



CITY of COLFAX

C A L I F O R N I A

CITY HALL, 33 SOUTH MAIN STREET, COLFAX, CA



May 18, 2015

SUBJECT: RFQ FOR DESIGN SERVICES FOR COLFAX N. MAIN ST. BIKE ROUTE (RE-ISSUED)

To Whom It May Concern:

The City of Colfax is currently soliciting Statements of Qualifications (SOQ) for a Design Engineer. Recently the City received approval for State-only Active Transportation Program (ATP) funding for the North Main Bike Route Improvements, Project No. ATPL-5187(008). This project includes design and construction of a bike route along N. Main St., from Depot Road to Hwy. 174, with widening, road repair, tree trimming, re-striping, drainage grates, bike rack, and barrier curb. \$220,000 is budgeted for construction.

90% plans and technical specs were prepared by another Design Engineer in 2006, but the City was unable to proceed to bidding and construction. The Design Engineer has declined to complete their original plans.

The City desires the services of a qualified Civil Engineering firm licensed in the State of California, to prepare construction documents and provide construction administration. The consultant shall receive direction from the City through Ponticello Enterprises, the City Engineer. The City desires to go out to bid in late summer 2015.

The scope of services shall include, but not be limited to, project management, preliminary engineering, utility-conflict coordination, preparation of construction documents, coordination with Caltrans for encroachment permitting, bidding assistance, and construction administration.

If you are interested in responding to this RFQ, please email Alan Mitchell, City Engineer, at alan.mitchell@ponticelloinc.com. He will send you a copy of the City's standard Consultant Agreement, and a pdf-set of the 90% progress plans and specs.

A non-mandatory field meeting is scheduled for Thursday May 21st, from 10am-12:00pm, for interested parties to meet with the City Engineer and discuss the proposed improvements. Please confirm your attendance with an email to jim.fletter@ponticelloinc.com.

Please provide 4 copies of your Statement of Qualifications, specifying your firm's public agency project history, proposed staff qualifications, pertinent experience with similar projects, and familiarity with state funded procedures. The SOQ should be no more than 6 single-sided pages, not counting the cover letter and rate schedule.

Submit this information to Alan Mitchell, Ponticello Enterprises, 1216 Fortna Avenue, Woodland, CA 95776, (530) 668-5883; by 3:00 p.m. May 29, 2015. The City will review the information and either make a selection based solely on the SOQ's, or ask a short list of firms to come in for an interview.

Sincerely: Mark Miller, City Manager - Contract Administrator