6A. **Proposed Budget – Fiscal Year 2014-2015 and Fiscal Year 2015-2016**
STAFF PRESENTATION: Mark Miller, City Manager and Laurie Van Groningen, Finance Director
RECOMMENDATION: Adopt Proposed Budget for Fiscal Year 2014-2015 and 2015-2016.

City Manager Miller reviewed revisions made to the budget based on Council and Public input. He touched on a few highlights of the budget. Mayor Hesch thanked Finance Director Laurie Van Groningen and stated that the City's financial health is improving due to her work and that of past Councils. Councilmember Parnham reminded the public that most of the expenditures to improve the City have been underground. Although the infrastructure isn't visible, it is essential.

On a motion by Councilmember Parnham, seconded by Councilmember Barkle, the City Council adopted Resolution 18-2014.
AYES: Barkle, Hesch, Parnham
NOES: None

6B. **Grass Valley Project**
STAFF PRESENTATION: Mark Miller, City Manager
RECOMMENDATION: Staff recommends the City Council adopt Resolution No. 19-2014 encumbering funds and authorizing the City Manager to execute a Construction Contract with VSS International, Inc., in an amount not to exceed $146,777.72.

City Manager Miller explained that the costs of repaving Grass Valley from No. Main St to Culver St are not to exceed $146,000. This is probably an over estimate and the cost could go down. The funding for this portion of the project are Prop 1B and RSTP grants.

On a motion by Councilmember Parnham, seconded by Councilmember Barkle, the City Council adopted Resolution 19-2014.
AYES: Barkle, Hesch, Parnham
NOES: None

Mayor Hesch stated that he has conducted a survey of our streets. We have only 12 miles of City streets, but the cost to repave them is an astronomical amount. State ADA regulations will double the estimate. Mayor Hesch will give a report on his survey at a future Council meeting.

Councilmember Barkle asked about the status of the Per Capita Grant. City Manager Miller stated that staff is looking at various proposals for using the funds to ensure that the City can maximize benefit from the Grant.

8. ADJOURNMENT

On a motion by Mayor Hesch, seconded by Councilmember Parnham, the City Council adjourned the meeting at 8:34 PM.

Respectfully submitted to City Council this 25th day of June, 2014

Lorraine Cassidy

City Clerk

STAFF REPORT TO THE COLFAX CITY COUNCIL

FOR THE June 25, 2014 COUNCIL MEETING

FROM: Mark Miller, City Manager

PREPARED BY: Laurie Van Groningen, Finance Director

DATE: June 18, 2014

SUBJECT: City of Colfax Cash Summary Report: May 31, 2014

X	N/A		FUNDED		UN-FUNDED	AMOUNT:	FROM FUND:

RECOMMENDED ACTION: Accept and File City of Colfax Cash Summary Report: May 31, 2014.

SUMMARY:
Staff recommends that the Council accepts and files the Colfax Cash Summary Report: for May 2014.

FISCAL IMPACT:
No fiscal impact

BACKGROUND AND ANALYSIS:
These monthly financial reports include General Fund Unassigned Cash Analysis Graphs and the City of Colfax Cash Summary Report (with supporting documentation). The reports are prepared monthly on a cash basis and are reconciled to the General Ledger accounting system, previous reports and bank statements. Detailed budget comparisons are provided as a mid-year report (as presented at February 26, 2014 meeting) and also as part of the proposed budget process each year.

The purpose of the reports is to provide status of funds and transparency for council and the public of the financial transactions of the City.

CONCLUSION:
The attached reports reflect an overview of the financial transactions of the City of Colfax in May 2014.

Monthly highlights include:

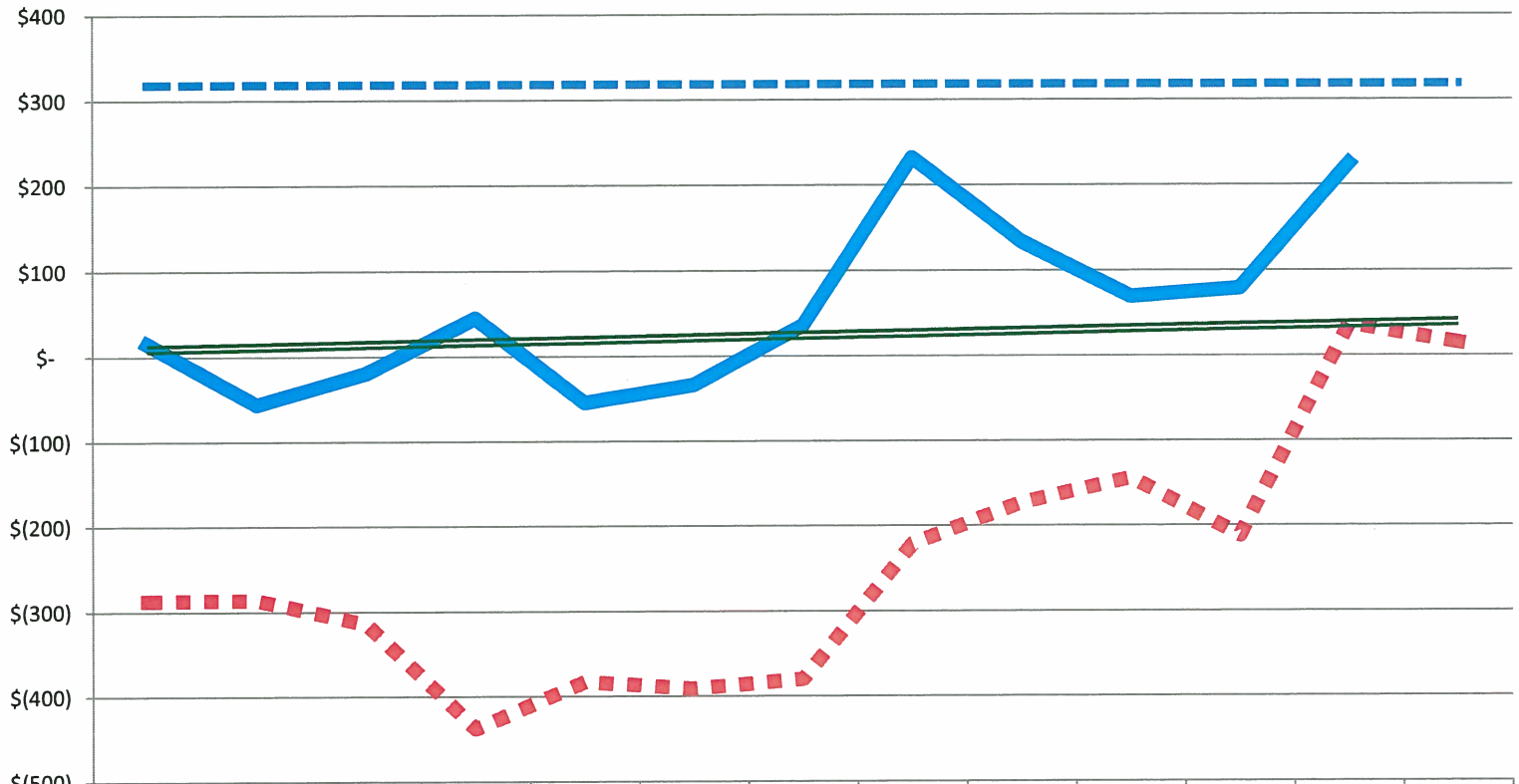
- Received 2nd Teeter (45%) payment from Placer County for Property Taxes , Sales tax, Motor vehicle In-lieu and Delinquent direct charges.
- Paid quarterly contract amount for Sheriff - $123K

ATTACHMENTS:

1. General Fund Unassigned Cash Analysis Graphs
    a. Cash Analysis – Balance

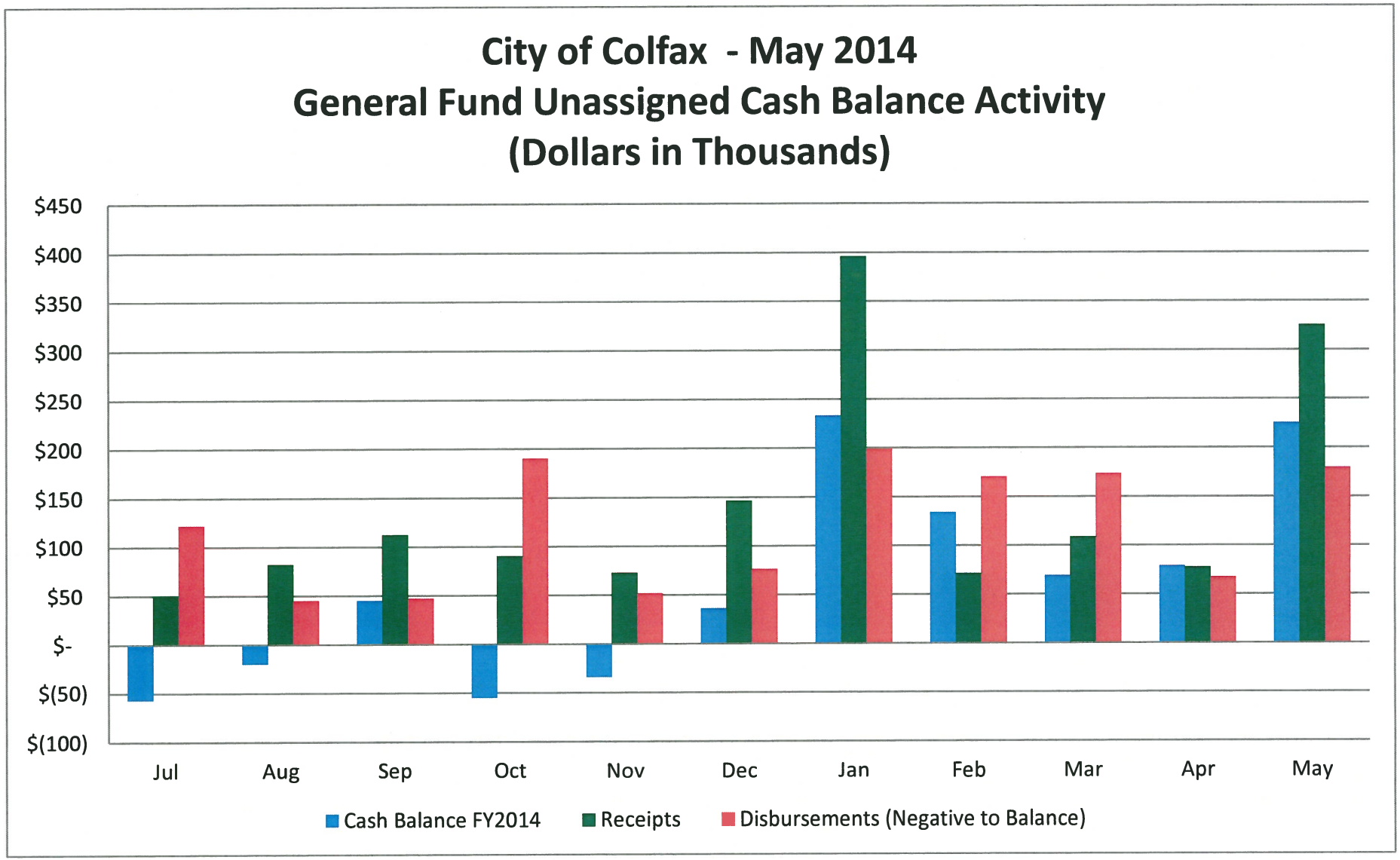
   b. Cash Balance Activity
   c. Expenses by Month
   d. Revenues by Month
2. Cash Summary – May 2014
   a. Cash Transaction Report – by individual fund
   b. Check Register Report
   c. Daily Cash Summary Report

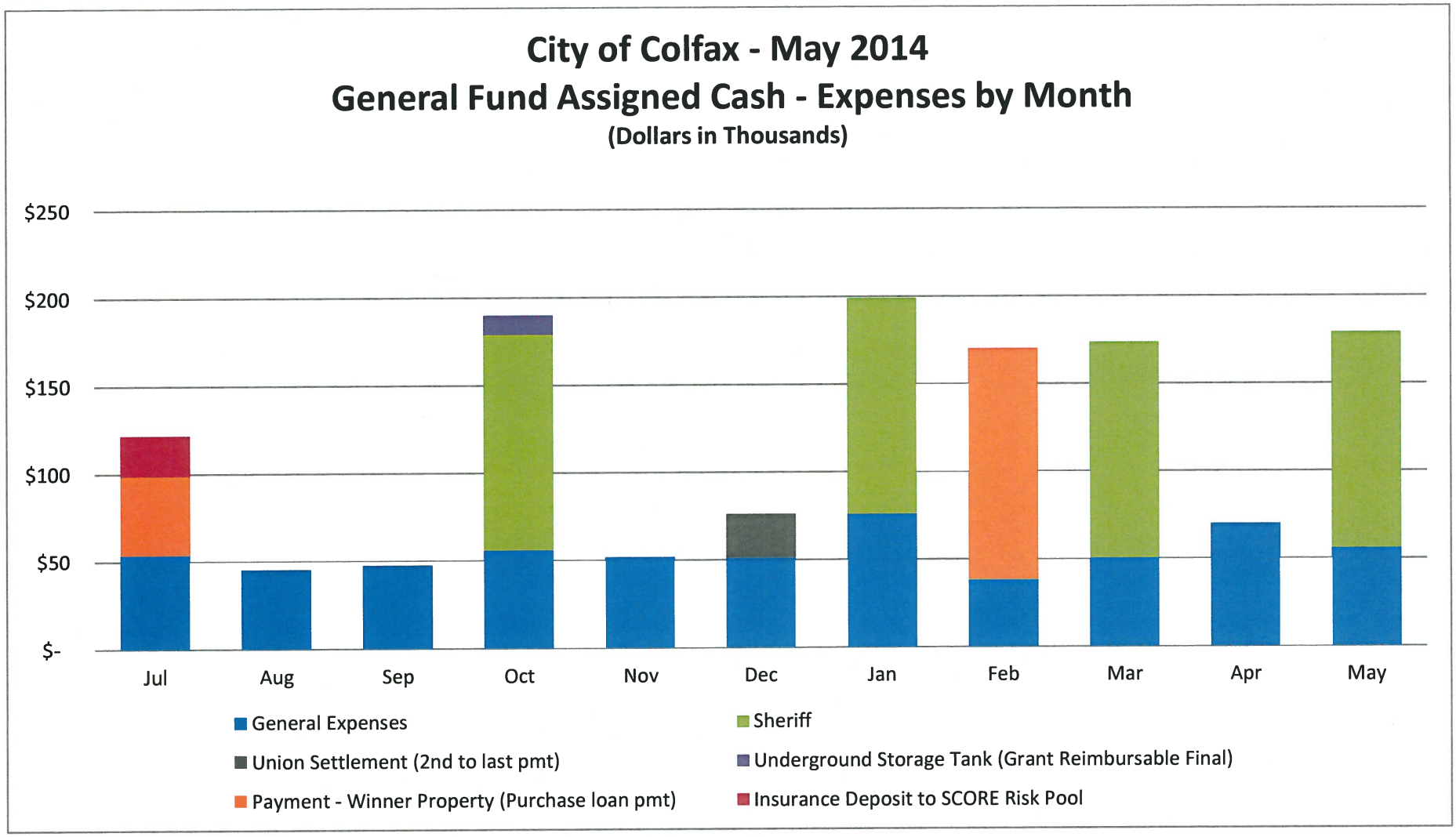
City of Colfax - May 2014
General Fund Unassigned Cash Analysis
(Dollars in Thousands)

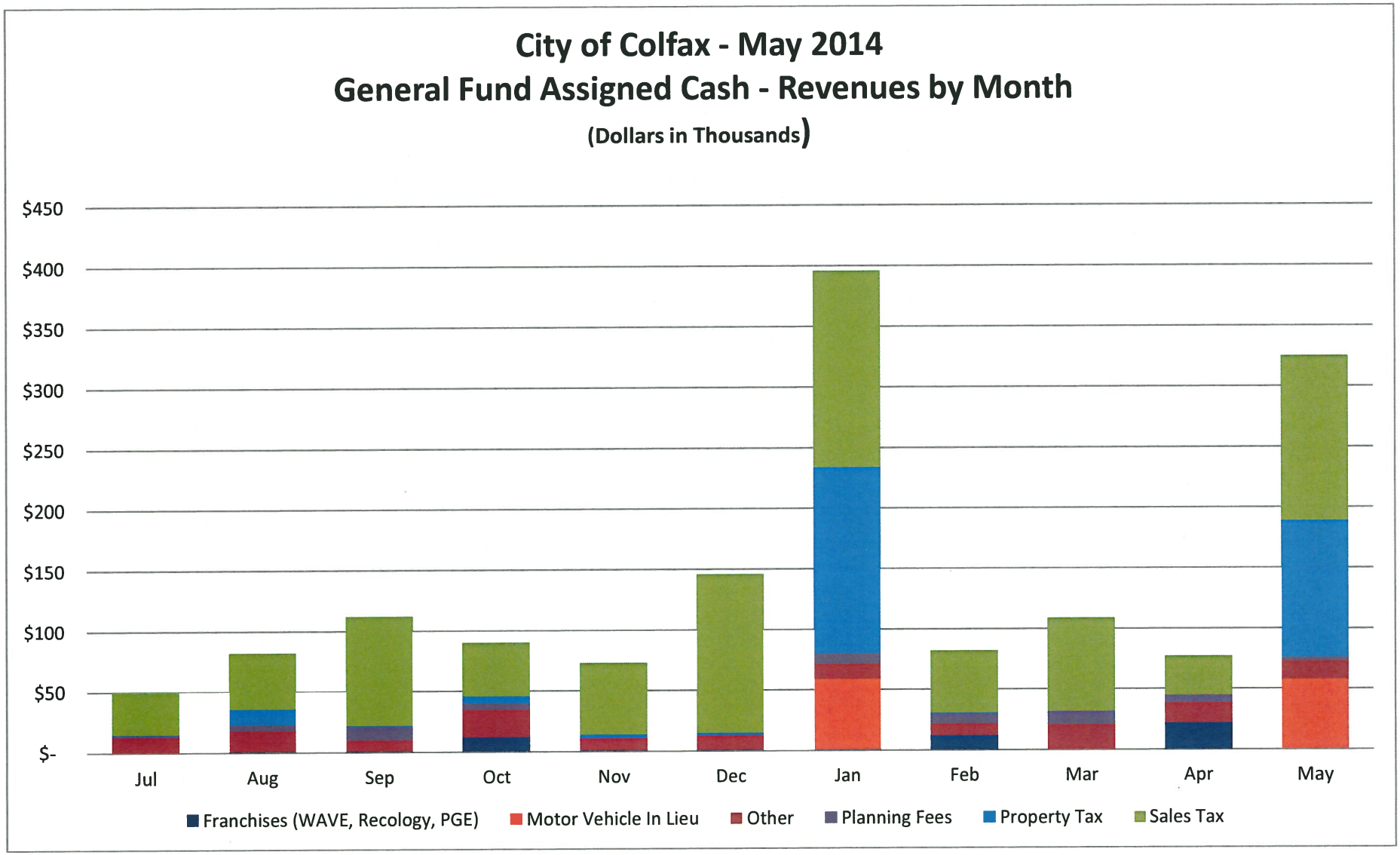


	Prev Yr	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Cash Balance FY2014	$15	$(57)	$(20)	$45	$(55)	$(34)	$36	$233	$134	$69	$79	$225	
Cash Balance FY2013	$(287)	$(286)	$(314)	$(438)	$(383)	$(391)	$(380)	$(221)	$(173)	$(144)	$(212)	$37	15
*Reserves Target 25%	$319	$319	$319	$319	$319	$319	$319	$319	$319	$319	$319	$319	319
Budget FY2014	$9	$12	$14	$17	$19	$22	$24	$27	$29	$32	$34	$37	39

*This is a recommended General Fund Reserve Target of 25% (3 months) of annual General Fund Revenues.


City of Colfax - May 2014
General Fund Unassigned Cash Balance Activity
(Dollars in Thousands)
$450
$400
$350
$300
$250
$200
$150
$100
$50
$-
$(50)
$(100)
Jul
Aug
Sep
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Cash Balance FY2014
Receipts
Disbursements (Negative to Balance)


City of Colfax - May 2014
General Fund Assigned Cash - Expenses by Month
(Dollars in Thousands)
$250
$200
$150
$100
$50
$-
Jul
Aug
Sep
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
General Expenses
Sheriff
Union Settlement (2nd to last pmt)
Underground Storage Tank (Grant Reimbursable Final)
Payment - Winner Property (Purchase loan pmt)
Insurance Deposit to SCORE Risk Pool


City of Colfax - May 2014
General Fund Assigned Cash - Revenues by Month
(Dollars in Thousands)
$450
$400
$350
$300
$250
$200
$150
$100
$50
$-
Jul
Aug
Sep
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Franchises (WAVE, Recology, PGE)
Motor Vehicle In Lieu
Other
Planning Fees
Property Tax
Sales Tax

City of Colfax
Cash Summary
May 31, 2014

	Balance 04/30/14	Revenues In	Expenses Out	Transfers	Balance 05/31/14
US Bank	$ 112,013.71	$ 892,296.67	$ (549,017.31)	$ -	$ 455,293.07
LAIF	$ 2,473,970.15	$ -		$ -	$ 2,473,970.15
LAIF - County Loan	$ -			$ -	$ -
Total Cash - General Ledger	$ 2,585,983.86	$ 892,296.67	$ (549,017.31)	$ -	$ 2,929,263.22
Petty Cash (In Safe)	$ 300.00				$ 300.00
Total Cash	$ 2,586,283.86	$ 892,296.67	$ (549,017.31)	$ -	$ 2,929,563.22

Change in Cash Account Balance - Total **$ 343,279.36**

Attached Reports:

1. Cash Transactions Report (By Individual Fund)
2. Check Register Report (Accounts Payable) $ (282,841.17)
3. Cash Receipts - Daily Cash Summary Report $ 506,592.18

Payroll Checks and Tax Deposits	$	(38,411.23)
Utility Billings - Receipts	$	156,829.33
Voided Check	$	1,237.50
LAIF Qtrly Interest	$	-
Bank Service Charges	$	(127.25)
	$	**343,279.36**

$ -

Prepared by: Laurie Van Groningen 6/9/14
Laurie Van Groningen, Finance Director

Reviewed by:
Mark Miller, City Manager

City of Colfax

Cash Transactions Report - May 2014

	Beginning Balance	Debit Revenues	Credit (Expenditures)	Ending Balance
Fund Type: 1.11 - General Fund - Unassigned				
Fund: 100 - General Fund	$ 361,782.79	$ 445,835.93	$ (293,704.90)	$ 513,913.82
Fund: 120 - Land Development Fees	$ 30,687.50	$ 2,834.54	$ (8,691.01)	$ 24,831.03
Fund: 570 - Garbage Fund	$ (313,534.51)	$ -		$ (313,534.51)
Fund Type: 1.11 - General Fund - Unassigned	**$ 78,935.78**	**$ 448,670.47**	**$ (302,395.91)**	**$ 225,210.34**
Fund Type: 1.14 - General Fund - Restricted				
Fund: 571 - AB939 Landfill Diversion	$ 30,767.26			$ 30,767.26
Fund: 572 - Landfill Post Closure Maintenance	$ 761,436.96		$ (3,422.58)	$ 758,014.38
Fund Type: 1.14 - General Fund - Restricted	**$ 792,204.22**	**$ -**	**$ (3,422.58)**	**$ 788,781.64**
Fund Type: 1.24 - Special Rev Funds - Restricted				
Fund: 210 - Mitigation Fees - Roads	$ 8,423.62			$ 8,423.62
Fund: 211 - Mitigation Fees - Drainage	$ 2,980.91			$ 2,980.91
Fund: 212 - Mitigation Fees - Trails	$ 45,701.04			$ 45,701.04
Fund: 213 - Mitigation Fees - Parks/Rec	$ 91,719.80			$ 91,719.80
Fund: 214 - Mitigation Fees - City Bldgs	$ 445.22			$ 445.22
Fund: 215 - Mitigation Fees - Vehicles	$ 230.64			$ 230.64
Fund: 217 - Mitigation Fees - DT Parking	$ 26,030.43			$ 26,030.43
Fund: 218 - Support Law Enforcement	$ (11,766.25)	$ 39,226.88	$ (55,312.50)	$ (27,851.87)
Fund: 236 - CDBG Revitalization Zone	$ (4,543.13)			$ (4,543.13)
Fund: 241 - CDBG Housing Rehabiliation	$ 94,175.74			$ 94,175.74
Fund: 244 - CDBG MicroEnterprise Lending	$ 114,850.12	$ 548.00		$ 115,398.12
Fund: 250 - Streets - Roads/Transportation	$ (57,329.79)	$ 47,091.75	$ (9,686.06)	$ (19,924.10)
Fund: 253 - Gas Taxes	$ 74,444.74	$ 5,874.37	$ (1,966.40)	$ 78,352.71
Fund: 270 - Beverage Container Recycling	$ 33,212.10		$ (190.55)	$ 33,021.55
Fund: 280 - Oil Recycling	$ (402.18)		$ (224.34)	$ (626.52)
Fund: 286 - Bricks	$ 5,230.79			$ 5,230.79
Fund: 292 - Fire Department Capital Funds	$ 27,160.45			$ 27,160.45
Fund Type: 1.24 - Special Rev Funds - Restric	**$ 450,564.25**	**$ 92,741.00**	**$ (67,379.85)**	**$ 475,925.40**
Fund Type: 1.34 - Capital Projects - Restricted				
Fund: 350 - Street Improvement Projects	$ 172,570.88	$ 37,717.93	$ (20,391.24)	$ 189,897.57
Fund Type: 1.34 - Capital Projects - Restricted	**$ 172,570.88**	**$ 37,717.93**	**$ (20,391.24)**	**$ 189,897.57**
Fund Type: 2.11 - Enterprise Funds - Unassigned				
Fund: 560 - Sewer	$ (837,402.60)	$ 175,725.53	$ (92,353.30)	$ (754,030.37)
Fund: 561 - Sewer Liftstations	$ 414,582.46	$ 22,643.69	$ (18,875.70)	$ 418,350.45
Fund: 563 - Wastewater Treatment Plant	$ 943,894.24	$ 42,511.28	$ -	$ 986,405.52
Fund: 565 - General Obligation Bond 1978	$ 24,996.83	$ 2,232.05	$ (5,775.00)	$ 21,453.88
Fund: 567 - Inflow & Infiltration	$ 552,043.39	$ 31,643.49	$ -	$ 583,686.88
Fund Type: 2.11 - Enterprise Funds - Unassigi	**$ 1,098,114.32**	**$ 274,756.04**	**$ (117,004.00)**	**$ 1,255,866.36**
Fund Type: 2.14 - Enterprise Funds - Restricted				
Fund: 569 - Pond 3 Lining- I&I Repair	$ (6,643.09)			$ (6,643.09)
Fund Type: 2.14 - Enterprise Funds - Restricte	**$ (6,643.09)**	**$ -**	**$ -**	**$ (6,643.09)**
Fund Type: 9.0 - CLEARING ACCOUNT				
Fund: 998 - PAYROLL CLEARING FUND	$ 237.50	$ 38,411.23	$ (38,423.73)	$ 225.00
Fund Type: 9.0 - CLEARING ACCOUNT	**$ 237.50**	**$ 38,411.23**	**$ (38,423.73)**	**$ 225.00**
Grand Totals:	**$ 2,585,983.86**	**$ 892,296.67**	**$ (549,017.31)**	**$ 2,929,263.22**

Check Register Report

Checks Processed - May 2014

Date: 06/06/2014
Time: 11:21 am
Page: 1

CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks							
49947	05/01/2014	Reconciled		03540	COLFAX LIONS CLUB	REFUND, EVENT APPLICATION,	100.00
49948	05/01/2014	Reconciled		16758	PRESERVATION PARNERS	REFUND, SEWER LATERAL PERMIT	347.00
49949	05/01/2014	Reconciled		3127	TIM CALVERT	REFUND, LAND DEVELOPMENT	179.30
49950	05/08/2014	Reconciled		01448	AMERIGAS - COLFAX	PROPANE CITY HALL	966.51
49951	05/08/2014	Reconciled		01460	AMERIPRIDE UNIFORM SERVICE	UNIFORMS APR '14	622.99
49952	05/08/2014	Reconciled		01790	AUBURN OFFICE PRODUCTS	SUPPLIES	39.44
49953	05/08/2014	Reconciled		30018	TRAVIS BERRY	MILEAGE REIMBURSEMENT	86.18
49954	05/08/2014	Reconciled		02084	BRIGIT S. BARNES & ASSOCIATES	PLANNING SERVICES APR '14	6,098.88
49955	05/08/2014	Printed		03511	COLFAX GARDEN CLUB	REFUND, EVENT APPLICATION,	100.00
49956	05/08/2014	Reconciled		06109	ROBIN FAIRES	MILEAGE REIMBURSEMENT, SOLID	18.59
49957	05/08/2014	Reconciled		08159	HILL BROTHERS CHEMICAL CO.	CHEMICALS	2,181.71
49958	05/08/2014	Reconciled		08660	HUNT AND SONS, INC.	GAS PUBLIC WORKS	405.84
49959	05/08/2014	Reconciled		13562	MUNITEMPS	INTERIM CITY CLERK SERVICES	2,221.88
49960	05/08/2014	Reconciled		13563	MURRAY SMITH & ASSOCIATES	WWTP POND 3 DAM	1,280.00
49961	05/08/2014	Reconciled		16009	SEAN PATRICK	WWTP CONSULTANT APR '14	430.00
49962	05/08/2014	Reconciled		06011	PELLETREAU, ALDERSON & CABRAL	LEGAL FEES APR '14	6,664.54
49963	05/08/2014	Reconciled		16035	PG&E	UTILITIES APR '14	11,783.33
49964	05/08/2014	Reconciled		18080	RAIN FOR RENT	LIFT STATION #2 REPAIR	2,622.58
49965	05/08/2014	Reconciled		18400	RIEBES AUTO PARTS	SUPPLIES APR '14	121.49
49966	05/08/2014	Reconciled		19310	KAREN SHEETS	REFUND, EVENT APPLICATION,	100.00
49967	05/08/2014	Reconciled		16600	STATIONARY ENGINEERS, LOCAL 39	HEALTH INSURANCE JUN '14	7,400.00
49968	05/08/2014	Reconciled		06740	TYLER TECHNOLOGIES	TRAINING, CASH RECEIPTS	125.00
49969	05/08/2014	Reconciled		21560	US BANK CORPORATE PMT SYSTEM	SUPPLIES	2,743.56
49970	05/08/2014	Reconciled		21500	USA BLUE BOOK, INC	GLASS FIBER FILTER	201.93
49971	05/08/2014	Reconciled		22106	VAN GRONINGEN & ASSOCIATES	FINANCE CONSULTANT APR '14	5,118.75
49972	05/08/2014	Reconciled		03133	WATER POLLUTION CONTROL SERV	WWTP OPERATIONS APR '14	12,930.13
49973	05/08/2014	Reconciled		23169	WAVE BUSINESS SOLUTIONS	INTERNET/PHONE CITY HALL	223.24
49974	05/15/2014	Reconciled		01414	ALHAMBRA & SIERRA SPRINGS	WATER CITY HALL/CORP YARD/WWTP	120.04
49975	05/15/2014	Reconciled		01766	AT&T MOBILITY	CELL PHONES APR '14	370.46
49976	05/15/2014	Printed		06420	MARK FISHER	WWTP FERTILIZER FILAMENTOUS	43.76
49977	05/15/2014	Reconciled		08050	HACH COMPANY	CHEMICALS	112.06
49978	05/15/2014	Reconciled		08170	HILLS FLAT LUMBER CO	SUPPLIES	888.43
49979	05/15/2014	Reconciled		11060	KIWANIS	REFUND, EVENT APPLICATION,	100.00
49980	05/15/2014	Reconciled		12180	LAWRENCE & ASSOCIATES INC	LANDFILL MONITORING MAR '14	1,090.25
49981	05/15/2014	Printed		16548	PLACER SIERRA RAILROAD	REFUND, EVENT APPLICATION,	100.00
49982	05/15/2014	Reconciled		18080	RAIN FOR RENT	LIFT STATION #2 REPAIR	887.63
49983	05/15/2014	Reconciled		19279	SERVICE ENGINEERING	LIFT STATION #2 MAINTENANCE	981.68
49984	05/15/2014	Reconciled		19390	SIERRA MARKET	CANDY FOR SPRING GREEN	25.98
49985	05/15/2014	Reconciled		19796	SWARTZ DIESEL	REPAIR WORK	3,004.46
49986	05/15/2014	Reconciled		21695	USDA, RURAL DEVELOPMENT	LOAN PAYMENT	5,775.00
49987	05/15/2014	Reconciled		23169	WAVE BUSINESS SOLUTIONS	INTERNET CORP YARD	95.90
49988	05/22/2014	Reconciled		03556	COLFAX RECORD	SUBSCRIPTION THRU 06/12/2015	29.00
49989	05/22/2014	Reconciled		06109	ROBIN FAIRES	MILEAGE REIMBURSEMENT PLACER	37.41
49990	05/22/2014	Void	05/23/2014	07460	GOLD COUNTRY MEDIA	PUBLIC NOTICE, DELINQUENT	0.00
49991	05/22/2014	Void	05/23/2014	11085	KME FIRE APPARATUS	CYLINDER, HYDRAULIC W/FUSE	0.00
49992	05/22/2014	Void	05/23/2014	13562	MUNITEMPS	INTERIM CITY CLERK SERVICES	0.00
49993	05/22/2014	Reconciled		07460	GOLD COUNTRY MEDIA	PUBLIC NOTICE, DELINQUENT	188.80
49994	05/22/2014	Printed		11085	KME FIRE APPARATUS	CYLINDER, HYDRAULIC W/FUSE	424.76
49995	05/22/2014	Reconciled		13562	MUNITEMPS	INTERIM CITY CLERK SERVICES	2,014.50
49996	05/22/2014	Reconciled		16040	PITNEY BOWES	POSTAGE	50.34
49997	05/22/2014	Reconciled		16300	PLACER COUNTY WATER AGENCY	WATER	1,247.86

Check Register Report

Checks Processed - May 2014

Date: 06/06/2014
Time: 11:21 am
Page: 2

CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks							
49998	05/22/2014	Printed		16200	PLACER COUNTY SHERIFF DEPT.	SHERIFF CONTRACT Q4	150,858.00
49999	05/22/2014	Printed		16727	PONTICELLO ENTERPRISES	ENGINEERING APR '14	24,696.25
50000	05/22/2014	Reconciled		23101	LARRY WALKER	NPDES/WWTP MONITORING/POND 3	8,558.75
50001	05/22/2014	Reconciled		23169	WAVE BUSINESS SOLUTIONS	INTERNET CITY HALL	182.95
50002	05/29/2014	Printed		01510	ANDREGG GEOMATICS, INC	MOTOR LODGE PARCEL MAP CHECK	357.50
50003	05/29/2014	Printed		01636	AQUA DAM INC	AQUADAM	3,609.25
50004	05/29/2014	Reconciled		02843	BOUTRY'S ENGINE SHOP	LIFT STATION #2 IMPELLER	100.00
50005	05/29/2014	Printed		04220	DC FROST ASSOCIATES, INC.	UV SYSTEM	648.66
50006	05/29/2014	Printed		04592	DWAYNE ARMSTRONG COMMUNICATION	INTERNET WWTP MAR, APR, MAY,	399.80
50007	05/29/2014	Printed		05220	ENVIRONMENTAL LEVERAGE INC	FILAMENTOUS GROWTH TESTING	350.00
50008	05/29/2014	Printed		07460	GOLD COUNTRY MEDIA	NOTICE TO CONTRACTOR'S, GRASS	1,275.80
50009	05/29/2014	Printed		08050	HACH COMPANY	WWTP TESTING	83.19
50010	05/29/2014	Printed		08490	HOLDREGE & KULL	GRASS VALLEY STREET UPPR	491.24
50011	05/29/2014	Printed		08660	HUNT AND SONS, INC.	GAS PUBLIC WORKS	685.80
50012	05/29/2014	Printed		19279	SERVICE ENGINEERING	WWTP MAINTENANCE	230.00
50013	05/29/2014	Printed		16600	STATIONARY ENGINEERS, LOCAL 39	HEALTH INSURANCE JUL '14	7,400.00
50014	05/29/2014	Printed		19791	SUTTER MEDICAL FOUNDATION	REVIEW RESPIRATORY	100.00
50015	05/29/2014	Printed		23169	WAVE BUSINESS SOLUTIONS	INTERNET BARKLE	112.79

Total Checks: 69 — **Checks Total (excluding void checks): 282,841.17**

Total Payments: 69 — **Bank Total (excluding void checks): 282,841.17**

Total Payments: 69 — **Grand Total (excluding void checks): 282,841.17**

DAILY CASH SUMMARY REPORT

05/01/2014 - 05/31/2014

City of Colfax

MJE No.	Line	Posting Date	Type	GL Number	Debit	Credit	Net Chng
Fund: 100 - General Fund							
84625	2	05/01/2014	CR	100-000-1000	978.00	0.00	978.00
84627	2	05/01/2014	CR	100-000-1000	25.00	0.00	25.00
85371	2	05/01/2014	CR	100-000-1000	13.50	0.00	13.50
05/01/2014		Daily Totals			**1,016.50**	**0.00**	**1,016.50**
85373	2	05/06/2014	CR	100-000-1000	582.30	0.00	582.30
05/06/2014		Daily Totals			**582.30**	**0.00**	**582.30**
84686	2	05/08/2014	CR	100-000-1000	200.00	0.00	200.00
84687	2	05/08/2014	CR	100-000-1000	619.49	0.00	619.49
84870	2	05/08/2014	CR	100-000-1000	150.00	0.00	150.00
84871	2	05/08/2014	CR	100-000-1000	100.00	0.00	100.00
84872	2	05/08/2014	CR	100-000-1000	25.00	0.00	25.00
84873	2	05/08/2014	CR	100-000-1000	1,000.00	0.00	1,000.00
84876	2	05/08/2014	CR	100-000-1000	2,528.85	0.00	2,528.85
84879	2	05/08/2014	CR	100-000-1000	25.00	0.00	25.00
84881	2	05/08/2014	CR	100-000-1000	100.00	0.00	100.00
84882	2	05/08/2014	CR	100-000-1000	715.32	0.00	715.32
84884	2	05/08/2014	CR	100-000-1000	522.50	0.00	522.50
84885	2	05/08/2014	CR	100-000-1000	108.25	0.00	108.25
84886	2	05/08/2014	CR	100-000-1000	0.30	0.00	0.30
85372	2	05/08/2014	CR	100-000-1000	114.35	0.00	114.35
05/08/2014		Daily Totals			**6,209.06**	**0.00**	**6,209.06**
85368	2	05/13/2014	CR	100-000-1000	265,240.02	0.00	265,240.02
05/13/2014		Daily Totals			**265,240.02**	**0.00**	**265,240.02**
85022	2	05/20/2014	CR	100-000-1000	175.00	0.00	175.00
85023	2	05/20/2014	CR	100-000-1000	100.00	0.00	100.00
85024	2	05/20/2014	CR	100-000-1000	60.00	0.00	60.00
85025	2	05/20/2014	CR	100-000-1000	25.00	0.00	25.00
85026	2	05/20/2014	CR	100-000-1000	312.00	0.00	312.00
85027	2	05/20/2014	CR	100-000-1000	175.00	0.00	175.00
85030	2	05/20/2014	CR	100-000-1000	40.00	0.00	40.00
85031	2	05/20/2014	CR	100-000-1000	5.00	0.00	5.00
85036	2	05/20/2014	CR	100-000-1000	136.25	0.00	136.25
85037	2	05/20/2014	CR	100-000-1000	120.25	0.00	120.25
85038	2	05/20/2014	CR	100-000-1000	1,807.55	0.00	1,807.55
85039	2	05/20/2014	CR	100-000-1000	100.00	0.00	100.00
85040	2	05/20/2014	CR	100-000-1000	100.00	0.00	100.00
85042	2	05/20/2014	CR	100-000-1000	248.25	0.00	248.25
85370	2	05/20/2014	CR	100-000-1000	48.50	0.00	48.50
05/20/2014		Daily Totals			**3,452.80**	**0.00**	**3,452.80**
85366	2	05/21/2014	CR	100-000-1000	43,100.00	0.00	43,100.00
05/21/2014		Daily Totals			**43,100.00**	**0.00**	**43,100.00**
85303	2	05/27/2014	CR	100-000-1000	66.80	0.00	66.80
05/27/2014		Daily Totals			**66.80**	**0.00**	**66.80**

DAILY CASH SUMMARY REPORT

05/01/2014 - 05/31/2014

City of Colfax

MJE No.	Line	Posting Date	Type	GL Number		Debit	Credit	Net Chng
Fund: 100 - General Fund					**TOTALS:**	**319,667.48**	**0.00**	**319,667.48**
Fund: 120 - Land Development Fees								
84874	2	05/08/2014	CR	120-000-1000		22.04	0.00	22.04
05/08/2014		Daily Totals				**22.04**	**0.00**	**22.04**
Fund: 120 - Land Development Fees					**TOTALS:**	**22.04**	**0.00**	**22.04**
Fund: 218 - Support Law Enforcement								
85368	8	05/13/2014	CR	218-000-1000		11,570.63	0.00	11,570.63
05/13/2014		Daily Totals				**11,570.63**	**0.00**	**11,570.63**
Fund: 218 - Support Law Enforcement					**TOTALS:**	**11,570.63**	**0.00**	**11,570.63**
Fund: 244 - CDBG MicroEnterprise Lending								
85041	2	05/20/2014	CR	244-000-1000		548.00	0.00	548.00
05/20/2014		Daily Totals				**548.00**	**0.00**	**548.00**
Fund: 244 - CDBG MicroEnterprise Lending					**TOTALS:**	**548.00**	**0.00**	**548.00**
Fund: 250 - Streets - Roads/Transportation								
84626	2	05/01/2014	CR	250-000-1000		700.00	0.00	700.00
05/01/2014		Daily Totals				**700.00**	**0.00**	**700.00**
84875	2	05/08/2014	CR	250-000-1000		12.00	0.00	12.00
84883	2	05/08/2014	CR	250-000-1000		45,978.50	0.00	45,978.50
05/08/2014		Daily Totals				**45,990.50**	**0.00**	**45,990.50**
85028	2	05/20/2014	CR	250-000-1000		90.00	0.00	90.00
85029	2	05/20/2014	CR	250-000-1000		90.00	0.00	90.00
05/20/2014		Daily Totals				**180.00**	**0.00**	**180.00**
Fund: 250 - Streets - Roads/Transportation					**TOTALS:**	**46,870.50**	**0.00**	**46,870.50**
Fund: 253 - Gas Taxes								
85367	2	05/30/2014	CR	253-000-1000		5,874.37	0.00	5,874.37
05/30/2014		Daily Totals				**5,874.37**	**0.00**	**5,874.37**
Fund: 253 - Gas Taxes					**TOTALS:**	**5,874.37**	**0.00**	**5,874.37**

DAILY CASH SUMMARY REPORT

05/01/2014 - 05/31/2014

City of Colfax

MJE No.	Line	Posting Date	Type	GL Number	Debit	Credit	Net Chng
Fund: 350 - Street Improvement Projects							
84880	2	05/08/2014	CR	350-000-1000	28,295.43	0.00	28,295.43
05/08/2014		Daily Totals			**28,295.43**	**0.00**	**28,295.43**
Fund: 350 - Street Improvement Projects				**TOTALS:**	**28,295.43**	**0.00**	**28,295.43**
Fund: 560 - Sewer							
85369	2	05/02/2014	CR	560-000-1000	200.00	0.00	200.00
05/02/2014		Daily Totals			**200.00**	**0.00**	**200.00**
84877	2	05/08/2014	CR	560-000-1000	61.33	0.00	61.33
05/08/2014		Daily Totals			**61.33**	**0.00**	**61.33**
85368	13	05/13/2014	CR	560-000-1000	59,206.26	0.00	59,206.26
05/13/2014		Daily Totals			**59,206.26**	**0.00**	**59,206.26**
Fund: 560 - Sewer				**TOTALS:**	**59,467.59**	**0.00**	**59,467.59**
Fund: 561 - Sewer Liftstations							
84878	2	05/08/2014	CR	561-000-1000	407.00	0.00	407.00
05/08/2014		Daily Totals			**407.00**	**0.00**	**407.00**
85032	2	05/20/2014	CR	561-000-1000	407.00	0.00	407.00
85033	2	05/20/2014	CR	561-000-1000	407.00	0.00	407.00
85034	2	05/20/2014	CR	561-000-1000	407.00	0.00	407.00
85035	2	05/20/2014	CR	561-000-1000	407.00	0.00	407.00
05/20/2014		Daily Totals			**1,628.00**	**0.00**	**1,628.00**
Fund: 561 - Sewer Liftstations				**TOTALS:**	**2,035.00**	**0.00**	**2,035.00**
Fund: 565 - General Obligation Bond 1978							
85368	10	05/13/2014	CR	565-000-1000	2,232.05	0.00	2,232.05
05/13/2014		Daily Totals			**2,232.05**	**0.00**	**2,232.05**
Fund: 565 - General Obligation Bond 1978				**TOTALS:**	**2,232.05**	**0.00**	**2,232.05**
Fund: 567 - Inflow & Infiltration							
85368	17	05/13/2014	CR	567-000-1000	30,009.09	0.00	30,009.09
05/13/2014		Daily Totals			**30,009.09**	**0.00**	**30,009.09**

DAILY CASH SUMMARY REPORT

05/01/2014 - 05/31/2014

City of Colfax

MJE No.	Line	Posting Date	Type	GL Number		Debit	Credit	Net Chng
Fund: 567 - Inflow & Infiltration					**TOTALS:**	**30,009.09**	**0.00**	**30,009.09**
					GRAND TOTALS:	**506,592.18**	**0.00**	**506,592.18**

STAFF REPORT TO THE COLFAX CITY COUNCIL

FOR THE JUNE 25, 2014 COUNCIL MEETING

FROM: Staff

SUBJECT: Agreement with the County of Placer for Fire Protection and Oversight Services from July 1, 2014 through June 30, 2015.

☐	N/A	X	FUNDED	☐	UN-FUNDED	AMOUNT: Between $21,500 and $30,480	FROM FUND: 100-120-5620

RECOMMENDED ACTION: Approve Resolution No. 20-2014: Authorizing the City Manager to execute a Fire Protection Agreement with the County of Placer for Fire Management and Oversight Services from July 1, 2014 through June 30, 2014.

ISSUE STATEMENT AND DISCUSSION:

The City has contracted with the County of Placer to provide management and oversight services for the City's Fire Department since 2001. Fire Marshall Services were added to the contract beginning in 2005. The County provides these services through its fire protection provider, the California Department of Forestry and Fire Protection (Cal Fire).

The current agreement expires June 30, 2014. The proposed agreement will provide the same services for fiscal year July 1, 2014 – June 30, 2015. The only significant change is the decrease in the hourly rate for Fire Marshall Services from $122.65 per hour to $113.90. The County of Placer, through its contract with CAL FIRE, will provide fire protection services to the City of Colfax. Fire Protection Management and Oversight will be provided at an annual cost of $21,500. In addition, CAL FIRE will provide Fire Marshal services, up to 12 hours/month, to be billed at a rate of $113.90/hour, the annual total cost not to exceed $8,980.

The total services specified within the Agreement, the City of Colfax will reimburse the County of Placer an amount not to exceed $30,480.

FINANCIAL AND/OR POLICY IMPLICATIONS:

The City of Colfax will reimburse the County of Placer $30,480 for Fire protection Management and Oversight as well as Fire Marshal services, up to 12 hours/month.

SUPPORTING DOCUMENTS:

Attachment 1: Resolution No. 20-2014
Attachment 2: Fire Protection Agreement

City of Colfax
City Council

Resolution № 20-2014

AUTHORIZING THE CITY MANAGER TO EXECUTE A FIRE PROTECTION AGREEMENT WITH THE COUNTY OF PLACER FOR FIRE MANAGEMENT AND OVERSIGHT SERVICES FROM JULY 1, 2014 TO JUNE 30, 2015

Whereas, the City previously contracted for Fire Management and Oversight Services for the Colfax Fire Department with the County of Placer through CalFire; and,

Whereas, the City Council also contracted for Fire Marshal Services with the County of Placer through CalFire; and,

Whereas, The City has had outstanding services provided by the Count of Placer and appreciates the interagency support; and,

Whereas, the County of Placer has indicated its willingness to continue to contract said services; and,

Whereas, the City Attorney reviewed the Fire Protection Agreement and found it to be acceptable,

Now Therefore, be it resolved by the City Council of the City of Colfax as follows:

The Mayor and City Manager are hereby authorized to
(a) execute on behalf of the City, the Fire Protection Agreement between the County of Placer for fiscal year 2014-2015 in the form attached to this Resolution,
(b) execute all other documents necessary to implement that Agreement and
(c) appropriate, encumber and expend all funds required of it under said Agreement.

The foregoing Resolution was duly and regularly adopted at a regular meeting of the City Council of the City of Colfax held on the day 25th Day of June, 2014 by the following roll call vote of the Council:

AYES:
NOES:
ABSTAIN:

_____
Tony Hesch, Mayor

ATTEST:

_____

FIRE PROTECTION AGREEMENT
2014-2015
County of Placer and City of Colfax

I. PARTIES TO THIS AGREEMENT:

County of Placer and the City of Colfax

II. BACKGROUND AND PURPOSE:

By its unanimous action on February 27, 2001 the Colfax City Council indicated its desire to have the County of Placer, through its fire protection provider the California Department of Forestry and Fire Protection (CAL FIRE) assume management and operational oversight of the City of Colfax Fire Department. The purpose of this document is to formalize an Agreement between the Parties for the County of Placer to provide contractual interim management and oversight of the City of Colfax Fire Department and its operations.

III. TERM:

The term of this contract is July 1, 2014 through June 30, 2015.

IV. COSTS:

The County of Placer, through its contract with CAL FIRE, will provide fire protection services to the City of Colfax. The services indicated in paragraphs V.1-4 below in the areas of fire protection management and oversight will be provided at an annual cost of $21,500. In addition, CAL FIRE will provide Fire Marshal services (paragraph V. 5), up to 12 hours/month, to be billed at a rate of $113.90/hour, the annual total cost not to exceed $8,980. Fire Marshal services will be billed quarterly based on actual services performed. (Fire Marshal billing information, itemized by project, is to be provided to City of Colfax on a monthly basis.)

For the totality of services specified within this Agreement, the City of Colfax will reimburse the County of Placer $30,480.

V. SCOPE OF SERVICES:

A. Safety and Training

Training will be provided to the City of Colfax Volunteer Firefighters utilizing the CAL FIRE/Placer County Fire Colfax Battalion Chief and other instructors. Training will be conducted to assure attainment of the minimum basic skill level and meet state and federal legal requirements for firefighting operations.

The City's fire facilities, vehicles, and equipment will be maintained and upgraded as resources allow.

B. Management and Administration

The Colfax City Council will retain local governance of the Fire Department.

The Fire Chief for the City of Colfax will be the CAL FIRE/Placer County Fire Colfax Battalion Chief for the duration of the contract, shall be considered the City Fire Chief, and will report directly to the Colfax City Manager. If the currently assigned individual departs for any reason, CAL FIRE/Placer County Fire will consult with the City of Colfax on his replacement. No individual will be assigned as Fire Chief without the consent of the Colfax City Manager.

Volunteers serving as firefighters for the City of Colfax Fire Department shall be retained as City volunteers.

The contracted Fire Chief will take direction from the City Manager and implement the policies of the Colfax City Council.

The contracted Fire Chief will make recommendations on fire department organizational structure and personnel issues to the City Manager and City Council.

The contracted Fire Chief will pursue funding opportunities to help purchase equipment for the benefit of the Colfax Fire Department in providing public safety services.

The contracted Fire Chief will oversee and evaluate the spending practices of the fire department and make recommendations to the City Council.

C. Stability of Command and Control

As previously noted, for the duration of this contract, the City of Colfax Fire Chief shall be the CAL FIRE/Placer County Fire Colfax Battalion Chief.

The contracted Fire Chief shall have the authority to exercise those fire department management and operational duties and responsibilities commensurate with overall command of the department and its operations, as authorized by unanimous action of the Colfax City Council on February 27, 2001.

The contracted Fire Chief will assume command of those fire-related emergency incidents occurring within the City of Colfax.

D. Readiness to Respond

The contracted Fire Chief will continually evaluate the response protocols of the Fire Department and make recommendations to the City for implementation of the changes necessary to provide effective emergency services to the public.

E. Fire Marshal Services

CAL FIRE/Placer County Fire will provide fire protection planning services to the City of Colfax, as requested. The services include, but are not limited to:

- Plans Review.
  This involves the analysis and approval of plans, specifications, and construction documents for buildings, processes, operations, and fire protection systems and equipment to ensure they meet the intent of applicable codes and standards currently in effect in the City of Colfax.

- Fire Inspection.
  Given a performance-based design, evaluate compliance of life safety systems and building services equipment with construction documents to ensure they are installed, inspected, and tested to perform as described in accompanying engineering documents and operations and maintenance manuals. Ensure all deficiencies are identified, documented, and reported in accordance with the policies of the City of Colfax.

VI: INDEMNIFICATION AND INSURANCE

A. HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

The CITY OF COLFAX hereby agrees to protect, defend, indemnify, and hold PLACER COUNTY free and harmless from any and all losses, claims, liens, demands, and causes of action of every kind and character including, but not limited to, the amounts of judgments, penalties, interest, court costs, legal fees, and all other expenses incurred by PLACER COUNTY arising in favor of any party, including claims, liens, debts, personal injuries, death, or damages to property (including employees or property of the COUNTY) and without limitation by enumeration, all other claims or demands of every character occurring or in any way incident to, in connection with or arising directly or indirectly out of, the contract or agreement. CITY OF COLFAX agrees to investigate, handle, respond to, provide defense for, and defend any such claims, demand, or suit at the sole expense of the CITY OF COLFAX. CITY OF COLFAX also agrees to bear all other costs and expenses related thereto, even if the claim or claims alleged are groundless, false, or fraudulent. This provision is not intended to create any cause of action in favor of any third party against CITY OF COLFAX or the COUNTY or to enlarge in any way the CITY OF COLFAX'S liability but is intended solely to provide for indemnification of PLACER COUNTY from liability for damages or injuries to third persons or property arising from CITY OF COLFAX'S performance pursuant to this contract or agreement.

As used above, the term PLACER COUNTY means Placer County or its officers, agents, employees, and volunteers.

B. INSURANCE:

CITY OF COLFAX shall file with COUNTY concurrently herewith a Certificate of Insurance, in companies acceptable to COUNTY, with a Best's Rating of no less than A-:VII showing.

1. WORKER'S COMPENSATION AND EMPLOYERS LIABILITY INSURANCE

Worker's Compensation Insurance shall be provided as required by any applicable law or regulation. Employer's liability insurance shall be provided in amounts not less than one million dollars ($1,000,000) each accident for bodily injury by accident, one million dollars ($1,000,000) policy limit for bodily injury by disease, and one million dollars ($1,000,000) each employee for bodily injury by disease.

If there is an exposure of injury to CITY OF COLFAX'S employees under the U.S. Longshoremen's and Harbor Worker's Compensation Act, the Jones Act, or under laws, regulations, or statutes applicable to maritime employees, coverage shall be included for such injuries or claims.

Each Worker's Compensation policy shall be endorsed with the following specific language:

Cancellation Notice - "This policy shall not be changed without first giving thirty (30) days prior written notice and ten (10) days prior written notice of cancellation for non-payment of premium to the County of Placer".

Waiver of Subrogation - The workers' compensation policy shall be endorsed to state that the workers' compensation carrier waives its right of subrogation against the County, its officers, directors, officials, employees, agents or volunteers, which might arise by reason of payment under such policy in connection with performance under this agreement by the CITY OF COLFAX.

CITY OF COLFAX shall require all subcontractors to maintain adequate Workers' Compensation insurance. Certificates of Workers' Compensation shall be filed forthwith with the County upon demand.

2. GENERAL LIABILITY INSURANCE:

A. Comprehensive General Liability or Commercial General Liability insurance covering all operations by or on behalf of CITY OF COLFAX, providing insurance for bodily injury liability and property damage liability for the limits of liability indicated below and including coverage for:

(1) Contractual liability insuring the obligations assumed by CITY OF COLFAX in this Agreement.

B. One of the following forms is required:

(1) Comprehensive General Liability;
(2) Commercial General Liability (Occurrence); or
(3) Commercial General Liability (Claims Made).

C. If CITY OF COLFAX carries a Comprehensive General Liability policy, the limits of liability shall not be less than a Combined Single Limit for bodily injury, property damage, and Personal Injury Liability of:

→One million dollars ($1,000,000) each occurrence
→Two million dollars ($2,000,000) aggregate

D. If CITY OF COLFAX carries a Commercial General Liability (Occurrence) policy:

(1) The limits of liability shall not be less than:

→One million dollars ($1,000,000) each occurrence (combined single limit for bodily injury and property damage)
→One million dollars ($1,000,000) for Products-Completed Operations
→Two million dollars ($2,000,000) General Aggregate

(2) If the policy does not have an endorsement providing that the General Aggregate Limit applies separately, or if defense costs are included in the aggregate limits, then the required aggregate limits shall be two million dollars ($2,000,000).

E. Special Claims Made Policy Form Provisions:
CITY OF COLFAX shall not provide a Commercial General Liability (Claims Made) policy without the express prior written consent of Placer County, which consent, if given, shall be subject to the following conditions:

(1) The limits of liability shall not be less than:

→One million dollars ($1,000,000) each occurrence (combined single limit for bodily injury and property damage)
→One million dollars ($1,000,000) aggregate for Products Completed Operations
→Two million dollars ($2,000,000) General Aggregate

(2) The insurance coverage provided by CITY OF COLFAX shall contain language providing coverage up to one (1) year following the completion of the contract in order to provide insurance coverage for the hold harmless provisions herein if the policy is a claims-made policy.

Conformity of Coverages - If more than one policy is used to meet the required coverages, such as a separate umbrella policy, such policies shall be consistent with all other applicable policies used to meet these minimum requirements. For example, all policies shall be Occurrence Liability policies or all shall be Claims Made Liability policies, if approved by the County as noted above. In no cases shall the types of polices be different.

3. ENDORSEMENTS:

Each Comprehensive or Commercial General Liability policy shall be endorsed with the following specific language:

A. "The County of Placer, its officers, agents, employees, and volunteers are to be covered as insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this Agreement."

B. "The insurance provided by the CITY OF COLFAX, including any excess liability or umbrella form coverage, is primary coverage to the County of Placer with respect to any insurance or self-insurance programs maintained by the County of Placer and no insurance held or owned by the County of Placer shall be called upon to contribute to a loss."

C. "This policy shall not be changed without first giving thirty (30) days prior written notice and ten (10) days prior written notice of cancellation for non-payment of premium to the County of Placer"

4. AUTOMOBILE LIABILITY INSURANCE:

Automobile Liability insurance covering bodily injury and property damage in an amount no less than one million dollars ($1,000,000) combined single limit for each occurrence.

Covered vehicles shall include owned, non-owned, and hired automobiles/trucks.

5. ADDITIONAL REQUIREMENTS:

Premium Payments - The insurance companies shall have no recourse against the COUNTY and funding agencies, its officers and employees or any of them for payment of any premiums or assessments under any policy issued by a mutual insurance company.

Policy Deductibles - The CITY OF COLFAX shall be responsible for all deductibles in all of the CITY OF COLFAX's insurance policies. The maximum amount of allowable deductible for insurance coverage required herein shall be $25,000.

CITY OF COLFAX's Obligations - CITY OF COLFAX's indemnity and other obligations shall not be limited by the foregoing insurance requirements and shall survive the expiration of this agreement.

Verification of Coverage - CITY OF COLFAX shall furnish the County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the County before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the CITY OF COLFAX's obligation to provide them. The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Material Breach - Failure of the CITY OF COLFAX to maintain the insurance required by this agreement, or to comply with any of the requirements of this section, shall constitute a material breach of the entire agreement.

Executed as of the day first above stated:

David Boesch **Date**
County Executive Officer

Tony Hesch **Date**
Mayor

APPROVED AS TO FORM:

Mark Rathe **Date**
Deputy County Counsel

STAFF REPORT TO THE COLFAX CITY COUNCIL

FOR THE JUNE 25, 2014 COUNCIL MEETING

FROM: Mark Miller, City Manager

PREPARED BY: Staff

DATE: June 25, 2014

SUBJECT: Public Safety Statistics Covering Past Marijuana Dispensary Tenure and Current Conditions

X	N/A		FUNDED		UN-FUNDED	AMOUNT: N/A	FROM FUND: N/A

RECOMMENDED ACTION: Receive and file statistical reports prepared by Public Safety staff regarding public safety calls.

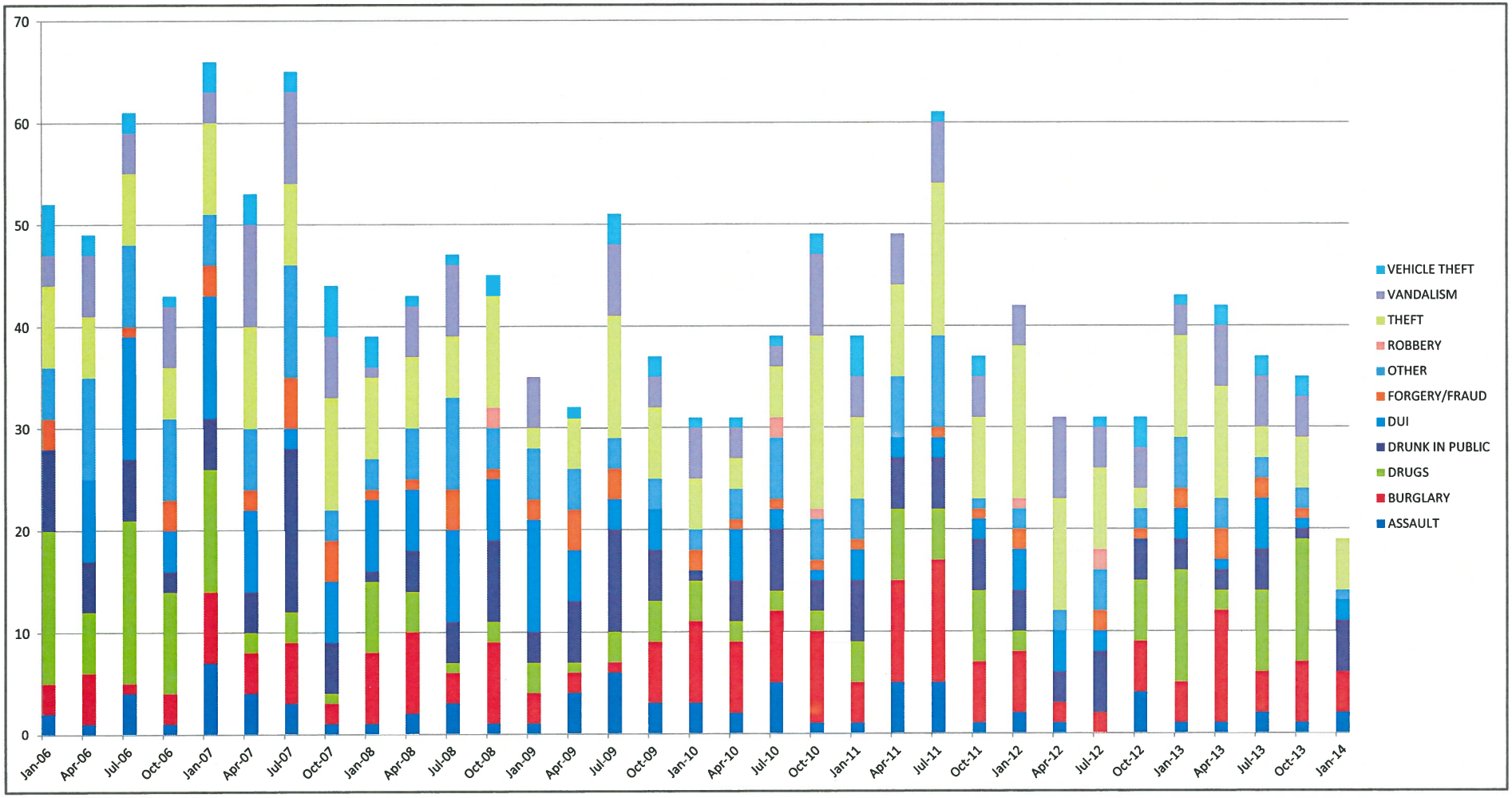
BACKGROUND:

At the request of Councilmember McKinney, Public Safety staff have compiled crime statistics covering the current conditions, and extending back in time when the past marijuana dispensary was located in town. Attached are statistical charts with requested data from Placer County Sheriff's Office and the California Highway Patrol office. Staff has expended considerable time to determine if trends or correlations to crime could be determined. No definitive correlation is apparent, and limitations of the information contained in available statistics prevent substantive conclusions. Public Safety staff had advised Council that the statistics available likely would not have strong predictive applicability. Medical calls in particular do not have sufficient information to draw conclusions on correlation to a dispensary. Health Insurance Portability and Accountability Act (HIPAA) privacy rules and the unknown or unreported specifics on medical transport preclude the availability of much patient information. Region-, State- and nation-wide socioeconomic and demographic trends have substantial and often offsetting effects on local crime statistics. Additionally, public safety staffing levels and enforcement emphasis have changed frequently during recent years.

The attached Placer County Sheriff's Office (PCSO) charts show total Crime Reports and Calls for Service (outside calls from the public) statistics. While Crime Reports do show a general trend down over time, external factor, public safety staffing and enforcement changes preclude definitive correlations. Trends in the Calls for Service are likely seasonally related, again without predictive correlation.

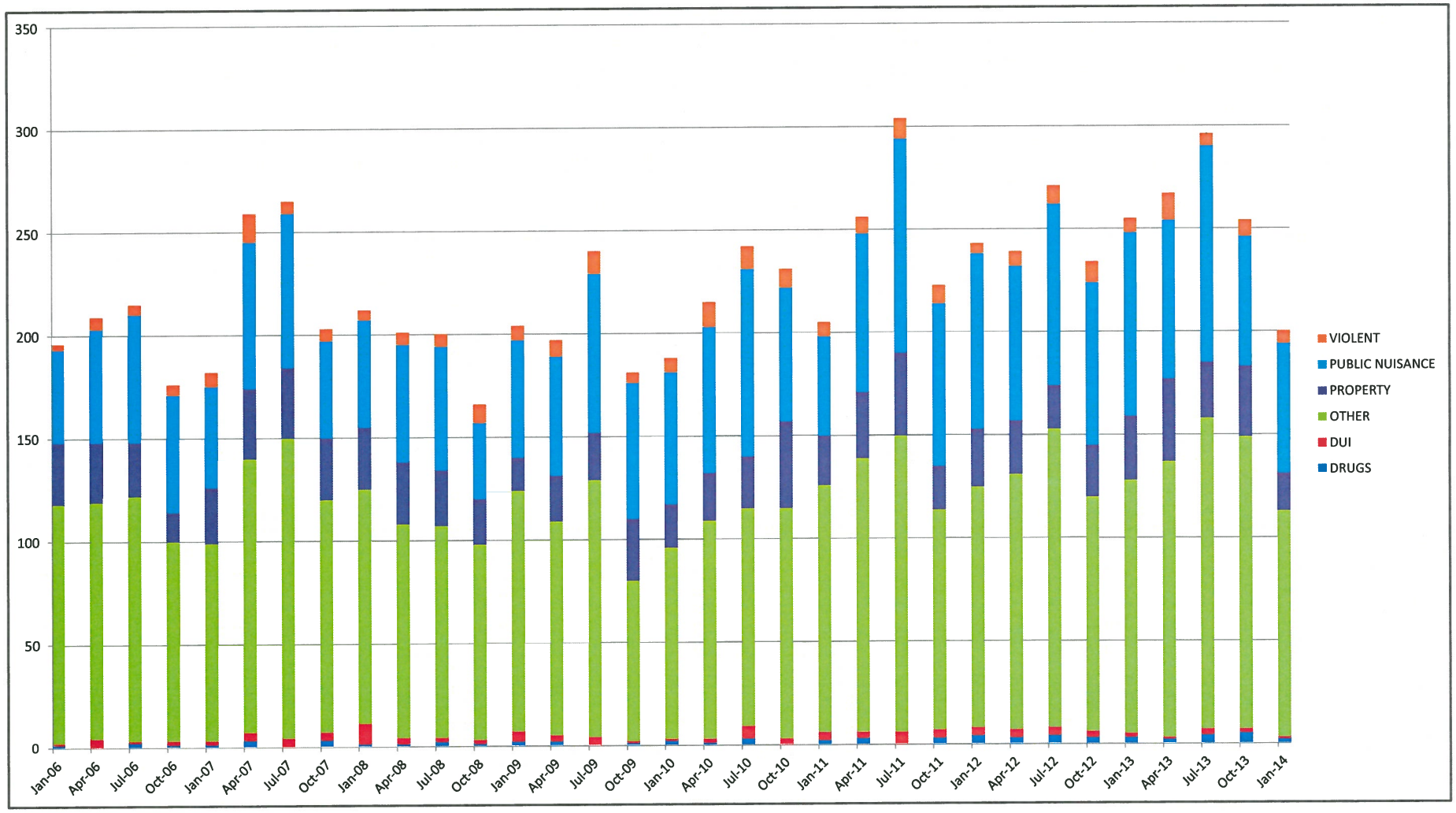
The attached California Highway Patrol (CHP) chart shows Driving Under the Influence (DUI) arrests, arrests under specifics of marijuana (sec. 11357) and controlled substance (sec. 11550) and combinations of those while DUI. Again, public safety staffing levels and enforcement emphasis changed during the time period shown. During earlier years covered CHP had 5 vacant positions, and supervisory changes have occurred.

CRIME REPORTS - COLFAX AREA - PLACER COUNTY SHERIFF'S OFFICE



	Jan-06	Apr-06	Jul-06	Oct-06	Jan-07	Apr-07	Jul-07	Oct-07	Jan-08	Apr-08	Jul-08	Oct-08	Jan-09	Apr-09	Jul-09	Oct-09	Jan-10	Apr-10	Jul-10	Oct-10	Jan-11	Apr-11	Jul-11	Oct-11	Jan-12	Apr-12	Jul-12	Oct-12	Jan-13	Apr-13	Jul-13	Oct-13	Jan-14	Total
ASSAULT	2	1	4	1	7	4	3	1	1	2	3	1	1	4	6	3	3	2	5	1	1	5	5	1	2	1	0	4	1	1	2	1	2	81
BURGLARY	3	5	1	3	7	4	6	2	7	8	3	8	3	2	1	6	8	7	7	9	4	10	12	6	6	2	2	5	4	11	4	6	4	176
DRUGS	15	6	16	10	12	2	3	1	7	4	1	2	3	1	3	4	4	2	2	2	4	7	5	7	2	0	0	6	11	2	8	12	0	164
DRUNK IN PUBLIC	8	5	6	2	5	4	16	5	1	4	4	8	3	6	10	5	1	4	6	3	6	5	5	5	4	3	6	4	3	2	4	1	5	159
DUI	0	8	12	4	12	8	2	6	7	6	9	6	11	5	3	4	0	5	2	1	3	2	2	2	4	4	2	0	3	1	5	1	2	142
FORGERY/FRAUD	3	0	1	3	3	2	5	4	1	1	4	1	2	4	3	0	2	1	1	1	1	0	1	1	2	0	2	1	2	3	2	1	0	58
OTHER	5	10	8	8	5	6	11	3	3	5	9	4	5	4	3	3	2	3	6	4	4	6	9	1	2	2	4	2	5	3	2	2	1	150
ROBBERY	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	2	1	0	0	0	0	1	0	2	0	0	0	0	0	0	8
THEFT	8	6	7	5	9	10	8	11	8	7	6	11	2	5	12	7	5	3	5	17	8	9	15	8	15	11	8	2	10	11	3	5	5	262
VANDALISM	3	6	4	6	3	10	9	6	1	5	7	0	5	0	7	3	5	3	2	8	4	5	6	4	4	8	4	4	3	6	5	4	0	150
VEHICLE THEFT	5	2	2	1	3	3	2	5	3	1	1	2	0	1	3	2	1	1	1	2	4	0	1	2	0	0	1	3	1	2	2	2	0	59
Total	*52*	*49*	*61*	*43*	*66*	*53*	*65*	*44*	*39*	*43*	*47*	*45*	*35*	*32*	*51*	*37*	*31*	*31*	*39*	*49*	*39*	*49*	*61*	*37*	*42*	*31*	*31*	*31*	*43*	*42*	*37*	*35*	*19*	*1,409*

CALLS FOR SERVICE - COLFAX AREA - PLACER COUNTY SHERIFF'S OFFICE



	Jan-06	Apr-06	Jul-06	Oct-06	Jan-07	Apr-07	Jul-07	Oct-07	Jan-08	Apr-08	Jul-08	Oct-08	Jan-09	Apr-09	Jul-09	Oct-09	Jan-10	Apr-10	Jul-10	Oct-10	Jan-11	Apr-11	Jul-11	Oct-11	Jan-12	Apr-12	Jul-12	Oct-12	Jan-13	Apr-13	Jul-13	Oct-13	Jan-14	Total
DRUGS	1	0	2	1	1	3	0	3	1	1	2	1	2	2	0	1	2	1	3	0	2	3	0	3	4	3	4	3	3	2	4	5	2	65
DUI	1	4	1	2	2	4	4	4	10	3	2	2	5	3	4	1	1	2	6	3	4	3	6	4	4	4	4	3	2	1	3	2	1	105
OTHER	116	115	119	97	96	133	146	113	114	104	103	95	117	104	125	78	93	106	106	112	120	133	144	107	117	124	145	114	123	134	151	142	110	3,856
PROPERTY	30	29	26	14	27	34	34	30	30	30	27	22	16	22	23	30	21	23	25	42	24	32	40	21	28	26	21	25	31	40	27	34	18	902
PUBLIC NUISANCE	45	55	62	57	49	71	75	47	52	57	60	37	57	58	77	66	64	71	91	65	48	77	104	79	85	75	88	79	89	77	105	63	63	2,248
VIOLENT	3	6	5	5	7	14	6	6	5	6	6	9	7	8	11	5	7	12	11	9	7	8	10	9	5	7	9	10	7	13	6	8	6	253
Total	196	209	215	176	182	259	265	203	212	201	200	166	204	197	240	181	188	215	242	231	205	256	304	223	243	239	271	234	255	267	296	254	200	7,429

GOLD RUN CHP DUI, 11357 A/B, AND 11550 ARRESTS

YEAR	TOTAL Misd/Felony DUI ARRESTS	DUI W/11357A/B	DUI W/11550	DUI W/11357 & 11550	11357	11550	AVG # OF OFFICERS
2010	62	1	1	2	3	1	20
2011	52	1	2	0	4	3	18
2012	51	2	2	0	2	0	14
2013	114	4	9	4	13	5	17
2014*	39	0	3	1	8	3	18
TOTALS	**318**				**30**	**12**	

*In 2014, implementation of new vehicle code 23152 (e) It is unlawful for a person who is under the influence of any drug to drive a vehicle. Of 39 arrests in 2014, 6 were for the 23152 (e) violation