

## Chapter 2.04 CITY COUNCIL

### Sections:

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#### 2.04.010 Meetings.

- A. Time. The regular meetings of the city council shall be held on the second and fourth Wednesdays of each month at such times, or on such other days and times, as may be established by resolution of the council. Special, emergency and other meetings of the city council, and all meetings of its subordinate bodies, shall be noticed and held in accordance with the provisions of the Ralph M. Brown Act (Government Code Section 54950 et seq.) as presently constituted or as hereafter amended.
- B. The place of all regular meetings of the council shall be in the Council Chambers in Colfax City Hall or at such other location within the city as the council may establish by resolution. If for any reason the designated regular meeting place is not available or suitable, the mayor shall designate an alternative place of meeting within the city. The mayor shall notify, in writing or personally, each member of the council at least three hours before the time of such meeting and shall cause such other notice of the changed meeting place to be given as required by law.

(Prior code §§ 2-1.01, 2-1.02)

(Ord. No. 505, § 1, 9-8-09)

#### 2.04.020 Attendance

- A. If a city councilmember is absent without permission from all regular city council meetings for sixty (60) days consecutively from the last regular meeting he or she attended, his or her office becomes vacant and shall be filled as any other vacancy.
- B. When a councilmember knows that he/she will be absent from a regularly scheduled meeting, the councilmember shall so advise the council during a regular meeting or shall call the mayor or the city manager and so advise. During roll call at the missed meeting, the mayor or city manager will advise the council of the absence and it will be noted in the minutes as an excused absence unless a determination is otherwise made.
- C. If a vacancy occurs in the city council, the council shall, within thirty (30) days from the commencement of the vacancy, either fill the vacancy by appointment or call a special election to fill the vacancy. The special election shall be held on the next regularly established election date not less than one hundred fourteen (114) days from the call of the special election. A person appointed or elected to fill a vacancy holds office for the unexpired term of the former incumbent.

(Ord. 497 § 1, 2008)