CITY COUNCIL MEETING

COUNCIL CHAMBERS, 33 SOUTH MAIN STREET, COLFAX, CA

MAYOR TOM PARNHAM • MAYOR PRO-TEM STEVE HARVEY
COUNCILMEMBERS • KIM DOUGLASS • TONY HESCH • WILL STOCKWIN

REGULAR MEETING AGENDA
May 25, 2016
Workshop 6:00 PM · Regular Session 7:00 PM

1) WORKSHOP – PROPOSED MEDICAL MARJUANA ORDINANCE –ENDING AT 7:00PM TIME CERTAIN

The purpose of this workshop is to allow the public to comment on content of the draft ordinance which Council has discussed and proposed for voter approval or rejection during the November 8, 2016 election.

To ensure the expression of all points of view, and to maintain the efficient conduct of the City's business, members of the public who wish to address the Council shall do so in an orderly manner. The audience is asked to refrain from positive or negative actions such as yelling, clapping or jeering that may intimidate other members of the public from speaking. Members of the public wishing to speak may request recognition from the presiding officer by stepping to the podium when requested to do so. Please state your name and address.

1A. **Introduction**
1B. **Council Comment**
1C. **Public Comment**

2) OPEN REGULAR MEETING AT 7:00PM

2A. **Call to Order**
2B. **Pledge of Allegiance**
2C. **Roll Call**
2D. **Introduce New Battalion Chief Ty Labelle –** City Manager Miller
2E. **Approval of Agenda Order**

This is the time for changes to the agenda to be considered including removal, postponement, or change to the agenda sequence.

RECOMMENDED ACTION: By motion, accept the agenda as presented or amended.

3) PRESENTATIONS

3A. **Preliminary Presentation on General Plan/Zoning Map Clean Up and Consistency Study – Process Outline**
Amy Feagans, Planning Director

4) CONSENT CALENDAR

All matters listed under the Consent Agenda are considered routine in nature and will be approved by one blanket motion with a Council vote. There will be no separate discussion of these items unless persons request specific items to be removed from the Consent Agenda for discussion and separate action. Any items removed will be considered after the motion to approve the Consent Agenda. If you wish to have an item pulled from the Consent Agenda for discussion, please notify the City staff.

RECOMMENDED ACTION: Approve Consent Calendar

4A. **Minutes City Council Meeting of May 11, 2016**
Recommendation: Approve the Minutes of the Regular Meeting of May 11, 2016.

4B. **Minutes Special City Council Meeting of May 17, 2016**
Recommendation: Approve the Minutes of the Regular Meeting of May 17, 2016.

4C. **Cash Summary Report – April 30, 2016**
Recommendation: Accept and file.

4D. **Caltrans Safety Grant Opportunity**
Recommendation: Informational Only

5) COUNCIL, STAFF AND OTHER REPORTS

The purpose of these reports is to provide information to the Council and public on projects, programs, and issues discussed at committee meetings and other items of Colfax related information. No decisions will be made on these issues. If a member of the Council prefers formal action be taken on any committee reports or other information, the issue will be placed on a future Council meeting agenda.

5A. **Committee Reports and Colfax Informational Items - All Councilmembers**
5B. **City Operations Update – City staff**
5C. **Additional Reports – Agency partners**

6) PUBLIC COMMENT

Members of the audience are permitted to address the Council on matters of concern to the public within the subject jurisdiction of the City Council that are not listed on this agenda. Please make your comments as brief as possible. Comments should not exceed three (3) minutes in length. The Council cannot act on items not included on this agenda; however, if action is required it will be referred to staff.

7) PUBLIC HEARINGS

NOTICE TO THE PUBLIC: City Council will take the following actions when considering a matter scheduled for hearing:	
1. Open the public hearing	2. Presentation by staff
3. Council comments and questions	4. Presentation, when applicable, by applicant or appellant
5. Accept public testimony	6. Council comments and questions
7. When applicable, applicant or appellant rebuttal period	8. Close public hearing. (No public comment is taken after the hearing is closed.)
9. City Council action	
Public hearings that are continued will be announced. The continued public hearing will be listed on a subsequent Council Meeting Agenda and posting of that agenda will serve as notice.	
The City Council encourages the participation of the public. To ensure the expression of all points of view, and to maintain the efficient conduct of the City's business, members of the public who wish to address the Council shall do so in an orderly manner. The audience is asked to refrain from positive or negative actions such as yelling, clapping or jeering that may intimidate other members of the public from speaking. Members of the public wishing to speak may request recognition from the presiding officer by raising his or her hand, and stepping to the podium when requested to do so.	

7A. **Introduction and First Reading of Ordinance No. 528: An Ordinance Of The City Of Colfax Authorizing Collection Of Delinquent Sewer Service Charges On The Placer County Secured Tax Roll For Fiscal Year 2016-2017 and Amending the Ordinance to Allow a Resolution in future years.**
STAFF PRESENTATION: Laurie Van Groningen, Finance Director
RECOMMENDED ACTION: Introduce the proposed Ordinance by title only, conduct a Public Hearing and thereafter by Motion waive the first reading and Continue for Second Reading and Adoption at the June 8th Regularly Scheduled Council Meeting to be effective 30 days thereafter.

8) COUNCIL BUSINESS

8A. **Update on City Manager Recruitment**
STAFF PRESENTATION: Mark Miller, City Manager
RECOMMENDATION: Verbal Update Only

9) ADJOURNMENT

I, Lorraine Cassidy, City Clerk for the City of Colfax declare that this agenda was posted at Colfax City Hall and the Colfax Post Office. The agenda is also available on the City website at www.Colfax-ca.gov.

Lorraine Cassidy, City Clerk

Administrative Remedies must be exhausted prior to action being initiated in a court of law. If you challenge City Council action in court, you may be limited to raising only those issues you or someone else raised at a public hearing described in this notice/agenda, or in written correspondence delivered to the City Clerk of the City of Colfax at, or prior to, said public hearing.

STAFF REPORT TO THE COLFAX CITY COUNCIL

FOR THE MAY 25, 2016 COUNCIL MEETING

FROM: Mark Miller, City Manager
PREPARED BY: Staff
DATE: May 19, 2016 6:00 PM to 7:00 PM
SUBJECT: Workshop on Marijuana Ballot Measure and Ordinance

X	N/A		FUNDED		UN-FUNDED	AMOUNT: N/A	FROM FUND: N/A

RECOMMENDED ACTION: Conduct the workshop for public and Council input

BACKGROUND AND SUMMARY:

Consistent with Council direction, below and attached are the draft Marijuana Ballot Measure and Ordinance for discussion at the public workshop. At tonight's meeting, staff is requesting Council to open the workshop, discuss the drafts and receive comment from the public. Staff will proceed with any revisions and bring back to Council for final approval at a subsequent meeting.

DRAFT BALLOT MEASURE WORDING

"Shall the City of Colfax approve the proposed Marijuana Cultivation, Dispensary, Delivery and Use Regulation Ordinance, and impose a sales tax of fifteen percent (15%) on the sale of retail marijuana and retail marijuana products, which shall be in addition to established municipal and state tax on such sales; and shall all revenues derived from such tax be collected and spent to reduce costs of the sewer ratepayer charges of City of Colfax as a voter approved revenue change, notwithstanding any revenue or expenditure limitations contained in the California Constitution?"

Attachment:
Proposed Ordinance Draft

CITY OF COLFAX

ORDINANCE № 529

AN ORDINANCE OF THE CITY OF COLFAX AMENDING COLFAX MUNICIPAL CODE CHAPTER 17.162 COVERING CULTIVATION, DISPENSARIES, USE, DELIVERY, AND REVENUE REQUIREMENTS OF MEDICAL MARIJUANA IN THE CITY OF COLFAX

17.162.010 - Legislative Findings.

The City Council finds as follows:

1. In 1996, the voters of the State of California approved Proposition 215 which was codified as California Health and Safety Code Section 11362.5, and entitled "The Compassionate Use Act of 1996" ("the Compassionate Use Act" or "CUA").

2. The intent of the Compassionate Use Act was to enable persons who are in need of marijuana for medical purposes to obtain and use it under limited, specific circumstances, without being subject to criminal prosecution under certain state statutes.

3. On January 1, 2004, Senate Bill 420, codified as California Health and Safety Code Sections 11362.7 et seq. and entitled "The Medical Marijuana Program," ("MMP") became effective to clarify the scope of the Compassionate Use Act.

4. California Health and Safety Code Section 11362.83 expressly allows cities and counties to adopt and enforce ordinances that are consistent with Senate Bill 420.

5. The City of Colfax has adopted a zoning plan identified as Title 17 (Zoning) of the City of Colfax Municipal Code.

6. Prior to the enactment of this section, there is a regulation prohibiting dispensaries of medical marijuana in the City.

7. The City of Colfax, with a population of approximately 2,000, is a small town with a high percentage of smaller parcels containing residential units.

8. The creation of persistent strong odors as marijuana plants mature and flower is offensive to many people and creates a public nuisance, alerting persons to the location of valuable marijuana plants and creating an increased risk of crime.

9. The indoor cultivation of substantial amounts of marijuana also frequently requires excessive use of electricity, which often creates a risk of fire from the electrical grow lighting systems used in indoor cultivation.

10. Children are particularly vulnerable to the effects of marijuana use, and the presence of marijuana plants can be an attractive nuisance for children, creating an unreasonable hazard in areas frequented by children including schools, libraries, parks, and other similar locations.

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11. The City Council finds and determines that the enactment of this section is exempt from environmental review pursuant to California Environmental Quality Act Guidelines Section 15061(b)(3) in that there is nothing in this section or its implementation that could have a foreseeable significant effect on the environment.

17.162.020 - Intent.

1. The City Council of the City of Colfax, pursuant to Chapter 17.162 of the Colfax Municipal Code, hereby intends to regulate the cultivation of marijuana for medical purposes, including, but not limited to, regulations as to location of the cultivation, size of the area used for cultivation, and the use of fencing or other screening and security structures, to accommodate the needs of qualified patients and their caregivers, and in furtherance of the public necessity, convenience and general welfare. Nothing in this section shall be construed to authorize any use, possession, cultivation, or distribution of marijuana for nonmedical purposes.

2. This section is established to regulate medical marijuana cultivation in a manner that mitigates potential impacts on surrounding properties and persons, and that is in conformance with the provisions of California Health and Safety Code Section 11362.5 through 11362.83.

17.162.030 - Applicability.

The provisions of this section shall apply to all persons and businesses described herein whether the activities described herein were established before or after the effective date of this section. Title 17, Chapter 17.162 of the Municipal Code, Nonconforming Uses, shall not apply to preexisting land or building uses inconsistent with the provisions of this section.

17.162.040 - Definitions.

"Cultivation" means the planting, growing, harvesting, drying, or processing of marijuana plants or any part thereof.

"Marijuana" shall have the same meaning as that set forth in California Health and Safety Code Section 11018.

"Medical marijuana" means medical marijuana that has been recommended by a licensed physician in strict accordance with California Health and Safety Code Sections 11362.5 through 11362.83, inclusive, commonly referred to as the Compassionate Use Act and the Medical Marijuana Program.

"Primary caregiver" shall have the same definition as California Health and Safety Code Section 11362.7(d), as may be amended.

"Qualified patient" shall have the same definition as California Health and Safety Code Sections 11362.7 (c) and (f), as may be amended.

17.162.050 - Regulation of Location.

1. Medical marijuana cultivation shall be prohibited on any parcel within the incorporated area of the City of Colfax except as an accessory use to a legally established residence within a legal residential or accessory building on a legal parcel with a valid Conditional Use Permit.

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2. No medical marijuana cultivation is permitted within three hundred feet of any hospital, library, school, church, park or playground or in other areas where large numbers of minors regularly travel or congregate. The distance between any marijuana cultivation and any hospital, school, church, park or playground or other areas where large numbers of minors regularly travel or congregate shall be measured in a straight line, without regard to intervening structures, from the closest exterior wall of the building in, or plot on which the marijuana cultivation is occurring, to the closest property line where the other building or activity is conducted.

3. Except as provided in subsection 4., medical marijuana cultivation may be undertaken only by a qualified patient who must occupy the residence on the parcel proposed for cultivation as their primary residence.

4. A qualified primary caregiver, as defined, may undertake cultivation of medical marijuana on behalf of his/her qualified patient(s), but only in a legal structure or permitted plot located on a parcel containing the primary caregiver's or qualified patient's primary residence.

5. Indoor cultivation shall only be permitted in a legal, permitted residential or accessory building and said cultivation area shall be limited to fifty square feet or 4 plants per parcel or residence, whichever is less. The cultivated marijuana may be used only by the qualified patient and not distributed, sold, given or transferred in any way to any other person or organization.

6. The use of a building for cultivation of medical marijuana shall not reduce the required parking required per Chapter 17.108.

7. Outdoor cultivation without a permit shall be unlawful and a public nuisance for any person owning, leasing, occupying or having charge or possession of any parcel within any zoning district in the City of Colfax.

> All Marijuana Cultivated shall be shielded from public view at all stages of growth. All Cultivation areas shall be adequately secure to prevent unauthorized entry, including a secure locking mechanism that shall remain locked at all times when a Qualified Patient or Primary Caregiver is not present within the Cultivation area.
> Outdoor cultivation area shall be limited to fifty square feet or 4 plants per parcel or residence, whichever is less.
> There shall be no exterior evidence of Cultivation visible from a public right-of-way. Outdoor cultivation is prohibited on parcels with multi-family residential units.

8. Indoor cultivation within a residence without a permit shall be unlawful and a public nuisance with regard to any person owning, leasing, occupying or having charge or possession of any parcel within any zoning district in the City of Colfax.

17.162.060 - Development and operational standards.

1. From a public right-of-way, publicly traveled private road, or adjacent parcel there shall be no visible evidence of medical marijuana cultivation located outdoors or indoors on a parcel.

2. The qualified patient or primary caregiver shall reside in the residence located on the parcel containing the structure or plot where the medical marijuana cultivation occurs.

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3. The qualified patient or primary caregiver shall not cultivate medical marijuana in any location within the incorporated City of Colfax other than on the parcel containing his/her primary residence.

4. The qualifying residence located on the property containing the detached accessory building in which medical marijuana is cultivated shall maintain kitchen, bathrooms, and primary bedrooms for their intended use and shall not be used for medical marijuana cultivation.

5. Medical marijuana cultivation shall not adversely affect the health or safety of nearby residents by creating dust, glare, heat, noise, noxious gasses, odor, smoke, traffic, vibration, or other impacts, or be hazardous due to use or storage of materials, processes, products or wastes.

6. Residential and accessory structures used for cultivation shall meet the following criteria:

- The building shall be provided with locking doors and have a working security system. The alarm shall be a standard audible residential alarm of at least ninety dBA but not exceeding one hundred ten dBA and shall meet the requirements of Chapter 8.28 of the Municipal Code.

- If the building is a greenhouse then it shall additionally be surrounded by a secure solid six-foot-high fence located within ten feet of the greenhouse and equipped with a lockable gate.

- Any accessory structure shall be located in the rear yard portion of the lot and maintain a minimum of a ten-foot setback from the side and rear property lines and from any other building on the parcel.

- Any structure, of any size, utilized for cultivation of marijuana shall be legally constructed with a valid building permit. All electrical and plumbing shall be installed with a valid electrical and plumbing permit from the City. Such building permits will only be issued to the owner of the property. If the resident is proposing to convert an existing accessory structure for cultivation of marijuana, an inspection and permit will be required to ensure compliance with the ordinance.

- Medical marijuana cultivation lighting shall not exceed one thousand two hundred watts and shall conform to all applicable codes.

- All structures utilized for cultivation shall be ventilated with odor control filters, and shall not create an odor, humidity or mold problem on the subject property or adjacent properties.

- Manufacturing or processing with flammable or noxious liquids or gasses is prohibited on parcels cultivating medical marijuana.

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- Other activities may occur within a structure where medical marijuana is cultivated provided that the cultivation area itself within the structure does not exceed fifty square feet and further provided that the cultivation area is segregated from all other building uses by permitted one hour fire walls and all other conditions of this section are satisfied.

7. Wherever medical marijuana is grown, a copy of a current and valid, state-issued medical marijuana card, and a valid City Cultivation Permit must be kept available to immediately present to officers of the City and law enforcement officers upon request.

8. Nothing in this section shall be construed as a limitation on the City's authority to abate any nuisance which may exist from the planting, growing, harvesting, drying, processing or storage of marijuana plants or any part thereof from any location, indoor or outdoor, including from within a fully enclosed and secure building.

17.162.070 - Enforcement.

1. Right of Entry. Persons designated by resolution as code enforcement officers of the City are authorized to enter upon and inspect private properties to ensure compliance with the provisions of Chapter 17.162 of the Colfax Municipal Code. Reasonable advance notice of any such entry and inspection shall be provided. If an inspection warrant is required from a court of law prior to any such entry and inspection, the City may seek to recover the costs it incurs in obtaining a warrant from the property owner and/or person in lawful possession of the property.

2. Public Nuisance. The maintaining, cultivating or growing of marijuana upon private property within the City of Colfax, unless in full compliance with the provisions of Chapter 17.162 of the Colfax Municipal Code, is declared to be a public nuisance as defined in Section 370 of the California Penal Code and Sections 3479-3486.5 of the California Civil Code.

3. Criminal Offense. Every person who, in violation of the provisions of Chapter 17.162 of the Colfax Municipal Code, maintains, permits or allows marijuana to be grown upon his or her property or premises, and every person occupying, renting or leasing the property or premises of another who maintains, permits or allows marijuana to be grown thereon in violation of this section is guilty of a misdemeanor punishable as set forth in Section TBD____ of the Colfax Municipal Code. After written notice is provided to any such person of such violation, the continued existence of such violation for each and every day after the service of such notice shall be deemed a separate and distinct offense.

4. Issuance of Citations. All persons designated by resolution as code enforcement officers of the City are authorized to issue citations to persons deemed to be in violation of the provisions of Chapter 17.162 of the Colfax Municipal Code. Such citations shall be expeditiously processed through the Placer County Sheriff's office or office of the City attorney for enforcement through an appropriate court of law.

5. Remedies Nonexclusive. The criminal remedies provided herein shall not be the exclusive means of enforcing the provisions of this section nor the exclusive means available to the City to address problems associated with the cultivation of marijuana, whether for medical or other purposes. The City shall continue to have available to it the ability to pursue abatement of nuisances and other problems related to marijuana cultivation under California Penal Code

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sections 372 and 373a, Sections 3479-3486.5 of the California Civil Code and other applicable provisions of law. The City may also pursue the recovery of its abatement costs in the manner provided in Chapter 8.16 of the Colfax Municipal Code.

17.162.080 - Liability.

The provisions of this section shall not be construed to protect the property owner(s) of record for each legal parcel associated with the cultivation of medical marijuana, lessees, tenants, and other participants in the cultivation of medical marijuana, and members of collectives and/or cooperatives associated with the cultivation of medical marijuana, from prosecution pursuant to any laws that may prohibit the cultivation, sale, and/or possession of controlled substances. Moreover, cultivation, sale, possession, distribution, and use of marijuana remain violations of federal law as of the date of adoption of the ordinance creating this section and this section is not intended to, and does not protect any of the above described persons from arrest or prosecution under those federal laws. The property owner(s) of record for each legal parcel associated with the cultivation of medical marijuana, lessees, tenants, and other participants in the cultivation of medical marijuana, and members of collectives and/or cooperatives associated with the cultivation of medical marijuana, assume any and all risk and any and all liability that may arise or result under state and federal criminal laws from the cultivation of marijuana. Further, to the fullest extent permitted by law, any actions taken under the provisions of this section by any public officer or employee of the City of Colfax or City of Colfax itself, shall not become a personal liability of such person or the liability of the City of Colfax.

Section 17.162.090 Marijuana Dispensary -Permit Required to Operate.

It shall be unlawful for any person to engage in, to conduct or carryon (or to permit to be engaged in, conducted or carried on) in or upon his or her Property located within the City, the operation of a Marijuana Dispensary unless an Applicant has first obtained and continues to maintain in full force and effect a valid Storefront Collective Dispensary Permit issued by the City for that Property pursuant to this Chapter.

Section 17.162.100 Imposition of Medical Marijuana Dispensary Permit Fees.

Every application for **Marijuana Dispensary** permit shall be accompanied by an application fee (in an amount established by resolution of the City Council) at a amount calculated to recover the City's full cost of reviewing and issuing the Marijuana Dispensary permit) and the filing of a complete required application pursuant to this Chapter. The application fee shall not include the standard City fees for fingerprinting, photographing, and background check costs and shall be in addition to any other business license fee or permit fee imposed by this Code or other governmental agencies.

Section 17.162.110 Limitations on the Permitted Location of a Storefront Collective Dispensary.

1. Permissible Zoning for Marijuana Dispensaries.
Marijuana Dispensaries may only be permitted and located on parcels within the City which are not zoned residential. A conditional use permit is required for the operation of any Marijuana Dispensary.

2. Storefront Locations.
Marijuana Dispensary shall only be located in a visible store-front type ground-floor location which provides good public views of the Dispensary entrance, its windows, and the entrance to the Storefront Collective Dispensary premises from a public street.

3. Maximum Number of Medical Marijuana Dispensaries Allowed Permits.
Notwithstanding the above, the City may not issue a total of more than three (3) Marijuana Dispensary permits at any one time and, subject to the amortization allowance period contained within the uncodified portions of the City ordinance adopting amendments to this chapter, no more than three (3) permitted or allowed Marijuana Dispensaries may legally operate within the City, including specifically those dispensaries which are open and operating in a legal nonconforming manner at the time of the adoption of the ordinance amending this Chapter.

Section 17.162.120 Marijuana Dispensary - Permit Application Requirements.

1. Application Filing.
A complete City of Colfax Permit application submittal packet is required for a Marijuana Dispensary permit and it shall be submitted (along with all required fees) and all other information and materials required by this Chapter in order to file a complete application for a Marijuana Dispensary Permit for a specific Property. All applications for Marijuana Dispensary permits shall be filed with the Community Development Department using forms provided by the City. It is the responsibility of the Applicant to provide all of the information required for approval of the permit. The application shall signed by a Management Member under penalty of perjury.

2. Eligibility for Filing.
If a Marijuana Dispensary permit application is filed by a non-owner of the Property, it shall also be accompanied by a written affirmation from the Property owner expressly allowing the Applicant and Management Member to apply for the Permit and acknowledging the Applicant's right to use and occupy the Property for the intended Medical Marijuana Dispensary use.

3. Filing Date.
The filing date of any application shall be the date when the City officially receives the last submission of information or materials required in compliance with the submittal requirements specified herein <u>and</u> the application has been deemed complete in writing by the City.

4. Effect of Incomplete Filing.
Upon notification that an application submittal is incomplete, the Applicant shall be granted an extension of time to submit all materials required to complete the application within thirty (30) days. If the application remains incomplete in excess of thirty (30) days the application shall be deemed withdrawn and new application submittal shall be required in order to proceed with the subject request.

5. Filing Requirements -Proposed Operational Plan.
In connection with a permit application, an Applicant for a Marijuana Dispensary permit shall provide a detailed "Operations Plan" for the proposed Dispensary and, upon issuance of the

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Marijuana Dispensary permit by the City, shall operate the Marijuana Dispensary in accordance with the Operations Plan, as approved, at all times. A required Operations Plan shall consist of at least the following:

Site Plan and Floor Plan. A Marijuana Dispensary application shall have a proposed site plan and floor plan which shows a lobby waiting area at the entrance to the Marijuana Dispensary used to receive qualified patients or primary caregivers, and a separate and secure designated area for dispensing medical marijuana to qualified patients or designated primary caregivers members of the Collective. The primary entrance shall be located and maintained clear of barriers, landscaping and similar obstructions so that it is clearly·visible from public streets, sidewalks or site driveways.

Storage. A Marijuana Dispensary shall have suitable locked storage on the premises, identified and approved as a part of the operational security plan for the after-hours storage of medical marijuana.

Security Plans. A Marijuana Dispensary shall provide a plan to provide adequate security on the premises of the Dispensary which shall be maintained in accordance with the Dispensary security plan approved by the Placer Sheriff representative and as reviewed by the Staff Hearing Officer. This plan shall include provisions for adequate lighting and alarms in order to insure the safety of persons and to protect the premises from theft. All security guards used by dispensaries shall be licensed and employed by a state licensed private-party operator security company retained by the Marijuana Dispensary and each security guard used shall possess a valid state Department of consumer Affairs "Security Guard Card" at all times.

Security Cameras. The Security Plan shall show how the Property will be monitored at all times by closed-circuit television for security purposes. The camera and recording system must be of adequate quality, color rendition and resolution to allow the ready identification of an individual on or adjacent to the Property. The recordings shall be maintained at the Property for a period of not less than thirty (30) days.

Alarm Systems. The Operations Plan shall provide that professionally monitored burglary and fire alarm systems shall be installed and such systems shall be maintained in good working condition within the Marijuana Dispensary at all times.

Emergency Contact. A Operations Plan shall provide the Placer Sheriff representative with the name, cell phone number, and facsimile number of a Management Member to act as an on-site community relations staff person to whom the City may provide notice of any operating problems.

Public Nuisance. The Operations Plan shall provide for the Management Members of the Marijuana Dispensary to take all reasonable steps to discourage and correct objectionable conditions that constitute a public or private nuisance in parking areas, sidewalks, alleys and areas surrounding the premises and adjacent properties during business hours if directly related to the patrons of the subject Storefront Collective Dispensary.

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Loitering Adjacent to a Dispensary. The Operations Plan shall provide that the Management Members will take all reasonable steps to reduce loitering by customers in public areas, sidewalks, alleys and areas surrounding the Property and adjacent premises during the business hours of the Marijuana Dispensary.

Trash, Litter, Graffiti. The Operations Plan shall provide that the Management Members will keep area which includes the sidewalks adjoining the Dispensary plus ten (10) feet beyond property lines (as well as any parking lots under the control of the Dispensary) clear of litter, debris, and trash.

Removal of Graffiti. The Operations Plan shall provide a method for the Management Members to promptly remove all graffiti from the Property and parking lots under the control of the Marijuana Dispensary within 72 hours of its appearance.

6. Filing Requirements -Information Regarding Marijuana Dispensary Management.
A Marijuana Dispensary Applicant shall also provide the following Management Member and Collective information as part of a Storefront Collective Dispensary application:

The name, address, telephone number, title and function(s) of each Management Member;
For each Management Member, a fully legible copy of one valid government issued form of photo identification, such as a state driver's license or identification card. Acceptable forms of government issued identification include, but are not limited to, driver's license or photo identity cards issued by the state Department of Motor Vehicles (or equivalent) that meet REAL ID benchmarks, a passport issued by the United States or by a foreign government, U.S. Military ID cards (active duty or retired military and their dependents) or a Permanent Resident card.

Section 17.162.130 Criteria for Review of Marijuana Dispensary Applications by the City Staff Hearing Officer.

1. Decision on Application.
Upon an application for a Marijuana Dispensary permit being deemed complete, the Staff Hearing Officer shall either issue a Marijuana Dispensary permit, issue a Storefront Collective Dispensary permit with conditions in accordance with this Chapter, or deny a Storefront Collective Dispensary permit.

2. Criteria for Issuance.
The Staff Hearing Officer, or the City Council on appeal, shall consider the following criteria in determining whether to grant or deny a Medical Marijuana Dispensary permit:

That the Marijuana Dispensary permit and the operation of the proposed Dispensary will be consistent with the intent of the Compassionate Use Act of 1996 and the SB 420 Statutes for providing medical marijuana to qualified patients and primary caregivers and the provisions of this Chapter and with the Municipal Code, including the application submittal and operating requirements herein.

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That the proposed location of the Marijuana Dispensary is not identified by the Placer County Sheriff as an area of increased or high crime activity.

For those applicants who have operated other Marijuana Dispensaries within the City, that there have not been significant numbers of calls for police service, crimes or arrests in the area of the applicants former location.

That issuance of a Marijuana Dispensary permit for the Dispensary size requested is appropriate to meet needs of community for access to medical marijuana.

That issuance of the Dispensary permit would serve needs of City residents within a proximity to this location.

That the location is not prohibited by the provisions of this Chapter or any local or state law, statute, rule, or regulation and no significant nuisance issues or problems are likely or anticipated and that compliance with other applicable requirements of the City's Zoning Ordinance will be accomplished.

That the Dispensary's Operations Plan, its site plan, its floor plan, the proposed hours of operation, and a security plan have incorporated features necessary to assist in reducing potential crime-related problems and as specified in the operating requirements section. These features may include, but are not limited to, security onsite; procedure for allowing entry; openness to surveillance and control of the premises; the perimeter, and surrounding properties; reduction of opportunities, congregating and obstructing public ways and neighboring property; illumination of exterior areas; and limiting furnishings and features that encourage loitering and nuisance behavior.

That all reasonable measures have been incorporated into the Dispensary security plan or consistently taken to successfully control the establishment's patrons' conduct resulting in disturbances, vandalism, crowd control inside or outside the premises, traffic control problems, marijuana use in public, or creation of a public or private nuisance, or interference of the operation of another business.

That the Dispensary is likely to have no potentially adverse affect on the health, peace, or safety of persons living or working in the surrounding area, overly burden a specific neighborhood, or contribute to a public nuisance and that the Dispensary will generally not result in repeated nuisance activities including disturbances of the peace, illegal drug activity, marijuana use in public, harassment of passerby, excessive littering, excessive loitering, illegal parking, excessive loud noises, especially late at night or early in the morning hours, lewd conduct, or police detentions or arrests.

That any provision of the Municipal Code or condition imposed by a City issued permit, or any provision of any other local, or state law, regulation, or order, or any condition imposed by permits issued in compliance with those laws will not be violated.

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That the Applicant has not made a false statement of material fact or has omitted to state a material fact in the application for a permit.

That the Applicant has not engaged in unlawful, fraudulent, unfair, or deceptive business acts or practices with respect to the operation of another business within the City.

3. Maintenance of Appropriate Collective Records Regarding Cultivation and Compliance

Cultivation Records. Every permitted Marijuana Dispensary shall maintain on-site (i.e., at the Property designated for the operation of the Marijuana Dispensary) the medical marijuana cultivation records of the Marijuana Dispensary. These records shall be signed under penalty of perjury by each Management Member responsible for the cultivation and shall identify the location or locations at which the Marijuana Dispensary s medical marijuana is being cultivated. Such records shall also record the total number of marijuana plants cultivated or stored at each cultivation location. The Storefront Collective Dispensary shall also maintain an inventory record documenting the dates and amounts of medical marijuana cultivated or stored at the Dispensary Property, if any, as well as the daily amounts of Medical Marijuana distributed from the permitted Dispensary.

Financial Records. The Dispensary shall also maintain a written accounting record or ledger of all cash, receipts, credit card transactions, reimbursements, (including any in-kind contributions), and any and all reasonable compensation for services provided by the Management Members or other members of the Marijuana Dispensary, as well as records of all operational expenditures and costs incurred by Marijuana Dispensary in accordance with generally accepted accounting practices and standards typically applicable to business records.

4. Dispensary Record Retention Period.
The records required above by subparagraphs (1), (2), and (3) of this subsection shall be maintained by the Medical Marijuana Dispensary for a period of three (3) years and shall be made available to the City upon a written request.

Section 17.162.140 City Access to and Inspection of Required Storefront Collective Dispensary Records.

Section 17.162.150 Imposition of tax.

The City Council declares that the ordinance codified in this chapter is adopted to implement a monthly tax on marijuana sales and/or provision, of ***(10 or 15 percent to be determined by City Council)*** payable to the City, which complies with the requirements and limitations contained in California Revenue and Taxation Code Division and subject to approval by November 2016 ballot measure.

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On all sales of medical marijuana, and in the event the casual/recreational use of marijuana is legalized or decriminalized in California, any person or entity selling or providing marijuana within the City shall pay to the City a monthly tax of 15 percent, of its gross proceeds from such sales or provision.

Section 17.162.160 Purpose.

The purpose of this tax is to raise revenue to fund wastewater services.

Section 17.162.170 Customers.

This tax shall not be specifically charged or assessed to any customers or consumers of marijuana subject to this tax. Payment and remittance of the tax to the City shall solely be the responsibility of the person or entity selling or providing the marijuana in the City.

Section 17.162.180 Proceeds.

"Proceeds" shall mean gross receipts of any kind, including, without limitation, membership dues; the value of in-kind contributions, exchanges, bartered goods or services; the value of volunteer work; reimbursements provided by members regardless of form; cash payments; and anything else of value obtained by any person or entity for legally selling or providing marijuana in the City.

Section 17.162.190 Modification, repeal or amendment.

The City Council may repeal this chapter, or amend it in a manner which does not result in an increase in the amount of the tax or broaden the scope of the tax imposed herein, without further voter approval. If the City Council repeals any provision of this chapter, it may subsequently reenact it without voter approval, as long as the reenacted provision does not result in an increase in the amount of the tax or broaden the scope of the tax imposed herein.

Section 17.162.200 Administration.

The City Manager, or designee, and/or the City Council by resolution, may promulgate regulations to implement and administer the provisions of this chapter.

Section 17.162.210 Penalties.

Any entity that fails to pay the taxes required by this chapter within 30 days after the due date shall pay, in addition to the taxes, a penalty for nonpayment in a sum equal to 25 percent of the total amount due. Failure to pay all of the taxes required and penalties within 60 days after the tax due date shall result in the immediate suspension of the permit and no sales may be made by the entity. Additional penalties will be assessed in the following manner: 10 percent shall be added on the first day of each calendar month following the month of the imposition of the 25 percent penalty if the tax remains unpaid—up to a maximum of 100 percent of the tax payable on the due date. Receipt of the tax payment by the City shall govern the determination of whether the tax is delinquent. Postmarks will not be accepted as adequate proof of a timely payment.

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Section 17.162.220 Additional penalties.

Any violation of this chapter shall constitute a public nuisance and infraction pursuant to the provisions of Chapters XX and XY of this municipal code.

Section 17.162.230 Records inspection.

Whenever it is necessary to examine any books or records, including tax returns, of any entity subject to the provisions of this chapter, to ascertain the amount of any tax due pursuant to this chapter, the City shall have the power and authority to examine such necessary books and records at any reasonable time including, but not limited to, during normal business hours. Records must be maintained at least seven years.

Section 17.162.240 Application of provisions.

No payment of any tax required under the provisions of this chapter shall be construed as authorizing the conduct or continuance of any illegal business or of a legal business in an illegal manner. Nothing in this chapter implies or authorizes that any activity connected with the cultivation, possession or provision of marijuana is legal unless otherwise authorized and allowed by the State of California and permitted by the City.

A duly designated Placer County Sheriff or Community Development Department representative may enter and shall be allowed to inspect the premises of every Marijuana Dispensary as well as the financial and membership records of the Collective required by this Chapter between the hours of eight o'clock (8:00) A.M. and six o'clock (6:00) P.M., or at any appropriate time to ensure compliance and enforcement of the provisions of this Chapter, except that the inspection and copying of the private medical records of a Marijuana Dispensary shall be made available to the Placer County Sheriff only pursuant to a properly executed search warrant or inspection warrant by a court of competent jurisdiction, or a court order for the inspection of such records.
It shall be unlawful for any property owner, landlord, lessee, Medical Marijuana Dispensary member or Management Member or any other person having any responsibility over the operation of the Marijuana Dispensary to refuse to allow, impede, obstruct or interfere with an inspection of the Marijuana Dispensary or the required records thereof.

DRAFT

STAFF REPORT TO THE COLFAX CITY COUNCIL

FOR THE MAY 25, 2016 COUNCIL MEETING

FROM: Mark Miller, City Manager

PREPARED BY: Amy Feagans, Planning Director

DATE: May 17, 2016

SUBJECT: General Plan/Zoning Map Clean Up and Consistency Study – Process Outline

X	N/A		FUNDED		UN-FUNDED	AMOUNT:	FROM FUND:

RECOMMENDED ACTION: Discuss and provide direction to staff. No formal action required.

PROJECT SUMMARY:

The General Plan is the guiding document for future development in the City. As such, it is general in nature and designates (through the Land Use Map) the anticipated land uses and development patterns for Colfax. The zoning ordinance and zoning map implement the General Plan and provide the regulatory language for land use and development.

The purpose of this upcoming project is to amend the General Plan and/or Zoning designations on those properties that have conflicting land use designations to ensure that the General Plan and Zoning accurately reflect the intended land use of the property. Any proposed changes will not affect the allowable existing uses on a given property in any manner.

Staff has identified a number of parcels where the current zoning is not consistent with the Land Use Map. Not only is this not in compliance with State Law, but it also makes it more challenging to determine appropriate land uses and future development potential. Therefore, staff is proposing a clean-up of the zoning map and General Plan to more accurately reflect the land use map of the General Plan.

PROJECT ANALYSIS:

As noted above, by State Law, a City's zoning ordinance and map must be consistent with its General Plan.

The City of Colfax General Plan 2020 identifies seven separate land use categories and the City's zoning ordinance has fourteen different zoning districts. (See Attachment 1)

The zoning consistency study can be divided into three groups:

Parcels with zoning that is not consistent with the General Plan. Therefore the entire parcel should be rezoned, or where the zoning, while consistent with the General Plan, is not the preferred zoning.

> Example: The General Plan designates the parcel as Commercial but it is currently zoned Industrial. These two land uses are not consistent. The recommendation would be to rezone the parcel Highway Commercial (CH) consistent with the General Plan Land Use designation

- Parcels that have two different zonings both of which are consistent with the General Plan.

> Example: The General Plan designation for the parcel is Medium High Density (MHD) Residential but the zoning for the property is split – one area of the parcel is zoned Residential 20,000 square feet (R-1-20) and the other is zoned Residential 10,000 square feet (R-1-10). Both are consistent with the MHD General Plan designation. The recommendation would be to rezone the parcel to R-1-10.

- Parcels with two different zonings, of which one (or both) is not consistent with the General Plan.

> Example: The General Plan designation is Industrial but some of the parcel is zoned CH and rest of the parcel is zoned to Residential 20,000 (R-1-20). The recommendation would be to rezone the parcel to Industrial (I).

The first two categories will be easier to clean up given that the zoning is consistent with the General Plan but still needs to be revised because either the one parcel contains two different zoning designations, or the current zoning of the parcel is no longer the preferred zoning.

The third group will require more analysis and environmental work given these parcels are not consistent with the General Plan Land Use Map. For these parcels, staff will be preparing recommendations that may include the need to rezone or prepare a general plan amendment or some combination of both.

PROJECT PROCESS

Approximately twenty parcels have been identified as needing to be revised, rezoned, or re-designated in some manner. Because land use and land development does involve the future use of property and property rights, it is critical to be sensitive to and respect the property owners involved with these proposed land use changes. Prior to any formal public hearings or recommended action by the Planning Commission/City Council, staff recommends the City be proactive in providing early notice to the affected property owners of the proposed changes. Every effort should be made to give the property owners an opportunity to review the proposal and provide comment back to staff as part of the Consistency Study.

STAFF RECOMMENDATION:

No formal action is required at this time. Staff is looking for direction and recommendations on the proposed course of action. If the Council supports the process, staff will begin the identifying the affected parcels and developing an outreach program for the affected property owners.

ATTACHMENTS:
Listing of General Plan land use designations and Zoning districts
General Plan Map
Zoning Map

ATTACHMENT A

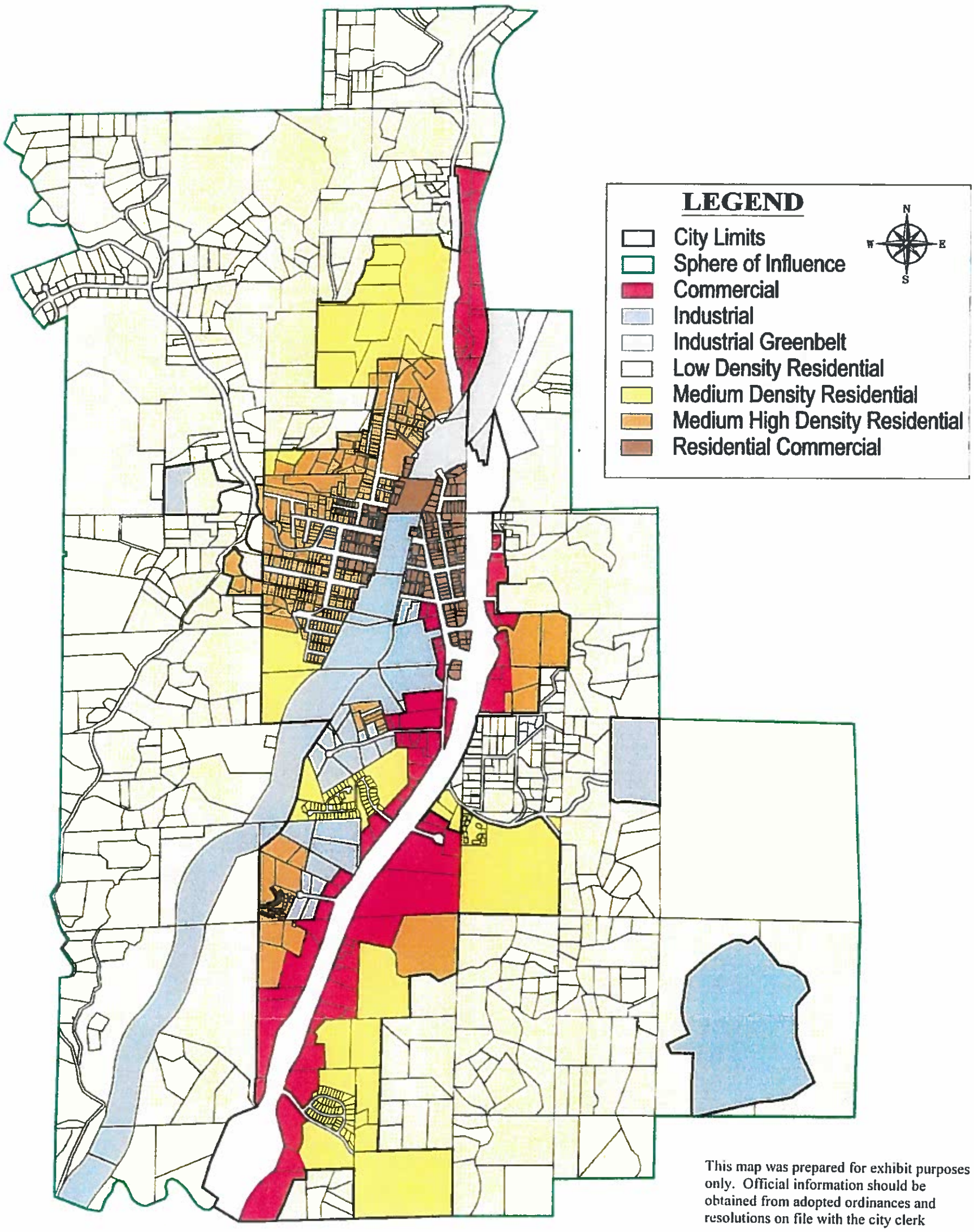
GENERAL PLAN DESIGNATIONS

Low Density Residential
Medium Density Residential
Medium High Density Residential
Residential Commercial
Commercial
Industrial
Industrial Greenbelt

ZONING DISTRICTS

A-1	Agriculture
R-1-5	Single Family (SF) Residential 5,000 sq. ft. minimum
R-1-10	SF Residential 10,000 sq. ft min.
R-1-15	SF Residential 15,000 sq. ft. min.
R-1-20	SF Residential 20,000 sq. ft. min.
RM-1	Multi-family Residential Medium Density - 7 DU/Acre
RM-2	Multi-family Residential High Density - 12 DU/Acre
R-MHS	Residential Mobile Home Subdivision
CH	Highway Commercial
CR	Retail Commercial
I	Industrial
IG	Industrial Greenbelt
A	Agriculture
O	Open Space

City of Colfax
General Plan Map



This map was prepared for exhibit purposes only. Official information should be obtained from adopted ordinances and resolutions on file with the city clerk

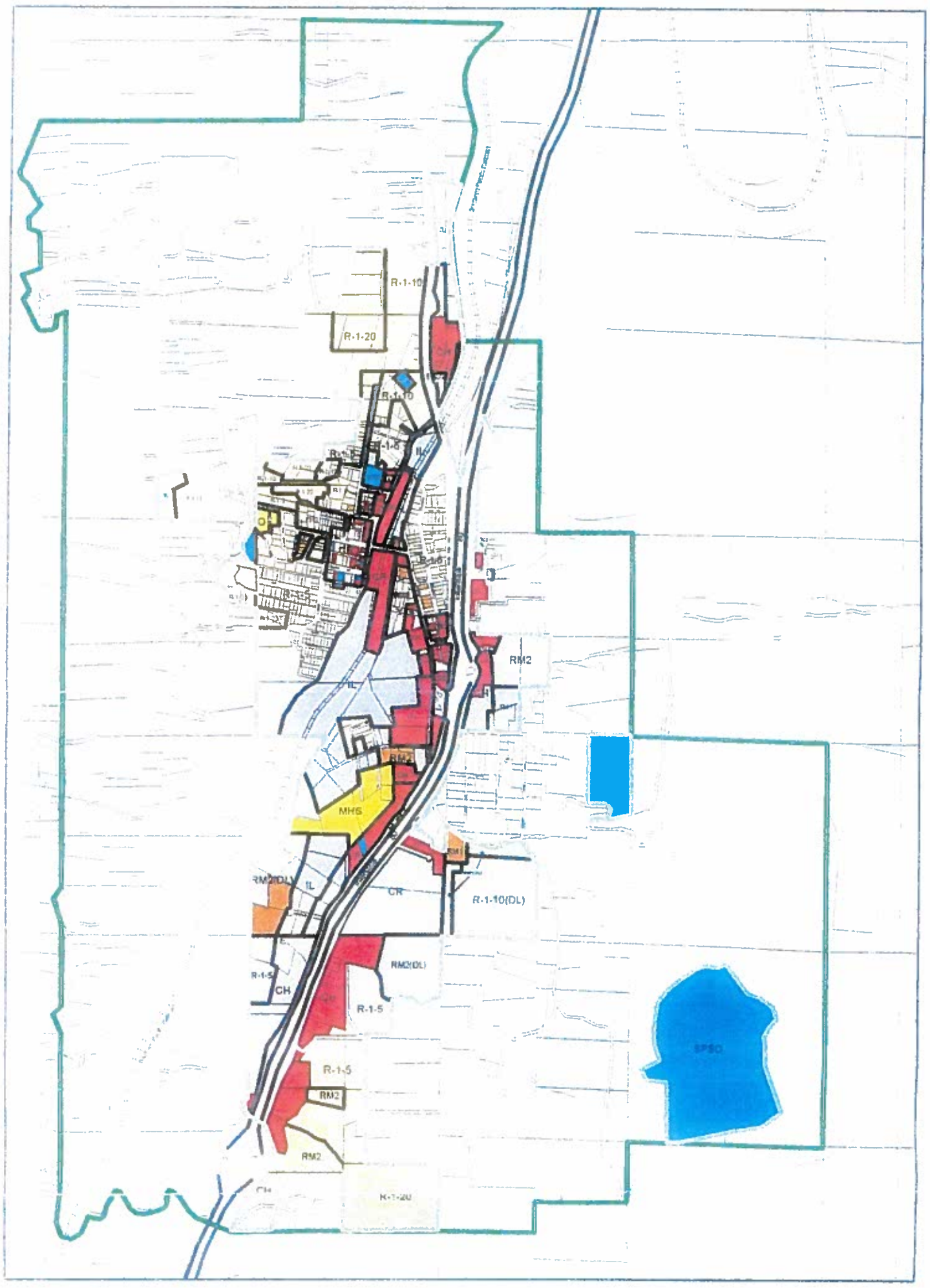
REPRINTED DECEMBER 2002

K:\proj\11n\1194\City Maps\General Plan Map Dec-2002\General Plan Dec-2002.dwg

Drawing # 003

City Of Colfax

Existing Land Use and Zoning Overlay



Existing Land Use

- Agriculture
- Commercial
- Industrial
- Park
- School
- Quasi Public
- Residential
- Mobile Home
- Multiple Family Residential
- Religious
- Vacant

City of Colfax City Limits

1000 0 1000 feet
scale

Zoning Designations

A-1 Agricultural
SPSD Special Public Service District
CH Commercial Highway
CR Commercial Retail
IL Limited Industrial
DL Density Limitations
O Open Space

R-1-5 Residential 5,000 Square Foot Maximum
R-1-10 Residnetial 10,000 Square Foot Maximum
R-1-20 Residential 20,000 Square Foot Maximum
RM1 Multiple Family Residential
RM2 Multiple Family Residential High Density

City of Colfax Sphere of Influence

Produced for California State University, Chico in Cooperation with the Geographic Information Center Cartography by Kent Jensen

THIS MAP WAS PREPARED FOR EXHIBIT PURPOSES ONLY OFFICIAL INFORMATION SHOULD BE OBTAINED FROM ADOPTED ORDINANCES AND RESOLUTIONS ON FILE WITH THE CITY CLERK

FIGURE 2-1

City of Colfax
City Council Minutes
Regular Meeting of Wednesday, May 11, 2016
City Hall Council Chambers
33 S. Main Street, Colfax CA

1 CONVENE MEETING

1A. Call to Order

Mayor Parnham called the Open Session to order at 7:00PM.

1B. Pledge of Allegiance

Councilmember Hesch led the Pledge of Allegiance.

1C. Roll Call

Council members present: Douglass, Harvey, Hesch, Parnham, Stockwin

1D. Approval of Agenda Order

On a motion by Councilmember Stockwin, seconded by Mayor Pro Tem Harvey, the City Council approved the agenda.

AYES: Douglass, Harvey, Hesch, Parnham, Stockwin

2 PRESENTATIONS

2A. Presentation from Placer County Transportation Planning Agency (PCTPA); Sales Tax Effort and Consideration of Resolution 15-2016 approving the Expenditure Plan for revenues obtained through a proposed tax measure to be placed on the November 8, 2016 Ballot by the Placer County Transportation Planning Agency acting as the Local Transportation Authority

Celia McAdam, PCTPA Executive Director

Ms. McAdam introduced the proposed tax measure. She explained statewide funding sources have been diminishing while the needs for transportation funding have increased. Revenues from this tax measure would be used only for transportation projects in the County. The process for placing the tax measure on the ballot includes approval of the Expenditure Plan by local jurisdictions and the Placer County Board of Supervisors. The Expenditure Plan outlines how the funds will be distributed throughout the County and how the public can be assured the funds are used appropriately. A quarter of a million dollars will be allocated to Colfax annually for road maintenance and upgrades and an oversight committee of community members will be appointed.

Each Councilmember expressed support of the measure.
Michael Babich, member of the audience from Auburn, supports the tax measure.
Michael Garibidian from the Sierra Club supports the concept of the measure but would like to see more funds allocated to public transportation.

On a motion by Councilmember Hesch, seconded by Councilmember Stockwin, the City Council approved Resolution 15-2016 approving the Expenditure Plan for revenues obtained through a proposed tax measure to be placed on the November 8, 2016 Ballot by the Placer County Transportation Planning Agency acting as the Local Transportation Authority .
AYES: Douglass, Harvey, Hesch, Parnham, Stockwin

2B. **Presentation from Placer County Community Outreach; Medical Marijuana Regulation**
Bekki Riggan, Placer County Deputy CEO and Josh Huntsinger, Placer County Agriculture Commissioner/Sealer of Weights and Measures

Ms. Riggan stated Placer County staff has been tasked with public outreach to discuss components of a potential County medical marijuana ordinance and to report findings to the Board of Supervisors. County staff has presented to all of the Municipal Advisory Committees, including the Weimar-Applegate-Colfax Municipal Advisory Committee, and received support for allowing and regulating cultivation, dispensaries, and taxation of medical marijuana.
Mr. Huntsinger gave a brief synopsis of the types of regulations the county could consider.
Council asked several questions of the guests regarding the legal aspects of regulation.
Supervising Deputy District Attorney Doug Van Breemen, opposes the County's plan for allowing and regulating medical marijuana.
Ms. Riggan assured the public the County has no formal plan and is still gathering information.
Basil McMahon of a County Growers Association supports the County's concepts.
Rich Miller, who works in a Sacramento dispensary, thanked Council for allowing the county representatives to speak regarding regulating medical marijuana.

Council took a ten minute break at 8:16PM and returned at 8:29PM.

2C. **Budget Workshop**
City Manager, Mark Miller and Finance Director Laurie Van Groningen CEO

City Manager Miller stated this preliminary draft of the two year budget cycle is based on expected revenue increases yet strives to keep expenditures under control. He thanked Finance Director Laurie Van Groningen for a thorough analysis.
Mayor Pro Tem Harvey asked staff to look into transferring the oil recycling station to a private company and to consider hiring a grant writer to increase funding sources for capital projects.
Councilmember Hesch asked staff to provide a Capital Projects list for Council to set priorities for future projects.
Mayor Parnham and Mayor Pro Tem Harvey cautioned the Wastewater Treatment Plant (WWTP) is at a critical 10 year point where many parts may need to be replaced. Issues can develop with the Wastewater Treatment Plant very quickly, so funds must be in place to cover unexpected expenses.

Councilmember Hesch requested an organizational chart with proposed details of which new positions will be filled over the next few years. He requested details of plans to purchase vehicles and a camera. He also suggested selling off unused equipment and leasing an unused room in the depot – both strategies will increase revenues to offset expenses.
Mayor Pro Tem Harvey suggested the City fleet should be put back on a maintenance plan with a 5 year replacement built-in.
Mayor Parnham would like to see staffing increase to operate the new equipment which is proposed in the budget.

3 CONSENT CALENDAR

3A. **Minutes City Council Meeting of April 27, 2016**
Recommendation: Approve the Minutes of the Regular Meeting of April 27, 2016.

3B. **Quarterly Investment Report – March 31, 2016**
Recommendation: Accept and File.

3C. **Motorcycle Awareness Month Proclamation**
Recommendation: Adopt Resolution 16-2016 proclaiming May 2016 as Motorcycle Awareness Month.

On a motion by Councilmember Stockwin, seconded by Mayor Pro Tem Harvey, the City Council approved the Consent Calendar.
AYES: Douglass, Harvey, Hesch, Parnham, Stockwin

4 COUNCIL, STAFF, AND OTHER REPORTS

4A. **Committee Reports and Colfax Informational Items – All Councilmembers**

Councilmember Hesch

- Councilmember Hesch reported from the ad hoc committee regarding the Sheriff Contract renewal. He stated the department is becoming more and more efficient with very impressive uses of technology and resources. He was satisfied with the discussion and is in favor of Council approving the proposed contract.

Councilmember Stockwin

- Councilmember Stockwin stated the bull and bear statues on the Depot Green have been broken and vandalized. He suggested they be moved to an indoor location.
- He noted a Sacramento Bee article gives Colfax High School the second lowest truancy rates in the area at only 4%.
- He recently conversed with Union Pacific Railroad officials about the brush piles in town near the railroad tracks. The slash piles will be chipped soon and donated to the Rocklin Biomass Fuel plant.
- Councilmember Stockwin displayed the current issue of the Foothill Magazine which features a nice article about Café Luna.
- He attended the Fire Safe Council Meeting. Retired Chief Chris Paulus spoke at the meeting and asserted fires break out in the area 3 times every decade – mostly started by transients. Councilmember Stockwin asked for a report of high undergrowth areas and the plan to control vegetation in those areas.

City Manager Miller stated Community Services Director Heathcock has scheduled a clearing crew from the Washington Ridge Camp to masticate the brush above the ballpark.

Councilmember Douglass

- Councilmember Douglass attended the 3rd Annual Chocolate, Wine and Art Indulgence.
- He facilitated planting of a milkweed garden by the Colfax Elementary School Second Graders. The Milkweed will attract Monarch Butterflies.
- The All Service Group meetings are held on the second Tuesday of each month at 5:00 at the Depot. He reported from the most recent meeting; the 3rd of July Event plans are coming along and promises to be a great event.
- The Sierra Vista Community Center elected Tim Ryan as a new board member.
- As liaison to the Colfax schools, he attended a recent girls' soccer game. Colfax is in the playoffs.

Mayor Pro Tem Harvey

- Mayor Pro Tem Harvey commented he is pleased to see the Sheriff's Office contracts with Winner Chevrolet for their fleet services. This is a boon to the City budget through sales tax. State and federal regulations drive the cost of the Sheriff and Fire contracts. Overall he is satisfied with the proposed contract renewal but would like to have hours of service reinstated.

Mayor Parnham

- Mayor Parnham attended the City/County Officials Dinner and the Chocolate, Wine and Art Indulgence.
- He thanked the Colfax Garden Club and the Colfax Lions Club for the flower baskets and watering system which have now been planted and installed for the season.
- He asked staff to open the water park ASAP. Staff must check to see if drought regulations have been lifted
- He built the monument at the Depot for the George A. Wyman Memorial Waypoint. Everyone is invited to the dedication on Wednesday, May 18th at 11:00AM.
- He thanked all of the Colfax volunteers, recognizing their efforts to make Colfax great.
- He asked staff to accelerate the Hotel abatement.
  City Attorney Cabral stated he is exploring options for a stronger stand against the owner, possibly asking the District Attorney to indict the Historic Colfax Hotel owner.

4B. **City Operations – City Staff**

City Manager Miller

- City Manager Miller announced the Farmer's market opens next Wednesday from 4-7PM and will continue on Wednesdays through October 29th.
- He announced the Oak Street sidewalk project is underway.
- The Wastewater Treatment Plant is running well.
- He presented a PowerPoint to SACOG about the improvements that have been made in Colfax.

4C. **Additonal Reports – Agency Partners**

Ty Conners, Placer County Sheriff's Office Colfax Substation Commander

- Sergeant Conners thanked Councilmember Hesch and Mayor Pro Tem Harvey for meeting with him to discuss the contract.
- He reminded the public to call even if unsure an incident is important, "if you see something, say something". Public safety is much more effective as a partnership between law enforcement and the community
- The Skatepark design meeting will be next Thursday, May 19th at 7:00PM at the Colfax Theater.
- T-shirts are on-sale to raise funds for the skatepark and the schools are helping to raise funds as well.

Sean Lomen, Colfax City Volunteer Fire Department Fire Captain

- Captain Lomen reported fire season has started and the department has been called out to a few local fires.
- The department engine is undergoing maintenance and repairs in preparation for the fire season.
- Two new volunteers are in training. The volunteer departments have the same training requirements as any other department – it takes up to 2 years to train a new firefighter.
- The department needs to upgrade and repair equipment. They are looking at various funding sources and donations.

5 PUBLIC COMMENT

Jim Dion, Colfax Theater Owner

- Asked about the progress of the roundabout and if an extension could be made directly to Railroad Avenue.
- He asked Council to address an epidemic of heroin use and associated crime.

Foxey McCleary, 127 Saunders Lane

- Announced there will only be one Artwalk this summer due to lack of funding and volunteers.

6 COUNCIL BUSINESS

6A. **Placer County Sheriff Contract: Upcoming Renewal Information**

STAFF PRESENTATION: Mark Miller, City Manager

RECOMMENDATION: For Discussion Pending Subcommittee Recommendation.

City Manager Miller thanked the ad hoc committee members for their reports. The proposed contract will increase 2.84% over last year and includes the current reduced hours of service. This amount is reflected in the budget. Staff plans to bring the contract to a future meeting for approval. Mayor Pro Tem Harvey would like to see the hours increased. Sergeant Conners agreed to bring three options for consideration.

6B. **Update on Marijuana Ordinance and Ballot Measure**
STAFF PRESENTATION: Mark Miller, City Manager
RECOMMENDATION: Verbal update, direct staff as appropriate.

City Manager Miller stated the City Attorney Cabral is finalizing the wording for the Ballot. Council has agreed to a 15% tax. July 8th is the deadline for the City to submit the measure to the County for the November 8th election. Staff will schedule the workshop next meeting.
Council had no comments.
Mr. Dion expressed concern about the fairness of leaving the decision to ban or allow a medical marijuana dispensary in Colfax to just the 900 voters in Colfax.
Rich Miller, area resident, stated he fears a 15% tax is too high. He would like to see a dispensary in town.
Linda Lou Haines of Canyon View Apartments read a letter supporting a dispensary which she had sent to the Colfax Record.
Glenda, unknown name or location, said she would prefer not to send patients to Sacramento.
Dennis Belisle from Alta gave council a handout with questions regarding medical marijuana dispensaries.

7 ADJOURNMENT

As there was no further business on the agenda, Mayor Parnham adjourned the meeting at 10:20PM.

Respectfully submitted to City Council this 25th day of May, 2016

Lorraine Cassidy, City Clerk

City of Colfax
City Council Minutes
Special Meeting of Tuesday, May 17, 2016
City Hall Council Chambers
33 S. Main Street, Colfax CA

1 CONVENE MEETING

1A. Call to Order

Mayor Parnham called the Meeting to order at 10:00AM.

1B. Roll Call

Council members present: Douglass, Harvey, Hesch, Parnham, Stockwin

1C. Public Comment on Closed Session Items

Linda Lou Haines, Colfax resident, stated the city manager needs to set the tone for a friendly atmosphere in the City. Customer Service is important and a good city manager will have both skills and personality to ensure accessibility to the Public. The City has benefited from Mr. Miller's openness to citizens and Council should strive to choose a new manager with very similar attributes.

She asked how wide the advertisement for the position was circulated.

City Manager Miller replied that announcements were placed with several publications to reach public officials in Western States.

Councilmember Hesch suggested Ms. Haines create a question to include in the interviews which are scheduled next week.

2 CLOSED SESSION

2A. Public employee employment pursuant to Government Code Section 54957.

Title of Position to be filled: City Manager

Council convened the closed session at 10:07AM.

3 RETURN TO OPEN SESSION

3A. Report from Closed Session

Council reconvened the open session at 11:55AM.
There was nothing to report from closed session.

4 ADJOURNMENT

As there was no further business on the agenda, Mayor Parnham adjourned the meeting at 11:55AM.

Respectfully submitted to City Council this 25th day of May, 2016

Lorraine Cassidy, City Clerk

STAFF REPORT TO THE COLFAX CITY COUNCIL

FOR THE MAY 25, 2016 COUNCIL MEETING

FROM: Mark Miller, City Manager
PREPARED BY: Laurie Van Groningen, Finance Director
DATE: May 13, 2016
SUBJECT: City of Colfax Cash Summary Report: February 2016

X	N/A		FUNDED		UN-FUNDED	AMOUNT:	FROM FUND:

RECOMMENDED ACTION: Accept and File City of Colfax Cash Summary Report: April 2016.

BACKGROUND AND ANALYSIS:
These monthly financial reports include General Fund Unassigned Cash Analysis Graphs and the City of Colfax Cash Summary Report (with supporting documentation). The reports are prepared monthly on a cash basis and are reconciled to the General Ledger accounting system, previous reports and bank statements. Detailed budget comparisons are provided as a mid-year report and also as part of the proposed budget process each year.

The purpose of the reports is to provide status of funds and transparency for Council and the public of the financial transactions of the City.

CONCLUSION:
The attached reports reflect an overview of the financial transactions of the City of Colfax in April 2016.

Monthly highlights include:

- General Fund Reserved Cash is tracking consistently with previous years and our General Fund Reserve balance has been met consistently for the past sixteen months.

- The second installment (Teeter 45%) of property taxes and delinquent charges is expected from Placer County in May.

- Negative fund balances in Restricted and Capital Funds are due to timing of funding allocations and reimbursements.

    - Full funding is expected for Fund 250 – The first payment of Local Transportation funds from PCTPA (50% of annual apportionment) was received in March – the balance is expected to be received by June. Funds are also scheduled to be transferred from Fund 253 Gas Taxes as budgeted (estimate is approximately $30K)

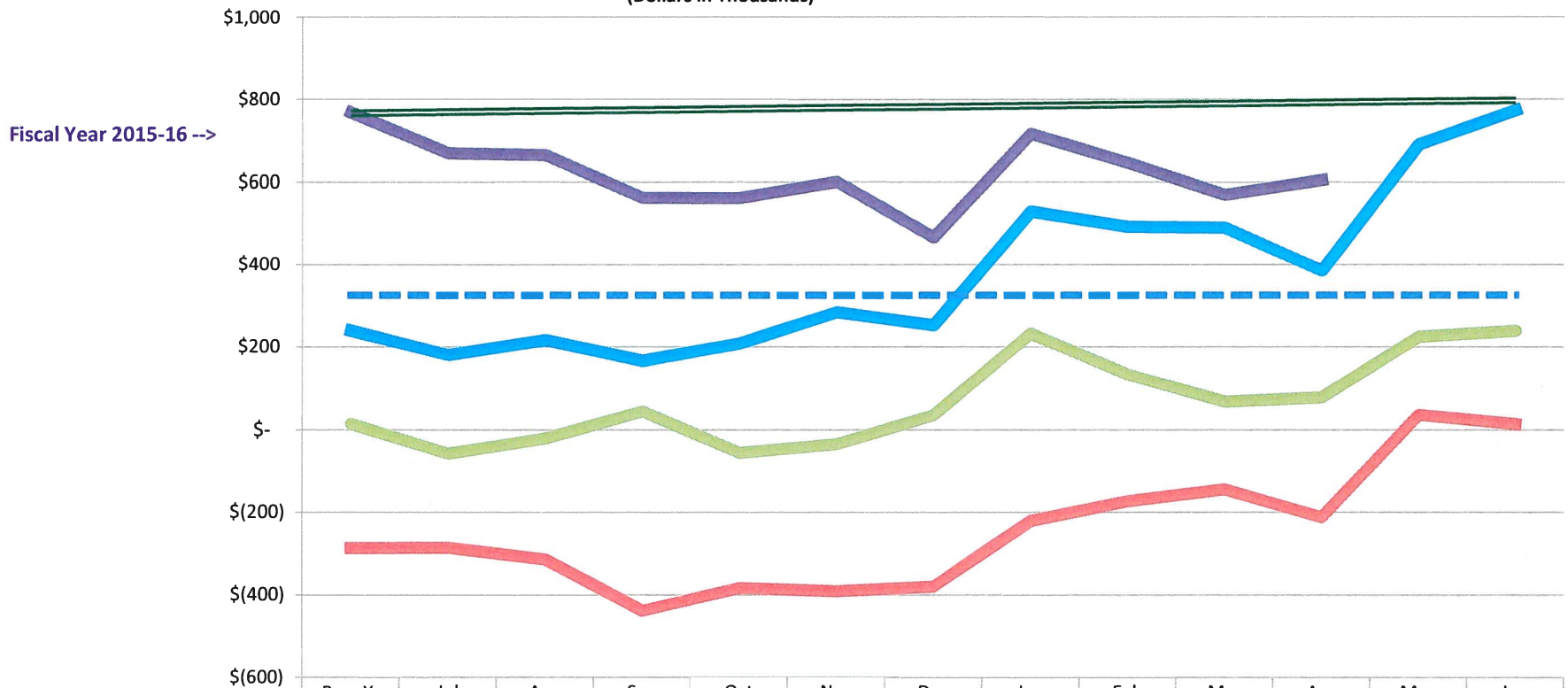
- Capital Fund 350 (UPPR Ped Xing Project) received PTSMEA funding from PCTPA in February and the first reimbursement payment from Cal Trans ($244K) has been received in March. Final project costs are expected to be paid in March/April – and will be followed up with a reimbursement request to Cal Trans. Union Pacific costs over budget are being reviewed.

ATTACHMENTS:

1. General Fund Reserved Cash Analysis Graphs
    a. Cash Analysis – Balance
    b. Expenses by Month
    c. Revenues by Month
2. Cash Activity Reports
    a. Cash Summary
    b. Cash Transaction Report – by individual fund
    c. Check Register Report
    d. Daily Cash Summary Report

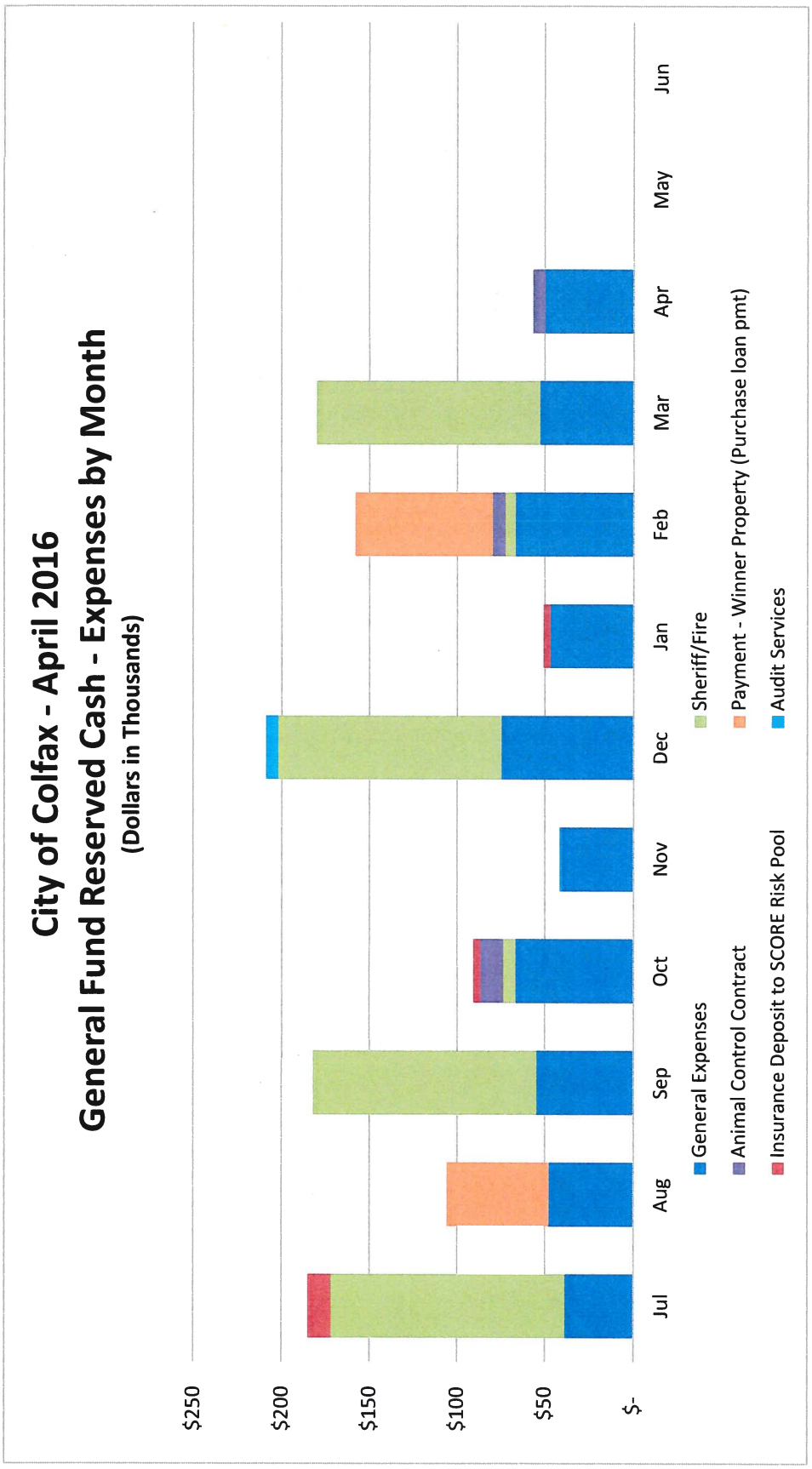
City of Colfax - April 2016
General Fund Reserved Cash Analysis

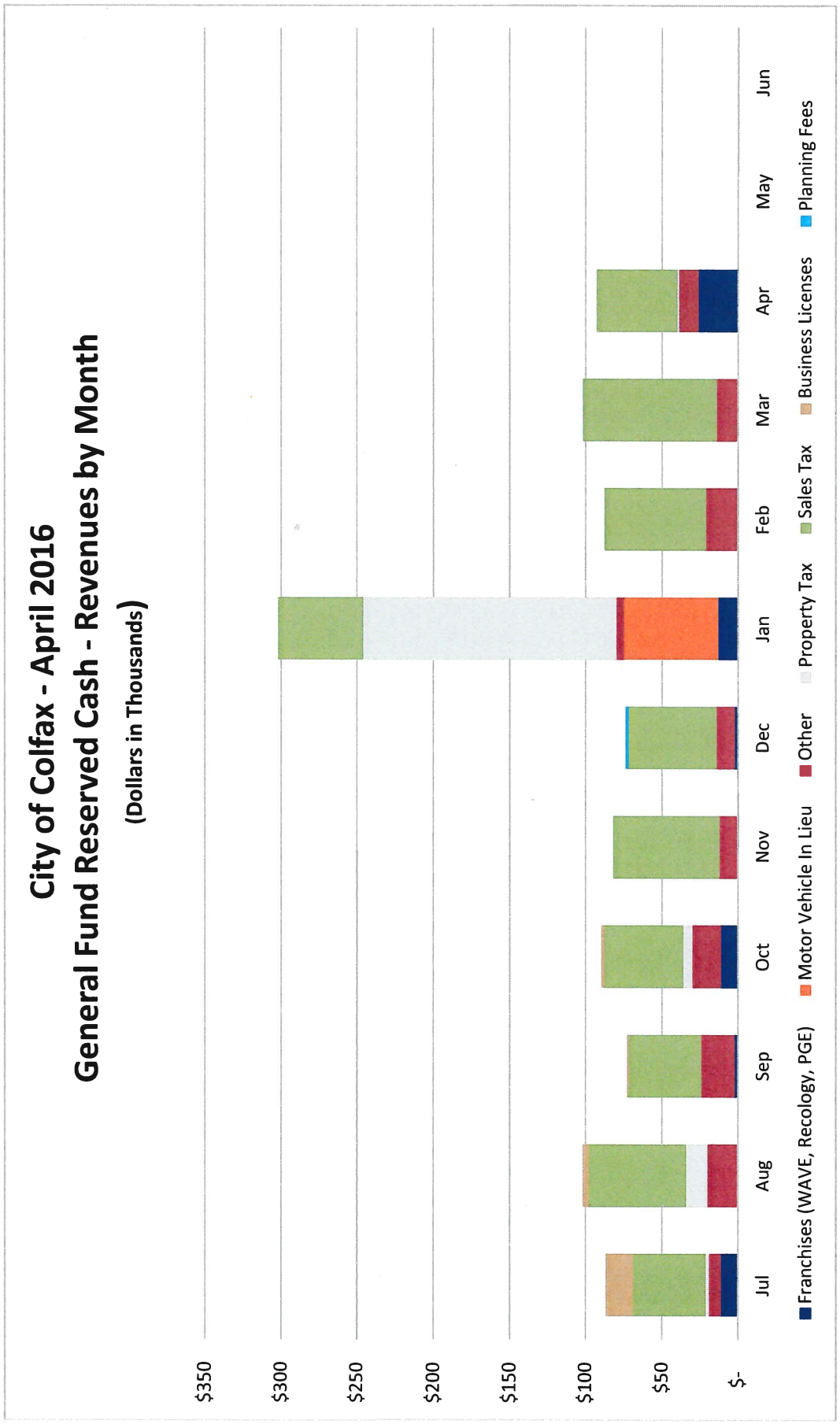
(Dollars in Thousands)



	Prev Yr	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Cash Balance FY2015-16	$768	$670	$666	$562	$561	$601	$466	$717	$647	$569	$605		
Cash Balance FY2014-15	$240	$181	$217	$167	$209	$284	$253	$528	$491	$489	$385	$691	773
Cash Balance FY2013-14	$15	$(57)	$(20)	$45	$(55)	$(34)	$36	$233	$134	$69	$79	$225	240
Cash Balance FY2012-13	$(287)	$(286)	$(314)	$(438)	$(383)	$(391)	$(380)	$(221)	$(173)	$(144)	$(212)	$37	15
*Reserves Target 25%	$325	$325	$325	$325	$325	$325	$325	$325	$325	$325	$325	$325	325
Budget FY2016	$767	$770	$772	$775	$777	$780	$782	$785	$787	$790	$792	$795	797

*City Administrative policy stipulates General Fund Reserve of 25% (3 months) of annual General Fund Revenues.


City of Colfax - April 2016
General Fund Reserved Cash - Expenses by Month
(Dollars in Thousands)
$250
$200
$150
$100
$50
$-
Jul
Aug
Sep
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
General Expenses
Animal Control Contract
Insurance Deposit to SCORE Risk Pool
Sheriff/Fire
Payment - Winner Property (Purchase loan pmt)
Audit Services


City of Colfax - April 2016
General Fund Reserved Cash - Revenues by Month
(Dollars in Thousands)
$350
$300
$250
$200
$150
$100
$50
$-
Jul
Aug
Sep
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Franchises (WAVE, Recology, PGE)
Motor Vehicle In Lieu
Other
Property Tax
Sales Tax
Business Licenses
Planning Fees

City of Colfax
Cash Summary
April 30, 2016

	Balance 03/31/2016	Revenues In	Expenses Out	Transfers	Balance 04/30/2016
US Bank	$ 238,770.33	$ 332,389.85	$ (243,615.93)	$ (100,000.00)	$ 227,544.25
LAIF	$ 3,253,487.80	$ 3,422.62		$ 100,000.00	$ 3,356,910.42
Total Cash - General Ledger	$ 3,492,258.13	$ 335,812.47	$ (243,615.93)	$ -	$ 3,584,454.67
Petty Cash (In Safe)	$ 300.00				$ 300.00
Total Cash	$ 3,492,558.13	$ 335,812.47	$ (243,615.93)	$ -	$ 3,584,754.67

Change in Cash Account Balance - Total **$ 92,196.54**

Attached Reports:
1. Cash Transactions Report (By Individual Fund)
2. Check Register Report (Accounts Payable) $ (114,547.99)
3. Cash Receipts - Daily Cash Summary Report $ 139,540.42

Payroll Checks and Tax Deposits	$	(62,659.23)
Utility Billings - Receipts	$	126,571.95
Bank Service Charge	$	(131.23)
LAIF Interest	$	3,422.62
	$	-
	$	**92,196.54**

$ -

Prepared by: Laurie VanGroningen 5/13/16
Laurie Van Groningen, Finance Director

Reviewed by: Mark Miller
Mark Miller, City Manager

City of Colfax

Cash Transactions Report - April 2016

	Beginning Balance	Debit Revenues	Credit (Expenditures)	Ending Balance
Fund Type: 1.11 - General Fund - Unassigned				
Fund: 100 - General Fund	$ 796,795.60	$ 82,508.46	$ (56,341.86)	$ 822,962.20
Fund: 120 - Land Development Fees	$ 9,137.94	$ -	$ (510.00)	$ 8,627.94
Fund: 570 - Garbage Fund	$ (236,703.89)	$ 10,750.00	$ -	$ (225,953.89)
Fund Type: 1.11 - General Fund - Unassigned	**$ 569,229.65**	**$ 93,258.46**	**$ (56,851.86)**	**$ 605,636.25**
Fund Type: 1.14 - General Fund - Restricted				
Fund: 571 - AB939 Landfill Diversion	$ 30,767.26	$ -	$ (250.00)	$ 30,517.26
Fund: 572 - Landfill Post Closure Maintenance	$ 770,715.88	$ 19,732.08	$ (4,999.61)	$ 785,448.35
Fund Type: 1.14 - General Fund - Restricted	**$ 801,483.14**	**$ 19,732.08**	**$ (5,249.61)**	**$ 815,965.61**
Fund Type: 1.24 - Special Rev Funds - Restricted				
Fund: 210 - Mitigation Fees - Roads	$ 52,951.60	$ 61.16	$ (286.00)	$ 52,726.76
Fund: 211 - Mitigation Fees - Drainage	$ 3,042.66	$ 3.13	$ -	$ 3,045.79
Fund: 212 - Mitigation Fees - Trails	$ 42,627.05	$ 43.75	$ -	$ 42,670.80
Fund: 213 - Mitigation Fees - Parks/Rec	$ 97,617.32	$ 100.18	$ -	$ 97,717.50
Fund: 214 - Mitigation Fees - City Bldgs	$ 942.43	$ 0.97	$ -	$ 943.40
Fund: 215 - Mitigation Fees - Vehicles	$ 4,483.35	$ 4.61	$ -	$ 4,487.96
Fund: 217 - Mitigation Fees - DT Parking	$ 26,570.20	$ 27.27	$ -	$ 26,597.47
Fund: 218 - Support Law Enforcement	$ 10,766.71	$ 12,598.83	$ -	$ 23,365.54
Fund: 241 - CDBG Housing Rehabiliation	$ 94,392.02	$ 96.87	$ -	$ 94,488.89
Fund: 244 - CDBG MicroEnterprise Lending	$ 119,865.37	$ 421.99	$ -	$ 120,287.36
Fund: 250 - Streets - Roads/Transportation	$ (52,481.12)	$ -	$ (12,417.36)	$ (64,898.48)
Fund: 253 - Gas Taxes	$ 46,849.47	$ 43.01	$ (1,493.05)	$ 45,399.43
Fund: 270 - Beverage Container Recycling	$ 33,107.09	$ 5,033.98	$ -	$ 38,141.07
Fund: 280 - Oil Recycling	$ 4,019.98	$ 4.53	$ (315.60)	$ 3,708.91
Fund: 286 - Community Projects	$ 5,254.69	$ 5.40	$ -	$ 5,260.09
Fund: 292 - Fire Department Capital Funds	$ 146,838.95	$ 151.73	$ (3,014.20)	$ 143,976.48
Fund: 342 - Fire Construction - Mitigation	$ 2,423.55	$ 2.49	$ -	$ 2,426.04
Fund: 343 - Recreation Construction	$ 2,424.00	$ 2.49	$ -	$ 2,426.49
Fund Type: 1.24 - Special Rev Funds - Restric	**$ 641,695.32**	**$ 18,602.39**	**$ (17,526.21)**	**$ 642,771.50**
Fund Type: 1.34 - Capital Projects - Restricted				
Fund: 350 - Street Improvement Projects	$ (8,340.04)	$ -	$ (178.52)	$ (8,518.56)
Fund: 370 - North Main Street Bike Route	$ (1,709.72)	$ -	$ (7,663.23)	$ (9,372.95)
Fund: 375 - East Oak Street Sidewalk	$ -	$ -	$ (422.91)	$ (422.91)
Fund Type: 1.34 - Capital Projects - Restricted	**$ (10,049.76)**	**$ -**	**$ (8,264.66)**	**$ (18,314.42)**
Fund Type: 2.11 - Enterprise Funds - Unassigned				
Fund: 560 - Sewer	$ 420,119.22	$ 91,564.54	$ (76,424.75)	$ 435,259.01
Fund: 561 - Sewer Liftstations	$ 361,051.92	$ 13,217.31	$ (10,139.61)	$ 364,129.62
Fund: 563 - Wastewater Treatment Plant	$ 322,884.52	$ 34,837.23	$ -	$ 357,721.75
Fund: 564 - Sewer Connections	$ 41,080.00	$ -	$ -	$ 41,080.00
Fund: 565 - General Obligation Bond 1978	$ 21,659.43	$ 28.67	$ (6,500.00)	$ 15,188.10
Fund: 567 - Inflow & Infiltration	$ 323,404.69	$ 412.78	$ -	$ 323,817.47
Fund Type: 2.11 - Enterprise Funds - Unassigi	**$ 1,490,199.78**	**$ 140,060.53**	**$ (93,064.36)**	**$ 1,537,195.95**
Fund Type: 9.0 - CLEARING ACCOUNT				
Fund: 998 - PAYROLL CLEARING FUND	$ -	$ 64,159.01	$ (62,659.23)	$ 1,499.78
Fund Type: 9.0 - CLEARING ACCOUNT	**$ -**	**$ 64,159.01**	**$ (62,659.23)**	**$ 1,499.78**
Grand Totals:	**$ 3,492,558.13**	**$ 335,812.47**	**$ (243,615.93)**	**$ 3,584,754.67**

Check Register Report

April 2016 Checks

Date: 05/13/2016
Time: 1:23 pm
Page: 1

CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks							
51637	04/11/2016	Reconciled		01414	ALHAMBRA & SIERRA SPRINGS	WATER CITY HALL CORP YARD	122.36
51638	04/11/2016	Reconciled		01448	AMERIGAS - COLFAX	PROPANE DEPOT	65.86
51639	04/11/2016	Reconciled		01661	ARC	PROJECT SPECS	67.11
51640	04/11/2016	Reconciled		30018	TRAVIS BERRY	EXPENSE REPORT	276.75
51641	04/11/2016	Reconciled		02829(2)	BLUE RIBBON PERSONNEL LABOR	LABOR	1,708.00
51642	04/11/2016	Reconciled		02829	BLUE RIBBON PERSONNEL SERVICES	03/27/2016	199.60
51643	04/11/2016	Reconciled		03474	CLARDY, CHRIS	MEN'S HIKING BOOTS	231.10
51644	04/11/2016	Printed		07150	DAVID C. GARD	CITY SHARE ON STAA ROUTE	2,219.29
51645	04/11/2016	Reconciled		07460	GOLD COUNTRY MEDIA	LEGAL NOTICE	355.80
51646	04/11/2016	Reconciled		07591	GREEN MACHINE	FORWARD SKATE PARK DONATION	500.00
51647	04/11/2016	Reconciled		08050	HACH COMPANY	TEST KITS	247.72
51648	04/11/2016	Reconciled		08159	HILL BROTHERS CHEMICAL CO.	CHEMICALS	7,836.12
51649	04/11/2016	Reconciled		08170	HILLS FLAT LUMBER CO	STMT 03-25-2016	872.64
51650	04/11/2016	Reconciled		09455	INLAND BUSINESS SYSTEMS	COPY MACH MAINTENANCE	195.14
51651	04/11/2016	Reconciled		09540	INTERSTATE SALES	POTHOLE PATCH	783.51
51652	04/11/2016	Reconciled		13202	MAY, JANE	WORK BOOTS	182.72
51653	04/11/2016	Reconciled		13405	MOTOR ELECTRIC	MOTOR REPAIR	518.96
51654	04/11/2016	Reconciled		16011(2)	PELLETREAU, ANDERSON & CABRAL	GEN LEGAL SERVICES	5,281.21
51655	04/11/2016	Reconciled		16035	PG&E	SERVICE 02/23-03/23/2016	15,476.11
51656	04/11/2016	Reconciled		16190	PLACER COUNTY DEPARTMENT OF	GRATE	270.00
51657	04/11/2016	Reconciled		16165	PLACER COUNTY ENVIRONMENTAL	HAZMAT PLAN STATE SERVICE RTK	975.00
51658	04/11/2016	Reconciled		16200W	PLACER COUNTY SHERIFFS DEPT.	PC SO PHONES	41.50
51659	04/11/2016	Reconciled		19279	SERVICE ENGINEERING	WWTP MAINTENANCE	180.00
51660	04/11/2016	Reconciled		19453	SIGNATURE PLUMBING INC	CAMERA INSPECTION	562.50
51661	04/11/2016	Reconciled		22106	VAN GRONINGEN & ASSOCIATES	FINANCE CONSULTANT	5,931.25
51662	04/11/2016	Reconciled		22115	VERIZON CALIFORNIA	WWTP PHONE	181.57
51663	04/11/2016	Printed		23169	WAVE BUSINESS SOLUTIONS	INTERNET CITY HALL	258.83
51664	04/18/2016	Reconciled		01121	3FOLD COMMUNICATIONS	RRG OUTREACH	250.00
51665	04/18/2016	Printed		01647	AQUA SCIENCE	WWTP MONITORING	6,460.00
51666	04/18/2016	Reconciled		01766	AT&T MOBILITY	CELL PHONES MARCH	359.25
51667	04/18/2016	Reconciled		02630	BENNETT ENGINEERING SERVICES	N. MAIN BIKE PROJECT	7,661.50
51668	04/18/2016	Reconciled		02829(2)	BLUE RIBBON PERSONNEL LABOR	LABOR	854.00
51669	04/18/2016	Reconciled		02829	BLUE RIBBON PERSONNEL SERVICES	WE 04-03-2016	199.60
51670	04/18/2016	Reconciled		02901	BUREAU VERITAS NORTH AMERICA	BUILING OFFICIAL SERVICES	6,800.00
51671	04/18/2016	Reconciled		03482	CLEAR PATH LAND EVOLVEMENT,	MAP REVIEW PINETOP ESTATES	510.00
51672	04/18/2016	Reconciled		03650	CRANMER ENGINEERING, INC.	LALNDFILL TESTING	1,052.00
51673	04/18/2016	Reconciled		03790	CVCWA-CENTRAL VALLEY CLEAN	2016 CVCWA ANUAL CONFERENCE	110.00
51674	04/18/2016	Reconciled		04400	DIAMOND WELL DRILLING CO.	WWTP MONITORING FEB 2016	2,817.00
51675	04/18/2016	Reconciled		04592	DWAYNE ARMSTRONG COMMUNICATION	INTERNET WWTP MARCH 2016	199.90
51676	04/18/2016	Reconciled		08660	HUNT AND SONS, INC.	GASOLINE	423.02
51677	04/18/2016	Reconciled		10550	JOSEPH HALTON	ENVELOPES	93.53
51678	04/18/2016	Reconciled		18090	RAMOS ENVIRONMENTAL SERVICE	USED OIL & FILTER PICKUP	222.00
51679	04/18/2016	Reconciled		18193	RECOLOGY AUBURN PLACER	DEBRIS BOX MAR 2016	1,192.44
51680	04/18/2016	Reconciled		18194	RGS - REGIONAL GOV SERVICES	PLANNING SERVICE MAR 2016	3,467.50
51681	04/18/2016	Reconciled		19397	SIERRA SAW	BIKE HANDLE BRUSHCUTTER	928.72
51682	04/18/2016	Reconciled		19797	SWANA	INDUST ASSOC RENEWAL	287.00
51683	04/18/2016	Reconciled		20048	TALL BOOTS PUMPING SERVICES	SEPTIC PUMP TRUCK	318.75

Check Register Report

April 2016 Checks

Date: 05/13/2016
Time: 1:23 pm
Page: 2

CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks							
51684	04/18/2016	Reconciled		21560	US BANK CORPORATE PMT SYSTEM	STMT 03-22-16	1,342.72
51685	04/18/2016	Reconciled		23169	WAVE BUSINESS SOLUTIONS	COLFAX CORP YARD	47.95
51686	04/18/2016	Reconciled		23301	WESTERN PLACER WASTE	SLUDGE REMOVAL MAR 2016	784.08
51687	04/27/2016	Printed		01771	A T.E.E.M. ELECTRICAL ENGINEER	WWTP SERVICE	735.00
51688	04/27/2016	Printed		01448	AMERIGAS - COLFAX	FIRE HOUSE PROPANE	120.12
51689	04/27/2016	Printed		01448	AMERIGAS - COLFAX	CITY PROPANE	203.00
51690	04/27/2016	Printed		01448	AMERIGAS - COLFAX	3051546218	139.12
51691	04/27/2016	Printed		01460	AMERIPRIDE UNIFORM SERVICE	UNIFORMS & SUPPLIES	682.21
51692	04/27/2016	Printed		01500	ANDERSON'S SIERRA	10148477	1,024.16
51693	04/27/2016	Reconciled		01790	AUBURN OFFICE PRODUCTS	OFFICE SUPPLIES	335.03
51694	04/27/2016	Printed		02829(2)	BLUE RIBBON PERSONNEL LABOR	LABOR	854.00
51695	04/27/2016	Printed		02829	BLUE RIBBON PERSONNEL SERVICES	TEMPORARY STAFFING	380.49
51696	04/27/2016	Printed		03502	COLFAX AREA CHAMBER OF	2016 ANNUAL DUES	25.00
51697	04/27/2016	Printed		03580	COUNTY OF PLACER - ANIMAL CONT	DOMESTIC ANIMAL CONTROL	6,616.29
51698	04/27/2016	Printed		04234	DE LAGE LANDEN FINANCIAL	COPY MACHINE CONTRACT	544.43
51699	04/27/2016	Printed		08050	HACH COMPANY	WWTP SUPPLIES	742.08
51700	04/27/2016	Printed		08086	HBE RENTALS	CONCRETE SAW	155.34
51701	04/27/2016	Reconciled		08660	HUNT AND SONS, INC.	FIRE DEPT FUEL	394.90
51702	04/27/2016	Printed		11130	KRUGER, INC.	WWTP SUPPLIES	45.07
51703	04/27/2016	Printed		23101	LARRY WALKER ASSOCIATES	MONTHLY MONITORING/SMR'S	397.50
51704	04/27/2016	Printed		13193	MARK THOMAS & COMPANY	S. AUBURN ROUNDABOUT	286.00
51705	04/27/2016	Printed		16040A	PITNEY BOWES	POSTAGE METER RED INK	183.57
51706	04/27/2016	Printed		16559	PLAZA TIRE AND AUTO SERVICE	REPAIR VAUVE STEM	27.00
51707	04/27/2016	Printed		16727	PONTICELLO ENTERPRISES	STMT 03-31-2016	1,012.50
51708	04/27/2016	Printed		16040	PURCHASE POWER	POSTAGE	503.07
51709	04/27/2016	Reconciled		19396	SIERRA SAFETY COMPANY	STOP SIGN STREET SIGN	125.65
51710	04/27/2016	Void	05/05/2016	19397	SIERRA SAW	STEEL SHAFT TRIMMER	0.00
51711	04/27/2016	Printed		16600	STATIONARY ENGINEERS, LOCAL 39	EMPLOYERS REPORT	9,780.00
51712	04/27/2016	Printed		06740	TYLER TECHNOLOGIES	PERVASIVE VERSION 12	440.00
51713	04/27/2016	Printed		21695	USDA, RURAL DEVELOPMENT	LOAN PAYMENT & INTEREST	6,500.00
51714	04/27/2016	Printed		23169	WAVE BUSINESS SOLUTIONS	INTERNET CITY HALL	224.85
51715	04/27/2016	Printed		25206	YOURMEMBERSHIP	JOB POSTING CITY MANAGER	150.00

Total Checks: 79 — **Checks Total (excluding void checks): 114,547.99**

Total Payments: 79 — **Bank Total (excluding void checks): 114,547.99**

Total Payments: 79 — **Grand Total (excluding void checks): 114,547.99**

DAILY CASH SUMMARY REPORT

04/01/2016 - 04/30/2016

City of Colfax

			Debit	Credit	Net Chng
Fund: 100 - General Fund					
04/11/2016	Daily Totals		8,442.19	0.00	8,442.19
04/15/2016	Daily Totals		17,557.25	0.00	17,557.25
04/20/2016	Daily Totals		54,747.04	0.00	54,747.04
Fund: 100 - General Fund		**TOTALS:**	**80,746.48**	**0.00**	**80,746.48**
Fund: 218 - Support Law Enforcement					
04/15/2016	Daily Totals		12,598.83	0.00	12,598.83
Fund: 218 - Support Law Enforcement		**TOTALS:**	**12,598.83**	**0.00**	**12,598.83**
Fund: 244 - CDBG MicroEnterprise Lending					
04/15/2016	Daily Totals		300.00	0.00	300.00
Fund: 244 - CDBG MicroEnterprise Lending		**TOTALS:**	**300.00**	**0.00**	**300.00**
Fund: 270 - Beverage Container Recycling					
04/15/2016	Daily Totals		5,000.00	0.00	5,000.00
Fund: 270 - Beverage Container Recycling		**TOTALS:**	**5,000.00**	**0.00**	**5,000.00**
Fund: 560 - Sewer					
04/12/2016	Daily Totals		200.00	0.00	200.00
04/15/2016	Daily Totals		9,777.36	0.00	9,777.36
Fund: 560 - Sewer		**TOTALS:**	**9,977.36**	**0.00**	**9,977.36**
Fund: 561 - Sewer Liftstations					
04/11/2016	Daily Totals		407.00	0.00	407.00
Fund: 561 - Sewer Liftstations		**TOTALS:**	**407.00**	**0.00**	**407.00**
Fund: 565 - General Obligation Bond 1978					
04/15/2016	Daily Totals		28.67	0.00	28.67
Fund: 565 - General Obligation Bond 1978		**TOTALS:**	**28.67**	**0.00**	**28.67**
Fund: 570 - Garbage Fund					
04/15/2016	Daily Totals		10,750.00	0.00	10,750.00

DAILY CASH SUMMARY REPORT

04/01/2016 - 04/30/2016

City of Colfax

			Debit	Credit	Net Chng
Fund: 570 - Garbage Fund		**TOTALS:**	**10,750.00**	**0.00**	**10,750.00**
Fund: 572 - Landfill Post Closure Mainten					
04/15/2016	Daily Totals		19,732.08	0.00	19,732.08
Fund: 572 - Landfill Post Closure Mainten		**TOTALS:**	**19,732.08**	**0.00**	**19,732.08**
		GRAND TOTALS:	**139,540.42**	**0.00**	**139,540.42**

STAFF REPORT TO THE COLFAX CITY COUNCIL

FOR THE MAY 25, 2016 COUNCIL MEETING

FROM: Mark Miller, City Manager
PREPARED BY: Staff
DATE: May 17, 2016
SUBJECT: Caltrans Safety Analysis Grant Application Opportunity

X	N/A		FUNDED		UN-FUNDED	AMOUNT: <$1,500	FROM FUND: 253

RECOMMENDED ACTION: Receive for information and comment as appropriate.

PROPOSAL SUMMARY:
The City of Colfax has an opportunity to apply for a State grant to fund a systemic safety analysis that will both help improve the traffic safety in Colfax and assist in procuring future funding for transportation construction projects. The deadline for application is very short – this Friday, May 27, and staff is fully engaged with current projects as well as completion of the City budget. The cost of preparing that application is minimal, less than $1,500 and within the manager signature authority. The grant program being applied for is further described below.

Systemic Safety Analysis Report Program (SSARP)
Caltrans recently announced SSARP Phase 2 funding for the new Systemic Safety Analysis Report Program (SSARP). Placer County Transportation Planning Agency has recommended the program as being valuable for current Colfax roadway safety analysis as well as for future construction project funding opportunities**.** The application due date is Friday, May 27, 2016.

$10 million from the Highway Safety Improvement Program (HSIP) was set aside and exchanged for state funds to implement this new safety analysis program, the Systemic Safety Analysis Report Program. The intent of the SSARP is to assist local agencies in performing collision analysis, identifying safety issues on their roadway network, and developing a list of systemic low-cost countermeasures that can be used to prepare future HSIP and other safety program applications.

A local match of ten (10) percent of the total project cost is required for SSARP projects if awarded, though since the program is State and not Federally managed and Caltrans is encouraging the work, the grant requirements are not onerous. The return on investment would be very high as the data obtained from completion of the study can assist in making future construction funding applications much more competitive.

STAFF RECOMMENDATION:
No formal action is required at this time. Staff will proceed with the application unless Council directs otherwise.

STAFF REPORT TO THE COLFAX CITY COUNCIL

FOR THE MAY 25, 2016 COUNCIL MEETING

FROM: Mark Miller, City Manager

PREPARED BY: Laurie Van Groningen, Finance Director

DATE: May 9, 2016

SUBJECT: Collection Of Delinquent Sewer Service Charges On the Placer County Secured and Unsecured Tax Roll for Fiscal Year 2016-2017 and Amending the Ordinance to Allow a Resolution in Future Years.

X	N/A		FUNDED		UN-FUNDED	AMOUNT:	FROM FUND:

RECOMMENDED ACTION: Introduce the proposed Ordinance by title only, conduct a public hearing and thereafter by motion waive the first reading and continue for second reading and adoption at the June 8th regularly scheduled council meeting to be effective 30 days thereafter.

SUMMARY:

Colfax Municipal Code (the "Code") Title 13, Chapter 13.08, Article VI authorizes the City to collect delinquent sewer charges on the secured tax roll at the same time as general property taxes. The Code requires the City Council to adopt an ordinance by a two-thirds vote in order to collect the delinquent charges on the tax roll.

In addition to the customary process of transferring delinquent charges to the tax rolls, staff is recommending Council simplify the process for future years by updating the Code to state "a resolution or an ordinance passed with a 2/3 vote in order to collect the delinquent charges on the tax roll. Allowing the option of passing a resolution eliminates the need for a second meeting and a Council hearing. Staff would hold a public hearing during regular office hours and notify each property owner by letter of the public hearing process. Written reports will continue to be filed with the City Clerk as described below.

There are approximately 71 delinquent sewer service charge accounts that remain unpaid. A written report containing a description of each parcel of real property for which there is a delinquent sewer service charge and the amount of each charge has been filed with the City Clerk and is attached. All charges reflected in the written report have been computed in conformity with Title 13, Chapter 13.08, Article III of the Code.

A public hearing is required before the proposed ordinance can be adopted. Notice of the Public Hearing regarding the delinquent accounts was published in the Colfax Record once each week for two successive weeks prior to the hearing. A copy of the delinquent accounts report is on file at City Hall. All property owners with a delinquent balance were notified in writing of the public hearing process.

The purpose of the hearing is to allow the Council to hear objections and protests to the report. At the conclusion of the hearing, the Council may adopt, revise, change, reduce or modify any sewer service charge in

the report, sustain or overrule any objections to the report and adopt or decline to adopt the report as modified. If the report is adopted with or without modification, the City Clerk will file it with the County Auditor-Controller and the charges reflected in the final report will be collected at the same time as ad valorem property taxes.

FISCAL IMPACT:

As indicated on the attached report, there is currently $57,345.98 in delinquent Sewer charges due to the City.

BACKGROUND AND ANALYSIS:

Placer County requires a resolution containing specific provisions to be adopted in order to collect the delinquent charges on the tax roll. The Colfax Code currently requires an ordinance. The 2nd reading and acceptance of the Ordinance is scheduled to be presented at the June 8th regularly scheduled meeting, along with the Resolution requesting collection of City sewer charges on the Placer County tax roll for the tax year 2016-2017.

In addition, a Resolution will be brought forward at the June 8th regularly scheduled meeting to confirm a delinquent waste collection report provided by Recology Auburn Placer and to place liens on said properties and special assessments upon property taxes pursuant to City of Colfax Municipal Code Section 8.20.130. Similar to the Sewer process, property owners were duly notified and a lien hearing was held at City Hall.

CONCLUSION:

This process is cumbersome but currently required to properly collect delinquent sewer service charges on the tax roll. In the future, assuming the new ordinance is passed the process will be streamlined and require far less staff time and financial expenditure.

ATTACHMENTS:

1. Ordinance 528
2. Exhibit A to Ordinance 528
3. Exhibit B-Listing of Delinquent Accounts
4. Schedule of Activities for Placing Delinquent Sewer and Garbage Charges on Annual Tax rolls

City of Colfax
City Council

Ordinance № 528

AN ORDINANCE OF THE CITY OF COLFAX AUTHORIZING COLLECTION OF DELINQUENT SEWER SERVICE CHARGES ON THE PLACER COUNTY SECURED AND UNSECURED TAX ROLL FOR FISCAL YEAR 2016-2017

The City Council of the City of Colfax does ordain as follows:

Section 1.
The Colfax City Council authorizes the collection of delinquent sewer services charges on the Placer County secured and unsecured tax roll as set forth in Exhibit A attached hereto and by this reference incorporated herein.

Section 2. Superseding Provisions
The provisions of this ordinance and any resolution adopted pursuant hereto shall supersede any previous ordinance or resolution to the extent the same is in conflict herewith.

Section 3. Severability
If any section, phrase, sentence or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, the invalid or unconstitutional portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 4. Effective Date
This ordinance shall take effect thirty (30) days after its adoption.

Section 5. Publication
This ordinance shall, within 15 days after its adoption, be published or posted in accordance with Section 36933 of the Government Code of the State of California with the names of those City Council members voting for and against it.

The foregoing ordinance was introduced at a regular meeting of the City Council of the City of Colfax held on the 25th day of May, 2016, and passed and adopted at a regular meeting of the City Council held on the 8th day of June, 2016, at a duly held regular meeting of the City of Colfax, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Tom Parnham, Mayor

APPROVED AS TO FORM:

_____
Alfred Cabral, City Attorney

ATTEST:

_____
Lorraine Cassidy, City Clerk

Ordinance 528

Exhibit A

Recitals

This Ordinance has been enacted with regard to the following facts and circumstances:

A. Colfax Municipal Code Title 13, Chapter 13.08, Article VI authorizes the City of Colfax ("City") to collect delinquent sewer services charges which have accrued on the secured and unsecured tax roll in the same manner and at the same time as general property taxes; and

B. A written report attached as Exhibit B to this Ordinance (the "Report") containing a description of each parcel of real property receiving sewer services and the amount of delinquent charges for each parcel has been prepared and filed with the City Clerk in accordance with Colfax Municipal Code §13.08.320; and

C. Notice of the filing of the Report and notice of the time and place of the hearing thereon by the City Council has been duly given and published as required by Colfax Municipal Code §13.08.330; and

D. At the May 25, 2016 hearing the City Council heard and considered all objections and protests to the Report and determined that protests were not made by the owners of a majority of the separate parcels of property described in the Report; and

E. At the conclusion of the hearing, after incorporating all revisions to the Report that the Council deemed necessary and after addressing or overruling all objections to the Report the Council found and determined that each charge as described in the Report is due, owing and unpaid; and

F. The County has required as a condition of the collection of said charges that the City warrant the legality of said charges and defend and indemnify the County from any challenge to the legality thereof.

Ordinance

1. The foregoing recitals are true and correct statements of fact and are hereby incorporated into this Ordinance.

2. The Report attached as Exhibit B hereto is adopted and said adoption is final. The City Clerk is hereby authorized to file with the Placer County Auditor-Controller a copy of this Ordinance and the Report.

3. The Auditor-Controller of Placer County is requested to attach for collection on the County tax rolls those taxes, assessments, fees and/or charges, listed on the Report attached as Exhibit B attached hereto.

4. The City warrants and represents that the taxes, assessments, fees and/or charges imposed by the City and being requested to be collected by Placer County comply with all requirements of state law, including but not limited to Articles XIIIC and XIIID of the California Constitution (Proposition 218).

5. The City releases and discharges the County, and its officers, agents and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County on the property tax roll of any taxes, assessments, fees and/or charges on behalf of City.

6. In consideration for the County's collection of the charge through the County's property tax roll, the City agrees to and shall defend, indemnify and hold harmless the County, its officers, agents and employees (the "Indemnified Parties") from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any of City's said taxes, assessments, fees and/or charges requested to be collected by County for the City, or in any manner arising out of City's establishment and imposition of said taxes, assessments, fees and/or charges. City agrees that, in the event a judgment is entered in a court of law against any of the Indemnified Parties as a result of the collection of one of City's taxes, assessments, fees and/or charges, the County may offset the amount of the judgment from any other monies collected by County on behalf of City, including property taxes.

7. The City agrees that its officers, agents and employees will cooperate with the County by responding to all inquiries referred to City by County from any person concerning the City's taxes, assessments, fees and/or charges, and that City will not refer such persons to County officers and employees for response.

8. The City agrees to pay the County for the reasonable and ordinary charges to recoup its costs of placement and collection on the tax rolls at the agreed upon rate of 1% of the taxes, assessments, fees and/or charges, as provided by Government Code sections 29304 and 51800.

9. Colfax Municipal Code Section 13.08.310 is amended to read 'The council, by resolution or ordinance approved by a two-thirds vote, may elect to have the sewer service charges for any forthcoming fiscal year or delinquent sewer service charges which have accrued, together with the interest thereon or both, collected on the secured tax roll in the same manner and at the same time, as general property taxes.'

City of Colfax

Delinquent Sewer Service Charges

Report Date: Revised May 18, 2016

The attached report includes all delinquent sewer accounts as of May 18, 2016 by individual account.

1. **Delinquent balances that remain unpaid as of the County filing deadlines will be placed on the tax rolls for 2015-16**
    1. **Unsecured (denoted as "US" on report) direct charges will be transferred to County by June 24, 2016.**
    2. **Secured direct charges which represent the balance of the delinquent accounts will be transferred to County by July 22, 2016.**

2. **Applicable interest, penalty, and administrative fees will be added to the account balance before transfer to the County.**

Note: Delinquent balances are >60 days past due – balances may increase by submittal date if current charges also become delinquent.

DELINQUENT ACCOUNTS REPORT

Date: 05/18/2016
Time: 3:56pm
Page: 1

Due As Of: 03/01/2016 Not Paid By: 05/18/2016

City of Colfax

Location ID Account Number	Customer Name Property Address	Property Tax Number	Starting Balance	Received	Ending Balance
AUBN-000033-0000-00 0000158347	BARBARA PHILLIPS 33 N AUBURN STREET	006-073-007-000	262.12	0.00	262.12
AUBS-000300-0000-00 0000158282	COLFAX CLASSICS INC. 300 S AUBURN ST	006-143-013-000	399.58	0.00	399.58
AUBS-000308-0000-00 0000158285	SPORTY DOG INVESTMENTS, INC 308 S AUBURN ST	006-143-005-000	788.74	0.00	788.74
AUBS-000313-0000-03 0000158289	ISACC MALNONADO 313 S AUBURN ST	006-141-004-000	238.29	0.00	238.29
CACC-000214-0000-00 0000158278	LISA SANTANA 214 CANYON CREEK CIR	101-200-031-000	788.74	0.00	788.74
CACC-000231-0000-00 0000168957	MICHAEL TANZA 231 CANYON CREEK CIR	101-200-026-000	795.85	0.00	795.85
CACC-000247-0000-00 0000158270	KEN ARNOLD 247 CANYON CREEK CIR	101-200-028-000	788.74	0.00	788.74
CACC-000248-0000-00 0000892000	KRISTEN & BENJAMIN THORUP 248 CANYON CREEK CIR	101-200-037-000	815.70	600.00	215.70
CACC-000300-0000-00 0000158264	LISETTE KEANE 300 CANYON CREEK CIR	101-200-044-000	788.74	0.00	788.74
CACD-000306-0000-02 0000170248	KRISTI JACKSON 306 CANYON CREEK DR	101-200-043-000	438.74	0.00	438.74
CHUE-000024-0000-00 0000158083	TREE CITY PROPERTIES, INC 24 E CHURCH ST	006-072-006-000	788.74	0.00	788.74
CHUE-000120-0000-02 0000158381	LARRY TILITSON 120 E CHURCH ST	006-076-018-000	788.74	0.00	788.74
COLF-000015-0000-01 0000171193	KIRSTIN DAHMEN 15 COLFAX AVE	006-053-007-000	1,332.64	0.00	1,332.64
COLF-000040-0000-02 0000157988	SCOTT & MAUREEN MERRITT 40 COLFAX AVE	006-062-003-000	788.74	0.00	788.74
CULV-000015-0000-00 0000157887	B.L. RAMEY 15 CULVER ST	006-063-006-000	788.74	0.00	788.74
CULV-000120-0000-00 0000158069	SUZAN BRAVO 120 CULVER ST	006-091-021-000	524.24	0.00	524.24
CULV-000232-0000-00 0000157948	RORY CHIPP 232 CULVER ST	006-092-011-000	1,419.75	0.00	1,419.75
DEPO-000055-0000-01 0000158110	LISA QUIRK 55 E DEPOT ST	006-042-006-000	788.74	0.00	788.74
FIRH-000056-0000-00 0000171867	STEVEN JONES 56 FIRE HOUSE ALLEY	006-066-031-000	788.74	0.00	788.74
FORS-000120-0000-00 0000158386	DAVE PORTER 120 S FOREST HILL AVE.	006-104-008-000	262.12	0.00	262.12
FORS-000159-0000-00 0000158359	JANET WILLIAMS 159 S FOREST HILL AVE.	006-044-006-000	788.74	0.00	788.74
FOST-000205-0000-00 0000157084	KAREN GARGAN 205 FOSTER RD	100-270-019-000	238.29	0.00	238.29

DELINQUENT ACCOUNTS REPORT

Date: 05/18/2016
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Page: 2

Due As Of: 03/01/2016 Not Paid By: 05/18/2016

City of Colfax

Location ID Account Number	Customer Name Property Address	Property Tax Number	Starting Balance	Received	Ending Balance
FOST-000210-0000-02 0000170727	MICHAEL& DENISE BARNARD 210 FOSTER RD	100-270-024-000	131.06	0.00	131.06
GAYL-000565-0000-00 0000000000	DAVID& DIANE NOLEN 565 GAYL DRIVE	101-161-043-000	531.03	0.00	531.03
GEAR-000044-0000-00 0000158159	GRACELYNN INTERPRISE, INC 44 GEARHART LN	006-022-002-000	788.74	0.00	788.74
GLEN-000220-0001-00 0000170636	KURT FAITZ 220 GLENDALE RD	100-270-040-000	788.74	0.00	788.74
GRAV-023610-0000-00 0000000000	GEORGE FRITZINGER 23610 GRAND VIEW AVE	101-161-050-000	832.84	0.00	832.84
GRAV-023755-0000-00 0000000000	BOB OSGOOD 23755 GRAND VIEW AVE	101-161-028-000	832.84	0.00	832.84
H174-000323-0000-00 0000158283	PAM JOHNSON 323 HWY 174	006-143-011-000	262.12	0.00	262.12
INCL-000236-0000-00 0000158258	JESSE DICKINSON 236 INCLINE DR	101-200-016-000	524.24	0.00	524.24
LINC-000029-0000-00 0000157964	SELEN ANDERSON 29 LINCOLN ST	006-093-005-000	788.74	0.00	788.74
MAIN-000007-0000-00 898-2200-0	GARY TODD 7 N MAIN ST	006-071-007-000	1,391.38	1,000.00	391.38
MAIN-000038-0000-01 0000000000	BOBBY MCKNIGHT 38 N MAIN ST	006-067-004-000	285.95	238.29	47.66
MAIN-000042-0000-02 0000157922	LEED SHAHIN 42 N MAIN ST	006-067-003-000	1,256.30	0.00	1,256.30
MAIS-000121-0002-00 0000157930	MORGAN RANCH LTD 121 S MAIN ST	006-091-007-000	1,308.62	0.00	1,308.62
MARE-000121-0000-02 0000158342	ROB OHNMACHT 121 E MARVIN STREET	006-074-009-000	788.74	0.00	788.74
NEWM-000021-0000-00 0000158033	DOUG AND ROBYNN WREN 21 NEWMAN ST	006-092-015-000	762.06	263.00	499.06
NORS-000032-0000-00 0000000000	JOHN HENRY PANTER 32 NORTH STAR AVE	006-076-023-000	786.36	0.00	786.36
NOSS-000045-0000-00 0000158380	JAMES GARGAN 45 S NORTHSTAR AVE	006-076-017-000	788.74	0.00	788.74
OAKH-000108-0000-00 0000158172	KRIS SCHWARTZ 108 OAK HILL DR	006-010-046-000	788.74	0.00	788.74
OAKH-000139-0000-00 0000158175	PHIL SARGENT 139 OAK HILL DR	006-010-039-000	788.74	0.00	788.74
OAKH-000140-0000-02 0000171148	MATTHEW HILTON 140 OAK HILL DR	006-010-041-000	788.74	0.00	788.74
OAKR-001334-0000-00 0000169372	KERRY SHOBERG 1334 OAK RIDGE DR	100-250-044-000	789.83	500.00	289.83
OAKR-001392-0000-00 0000171466	JAMES FOWLER 1392 OAK RIDGE DR	100-250-068-000	731.94	200.00	531.94

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City of Colfax

Location ID Account Number	Customer Name Property Address	Property Tax Number	Starting Balance	Received	Ending Balance
OAKW-000012-0000-00 0000158060	VICTOR ALBONICO 12 W OAK ST	006-092-005-000	274.64	200.00	74.64
OAKW-000205-0000-02 0000158067	KURT & CINDY HEGENAUER 205 W OAK ST	006-080-033-000	540.29	0.00	540.29
OAKW-000211-0000-00 0000158065	JIMMY & TIFFANY GONZALES 211 W OAK ST	006-080-032-000	788.74	0.00	788.74
PINS-000155-0000-00 0000158055	VICKI SMITH 155 PINE ST	006-112-063-000	1,419.75	0.00	1,419.75
PLEA-000120-0000-00 0000158117	ANGELO DELCARLO 120 PLEASANT ST	006-030-037-000	788.74	0.00	788.74
PLEA-000150-0000-00 0000158127	HELEN MARKLE 150 PLEASANT ST	006-030-006-000	788.74	0.00	788.74
RAIL-000159-0000-00 0000158096	JAMES DOYLE 159 RAILROAD AVE	006-071-004-000	829.78	0.00	829.78
RAIL-000201-0000-00 0000170598	JAMES DOYLE 201 RAILROAD AVE	- - -	788.74	0.00	788.74
RAIL-000212-0000-00 898-2100-0	R.J. MILES CO. 212 RAILROAD AVE	006-102-009-000	3,154.94	0.00	3,154.94
RAIL-000223-0000-00 898-1800-0	ART WHITE 223 RAILROAD AVE	006-131-009-000	1,659.58	0.00	1,659.58
RAIL-000235-0000-00 0089820000	HANFORDS CATERING PO BOX 1236	006-131-009-000	829.78	0.00	829.78
RAIL-000247-0000-02 898-1900-0	GRAND FATHER STATION 247 RAILROAD AVE	006-093-008-000	2,489.36	0.00	2,489.36
RAIS-000153-0000-03 0000172558	JAMES DOYLE 153 S RAILROAD STREET	006-131-009-000	788.74	0.00	788.74
RISS-000230-0000-00 0000171773	KELLEY HOLDERFIELD 230 RISING SUN RD	006-080-042-000	788.74	0.00	788.74
SHOL-000148-0000-01 0000158023	NICHOLAS R FALETTI 148 SCHOLTZ AVE	006-112-016-000	238.29	50.04	188.25
SHOL-000232-0000-00 0000158017	KIRK FALTERSACK 232 SCHOLTZ AVE	006-112-048-000	788.74	0.00	788.74
SHOL-000444-0000-00 0000158009	WAYNE PRICE 444 SCHOLTZ AVE	100-130-050-000	788.74	0.00	788.74
TREA-000151-0000-02 0000000000	LISA MARK 151 TREASURTON ST	100-260-013-000	786.36	250.00	536.36
TREA-000180-0001-00 0000158197	KRISTINA BURT 180 TREASURTON ST	100-260-001-000	1,350.06	1,000.00	350.06
TREA-000203-0000-00 0000170338	NICOLAS PENA 203 TREASURTON ST	100-260-036-000	524.24	260.00	264.24
TREA-000212-0000-00 0000170511	DEBORAH LESTRANGE 212 TREASURTON ST	100-270-016-000	788.74	0.00	788.74
VIST-000205-0000-01 0000158357	MICHAEL BARRETT 205 VISTA AVE	006-044-004-000	659.99	500.00	159.99

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Page: 4

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City of Colfax

Location ID Account Number	Customer Name Property Address	Property Tax Number	Starting Balance	Received	Ending Balance
VIST-000222-0002-00 0000158367	JOSHUA HECKMAN 222 VISTA AVE	006-045-004-000	788.74	0.00	788.74
WALN-000044-0000-00 0000158037	BETH MCSHANE 44 WALNUT ST	006-133-005-000	788.74	0.00	788.74
WASH-000052-0002-00 0000158036	MICHAEL SMITH 52 WASHINGTON ST	006-132-001-000	524.24	0.00	524.24
WHIT-000152-0000-00 896-0200-0	GKM CORPORATION 152 WHITCOMB AVE	100-230-054-000	5,521.18	0.00	5,521.18
WIND-000115-0000-00 0000158221	SAMUEL & SARA KIPP 115 WINDER RD	100-260-025-000	788.74	0.00	788.74
	Grand Totals: 71		62,407.31	5,061.33	57,345.98