CITY COUNCIL MEETING

COUNCIL CHAMBERS, 33 SOUTH MAIN STREET, COLFAX, CA

MAYOR STEVE HARVEY • MAYOR PRO TEM TONY HESCH
COUNCILMEMBERS KIM DOUGLASS • MARNIE MENDOZA • WILL STOCKWIN

REGULAR MEETING AGENDA
September 27, 2017
Closed Session 6:30 PM
Regular Session 7:00 PM

1. CALL TO ORDER

1A. **Call Meeting to Order**
1B. **Roll Call**
1C. **Public Comment on Closed Session Item**
1D. **Closed Session**
1) Public Employee Performance Evaluation pursuant to California Government Code 54957.
Title: City Manager

2. CALL TO ORDER

2A. **Call Open Session to Order**
2B. **Report from Closed Session**
2D. **Pledge of Allegiance**
2E. **Roll Call**
2F. **Approval of Agenda Order**

This is the time for changes to the agenda to be considered including removal, postponement, or change to the agenda sequence.

RECOMMENDED ACTION: By motion, accept the agenda as presented or amended.

3. CONSENT CALENDAR

Matters on the Consent Agenda are routine in nature and will be approved by one blanket motion with a Council vote. No discussion of these items ensues unless specific items are pulled for discussion and separate action. If you wish to have an item pulled from the Consent Agenda for discussion, please notify the Mayor.

RECOMMENDED ACTION: Approve Consent Calendar

3A. **Minutes – Regular Meeting August 23, 2017**
Recommendation: Approve the Minutes of the Regular Meeting of August 23, 2017.

3B. **Cash Summary: August 2017**
Recommendation: Receive and File.

3C. **Proclamation in support of Placer County "Out of Darkness Suicide Prevention Walk"**
Recommendation: Adopt Resolution 38-2017 supporting and promoting the Placer County "Out of the Darkness Suicide Prevention Walk" to be held on October 7, 2017.

3D. **Purchase of Hydrovac Vacuum Trailer**
Recommendation: Adopt a Resolution 39-2017 approve the purchase of a hydrovac vacuum trailer from RDO Equipment Company in an amount not to exceed $44,625.

4. PUBLIC COMMENT

Members of the audience are permitted to address the Council on matters of concern to the public within the subject matter jurisdiction of the City Council that are not listed on this agenda. Please make your comments as brief as possible; not to exceed three (3) minutes in length. The Council cannot act on items not included on this agenda; however, if action is required it will be referred to staff.

5. COUNCIL, STAFF AND OTHER REPORTS

The purpose of these reports is to provide information to the Council and public on projects, programs, and issues discussed at committee meetings and other items of Colfax related information. No decisions will be made on these issues. If a member of the Council prefers formal action be taken on any committee reports or other information, the issue will be placed on a future Council meeting agenda.

5A. **Committee Reports and Colfax Informational Items - All Councilmembers**

5B. **City Operations Update – City staff**

5C. **Additional Reports – Agency partners**

6. PUBLIC HEARING

NOTICE TO THE PUBLIC: City Council will take the following actions when considering a matter scheduled for hearing:	
1. Open the public hearing	2. Presentation by staff
3. Council comments and questions	4. Accept public testimony
5. Council comments and question	6. Close public hearing. (No public comment is taken after the hearing is closed s
7. City Council action	
Public hearings that are continued will be announced. The continued public hearing will be listed on a subsequent Council Meeting Agenda and posting of that agenda will serve as notice.	

6A. **CDBG Public Hearing**

Staff Presentation: Lorie Adams, CDBG Consultant, Dane Schilling City Engineer, Laurie Van Groningen, Finance Director

Recommendation: : Receive a presentation; conduct a public hearing and Resolution 40-2017 authorizing of use of the Community Development Block Grant Program income funds for a public infrastructure project contingent upon the approval by the State Department of Housing and Community Development Program Income Waiver.

7. COUNCIL BUSINESS

7A. **Volunteer Fire Department Emergency Response Vehicle (Squad 36) Replacement**

Staff Presentation: Laurie Van Groningen, Finance Director

Recommendation: Adopt Resolution 41-2017 authorizing the expenditure of $92,600 from Fund 292 and an inter-fund loan from Fund 100 of $29,900 pending receipt of the 2017 Strike team revenues at receipt of rescue squad vehicle.

7B. **Project List for Road Repair – SB-1 Funding**

Staff Presentation: Dane Schilling, City Engineer

Recommendation: Adopt Resolution 42-2017 authorizing the City Manager to amend the Fiscal Year 2017-2018 Budget to incorporate SB-1 funding into the Rising Sun Road Pavement Resurfacing Project and thus ensure eligibility for State of California Road Maintenance and Rehabilitation Account (RMRA) revenues.

8. GOOD OF THE ORDER - INFORMAL COUNCIL STATEMENTS REGARDING THE BUSINESS OF THE CITY

Informal observation reports and inquiries regarding the business of the City may be presented by Council members under this agenda item or requests for placement of items of interest on a future agenda. No action will be taken.

9. ADJOURNMENT

I, Lorraine Cassidy, City Clerk for the City of Colfax declare that this agenda was posted at Colfax City Hall and the Colfax Post Office. The agenda is also available on the City website at www.Colfax-ca.gov.

Lorraine Cassidy, City Clerk

Administrative Remedies must be exhausted prior to action being initiated in a court of law. If you challenge City Council action in court, you may be limited to raising only those issues you or someone else raised at a public hearing described in this notice/agenda, or in written correspondence delivered to the City Clerk of the City of Colfax at, or prior to, said public hearing.

City of Colfax
City Council Minutes
Regular Meeting of Wednesday, August 23, 2017
City Hall Council Chambers
33 S. Main Street, Colfax CA

1 CLOSED SESSION

1A. **Call to Order**
Mayor Harvey called the meeting to order at 6:00PM.

1B. **Roll Call**
Council members present: Douglass, Harvey, Hesch, Mendoza, Stockwin

1C. **Public Comment**
There was no public comment on the closed session item.

1D. **Closed Session Agenda**
Conference with real property negotiators pursuant to Government Code Section 54956.8
Property: Placer County Assessor's Parcel Number 006-066-027-000
City negotiator: Interim City Manager Wes Heathcock
Negotiating parties: Edward F. Marson
Under negotiation: price and terms of payment

Closed session was adjourned at 6:27PM.

2 OPEN SESSION

2A. **Call to Order**
Mayor Harvey called the open session to order at 7:00PM.

2B. **Report from Closed Session**
There was nothing to report from closed session.

2C. **Pledge of Allegiance**
Frank Klein, Colfax Area Chamber of Commerce President, led the Pledge of Allegiance.

2D. **Roll Call**
Council members present: Douglass, Harvey, Hesch, Mendoza, Stockwin

2E. **Approval of Agenda Order**

On a motion by Mayor Pro Tem Hesch, seconded by Councilmember Stockwin, the City Council approved the agenda.
AYES: Douglass, Harvey, Hesch, Mendoza, Stockwin

3 PRESENTATIONS

3A. **Colfax High School Project – The Forgotten Unknown**
Calli Genest – Colfax High School Junior

Ms. Genest explained her family created 1000 wire flowers to honor the 997 unknown fallen soldiers at Gettysburg. The flowers were placed on the graves of the soldiers in Gettysburg for 6 days and will soon be "planted" permanently at the Auburn Forgotten Soldiers Garden in hopes they will give local veterans encouragement. She wants Council to know that youth is active in the community and hopes to inspire her classmates to participate in government and community events.

Council thanked Ms. Genest for her efforts to remember veterans. Councilmember Douglass recommended she contact him to place the information on the Colfax VFW website.

3B. **Weimar Institute Program – Volunteer Students**
Narlon Edwards – Community Coordinator for the Total Campus Involvement Program

Mr. Edwards shared with Council some of the programs offered at Weimar Institute including academic programs for medical fields, psychology, and business, a clinic open to the community, a depression recovery program, natural health and cooking classes, and even a trail system which the community is welcome to use. The institute trains about 250 students for careers which can help people throughout the world and has recently initiated a program to encourage the students to help closer to home. Through the new Total Community Involvement initiative, Weimar Institute will support students to reach out to Colfax citizens and organizations to offer volunteer help. The students' mission will be to find needs and fix problems. They will focus on helping individual citizens and non-profit organizations.
Council thanked Mr. Edwards for his presentation and expressed enthusiasm for making a connection with the institute and the students.

4 CONSENT CALENDAR

4A. **Minutes – Regular Meeting August 9, 2017.**
Recommendation: Approve the Minutes of the Regular Meeting of August 9, 2017.

4B. **Cash Summary : July 2017**
Recommendation: Receive and file.

4C. **Quarterly Investment Report – Ending June 30, 2017.**
Recommendation: Receive and file.

4D. **Audit Services**
Recommendation: Adopt Resolution 34-2017 authorizing the City Manager to enter into an agreement with Richardson and Company for Audit Services for the Fiscal Year ending June 30, 2017 with the option to extend the contract for years two and three.

4E. **Asphalt Hotbox**
Recommendation: Adopt Resolution 35-2017 approving the purchase of an asphalt hotbox from Falcon Asphalt Repair Equipment in an amount not to exceed $34,500.

4F. **Gann Appropriation Limitation**
Recommendation: Adopt Resolution 36-2017 certifying compliance with the 2016-2017 Appropriation Limitation and establishing the Appropriation Limitation for the 2017-2018 Fiscal Year.

On a motion by Councilmember Stockwin, seconded by Mayor Pro Tem Hesch, Council unanimously approved the Consent Calendar.
AYES: Douglas, Harvey, Hesch, Mendoza, Stockwin

5 PUBLIC COMMENT

Jim Dion, area resident

- Mr. Dion asked Council to allow him to open his dispensary.

Foxey McCleary, 127 Saunders Lane

- Ms. McCleary reminded everyone to support the final art walk which is scheduled for September 15, 2017.

- The VFW will be asking Council for help during the Labor Day Flag Burning Ceremony.

Danielle Vincent, Proprietor of Outlaw Soaps

- Ms. Vincent stated she has enjoyed working with City staff and is glad to be part of the community. She would like to see more events downtown and plans to participate.

Councilmember Mendoza recommended she become involved in the Chamber of Commerce.

6 COUNCIL, STAFF, AND OTHER REPORTS

6A. Committee Reports and Colfax Informational Items – All Councilmembers

Councilmember Mendoza

- Councilmember Mendoza had nothing to report.

Councilmember Stockwin

- Councilmember Stockwin stated the Lion's Club Car Show was a great event.
- He gave a report on the Placer County Mosquito and Vector Control Board meeting.
- Councilmember Stockwin will meet with officials from Amtrak next week.
- The Fire Safe Council meeting has been cancelled.

Councilmember Douglass

- Councilmember Douglass encouraged everyone to support the VFW at their pancake breakfast the second Sunday of each month.
- He stated the Sierra Vista Community Center is hosting a Craft Fair Harvest Festival in October and they will be fixing the steps at the center soon.
- He represented the City at a SACOG Civics Lab and at a Project Go Board meeting.
- He enjoyed recent Colfax events: the Art Walk, the Car Show and the Sierra Vista Community Center Flea Market.
- He volunteered at the local schools to facilitate students viewing the Eclipse.
- An All Volunteer Meeting is scheduled for next Monday at 6:30.

Mayor Pro Tem Hesch

- Mayor Pro Tem Hesch reported from the PCTPA meeting.

Mayor Harvey

- Mayor Harvey stated the Car Show and Art Walk were excellent. Next year the Lion's should plan to have more space available for more cars.

6B. City Operations – City Staff

Interim City Manager Heathcock

- Mr. Heathcock informed Council of a permit for filming a portion of a PBS segment featuring the depot and train stop.
- He reminded the Council staff is submitting the application for CMAQ grant funding for the roundabout.
- He handed Council a draft of a flyer to survey business' regarding plans for changing winter storm road closure procedures. He asked Council to read the flyer and give suggestions if they would like to see changes to it.
- Interim City Manager Heathcock stated he has asked Union Pacific to save the molding from the CFGA building when the building is demolished.
- He has spoken with the Lions Club representative and the Car Show may expand next year.

Councilmember Mendoza suggested volunteers from Weimar could help distribute the flyers.

6C. **Additional Reports – Agency Partners**

Officer Chris Nave, California Highway Patrol Gold Run Area Public Information Officer

- Officer Nave gave a report of recent CHP occurrences and apologized for missing several meetings while wearing his Little League President and Coaching hats.
- He will be conducting a Teen Distracted Driving Class soon hoping to help teens start good habits early.
- Labor Day weekend will be a maximum enforcement period to keep holiday travelers safe.

Councilmember Mendoza thanked Officer Nave for his volunteer service to Colfax youth.

Interim City Manager Heathcock mentioned residents were appreciative of the extra traffic control provided by CHP and PCSO on the first day of school.

Frank Klein, President Colfax Area Chamber of Commerce

- Mr. Klein stated about 40 people attended the August 22, 2017 mixer at Sierra Storage beginning at 5:30PM.
- The next mixer will be held September 5, 2016 at L'Orange.
- He agreed the Car Show was fantastic and the Lions Club did a great job organizing the event.

Mayor Harvey indicated the September 13, 2017 meeting is cancelled because 3 council members will be attending the League of California Cities Annual Conference and there will not be a quorum.

7 <u>COUNCIL BUSINESS</u>

7A. **Goals Update**

Staff Presentation: Wes Heathcock, Interim City Manager

Recommendation: For information only

Interim City Manager Heathcock reported on the progress staff is making with Council Goals:

- ADA transition plan – Completed.
- Sewer Rate Study – City staff began advertising for a Request for Proposals for firms to conduct the study on August 22, 2017 and should be able to award a contract at the second meeting in October.
- Hotel Abatement – Staff is assessing fees of $200/day which will be recorded with the county as a lien against the property on a quarterly basis. Hopefully the owner will comply as the fines accumulate.
- Employee Handbook – Completed.
- Pavement Management Plan – In progress, with plans to present at an October meeting.

A resident of Colfax on Scholtz Ave asked if the goals list could be made available to the public. She was informed it is posted online or she can ask for a copy at City Hall.

Council discussed the hotel abatement process and City Attorney Cabral informed the Council they could foreclose on the lien at some point.

Mayor Pro Tem Hesch stated he is impressed with the progress the City is making towards completing the goals.

7B. **Surveying for Pond 3 Slope Damage to Embankment**
Staff Presentation: Dane Schilling, City Engineer
Recommendation: Adopt Resolution 37-2017 authorizing the Interim City Manager to execute a First Amendment to the Consultant Service Agreement with Coastland Civil Engineering, Inc. to provide survey services for Wastewater Treatment Plant Pond 3 Slope Damage.

Engineer Schilling stated this is a follow-up item to the Geotechnical Contract for assessing the Pond 3 Embankment Slope Damage that was awarded last meeting. The geotechnical company will need a survey of the embankment in order to do a complete assessment. Coastland has contacted a surveying company which will subcontract to provide the correct information for the geotechnical firm. The funding should be reimbursable by the insurance company.

Mayor Harvey cautioned Engineer Schilling to keep the project as small as possible and not let it expand beyond necessary.

Interim City Manager Heathcock explained he has received more information regarding the FEMA program. The City insurance will be billed first for repairs and FEMA funds should be available to pay the deductible and then finance projects which are recommended to prevent damage from occurring in the future.

On a motion by Mayor Pro Tem Hesch, seconded by Councilmember Stockwin, Council adopted **Resolution 37-2017** authorizing the Interim City Manager to execute a First Amendment to the Consultant Service Agreement with Coastland Civil Engineering, Inc. to provide survey services for Wastewater Treatment Plant Pond 3 Slope Damage.

AYES: Douglass, Harvey, Hesch, Mendoza, Stockwin

8 THE BUSINESS OF THE CITY

Councilmember Mendoza asked if the City received tax benefits from the dispensary when Mr. Dion's business was operating.

Councilmember Stockwin gave a wildlife report – he has seen many skunks in the neighborhoods – be watchful to avoid startling one.

Councilmember Douglass encouraged everyone to attend a planning meeting on Monday, August 28, 2017 at 6:30PM at the Sierra Vista Community Center to participate in the upcoming Harvest Craft Fair which is slated for October 7.

9 ADJOURNMENT

As there was no further business on the agenda, Mayor Harvey adjourned the meeting at 8:07PM.

Respectfully submitted to City Council this 27th day of September, 2017

Lorraine Cassidy, City Clerk

STAFF REPORT TO THE COLFAX CITY COUNCIL

FOR THE SEPTEMBER 27, 2017 COUNCIL MEETING

FROM: Wes Heathcock, Interim City Manager
PREPARED BY: Laurie Van Groningen, Finance Director
DATE: September 11, 2017
SUBJECT: City of Colfax Cash Summary Report: August 2017

X	N/A		FUNDED		UN-FUNDED	AMOUNT:	FROM FUND:

RECOMMENDED ACTION: Accept and file City of Colfax Cash Summary Report: August 2017.

BACKGROUND AND ANALYSIS:

These monthly financial reports include General Fund Reserved Cash Analysis Graphs and the City of Colfax Cash Summary Report (with supporting documents). The reports are prepared monthly on a cash basis and reconciled to the General Ledger accounting system, previous reports, and bank statements. Detailed budget comparisons are provided as a mid-year report and as part of the proposed budget process

The purpose of the reports is to provide status of funds and transparency for Council and the public of the financial transactions of the City.

The attached reports reflect an overview of the financial transactions of the City of Colfax in August 2017. Monthly highlights include:

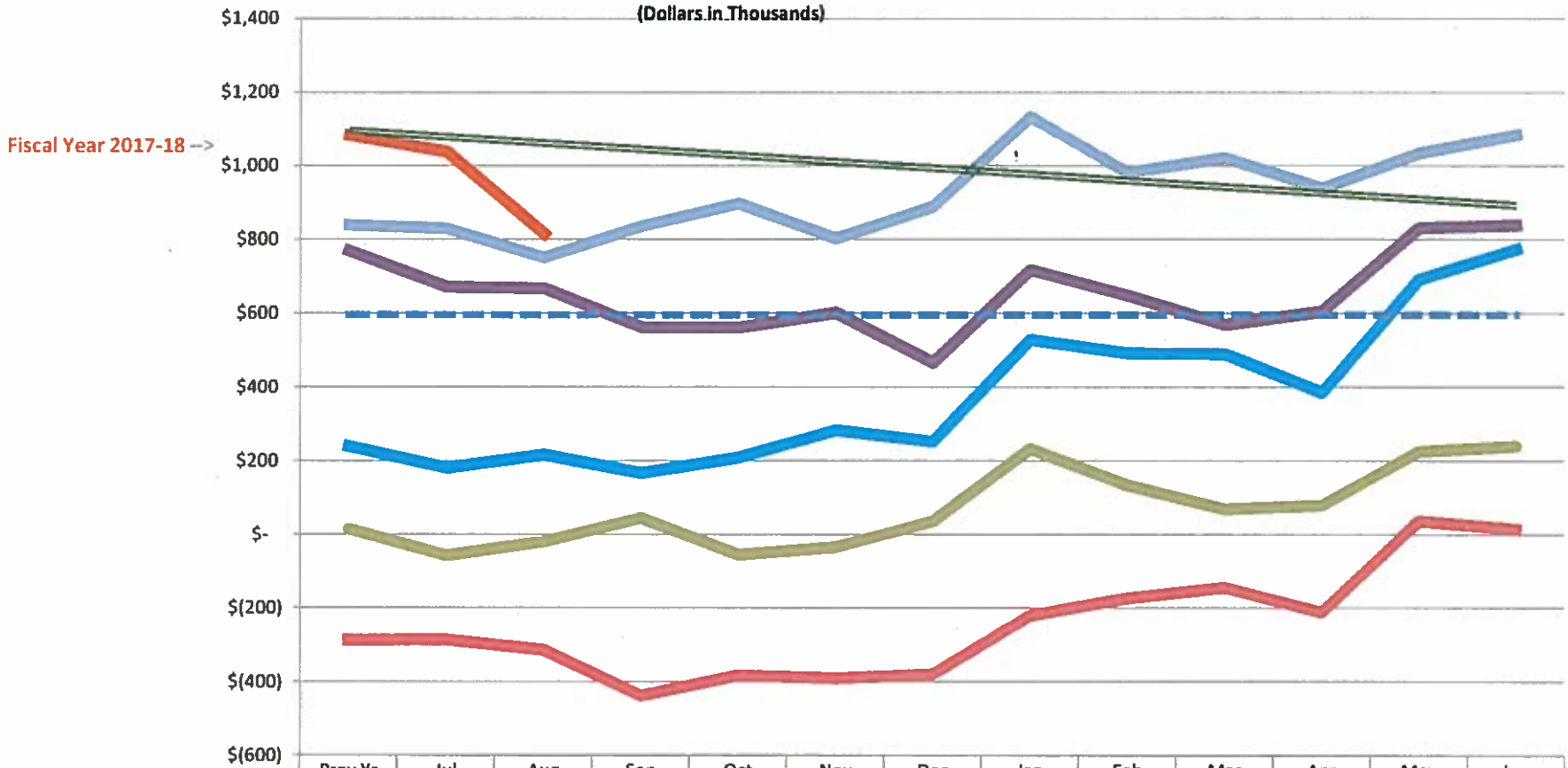
- Negative cash fund balances in Special Revenues and Capital project funds are due to timing of funding allocations and reimbursements.
  - Fund 250 - Streets& Roads – Fiscal year funding (via PCTPA) is generally requested and approved in 2nd quarter of fiscal year. Actual funding generally begins in 3rd quarter with final receipts in final quarter of the fiscal year.
  - Fund 370 – Capital Funds – The first reimbursement was received for project to date costs during March. The next request is anticipated to be filed in September after Notice of Completion on the project. Note: Construction costs for this project in the amount of $229K were expended in August.
- Expenditures for August also included:
  - Bi-annual payment to Winner Chevrolet for property purchase - $98K.
  - Quarterly payment for contract Sheriff services - $162K
  - Quarterly Animal Control contract - $8K

ATTACHMENTS:

1. General Fund Reserved Cash Analysis Graphs
   a. Cash Analysis – Balance
   b. Expenses by Month
   c. Revenues by Month
2. Cash Activity Reports
   a. Cash Summary
   b. Cash Transactions Report – by individual fund
   c. Check Register Report - Accounts Payable
   d. Daily Cash Summary Report (Cash Receipts)

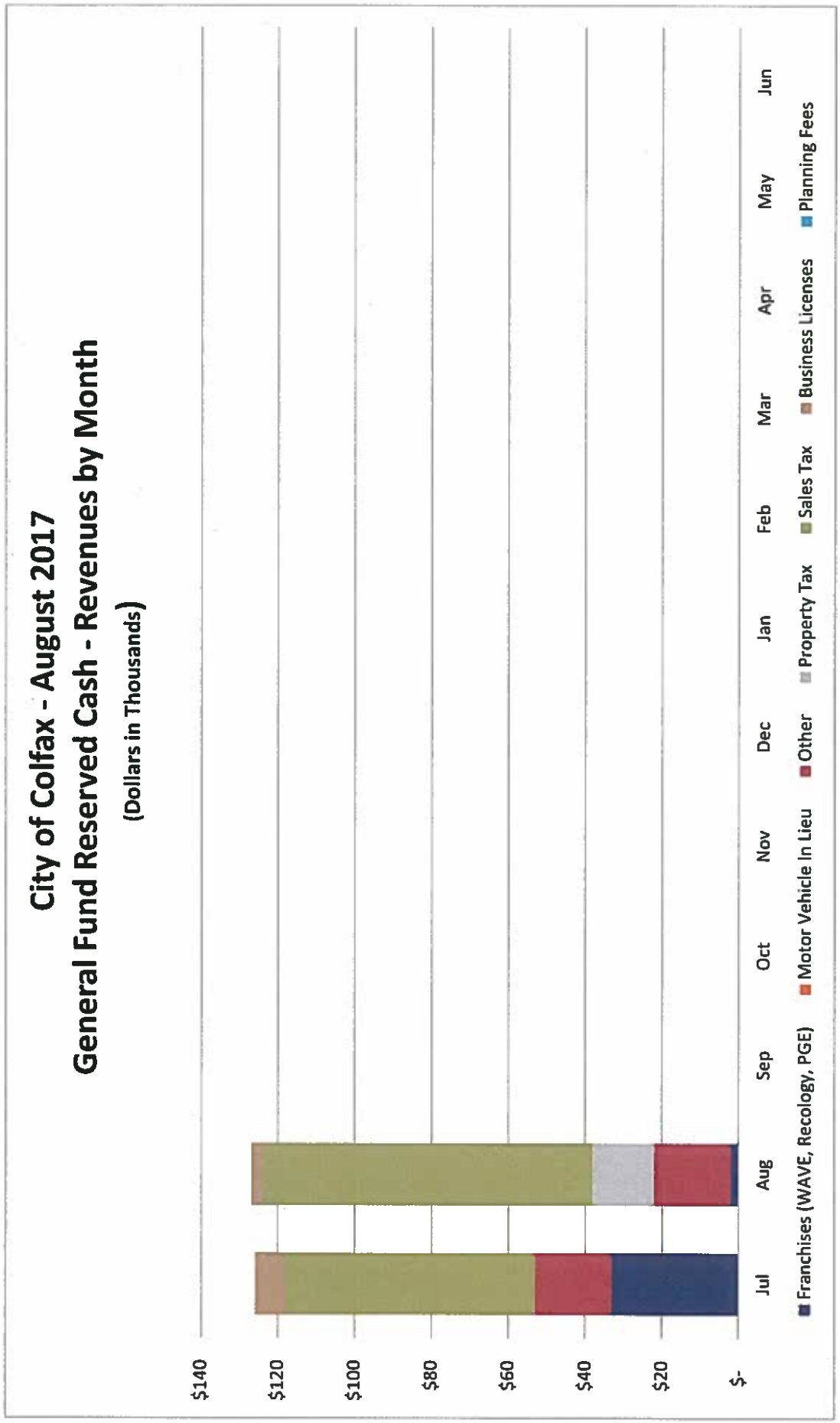
City of Colfax - August 2017
General Fund Reserved Cash Analysis

(Dollars in Thousands)



	Prev Yr	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Cash Balance FY2017-18	$1,083	$1,038	$815										
Cash Balance FY2016-17	$838	$829	$750	$835	$897	$802	$889	$1,133	$981	$1,022	$938	$1,034	1083
Cash Balance FY2015-16	$768	$670	$666	$562	$561	$601	$466	$717	$647	$569	$605	$831	838
Cash Balance FY2014-15	$240	$181	$217	$167	$209	$284	$253	$528	$491	$489	$385	$691	773
Cash Balance FY2013-14	$15	$(57)	$(20)	$45	$(55)	$(34)	$36	$233	$134	$69	$79	$225	240
Cash Balance FY2012-13	$(287)	$(286)	$(314)	$(438)	$(383)	$(391)	$(380)	$(221)	$(173)	$(144)	$(212)	$37	15
*Reserves (Ops, Cap, Pen)	$595	$595	$595	$595	$595	$595	$595	$595	$595	$595	$595	$595	$595
Budget FY2017-18	$1,096	$1,079	$1,062	$1,045	$1,028	$1,011	$994	$977	$960	$943	$926	$909	$892

*City Administrative policy stipulates General Fund Reserve of 25% (3 months) of annual General Fund Revenues.


City of Colfax - August 2017
General Fund Reserved Cash - Revenues by Month
(Dollars in Thousands)
$140
$120
$100
$80
$60
$40
$20
$-
Jul
Aug
Sep
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Franchises (WAVE, Recology, PGE)
Motor Vehicle In Lieu
Other
Property Tax
Sales Tax
Business Licenses
Planning Fees

City of Colfax - August 2017
General Fund Reserved Cash - Expenses by Month
(Dollars in Thousands)
$400
$350
$300
$250
$200
$150
$100
$50
$-
Jul
Aug
Sep
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
General Expenses
Sheriff/Fire
Animal Control Contract
Payment - Winner Property (Purchase loan pmt)
Insurance Deposit to SCORE Risk Pool
Audit Services
Capital Outlay

City of Colfax
Cash Summary
August 31, 2017

	Balance 07/31/2017	Revenues In	Expenses Out	Transfers	Balance 08/31/2017
US Bank	$ 226,830.40	$ 310,408.36	$ (762,056.74)	$ 350,000.00	$ 125,182.02
LAIF	$ 4,104,752.60	$ -		$ (350,000.00)	$ 3,754,752.60
Total Cash - General Ledger	$ 4,331,583.00	$ 310,408.36	$ (762,056.74)	$ -	$ 3,879,934.62
Petty Cash (In Safe)	$ 300.00				$ 300.00
Total Cash	$ 4,331,883.00	$ 310,408.36	$ (762,056.74)	$ -	$ 3,880,234.62

Change in Cash Account Balance - Total **$ (451,648.38)**

Attached Reports:

1. Cash Transactions Report (By Individual Fund)
2. Check Register Report (Accounts Payable) $ (675,283.23)
3. Cash Receipts - Daily Cash Summary Report $ 131,815.75

Payroll Checks and Tax Deposits	$	(69,846.71)
Utility Billings - Receipts	$	161,556.38
Service Charge/Adj/Voids	$	109.43
LAIF Interest	$	-
	$	**(451,648.38)**

$ -

Prepared by: Laurie Van Groningen 9/9/17
Laurie Van Groningen, Finance Director

Reviewed by: 9/12/2017
Wes Heathcock, Interim City Manager

City of Colfax

Cash Transactions Report - August 2017

	Beginning Balance	Debit Revenues	Credit (Expenditures)	Ending Balance
Fund Type: 1.11 - General Fund - Unassigned				
Fund: 100 - General Fund	$ 1,202,430.36	$ 127,089.18	$ (346,270.82)	$ 983,248.72
Fund: 120 - Land Development Fees	$ 7,137.82	$ -	$ (3,406.66)	$ 3,731.16
Fund: 570 - Garbage Fund	$ (171,610.91)	$ -	$ -	$ (171,610.91)
Fund Type: 1.11 - General Fund - Unassigned	**$ 1,037,957.27**	**$ 127,089.18**	**$ (349,677.48)**	**$ 815,368.97**
Fund Type: 1.14 - General Fund - Restricted				
Fund: 571 - AB939 Landfill Diversion	$ 29,317.26	$ -	$ -	$ 29,317.26
Fund: 572 - Landfill Post Closure Maintenance	$ 788,000.54	$ -	$ (6,385.47)	$ 781,615.07
Fund Type: 1.14 - General Fund - Restricted	**$ 817,317.80**	**$ -**	**$ (6,385.47)**	**$ 810,932.33**
Fund Type: 1.24 - Special Rev Funds - Restricted				
Fund: 210 - Mitigation Fees - Roads	$ 25,273.43	$ -	$ (45.00)	$ 25,228.43
Fund: 211 - Mitigation Fees - Drainage	$ 3,071.01	$ -	$ -	$ 3,071.01
Fund: 212 - Mitigation Fees - Trails	$ 43,023.58	$ -	$ -	$ 43,023.58
Fund: 213 - Mitigation Fees - Parks/Rec	$ 98,525.35	$ -	$ -	$ 98,525.35
Fund: 214 - Mitigation Fees - City Bldgs	$ 951.22	$ -	$ -	$ 951.22
Fund: 215 - Mitigation Fees - Vehicles	$ 4,525.08	$ -	$ -	$ 4,525.08
Fund: 217 - Mitigation Fees - DT Parking	$ 26,817.37	$ -	$ -	$ 26,817.37
Fund: 218 - Support Law Enforcement	$ 6,024.57	$ -	$ (31,024.57)	$ (25,000.00)
Fund: 244 - CDBG Program Inc - ME Lending	$ 206,334.65	$ 1,000.00	$ -	$ 207,334.65
Fund: 250 - Streets - Roads/Transportation	$ (20,156.91)	$ -	$ (19,401.95)	$ (39,558.86)
Fund: 253 - Gas Taxes	$ -	$ 9,168.14	$ (3,066.44)	$ 6,101.70
Fund: 270 - Beverage Container Recycling	$ 17,961.27	$ -	$ -	$ 17,961.27
Fund: 280 - Oil Recycling	$ 2,212.17	$ -	$ (20.42)	$ 2,191.75
Fund: 286 - Community Projects	$ -	$ -	$ -	$ -
Fund: 292 - Fire Department Capital Funds	$ 92,680.83	$ -	$ -	$ 92,680.83
Fund: 342 - Fire Construction - Mitigation	$ 2,446.11	$ -	$ -	$ 2,446.11
Fund: 343 - Recreation Construction	$ 2,446.57	$ -	$ -	$ 2,446.57
Fund Type: 1.24 - Special Rev Funds - Restric	**$ 512,136.30**	**$ 10,168.14**	**$ (53,558.38)**	**$ 468,746.06**
Fund Type: 1.34 - Capital Projects - Restricted				
Fund: 300 - Capital Projects - General	$ 5,010.78	$ -	$ -	$ 5,010.78
Fund: 350 - Street Improvement Projects	$ 24,203.59	$ -	$ -	$ 24,203.59
Fund: 370 - North Main Street Bike Route	$ (22,165.30)	$ -	$ (229,727.91)	$ (251,893.21)
Fund Type: 1.34 - Capital Projects - Restricted	**$ 7,049.07**	**$ -**	**$ (229,727.91)**	**$ (222,678.84)**
Fund Type: 2.11 - Enterprise Funds - Unassigned				
Fund: 560 - Sewer	$ 610,621.36	$ 106,160.27	$ (109,537.34)	$ 607,244.29
Fund: 561 - Sewer Liftstations	$ 370,329.82	$ 16,186.31	$ (13,170.16)	$ 373,345.97
Fund: 563 - Wastewater Treatment Plant	$ 491,194.78	$ 44,673.14	$ -	$ 535,867.92
Fund: 564 - Sewer Connections	$ 41,080.00	$ -	$ -	$ 41,080.00
Fund: 565 - General Obligation Bond 1978	$ 2,225.86	$ 21.84	$ -	$ 2,247.70
Fund: 567 - Inflow & Infiltration	$ 441,670.74	$ 6,109.48	$ -	$ 447,780.22
Fund Type: 2.11 - Enterprise Funds - Unassigi	**$ 1,957,122.56**	**$ 173,151.04**	**$ (122,707.50)**	**$ 2,007,566.10**
Fund Type: 9.0 - CLEARING ACCOUNT				
Fund: 998 - PAYROLL CLEARING FUND	$ -	$ -	$ -	$ -
Fund Type: 9.0 - CLEARING ACCOUNT	**$ -**	**$ -**	**$ -**	**$ -**
Grand Totals:	**$ 4,331,583.00**	**$ 310,408.36**	**$ (762,056.74)**	**$ 3,879,934.62**

Check Register Report

Checks Processed - August 2017

Date: 09/06/2017
Time: 5:18 pm
Page: 1

CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks							
52795	08/02/2017	Reconciled		01418	ALL PHASE AUTO	TRACTOR REPAIR	250.00
52796	08/02/2017	Printed		01432	JOSHUA ALPINE	POLITICAL SIGN REFUND - PCWA	50.00
52797	08/02/2017	Reconciled		01448	AMERIGAS - COLFAX	CITY HALL PROPANE	12.21
52798	08/02/2017	Reconciled		01448	AMERIGAS - COLFAX	FIRE DEPT PROPANE	25.37
52799	08/02/2017	Reconciled		01448	AMERIGAS - COLFAX	SHERIFF DEPT PROPANE	15.76
52800	08/02/2017	Reconciled		01500	ANDERSON'S SIERRA	IRRIGATION SUPPLIES	599.03
52801	08/02/2017	Reconciled		2020	B & M BUILDERS	N. MAIN ST. BIKE ROUTE	217,315.26
52802	08/02/2017	Reconciled		02829	BLUE RIBBON PERSONNEL SERVICES	TEMP LABOR THRU 7/23/17	998.43
52803	08/02/2017	Reconciled		02846	BOYLE FUTURE TECHNOLOGY	STARTER REPAIR	58.78
52804	08/02/2017	Printed		3506	COLFAX CAR WASH	PW CAR WASH	285.00
52805	08/02/2017	Reconciled		05120	EDWARDS HEATING & COOLING	HVAC SERVICE @ DEPOT	69.00
52806	08/02/2017	Reconciled		06278	FRONTIER COMMUNICATIONS	WWTP PHONE SERVICE	180.51
52807	08/02/2017	Reconciled		07570	GRAINGER	WWTP REPAIR PARTS	140.31
52808	08/02/2017	Reconciled		08070	HANSEN BROS. ENTERPRISES	BASE ROCK FOR ROAD REPAIR	285.29
52809	08/02/2017	Reconciled		08086	HBE RENTALS	RAMMER RENTAL	55.00
52810	08/02/2017	Reconciled		08170	HILLS FLAT LUMBER CO	STMT 7/25/17	2,242.09
52811	08/02/2017	Reconciled		08501	HOME DEPOT CREDIT SERVICES	STMT 7/21/17	698.14
52812	08/02/2017	Reconciled		08660	HUNT AND SONS, INC.	PUBLIC WORKS FUEL	477.10
52813	08/02/2017	Reconciled		23101	LARRY WALKER ASSOCIATES	CAPACITY STUDY WWTP	6,543.75
52814	08/02/2017	Reconciled		12180	LAWRENCE & ASSOCIATES INC	JUNE 2017 LANDFILL MONITORING	1,784.25
52815	08/02/2017	Reconciled		12209	LIEBERT CASSIDY WHITMORE	EMPLOYEE HANDBOOK	648.00
52816	08/02/2017	Reconciled		13238	MCGINNIS LOCK & KEY	CITY HALL LOCKS	155.00
52817	08/02/2017	Reconciled		14356	NORTHERN CALIFORNIA GLOVE	TRUCK KIT	136.87
52818	08/02/2017	Reconciled		16011(2)	PELLETREAU, ALDERSON & CABRAL	STMT 8/1/17	8,517.90
52819	08/02/2017	Reconciled		16035	PG&E	STMT 7/24/17	25,636.26
52820	08/02/2017	Printed		16548	PLACER SIERRA RAILROAD	Refund deposit Colfax	100.00
52821	08/02/2017	Reconciled		16559	PLAZA TIRE AND AUTO SERVICE	PW TIRE REPAIR	3,273.01
52822	08/02/2017	Reconciled		16230	PMSI	PAVING SUPPLY	804.38
52823	08/02/2017	Reconciled		18900	SACRAMENTO AREA COUNCIL OF	2017/18 MEMBERSHIP ASSESSMENT	376.00
52824	08/02/2017	Reconciled		19320	SOLENIS	WWTP CHEMICALS	1,620.56
52825	08/02/2017	Reconciled		21500	USA BLUE BOOK, INC	WWTP SUPPLIES	176.89
52826	08/02/2017	Reconciled		21900	UV DOCTOR LAMPS LLC	WWTP SUPPLIES	428.82
52827	08/02/2017	Reconciled		22106	VAN GRONINGEN & ASSOCIATES	FINANCIAL SERVICES JULY 2017	5,718.75
52828	08/02/2017	Reconciled		23169	WAVE BUSINESS SOLUTIONS	RR DEPOT PHONE	13.64
52829	08/02/2017	Reconciled		23169	WAVE BUSINESS SOLUTIONS	FIRE STATION PHONE	28.13
52830	08/02/2017	Reconciled		23169	WAVE BUSINESS SOLUTIONS	CITY HALL PHONES	190.32
52831	08/02/2017	Reconciled		23305	WESTERN SAFETY INSTITUTE, INC.	PW FORKLIFT TRAINING	1,750.00
52832	08/08/2017	Printed		03141	CALPERS	AUG 2017 HEALTH PREMIUMS	10,261.42
52833	08/11/2017	Reconciled		01414	ALHAMBRA & SIERRA SPRINGS	CORP YARD/CITY HALL WATER	249.43
52834	08/11/2017	Reconciled		01460	AMERIPRIDE UNIFORM SERVICE	STMT 7/31/17	485.50
52835	08/11/2017	Reconciled		02198	BEACH HUT DELI	PCCOA DINNER CATERING	1,100.00
52836	08/11/2017	Reconciled		02829	BLUE RIBBON PERSONNEL SERVICES	TEMP LABOR THRU 7/30/17	725.90
52837	08/11/2017	Reconciled		03164	CASH- PETTY CASH REIMBURSEMENT	PETTY CASH REIMBURSEMENT	110.37
52838	08/11/2017	Reconciled		04234	DE LAGE LANDEN FINANCIAL	AUG 2017 COPY MACH MAINT	468.34
52839	08/11/2017	Reconciled		04400	DIAMOND WELL DRILLING CO.	MAY 2017 MONITORING	3,301.00
52840	08/11/2017	Reconciled		04569	DON'S CARPETS	CITY HALL CARPET	1,211.16
52841	08/11/2017	Reconciled		04574	KIM DOUGLASS	CITY COUNTY DINNER ENTERTAINME	400.00
52842	08/11/2017	Reconciled		07220	GENERAL WHOLESALE ELECTRIC	IRRIGATION SUPPLY	63.49
52843	08/11/2017	Reconciled		08050	HACH COMPANY	WWTP LAB SUPPLY	430.12

Check Register Report

Checks Processed - August 2017

Date: 09/06/2017
Time: 5:18 pm
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CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks							
52844	08/11/2017	Reconciled		08070	HANSEN BROS. ENTERPRISES	ROCK FOR CABOOSE PROJ	254.72
52845	08/11/2017	Reconciled		08086	HBE RENTALS	LAWN AERATOR RENTAL	65.00
52846	08/11/2017	Reconciled		08159	HILL BROTHERS CHEMICAL CO.	WWTP CHEMICALS	6,662.36
52847	08/11/2017	Reconciled		08200	HINDERLITER, DE LLAMAS & ASSOC	AUDIT SVCS SALES TAX Q1 2017	683.22
52848	08/11/2017	Reconciled		08660	HUNT AND SONS, INC.	PUBLIC WORKS FUEL	311.28
52849	08/11/2017	Reconciled		13405	MOTOR ELECTRIC	WWTP POND MIXER MOTOR RPR	1,999.62
52850	08/11/2017	Reconciled		03580	PLACER COUNTY HHS	ANIMAL & FIELD SVCS Q1 FY17-18	7,722.68
52851	08/11/2017	Reconciled		18400	RIEBES AUTO PARTS	STMT 7/31/17	533.72
52852	08/11/2017	Reconciled		18883	SAC-VAL JANITORIAL SUPPLY	SUPPLIES	309.47
52853	08/11/2017	Reconciled		19052	MIKE SAYERS	BOOT ALLOWANCE	275.00
52854	08/11/2017	Reconciled		01790	SIERRA OFFICE PRODUCTS	STMT 8/1/17	622.21
52855	08/11/2017	Reconciled		19601	STAPLETON, JOHN	WWTP REPAIRS	2,125.00
52856	08/11/2017	Reconciled		08662	TED HUSS	DIGITAL BILLBOARD DEP REFUND	100.00
52857	08/11/2017	Reconciled		21560	US BANK CORPORATE PMT SYSTEM	STMT 7/24/17	1,977.13
52858	08/11/2017	Reconciled		21500	USA BLUE BOOK, INC	WWTP SUPPLIES	136.43
52859	08/11/2017	Reconciled		22134	VISION QUEST	TECH SUPPORT THRU 9/17	2,745.50
52860	08/11/2017	Reconciled		22240	VULCAN MATERIALS COMPANY	ASPHALT	79.55
52861	08/11/2017	Reconciled		23169	WAVE BUSINESS SOLUTIONS	CORP YARD INTERNET	54.90
52862	08/11/2017	Reconciled		23301	WESTERN PLACER WASTE	JULY 2017 SLUDGE REMOVAL	1,003.86
52863	08/11/2017	Reconciled		23450	WINNER CHEVROLET, INC.	1ST PYMT 2017 2ND CONTRACT	98,969.16
52864	08/24/2017	Reconciled		01442	AMERICAN LEAK DETECTION	FIRE DEPT LEAK TEST	575.00
52865	08/24/2017	Printed		01500	ANDERSON'S SIERRA	LIONS PARK	179.70
52866	08/24/2017	Printed		01560	APPRAISING GOLD COUNTRY	ART LOT APPRAISAL	1,500.00
52867	08/24/2017	Reconciled		01766	AT&T MOBILITY	JULY 2017 CELL PHONES	939.31
52868	08/24/2017	Reconciled		02829	BLUE RIBBON PERSONNEL SERVICES	TEMP LABOR ENDING 8/13/17	1,708.00
52869	08/24/2017	Reconciled		02901	BUREAU VERITAS NORTH AMERICA	RED FROG IMPROVEMENTS	5,400.00
52870	08/24/2017	Printed		03120	CALIFORNIA CONSULTING	JULY 2017 GRANT WRITING	3,250.00
52871	08/24/2017	Reconciled		03401	CHOICE BUILDER	SEPT 2017 PREMIUMS	697.08
52872	08/24/2017	Reconciled		03493	COASTLAND CIVIL ENGINEERING	ENGINEER SVC JULY 2017	14,404.96
52873	08/24/2017	Reconciled		05221	EOSI - ENVIRONMENT OPERATING	WWTP CHEMICALS	5,555.15
52874	08/24/2017	Printed		5460	ESSENTIALS YOUTH FOOTBALL CAMP	HS TAILGATE/SILENT AUCTION	100.00
52875	08/24/2017	Reconciled		06278	FRONTIER COMMUNICATIONS	WWTP PHONE SERVICE	179.46
52876	08/24/2017	Reconciled		08050	HACH COMPANY	WWTP LAB SUPPLIES	254.14
52877	08/24/2017	Printed		08070	HANSEN BROS. ENTERPRISES	BARK	39.58
52878	08/24/2017	Reconciled		08660	HUNT AND SONS, INC.	FIRE DEPT FUEL	73.88
52879	08/24/2017	Reconciled		23101	LARRY WALKER ASSOCIATES	NPDES PERMIT ASSISTANCE	2,200.00
52880	08/24/2017	Reconciled		19390	MAR-VAL'S SIERRA MARKET	STMT 7/31/17	10.07
52881	08/24/2017	Reconciled		13274	MIRACLE PLAYSYSTEMS, INC	REPLACEMENT PARK SLIDE	695.67
52882	08/24/2017	Reconciled		14356	NORTHERN CALIFORNIA GLOVE	WWTP SAFETY SUPPLIES	315.26
52883	08/24/2017	Printed		14360	NORTHSTAR ELECTRIC	PARK ELECTRICAL	525.00
52884	08/24/2017	Printed		16200	PLACER COUNTY SHERIFF DEPT.	SHERIFF SVC FY17-18 Q1	162,021.00
52885	08/24/2017	Reconciled		18194	RGS - REGIONAL GOV SERVICES	JULY 2017 PLANNING SVCS	5,200.00
52886	08/24/2017	Reconciled		18591	RYAN RUMINSON	REFUND OF UB OVERPAYMENT	248.52
52887	08/24/2017	Reconciled		18883	SAC-VAL JANITORIAL SUPPLY	SUPPLIES	55.39
52888	08/24/2017	Reconciled		20048	TALL BOOTS PUMPING SERVICES	CORP YARD SEPTIC REPAIR	792.50
52889	08/24/2017	Reconciled		23169	WAVE BUSINESS SOLUTIONS	CITY HALL INTERNET	159.90
52890	08/24/2017	Reconciled		23169	WAVE BUSINESS SOLUTIONS	RR DEPOT PHONE	13.64
52891	08/24/2017	Reconciled		23169	WAVE BUSINESS SOLUTIONS	FIRE STATION PHONE	28.13
52892	08/31/2017	Printed		01448	AMERIGAS - COLFAX	FIRE DEPT PROPANE	20.45
52893	08/31/2017	Printed		01448	AMERIGAS - COLFAX	SHERIFF DEPT PROPANE	17.24
52894	08/31/2017	Printed		2020	B & M BUILDERS	N. MAIN ST. BIKE RTE RETENTION	11,437.65

Check Register Report

Checks Processed - August 2017

Date: 09/06/2017
Time: 5:18 pm
Page: 3

CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks							
52895	08/31/2017	Printed		02829	BLUE RIBBON PERSONNEL SERVICES	TEMP LABOR THRU 08/20/17	512.40
52896	08/31/2017	Printed		03540	COLFAX LIONS CLUB	CAR CLUB EVENT REFUND	100.00
52897	08/31/2017	Printed		03552	COLFAX MARKET	CITY COUNTY DINNER DRINKS	95.40
52898	08/31/2017	Printed		07570	GRAINGER	WWTP SUPPLIES	120.44
52899	08/31/2017	Printed		08050	HACH COMPANY	WWTP LAB SUPPLIES	235.95
52900	08/31/2017	Printed		08170	HILLS FLAT LUMBER CO	STMT 8/25/17	899.59
52901	08/31/2017	Printed		08660	HUNT AND SONS, INC.	PW FUEL	415.87
52902	08/31/2017	Printed		12180	LAWRENCE & ASSOCIATES INC	JULY 2017 LANDFILL MONITORING	902.50
52903	08/31/2017	Printed		16035	PG&E	STMT 8/23/17	22,082.44
52904	08/31/2017	Printed		16559	PLAZA TIRE AND AUTO SERVICE	BACKHOE TIRE REPAIR	20.00
52905	08/31/2017	Printed		16230	PMSI	PAVING SUPPLY	4,014.25
52906	08/31/2017	Printed		23169	WAVE BUSINESS SOLUTIONS	CITY HALL PHONES	190.36

Total Checks: 112 **Checks Total (excluding void checks): 675,283.23**

Total Payments: 112 **Bank Total (excluding void checks): 675,283.23**

Total Payments: 112 **Grand Total (excluding void checks): 675,283.23**

DAILY CASH SUMMARY REPORT

08/01/2017 - 08/31/2017

City of Colfax

			Debit	Credit	Net Chng
Fund: 100 - General Fund					
08/01/2017	Daily Totals		1,356.56	0.00	1,356.56
08/04/2017	Daily Totals		442.50	0.00	442.50
08/09/2017	Daily Totals		2,402.00	0.00	2,402.00
08/11/2017	Daily Totals		539.36	0.00	539.36
08/14/2017	Daily Totals		721.05	0.00	721.05
08/16/2017	Daily Totals		103,417.07	0.00	103,417.07
08/17/2017	Daily Totals		3,837.69	0.00	3,837.69
08/22/2017	Daily Totals		2,933.09	0.00	2,933.09
08/28/2017	Daily Totals		499.60	0.00	499.60
08/30/2017	Daily Totals		28.60	0.00	28.60
Fund: 100 - General Fund		**TOTALS:**	**116,177.52**	**0.00**	**116,177.52**
Fund: 218 - Support Law Enforcement					
08/16/2017	Daily Totals		0.00	6,024.57	-6,024.57
Fund: 218 - Support Law Enforcement		**TOTALS:**	**0.00**	**6,024.57**	**-6,024.57**
Fund: 244 - CDBG MicroEnterprise Lending					
08/22/2017	Daily Totals		1,000.00	0.00	1,000.00
Fund: 244 - CDBG MicroEnterprise Lending		**TOTALS:**	**1,000.00**	**0.00**	**1,000.00**
Fund: 253 - Gas Taxes					
08/01/2017	Daily Totals		4,840.12	0.00	4,840.12
08/30/2017	Daily Totals		4,328.02	0.00	4,328.02
Fund: 253 - Gas Taxes		**TOTALS:**	**9,168.14**	**0.00**	**9,168.14**
Fund: 560 - Sewer					
08/02/2017	Daily Totals		200.00	0.00	200.00
08/11/2017	Daily Totals		61.33	0.00	61.33
08/16/2017	Daily Totals		4,773.39	0.00	4,773.39
Fund: 560 - Sewer		**TOTALS:**	**5,034.72**	**0.00**	**5,034.72**
Fund: 561 - Sewer Liftstations					

DAILY CASH SUMMARY REPORT

08/01/2017 - 08/31/2017

9/9/2017
10:20 am

City of Colfax

			Debit	Credit	Net Chng
08/14/2017	Daily Totals		407.00	0.00	407.00
08/28/2017	Daily Totals		407.00	0.00	407.00
Fund: 561 - Sewer Liftstations		**TOTALS:**	**814.00**	**0.00**	**814.00**
Fund: 565 - General Obligation Bond 1978					
08/16/2017	Daily Totals		21.84	0.00	21.84
Fund: 565 - General Obligation Bond 1978		**TOTALS:**	**21.84**	**0.00**	**21.84**
Fund: 567 - Inflow & Infiltration					
08/16/2017	Daily Totals		5,624.10	0.00	5,624.10
Fund: 567 - Inflow & Infiltration		**TOTALS:**	**5,624.10**	**0.00**	**5,624.10**
		GRAND TOTALS:	**137,840.32**	**6,024.57**	**131,815.75**

STAFF REPORT TO THE COLFAX CITY COUNCIL

FOR THE SEPTEMBER 27, 2017 COUNCIL MEETING

FROM: Wes Heathcock, Interim City Manager
PREPARED BY: Staff
DATE: September 19, 2017
SUBJECT: Proclamation in support of the Placer County "Out of the Darkness Suicide Prevention Walk" to be held on October 7, 2017.

X	N/A		FUNDED		UN-FUNDED	AMOUNT:	FROM FUND:

RECOMMENDED ACTION: Adopt Resolution 38-2017 supporting and promoting the Placer County "Out of the Darkness Suicide Prevention Walk" to be held on October 7, 2017."

BACKGROUND

According to the Centers for Disease Control, suicide is the 10th leading cause of death in the United States and the 2nd leading cause of death among individuals between the ages of 1 to 44. In the United States, one person completes suicide every 11.89 minutes, resulting in over 44,000 suicides each year and estimates indicate someone attempts to take their life every 29 seconds. Suicide is the only leading cause of death in the US that has increased every year for the past decade.

The California Department of Health reported that in 2014 California experienced 48,516 suicide attempts and 4,119 suicide deaths. During that same year, Placer County experienced over 300 suicide attempts and 180 suicide deaths. The cost to human lives is massive, but the financial impacts are also staggering: California suicides result in an estimated $4.5 billion in combined lifetime medical and work-loss costs.

Over 90% of the people who die by suicide have a diagnosable and treatable mental health condition, although often that condition is not recognized or treated. The stigma associated with mental health conditions and suicidality works against suicide prevention by discouraging persons at risk for suicide from seeking life-saving help and further traumatizes survivors of suicide loss.

Because suicide is a national and statewide public health problem and suicide prevention is a national and statewide responsibility, Placer County will host an "Out of the Darkness Suicide Prevention Walk" on October 7, 2017.

Staff recommends Council adopt a resolution to proclaim the "Placer County Out of the Darkness Suicide Prevention Walk" as a means for the community to come together to promote hope, help & healing.

ATTACHMENTS:
1. Resolution 38-2017

City of Colfax
City Council

Resolution № 38-2017

SUPPORTING AND PROMOTING THE PLACER COUNTY "OUT OF THE DARKNESS SUICIDE PREVENTION WALK" TO BE HELD ON OCTOBER 7, 2017

WHEREAS, suicide is the 10th leading cause of death in the United States and the 2nd leading cause of death among individuals between the ages of 1 to 44 (Centers for Disease Control); and,

WHEREAS, in the United States, one person completes suicide every 11.89 minutes, resulting in over 44,000 suicides each year (Centers for Disease Control); and,

WHEREAS, it is estimated that someone attempts to take their life every 29 seconds resulting in over 1.1 million suicide attempts each year (American Association of Suicidality); and,

WHEREAS, suicide is the only leading cause of death in the United States that has increased every year for the past decade; and,

WHEREAS, in 2014, California experienced 48,516 suicide attempts and 4,119 suicide deaths (California Department of Public Health); and,

WHEREAS, in 2014, Placer County experienced over 300 suicide attempts and 180 suicide deaths (California Department of Public Health); and,

WHEREAS, over 90% of the people who die by suicide have a diagnosable and treatable mental health condition, although often that condition is not recognized or treated; and,

WHEREAS, California suicides result in an estimated $4.5 billion in combined lifetime medical and work loss costs (Centers for Disease Control); and,

WHEREAS, the stigma associated with mental health conditions and suicidality works against suicide prevention by discouraging persons at risk for suicide from seeking life-saving help and further traumatizes survivors of suicide loss and people with lived experience of suicide; and,

WHEREAS, organizations such as The American Foundation for Suicide Prevention envision a world without suicide, and are dedicated to saving lives and bringing hope to those affected by suicide, through research, education, advocacy and resources for those who have lost or struggle, and urge that we:

1. Recognize suicide as a preventable national and state public health problem and declare suicide prevention to be a priority.
2. Acknowledge that no single suicide prevention program or effort will be appropriate for all populations or communities.
3. Encourage initiatives based on the goals contained in the National Strategy for Suicide Prevention and the California Strategic Plan on Suicide Prevention: Every Californian is Part of the Solution.
4. Promote awareness that there is no single cause for suicide, and that suicide most often occurs when stressors exceed current coping abilities of someone suffering from a mental health condition.
5. Develop and implement strategies to increase access to quality mental health, substance abuse, and suicide prevention services.

NOW THEREFORE, BE IT RESOLVED the City Council of the City of Colfax is in support of the Placer County "Out of the Darkness Suicide Prevention Walk" as a means for the community to come together to promote "Hope, Help, and Healing."

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at the Regular Meeting of the City Council of the City of Colfax held on the 27rd day of September, 2017 by the following vote of the Council:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Stephen L. Harvey, Mayor

ATTEST:

_____

Lorraine Cassidy, City Clerk

STAFF REPORT TO THE COLFAX CITY COUNCIL

FOR THE SEPTEMBER 27, 2017 COUNCIL MEETING

FROM: Wes Heathcock, Interim City Manager
PREPARED BY: Staff
DATE: September 19, 2017
SUBJECT: Purchase of Hydrovac Vacuum Trailer

	N/A	**X**	**FUNDED**		**UN-FUNDED**	**AMOUNT: $44,625**	**FROM FUNDS: 250 (Streets & Roads, $11,150) and 561 (Collections Systems, $33,469)**

RECOMMENDED ACTION: Adopt Resolution 39-2017 approving the purchase of a hydrovac vacuum trailer from RDO Equipment Company in an amount not to exceed $44,625.

DISCUSSION AND SUMMARY:

Over the past two-years, staff has evaluated operational needs to improve the efficiency and cost of infrastructure maintenance and repairs. The Public Works and the Wastewater Treatment Plant crews determined a vacuum excavation system would allow both teams to improve service to the City. This piece of equipment is both a portable vacuum unit for a variety of utility clean-up applications and a powerful "soft" excavating machine for digging precisely controlled excavation. Crews will use the unit to clean up hazmat spills, mop up sewer issues and help with maintenance and repairs of sewer main lines, storm drain clearing and to excavate in areas where precision is required.

Staff solicited several vendors for demonstrations and quotes. RDO Equipment Co., Ditch Witch Equipment Co., Inc., and Global Machinery responded to the City's solicitation. Two of the competitors provided the City with an opportunity to demonstrate their equipment – RDO Equipment and Ditch Witch Equipment. After Public Works and Wastewater Treatment Plant staff viewed the demonstrations, both crews agreed the RDO Equipment hydrovac system was best suited for the City. The cost breakdown is as follows:

Vendor	Product	Cost
RDO Equipment Co.	Vermeer.	$42,500
Ditch Witch Equipment Co., Inc.	FX30 Vac System	$46,009
Global Machinery	Vacmaster	$49,725

FINANCIAL AND/OR POLICY IMPLICATIONS:

Staff recommended including a Hydrovac Vacuum Trailer in the budget. Council approved the vacuum system in the revised FY 2017/18 budget with 25% of the funding from the Streets and Roads fund and 75% from the Collections Systems fund.

The cost of the equipment is $42,500 with a $2,125 contingency 5% request totaling $44,625 from the capital expenditure 250 and 561 funds.

ATTACHMENTS:

1) Resolution 39-2017
2) Image of Hydrovac Equipment
3) Quotes

City of Colfax
City Council

Resolution № 39-2017

APPROVING THE PURCHASE OF A HYDROVAC VACUUM TRAILER FROM RDO EQUIPMENT COMPANY IN AN AMOUNT NOT TO EXCEED $44,625

WHEREAS, the City Council approved the hydrovac vacuum trailer in the Fiscal Year 2017/18 budget; and,

WHEREAS, City staff solicited quotes from various hydrovac vacuum trailer vendors; and,

WHEREAS, RDO Equipment Company was determined to have the best product for City needs; and,

WHEREAS, City staff is recommending approving the purchase of the Vermeer vacuum system from RDO Equipment Company in an amount not to exceed $44,625.

NOW THEREFORE, BE IT RESOLVED the City Council of the City of Colfax approves the purchase of the hydrovac vacuum trailer in an amount not to exceed $44,625.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at the Regular Meeting of the City Council of the City of Colfax held on the 27rd day of September, 2017 by the following vote of the Council:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Stephen L. Harvey, Mayor

ATTEST:

_____

Lorraine Cassidy, City Clerk

Hydrovac Equipment

Investment Proposal (Quote)

RDO Equipment Co.
3980 Research Drive
Sacramento CA, 95838
Phone: (916) 643-0999 - Fax: (916) 643-0998

Proposal for:
CITY OF COLFAX
33 S. MAIN STREET
COLFAX, CA, 95713
PLACER

Investment Proposal Date:	9/6/2017
Pricing Valid Until:	10/6/2017
Deal Number:	1006040
Customer Account#:	2313045
Account Manager:	Rick Draper
Phone:	(916) 880-0644
Fax:	643-0998
Email:	RDraper@rdoequipment.com

Comments

1 YEAR FULL WARRANTY WITH EXTENDED 2ND YEAR PARTS
RDO PROMISE WITH UPTIME GURANTEE

FREE LOANER IN WARRANTY PERIOD IF WE ARE UNABLE TO HAVE YOUR MACHINE FIXED IN 48 HOURS

FREE WARRANTY INSPECTIONS

WE WILL PICK UP AND DROP OFF MACHINE FOR CITY OF COLFAX WHENEVER POSSIBLE

FIRST SERVICE IS FREE AS PART OF THE RDO PROMISE

RDO PARTS PROMISE MEANING IF RDO DOES NOT HAVE THE PART ON THE SHELF THAN COC DOES NOT PAY THE SHIPPING

Equipment Information

Quantity	Serial Number	Hours (approx.)	Status / Year / Make / Model Additional Items	Cash Price
1	TBD	0	New 2017 VacTron LP573 XDT	$39,905.00
			Freight In Freight In	$2,200.00
			Prep / Reconditioning Machine Prep	$395.00
			Equipment Subtotal:	$42,500.00

Purchase Order Totals

Balance:	$42,500.00
Tax Rate 3: (0%)	$0.00
Sales Tax Total:	$0.00
Sub Total:	$42,500.00
Cash with Order:	$0.00
Balance Due:	$42,500.00

Equipment Options

Qty	Serial Number	Year / Make / Model	Description
1	TBD	2017 VacTron LP573 XDT	LP573 XDT LP573 XDT Vacuum System 17010 LITE PACKAGE 9,999 GVWR 17375 30' ADDITIONAL 4" SUCTION HOSE 01 24HP Kohler Diesel Engine Tier 4 Final 02 500 Gallon Debri Tank with Hydraulic Tilt 03 3,500 PSI @ 4GPM - High Pressure Water System 04 100 Gallons Fresh Water 05 Reverse Pressure off to off-load liquids and dislodge debri in hose 06 4" Suction hose Kit and Tooling 07 Hydraulically operated full open and locking door 08 Water knife and clean up wand 09 Fully Enclosed and insulated engine stand (lockable) 10 Lite package, under CDL rated trailer (9,995)

DITCH WITCH EQUIPMENT CO., INC.

929 STILLWATER ROAD
WEST SACRAMENTO, CA 95605-1615
Phone 916-371-6000
Fax 916-371-6185

City of Colfax

33 S Main St
Colfax, CA 95713
530-346-2313

Quote: 50170926
Ext. Ref.: .
Description: .
Date: 08/24/2017
Salesperson: Robert Terzich
Mobile: .
E-Mail: .

Price Quote

Quote valid for: 30 days, until 09/24/2017

** FX30B **

The FX30 Vacuum Excavation System is both a portable vacuum unit for a variety of utility clean up applications and a powerful "soft" excavating machine for digging precisely controlled excavations to expose buried utilities. The basic unit includes the following: Kubota D1105-E3B liquid-cooled diesel engine Tier 4 compliant insulated engine enclosure, cylinder assist dumping system hydraulic door, wash wand kit, and antifreeze kit .

Item	Qty	Part Number	Description
10	1	FX30B	FX30 Vac System
20	1	FX30B-2	FX30: 500gal, 80gal,
30	1	319-539	4" SUCTION TOOL
40	1	320-800	4" HOSE (25')
50	1	025-1023	T9S VAC TRAILER

Standard price	Subtotal Before Tax	$	47,655.17
Special Municipal Bid price	Subtotal Before Tax	$	42,898.65
	7.25 % Tax	$	3,110.15
	Total price	$	46,008.80

DITCH WITCH EQUIPMENT CO., INC.

929 STILLWATER ROAD
WEST SACRAMENTO, CA 95605-1615
Phone 916-371-6000
Fax 916-371-6185

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Mobile: .
E-Mail: .

Price Quote

Quote valid for: 30 days, until 09/24/2017

Item	Qty	Part Number	Description
.			

GLOBAL MACHINERY

3321 Airport Road
Sacramento, CA 95834

(916) 453-2780
www.globalmachinery.com
info@globalmachinery.com

RENT PURCHASE OPTION QUOTATION

COMPANY:	CITY OF COLFAX	DATE OF ISSUE:	8/31/2017
CONTACT:	TREGGAN MULLENIX	PREPARED BY:	Jim Cunningham
ADDRESS:		CELL #:	(916) 607-0542
			Global Machinery Intl West, LLC
			3321 Airport Road
E-MAIL:	pw@colfax-ca.gov		Sacramento, CA 95834
PHONE:		E-MAIL:	jcunningham@globalmachinery.com
FAX:		PHONE:	(916) 453-2780 FAX: (916) 339-6948
CELL:	530-786-6001		

QUOTE # JC083117-SPV400DT4

YEAR	UNIT	DESCRIPTION	PRICE / EACH
2017	SPV400	**VACMASTER SPV 400 DT4/GM SPOILVAC** 400 Gallon Spoils Tank 25" Manway with safety catch 36 hp Kubota diesel engine 4" vacuum system w/780 CFM blower 3000 psi @ 4 gpm water system 100 gallon water tank 50' hose reel w/digging & wash wands tongue mounted storage box **9,990 GVWR trailer** tandem axle electric brakes pintle hitch	$ 49,725.58

Note: FOB Sacramento, CA

Sub Total: $ 49,725.58

Plus Applicable Taxes

ABOVE PRICES DO NOT INCLUDE FREIGHT UNLESS STATED OTHERWISE
TAX IS CALCULATED ACCORDING TO INFORMATION PROVIDED BY THE CUSTOMER
PAYMENTS ARE DUE AND PAYABLE AT TIME OF POSSESSION UNLESS STATED OTHERWISE

Thank you for the opportunity to quote one of our quality products.
We look forward to working with you.

ORDERED BY:

SIGNATURE DATE

PRINTED NAME

APPROVED BY:

SIGNATURE DATE

PRINTED NAME

STAFF REPORT TO THE COLFAX CITY COUNCIL

FOR THE SEPTEMBER 27, 2017 COUNCIL MEETING

FROM: Wes Heathcock, Interim City Manager
PREPARED BY: Lorie Adams, AdamsAshby Consulting
DATE: September 19, 2017
SUBJECT: CDBG Public Hearing

☐ **N/A** ☐ **FUNDED** ☐ **UN-FUNDED** **AMOUNT: $215,000** **FROM FUNDS: 241/244/100**

RECOMMENDED ACTION: Receive a presentation; conduct a public hearing and Resolution 40-2017 authorizing of use of the Community Development Block Grant Program income funds for a public infrastructure project contingent upon the approval by the State Department of Housing and Community Development Program Income Waiver.

DISCUSSION AND SUMMARY:

PROGRAM INCOME APPROVAL PROCESS:
The City of Colfax has received Community Development Block Grant (CDBG) awards over the past years and these grants have provided repayment of loans which has developed a CDBG Program Income (PI) account. Per the City contract with the Department of Housing and Community Development, these funds must be used on CDBG eligible activities in a low/moderate income area as defined by the department. Additionally, all expenditures from this account require approval of the City Council after a public hearing has been conducted and subsequent submittal of a PI Waiver request to the department of Housing and Community Development CDBG program for approval.

The City of Colfax census data as a whole does not meet the low/moderate income requirements as defined by the Department. The CDBG program does allow the City to conduct an income survey (down to project area as desired) to update/validate the census data.

INCOME SURVEY:
An income survey is required when Census Data (American Community Survey) does not conform to the Census Block or Tract groups as published. The income survey is used to determine if the activity will meet the required national objective for CDBG (51% low/mod). For the project(s) outlined under the Public Infrastructure Activity, the national objective of Low/Mod Area (LMA) would need to be proven through an income survey of the area receiving the public improvements. The CDBG requirement to meet the LMA is 51% of the project area must meet the Low/Moderate Income limits for the County by household size to be eligible as a CDBG project area.

The Survey is conducted in accordance to HUD guidelines using a variety of collection methods; mailed questionnaire, door to door interview, telephone and/or meeting collection. Each method ensures the data collected is submitted anonymously and without tracking the response by address. The sample size is determined by the number of residences in the project area, for example, 63 residences would require a collection sample size of 55 -meaning 55 responses must be obtained to be considered an eligible income survey. Additionally, vacant lots, commercial lots, abandon homes or vacation homes, are not considered as part of the calculation of residences to be surveyed.

Once the survey has collected an adequate number of responses, the data is analyzed to determine Low/Mod Area Benefit and a report is prepared and submitted to CDBG for approval. Once approved the area is eligible for the expenditure of CDBG funds.

PROJECT REVIEW:

The City has reviewed potential projects that are being proposed as follows:

Project 1: Culver Street from W. Oak Street to Newman Street. The scope of the work includes; engineering design, full reconstruction of up to 700 linear feet of Culver Street, adjusting utilities to grade, and construction management and inspection. The project will enhance vehicle safety, maintain the City's roadway infrastructure and substantially reduce the maintenance effort to keep the street from further degradation. This project will require approximately $215,000 to bring the pavement to new condition. The project limits may be adjusted depending on available funding and construction costs at the time of bidding.

Project 2: Pleasant Street from Depot Street to Easy Street. The scope of the work includes: engineering design, full reconstruction of up to 700 linear feet of Pleasant Street, adjusting utilities to grade and construction management and inspection. The project will enhance vehicle safety, maintain the City's roadway infrastructure and substantially reduce the maintenance effort to keep the street from further degradation. This project will require approximately $208,000 to bring the pavement to new condition. The project limits may be adjusted depending on available funding and construction costs at the time of bidding

Project 3: W. Oak Street from Culver Street to End of Street. The scope of the work includes: engineering design, full reconstruction of up to 700 linear feet of W. Oak Street, adjusting utilities to grade and construction management and inspection. The project will enhance vehicle safety, maintain the City's roadway infrastructure and substantially reduce the maintenance effort to keep the street from further degradation. This project will require approximately $211,000 to bring the pavement to new condition. The project limits may be adjusted depending on available funding and construction costs at the time of bidding

The projects are being presented to the Council for consideration and prioritization. The staff will address the projects in order of priority as established by the City Council and begin the process of conducting an income survey as required to determine if the project will meet the required Low/Mod designation prior to completing the PI Waiver form for approval from the CDBG Department. If the Council's highest priority project fails to meet the required designation, staff will move to the next project and so on. If all projects fail to meet the required Low/Mod designation, staff will return to the City Council with additional alternatives for the funding.

The projects outlined are Public Infrastructure Improvements and are an eligible activity under Matrix Code 03K Street Improvements.

FISCAL IMPACT

There is no fiscal impact to the City General Fund from the project construction costs but costs of the income survey will be incurred and will be funded by the General Fund. The City has contracted with Adams Ashby Group, Inc. to assist in the development of the income survey methodology development, forms, data analysis, and report development and the city staff will coordinate the data collection process. We do not anticipate the cost of the survey to exceed $2,000.

Adoption of the recommended action will result in a reduction in the City of Colfax available CDBG Program Income in the amount of $205,000. The current Program Income balance as of 6/30/2017 is $205,000.

The projects will be funded as follows:

Public Infrastructure Improvements	$183,000
Activity Delivery	$ 22,000
Total Project	$215,000
Program Income Expenditure Total (Fund 241/244)	$205,000
General Fund	$ 10,000
Total Funding	$215,000

ALTERNATIVES

Council may choose not approve the expenditure of funds at this time; select a different project that is eligible; and/or continue discussion.

ATTACHMENTS:

1) Resolution 40-2017
2) CDBG Project list

City of Colfax
City Council

Resolution № 40-2017

AUTHORIZING THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM INCOME FUNDS FOR A PUBLIC INFRASTRUCTURE PROJECT CONTINGENT UPON THE APPROVAL BY THE STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT PROGRAM INCOME WAIVER

WHEREAS, the City of Colfax has received Community Development Block Grant (CDBG) payments, known as Program Income, from past activities; and

WHEREAS, on April 28, 2010 the State Department of Housing and Community Development adopted a policy whereby a waiver could be requested to allow the use of CDBG Program Income for any activity otherwise eligible for CDBG funding; and

WHEREAS, the City has funding available in the Program Income Account; and

WHEREAS, the City has directed staff to conduct the required income survey(s) to ensure the identified activities support and serve low-income individuals in the community and meet the required national objectives as outlined by Federal law; and

WHEREAS, on September 27, 2017 the City Council conducted a duly noticed public hearing to discuss the use of CDBG Program Income funds to fulfill the expenditure of the funds available;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Colfax, approves the expenditure of CDBG Program Income, contingent on a completed and accepted income survey and the approval of the waiver or waivers from the State Department of Housing and Community Development, for the following activities including activity delivery in order of priority until funds are exhausted:

1. Culver Street Full Reconstruction Project, from W. Oak Street to Newman Street.
2. Pleasant Street Full Reconstruction Project, from Depot Street to Easy Street.
3. W. Oak Street Full Reconstruction Project, from Culver Street to W. End.

BE IT FURTHER RESOLVED AND ORDERED that the City Manager may execute, sign, and submit all required contracts, financial forms or other required documents for the project on behalf of the City for the above projects as implemented.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at the Regular Meeting of the City Council of the City of Colfax held on the 27th day of September 2017 by the following vote of the Council:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Stephen L. Harvey, Mayor

ATTEST:

_____
Lorraine Cassidy, City Clerk

CDBG Project List

PROJECT 1: Culver Street Full Reconstruction

Item No.	Item Description	Total Cost
1	Construction Management and Inspection:	$20,000
2	Engineering:	$12,000
3	Reconstruction:	$183,000
	Approximately Total =	**$215,000**

Notes: This includes a reconstructiuon of approximately 3,050 square yards.

PROJECT 2: Pleasant Street Full Reconstruction

Item No.	Item Description	Total Cost
1	Construction Management and Inspection:	$20,000
2	Engineering:	$12,000
3	Reconstruction :	$176,462
	Approximately Total =	**$208,462**

Notes: This includes a reconstruction of approximately 2,468 square yards

PROJECT 3: W. Oak Street Full Reconstruction

Item No.	Item Description	Total Cost
1	Construction Management and Inspection:	$20,000
2	Engineering:	$12,000
3	Reconstruction:	$178,750
	Approximately Total =	**$210,750**

Notes: This includes a reconstruction of approximately 2500 square yards

STAFF REPORT TO THE COLFAX CITY COUNCIL

FOR THE SEPTEMBER 27, 2017 COUNCIL MEETING

FROM: Wes Heathcock, Interim City Manager
PREPARED BY: Laurie Van Groningen, Finance Director
DATE: September 18, 2017
SUBJECT: Volunteer Fire Department Emergency Response Vehicle (Squad 36) Replacement

	N/A	x	**FUNDED**		**UN-FUNDED**	**AMOUNT:**	**FROM FUND:** 292 Fire capital 100 General (Loan)

RECOMMENDED ACTION: Adopt Resolution 41-2017 authorizing the expenditure of $92,600 from Fund 292 and an inter-fund loan from Fund 100 of $30,000 pending receipt of the 2017 Strike team revenues to finalize purchase of the rescue squad vehicle.

SUMMARY*:*
Colfax City Council authorized the City Manager to enter into a lease purchase agreement with Burton-Rosenbauer Fire Equipment for an emergency response vehicle (Rescue Squad 36) in October 2016 – Resolution No 44-2016.

The vehicle is now in the final stages of the build/manufacture process, and Cal Fire Battalion Chief, Landon Haack and Volunteer Department Fire Captain Sean Lomen are traveling this week to inspect the vehicle at the manufacture site. Delivery is anticipated by mid-October and final payment is due upon delivery.

BACKGROUND AND ANALYSIS:
The purchase was approved to be paid from Fund 292 – Fire Capital. This fund balance is generated by Strike team revenues for use of City equipment. At the time of original approval, the Fund balance would not cover the full purchase price, therefore a lease purchase agreement was anticipated with the expectation that future Fire Department revenues would cover payments over time. At the time of review, a preliminary quote for a 10-year agreement was provided as backup documentation. Staff has obtained final quotes from three financing organizations recommended by our Broker with 5, 7, and 10 year options – a summary is provided as backup to this report.

Since the approval in October of 2016 the City has approved two change orders, adjusted the sales tax estimate to Colfax rate of 7.25% (originally estimated at 8.75%) and made a down payment for the Chassis (upon delivery to Rosenbauer) which provided a pre-payment discount. The final price as compared to the original estimated contract is reflected in the table below:

	Original Estimate	Final Price
Mini Rescue Apparatus and chassis	$ 158,617.00	$ 158,617.00
Change Order #1	$ -	$ 1,720.00
Change Order #2	$ -	$ 4,020.00
Sub-total	$ 158,617.00	$ 164,357.00
Sales Tax	$ 11,896.00	$ 11,915.88
Delivery	$ 3,773.00	$ 3,773.00
Total Price	**$ 174,286.00**	**$ 180,045.88**
Chassis payment	$ (55,443.96)	$ (55,443.96)
Pre-pay Discount (Chassis)	$ (2,068.00)	$ (2,068.00)
Final Amount Due	**$ 116,774.04**	**$ 122,533.92**

The current balance in the Fund 292 – Fire Capital is approximately $92,600. In addition, we currently have two outstanding receivables for 2017 Strike Team activity for approximately $29,900. Upon receipt, the balance will nearly equal the amount due on this transaction. The current year approved budget projected up to $36,000 in annual payment with a remaining fund balance reserved for future year payments.

CONCLUSION:
Staff recommends that the City does not enter into a financing agreement with an outside party for this transaction as it is more financially prudent for the City to pay off the debt at time of delivery. The interest cost of outside financing is about 3%. The City is currently earning approximately 1% in the investment in LAIF funds. It is staff's recommendation that we utilize current available Fund 292 funds and an inter-fund loan from the General Fund pending receipt of the 2017 Strike team revenues. Interest on the inter-fund loan would be calculated at the same rate as our LAIF investment earnings and the interest expense to the Fire Capital fund would be very minimal.

FISCAL IMPACT:

Fund 292	$ 92,600.00
Fund 100 (Inter-fund loan)	30,000.00*
Total (Rounded)	$123,600.00

*City staff has met with USDA to discuss possible grant funding under their Community Facility funding program. We will begin the pre-application process – there is a six month window for funding from date of final purchase.

ATTACHMENTS:

1. Resolution 41-2017
2. Rosenbauer proposal and change orders
3. Financing quotes – September 2017

City of Colfax
City Council

Resolution № 41-2017

AUTHORIZING THE EXPENDITURE OF $92,600 FROM FUND 292 AND AN INTER-FUND LOAN FROM FUND 100 OF $30,000 PENDING RECEIPT OF THE 2017 STRIKE TEAM REVENUES TO FINALIZE PURCHASE OF THE RESCUE SQUAD VEHICLE

WHEREAS, in October 2016 the City Council adopted Resolution No 44-2016 authorizing the City Manager to enter into a lease purchase agreement with Burton-Rosenbauer Fire Equipment for an emergency response vehicle (Rescue Squad 36); and,

WHEREAS, the vehicle is now in the final stages of the build/manufacture process; and,

WHEREAS, delivery is anticipated by mid-October and final payment is due upon delivery; and,

WHEREAS, City staff recommends the City does not enter into a financing agreement with an outside party for this transaction as it is more financially prudent for the City to pay off the debt at time of delivery;

NOW THEREFORE, BE IT RESOLVED the City Council of the City of Colfax authorizes the expenditure of $92,600 from Fund 292 and an inter-fund loan from Fund 100 of $30,000 pending receipt of the 2017 Strike Team revenues.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at the Regular Meeting of the City Council of the City of Colfax held on the 27nd day of September, 2017 by the following vote of the Council:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Stephen L. Harvey, Mayor

ATTEST:

_____
Lorraine Cassidy, City Clerk

Rescue Vehicle Preview Trip at Manufacture Site

City of Colfax
Mini-Rescue Vehicle - Financing Quotes September 2017

Republic First National			
Lease Term (Years):	5	7	10
Lease Rate:	2.91%	2.95%	3.05%
Payment Amount	$ 26,024.77	$ 19,140.02	$ 14,031.79
Total Payments	$ 130,123.85	$ 133,980.14	$ 140,317.90
Amt Financed	$ 122,383.99	$ 122,383.99	$ 122,383.99
Total Cost To City	$ 7,739.86	$ 11,596.15	$ 17,933.91

Community Leasing Partners			
Lease Term (Years):	5	7	10
Lease Rate:	2.89%	2.99%	3.08%
Payment Amount	$ 25,922.08	$ 19,090.27	$ 13,994.40
Total Payments	$ 129,610.40	$ 133,631.89	$ 139,944.00
Amt Financed	$ 122,383.99	$ 122,383.99	$ 122,383.99
Total Cost To City	$ 7,226.41	$ 11,247.90	$ 17,560.01

Leasing 2, Inc			
Lease Term (Years):	5	7	10
Lease Rate:	3.51%	3.55%	3.98%
Payment Amount	$ 26,271.23	$ 19,425.05	$ 14,548.29
Total Payments	$ 131,356.15	$ 135,975.35	$ 145,482.90
Amt Financed	$ 122,383.99	$ 122,383.99	$ 122,383.99
Total Cost To City	$ 8,972.16	$ 13,591.36	$ 23,098.91

rosenbauer

To: **COLFAX FIRE DEPARTMENT**
33 CHURCH STREET
COLFAX, CA. 95713

DATE: 10/27/2016

We hereby propose and agree to furnish, after your acceptance of this proposal and the proper execution by the Colfax Fire Department, hereinafter called the BUYER and an officer of Rosenbauer South Dakota, LLC, hereinafter called the COMPANY, the following apparatus and equipment:

ROSENBAUER MINI RESCUE APPARATUS BODY MANUFACTURED BY ROSENBAUER SOUTH DAKOTA, LLC AND SPECIFIED EQUIPMENT	**$104,853.00**
2017 DODGE 5500 4X4 CHASSIS	**$53,764.00**
DELIVERY EXPENSE	**$3,773.00**
CALIFORNIA STATE SALES TAX 8.75%	**$11,896.00**
TOTAL ...	**$174,286.00***

TWO HUNDRED SEVENTY FOUR THOUSAND TWO HUNDRED EIGHTY SIX DOLLARS AND ZERO CENTS

All of which are to be built in accordance with the specifications, clarifications and exceptions attached, and which are made a part of this agreement and contract.

DELIVERY: The estimated delivery time for the completed apparatus, is to be made 295 days after receipt of and approval of this contract duly executed, (chassis must arrive within 150 days or delivery may be delayed), subject to all causes beyond the Company's control. The quoted delivery time is based upon our receipt of the specified materials required to produce the apparatus in a timely manner. The Company cannot be held responsible for delays due to Acts of God, Labor Strikes, or Changes in Governmental Regulations that result in delayed delivery to our manufacturing facilities of these specified materials. This delivery estimate is based on the Company receiving complete and accurate paperwork from the Buyer and that no changes take place during pre-construction, mid-point inspections or final inspections. Changes required or requested by the Buyer during the construction process may be cause for an increase in the number of days required to build said apparatus.

PAYMENT TERMS: Final payment for the apparatus shall be made at time of delivery or pick up of the completed vehicle. It is the responsibility of the Buyer to have full payment ready when the apparatus is complete and ready to deliver. If payment is delayed or delivery is delayed pending payment, a daily finance and storage fee may apply. Upon delivery of the apparatus or upon pickup of the apparatus by the Buyer, Buyer agrees to provide all liability and physical damage insurance. It is further agreed that if on delivery and test, any defects should develop, the Company shall be given reasonable time to correct same. Guarantee of the chassis is subject to the guarantee of the chassis manufacturer.

MISCELLANEOUS PROVISIONS: This agreement shall be construed in accordance with the laws of the State of South Dakota. The parties agree that any litigation arising from or in connection with any dispute between the parties under this agreement shall be venued in South Dakota. The parties agree that this agreement bears a rational relationship to the State of South Dakota, and they consent to the personal jurisdiction of such state and further consent and stipulate to venue in the above described court.

***NOTE: IF CHASSIS IS PAID FOR UPON ARRIVAL AT PLANT IN LYONS, SD, DEDUCT $2,086.00**

The amount in this proposal shall remain firm for a period of 30 days from the date of same.

Respectfully submitted,

DEALER: ROSENBAUERDIREST-CALIFORNIA

SALES REP: _____
JOHN BURTON

BUYER:
We accept the above proposal and enter into contract with signature below.

_____ Title CITY MGR

_____ Title _____

11/3/2016 Date

After company receipt of this document signed by the Buyer, the document will be reviewed and upon approval, countersigned by the Company thereby putting the document in force.

ROSENBAUER SOUTH DAKOTA, LLC

_____ Title _____ _____ Date

rosenbauer
Firefighting Technology

CHANGE ORDER # 1

Colfax Fire Deprt, CA: FX Squad

DATE: December 2, 2016
JOB #: 42348

SPEC NO.	DESCRIPTION OF CHANGE	COST
10-12-6399	ADD: Two Bostrom non-SCBA seats in the rear crew area outboard.. Remove the exisitng seats and build a platform mount. Paint the base the sam color as the interior of the cab. Mount the seats to the outside. Install seat belts. Note: Same concept as Rough & Ready Fire.	$1,750
10-12-6499	ADD: SCBA tree between the rear crew seats. Paint the same color as the cab interior. Same as Rough & Ready See attached drawing.	$575
10-12-6300	ADD: Two Zico SCBA brackets.	$425
50-20-1200	DELETE: 12-volt shore power.	($175)
51-05-6100	DELETE: Engine compartment light.	($100)
52-15-1100	DELETE: One (1) antenna.	($125)
54-10-1400	DELETE: Incan step lights.	$0
54-10-1450	ADD: LED step lights.	$0
58-36-2100	DELETE: Lower rear Linz 6 lights.	($325)
58-81-2000	ADD: Lower rear M6 lights.	$275
57-20-1200	ADD: M6 DS lower rear warning lights.	$155
57-20-1201	ADD: MS PS lower rear warning lights.	$155
10-04-2130	DELETE: 12" bumper extension.	($625)
10-10-8200	DELETE: Aluminum cab running board.	($425)
10-10-8600	ADD: Black Nerf bars.	$575
45-10-1050	DELETE: Adjustable tracking (2) style in the two front compartments.	$0
45-01-1100	ADD: Adjustable tracking (4) style in the two front compartments.	$0
45-01-1050	DELETE: Rear compartment adjustable tracking.	($50)
45-25-5100	DELETE: One stokes basket.	($150)
33-62-4120	DELETE: Left side folding steps.	($165)
33-62-4220	DELETE: Right side folding step.	($165)
33-70-1200	DELETE: Rear vertical hand grabs.	($100)
33-70-2100	DELETE: Hosebed hand grabs.	($75)
44-11-5730	ADD: Right side SCBA compartment.	$255
44-10-1100	ADD: SCBA aluminum door.	$35

We hereby agree to make change(s) specified above at this price $1,720

PREVIOUS CONTRACT AMOUNT $162,390
REVISED CONTRACT AMOUNT $164,110

Due to lead times of components and in fabrication this Change Order will delay delivery.
ACCEPTED - The above price and specifications of the Change Order are satisfactory and are hereby accepted.
All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated.

Authorized Signature (*contractor*)	Date accepted
Authorized Signature (*fire department*) City Manager	Date accepted 12/21/16

rosenbauer
Firefighting Technology

CHANGE ORDER # 2

Colfax Fire Deprt, CA: FX Squad

DATE: December 12, 2016
JOB #: 42348

SPEC NO.	DESCRIPTION OF CHANGE	COST
60-25-2000	ADD: Two (2) 120-volt plugs.	$450
60-30-2900	ADD: Left rear 120-volt plug.	$55
60-30-3000	ADD: Right rear 120-volt plug.	$55
77-10-7710	DELETE: 12-volt winch power.	($175)
80-40-1400	DELETE: Paint outter wheels.	($100)
80-40-1300	ADD: Paint all wheels.	$375
01-06-0650	DELETE: Tilt table test.	($425)
10-04-4102	ADD: Warn brush guad.	$1,575
80-50-3060	ADD: Large Scotchlite letters.	$775
90-01-5600	ADD: Wheel chock mounts ahead left side rear tires.	$0
80-70-1300	DELETE: 4" straight reflective stripe.	($260)
80-70-1600	ADD: 4" "S" style stripe.	$350
77-11-0400	ADD: Rear trailor hitch reciever.	$865
77-10-7710	ADD: Rear winch power.	$235
77-10-0800	ADD: Rear 7 pin plug.	$245

We hereby agree to make change(s) specified above at this price $4,020

PREVIOUS CONTRACT AMOUNT $164,110
REVISED CONTRACT AMOUNT $168,130

Due to lead times of components and in fabrication this Change Order will delay delivery.
ACCEPTED - The above price and specifications of the Change Order are satisfactory and are hereby accepted.
All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated.

Authorized Signature (*contractor*)	Date accepted
Authorized Signature (*fire department*) John Blackmon, City Manager	Date accepted 12/21/16

STAFF REPORT TO THE COLFAX CITY COUNCIL

FOR THE SEPTEMBER 27, 2017 COUNCIL MEETING

FROM: Wes Heathcock, Interim City Manager
PREPARED BY: Dane Schilling, City Engineer, Lorenzo Hernandez, Junior Engineer
DATE: September 20, 2017
SUBJECT: Project List for Road Repair – SB-1 Funding

X	N/A		FUNDED		UN-FUNDED	AMOUNT:	FROM FUND:

RECOMMENDED ACTION: Adopt Resolution 42-2017 authorizing the City Manager to amend the Fiscal Year 2017-2018 Budget to designate and appropriate SB-1 funding for Fiscal Year 2017-2018 to the Rising Sun Road Pavement Resurfacing Project and thus ensure eligibility for State of California Road Maintenance and Rehabilitation Account (RMRA) revenues.

SUMMARY:

State Senate Bill (SB-1), also known as the Road Repair and Accountability Act (RMRA) of 2017, was signed into a law by Governor Brown on April 28, 2017. SB-1 establishes funding to address deferred maintenance on the state highway system and local street and road systems. The bill provides that funds shall be used for: Road Maintenance and Rehabilitation, Safety Projects, Railroad Grade Separations, Complete Street Components or, Traffic Control Devices.

The City is expected to receive about $ 11,600 of SB-1 funds in Fiscal Year 2017-2018, which is a partial funding year. SB-1 revenues should stabilize and increase in subsequent years.

SB-1 requires that all projects proposing to use SB-1 funds are named in the budget and acknowledged by resolution to be considered for funding. Rising Sun Road Pavement Resurfacing Project, from Ben Taylor Road to Grass Valley Street, has been identified to be designated for SB-1 funding in Fiscal Year 2017-2018. The cost to rehabilitate this road is approximately $216,000. All SB-1 funding for this year will be added to other funding sources for this project. The project is intended to improve and maintain the quality of the roadway and ensure that the City's local roadway network continues to meet the needs of the community.

FISCAL IMPACT:

There is not a direct fiscal impact, since the SB-1 funding was already anticipated in the Gas Tax revenues. Projects funded from SB-1 in the future fiscal years will be recognized and appropriated as part of future budgets. Staff will continue to pursue grant opportunities as well.

ATTACHMENTS:

1. Resolution 42-2017

City of Colfax
City Council

Resolution № 42-2017

AUTHORIZING THE CITY MANAGER TO AMEND THE FISCAL YEAR 2017-2018 BUDGET TO DESIGNATE AND APPROPRIATE FUNDING FROM THE ROAD REPAIR AND ACCOUNTABILITY ACT (SB-1) FOR FISCAL YEAR 2017-2018 TO THE RISING SUN ROAD PAVEMENT RESURFACING PROJECT.

WHEREAS, Senate Bill 1 (SB-1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was signed into law by the Governor on April 28, 2017 to address the significant multi-modal transportation funding shortfall statewide; and

WHEREAS, SB-1 includes accountability and transparency provisions that will ensure the residents of the City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and,

WHEREAS, the City must include a list of all projects proposed to receive funding for the Road Maintenance and Rehabilitation Account (RMRA), created by SB-1, in the City budget which must include a description and the location of each proposed project, a proposed schedule for the project's completion and the estimated useful life of the improvement; and,

WHEREAS, the City will receive an estimated $11,600 in RMRA funding in Fiscal Year 2017-2018 (FY 2017-18); and,

WHEREAS, the City has identified resurfacing of Rising Sun Road from Ben Taylor Road to Grass Valley Street, which is already included in the FY 2017-18 Budget, as a project for applying FY 2017-18 SB-1 revenues;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Colfax authorizes the City Manager to amend the FY 2017-18 Budget to appropriate SB-1 funds for the Rising Sun Road Pavement Resurfacing Project. The estimated useful life-time of the project is 10-15 years and the anticipated year of construction is summer of 2018.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at the Regular Meeting of the City Council of the City of Colfax held on the 27th day of September 2017 by the following vote of the Council:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Stephen L. Harvey, Mayor

ATTEST:

_____
Lorraine Cassidy, City Clerk